

SUPREME COURT OF QUEENSLAND

REGISTRY: BRISBANE
NUMBER: BS 10478 OF 2011

IN THE MATTER OF EQUITITRUST LIMITED ACN 061 383 944

Applicant: **EQUITITRUST LIMITED ACN 061 383 944**

AND

Respondents: **THE MEMBERS OF THE EQUITITRUST INCOME FUND ARSN 089 079 854 AND THE MEMBERS OF THE EQUITITRUST PRIORITY CLASS INCOME FUND ARSN 089 079 729**

CERTIFICATE OF EXHIBIT

INDEX TO EXHIBITS

VOLUME 2 OF 2

Exhibits "DW-7" to "DW-14" to the affidavit of **DAVID WHYTE** sworn at Brisbane on this 14th day of May 2014.

Exhibit	Description	Page No.
DW-7	Schedule of work performed by David Whyte, and his staff during the period 1 November 2013 to 30 April 2014	159 – 343
DW-8	Hourly charge out rates for BDO Business Recovery & Insolvency (Qld), BDO Advisory, BDO Tax and BDO Audit	344 – 347
DW-9	Parts 14, 15 and 16 of the ARITA Code of Professional Practice	348 – 376
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DW-14	Copy of receipts and payments schedule for the period from 21 November 2011 to 30 April 2014	413 – 414

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Deponent

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Solicitor

Jacqueline Suzanne Ogden
Solicitor

Certificate of Exhibit
Filed on behalf of the Court Appointed Receiver
Form 47 R.435

GADENS LAWYERS
Level 11, 111 Eagle Street
BRISBANE QLD 4000
Tel No.: 07 3231 1666
Fax No.: 07 3229 5850
SZC:JSO:201204781

"DW-7"

Equititrust Income Fund (Receiver Appointed)
1 November 2013 to 30 April 2014

Employee	Position	Rate	Total Units	Total \$	Assets	Administration	Creditors	Investigation	Trade-on
					Units	Units	Units	Units	Units
Whyte, David	Partner	560.00	147.00	82,320.00	83.90	30.20	22.40	1.60	8.90
Jarrod, Clark	Partner	485.00	1.00	485.00	-	-	1.00	-	-
Jenkins, Craig	Partner	485.00	2.00	970.00	-	-	-	-	-
Griffin, Mance	Associate Director	430.00	0.20	86.00	0.20	-	-	2.00	-
Somerville, John	Senior Manager	425.00	450.70	191,547.50	361.60	46.80	37.30	-	-
Raphaël, Alastair	Manager	390.00	0.90	351.00	0.90	-	-	-	-
Hogbin, Tom	Supervisor	280.00	2.50	700.00	2.50	-	-	-	-
Tipman, Daniel	Senior Accountant I	310.00	565.90	175,429.00	34.30	45.30	317.70	11.30	-
Withanage, Pawan	Senior Accountant II	220.00	0.10	22.00	0.10	-	-	-	-
Kennedy, Nicola	Accountant II	190.00	18.80	3,572.00	0.60	18.10	-	-	-
O'Brien, Dermot	Undergraduate	155.00	13.00	2,015.00	1.20	6.90	0.30	0.10	-
Watson, Sarah	Team Assistant	180.00	0.70	126.00	-	0.20	0.50	-	-
Richardson, Ashley	Junior Team Assistant	75.00	0.60	45.00	-	0.60	-	-	-
TOTAL			1,203.40	457,668.50	485.30	148.10	379.20	15.00	175.80
				45,766.85					
			TOTAL INC GST	503,435.35					
			AVERAGE HOURLY RATE	418.34					
				438.40		374.30	336.25	359.20	321.87

DISBURSEMENT REPORT
Equititrust Income Fund (Receiver Appointed)
1 November 2013 to 30 April 2014

Item	\$
Travel	437.21
Printing/Photocopying	14,087.70
Courier	31.63
Searches	381.19
Postage	7,456.72
Archive Retrieval	17.00
Sub Total	22,411.45
GST	2,241.15
TOTAL	24,652.60

Date	Name	Position	Hours	Value	Milestone	Narration
04/11/2013	Whyte, David	Partner	0.6	336.00	Assets	reviewed correspondence in relation to Walsh matter/history of claim/priority position
04/11/2013	Whyte, David	Partner	0.3	168.00	Assets	reviewed Tucker & Cowen invoices in relation to Walsh matter/reviewed breakdown of funds paid by EPF and EIF
04/11/2013	Whyte, David	Partner	0.1	56.00	Assets	consider terms of sale of Wirrina Cove marina head lease/inclusion of debtors
04/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens regarding request from buyer of Wirrina Cove resort to settle earlier and to register business names/reviewed draft response
04/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed summary of legal issues dealt with by Gadens and current status of same
05/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed amended terms and conditions for auction of Wirrina Cove marina head lease/additional terms incorporating details in contract of sale
05/11/2013	Whyte, David	Partner	0.3	168.00	Assets	reviewed script for video for auction of Wirrina Cove marina head lease/reviewed auction terms and conditions
05/11/2013	Whyte, David	Partner	0.3	168.00	Assets	reviewed four BAS for Wirrina Corporation
06/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed finalised terms and conditions for the auction of the Wirrina Cove marina head lease
06/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Tucker & Cowen regarding requisition by land titles office in respect of Dight St, Richmond property/reviewed letter to Tucker & Cowen confirming defect rectified on transfer form
06/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Russells/signed authority to release funds from trust account to pay outstanding invoice and for balance of funds to be transferred to the EIF regarding Lazar matter
06/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to offer for Rosea property/respond in relation to requesting a proposal and an increase in the offer
06/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed Ray White report in relation to sale campaign for Wirrina Cove marina head lease
06/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed final version of contract of sale for Wirrina Cove marina head lease/set reserve price for auction
06/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens in relation to National Resorts disclosure material
07/11/2013	Whyte, David	Partner	0.2	112.00	Assets	telecon with Ray White regarding auction for Wirrina Cove marina head lease/feedback from bidders in relation to debtors issue
07/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Fisher Jefferies and Revenue SA regarding objection to land tax assessment for Wirrina Cove Esplanade lots
11/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Savills regarding decision notices for land tax assessments at Collingwood Park property/refund of land tax and rates
11/11/2013	Whyte, David	Partner	0.3	168.00	Assets	reviewed correspondence and deed of company arrangement in relation to borrower/reviewed ASIC search of borrower
11/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed draft letter from Gadens to Thomson Lawyers regarding without prejudice offer to settle proceedings against the liquidators for wrongly ruling on the proof of debt
11/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed Ray White auction report for Wirrina Cove marina head lease

11/11/2013	Whyte, David	Partner	0.2	112.00	Assets	telecon with Ray White regarding sale of Windsor property/offer received
12/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Ray White regarding purchaser of Wirrina Cove marina head lease/email Gadens regarding issues relating to purchaser/contract
12/11/2013	Whyte, David	Partner	0.1	56.00	Assets	email Ray White regarding marina head lease at Wirrina Cove contract and position with buyer
12/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gold Coast Council regarding Monaco Street property/proposed auction of same/email to Gadens and Tucker & Cowen
12/11/2013	Whyte, David	Partner	0.4	224.00	Assets	attend Gadens office to swear affidavit in relation to court application regarding repayment of McIvor Superannuation Loan
12/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from purchaser of Wirrina Cove resort requesting early access to site to undertake works before settlement/reviewed response from Wirrina general manager regarding same/discussed with Daniel Tipman regarding drafting response
12/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens to Booth Legal in relation to Gold Coast City Council's intention to auction the Monaco St property/requesting a proposal from his client on the way forward
12/11/2013	Whyte, David	Partner	0.1	56.00	Assets	telecon with Gadens regarding preparation of deed of rescission in respect of Wirrina Cove marina head lease contract
13/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed letter to purchaser of Wirrina Cove resort regarding request to access premises before settlement to undertake works and request to bring settlement forward
13/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to amendments to draft letter to purchaser of Wirrina Cove resort in respect of bringing settlement forward and early access to premises
13/11/2013	Whyte, David	Partner	0.3	168.00	Assets	telecon with Ray White regarding sale of marina head lease at Wirrina Cove/discussions with interested parties/status of receiving executed contract of sale
14/11/2013	Whyte, David	Partner	0.3	168.00	Assets	telecon with David Clout & Associates regarding sale of Windsor Turf Farm and offers received
14/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from purchaser of Wirrina Cove resort regarding access to property prior to settlement/forward to Gadens
14/11/2013	Whyte, David	Partner	0.4	224.00	Assets	reviewed update from David Clout & Associates regarding sale of Windsor Turf Farm/reviewed report from Ray White in respect of sale campaign and offer received/email David Clout & Associates in relation to same
14/11/2013	Whyte, David	Partner	0.3	168.00	Assets	telecon with Ray White regarding sale of marina head lease at Wirrina Cove/current status of negotiations with all parties
14/11/2013	Whyte, David	Partner	0.3	168.00	Assets	reviewed Rosea proposal/email EPF and Equititrust regarding same
14/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence in relation to Collingwood Park contract/payment required under same
14/11/2013	Whyte, David	Partner	0.1	56.00	Assets	telecon with Ray White regarding sale of Monaco St property
14/11/2013	Whyte, David	Partner	0.2	112.00	Assets	telecon with Ray White regarding sale of marina head lease at Wirrina Cove and proposed teleconference with interested party
14/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Ray White querying position in relation to available marina berths at Wirrina Cove/sent response
18/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from prospective purchaser of marina head lease at Wirrina Cove/discussed with John Somerville
18/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Booth Legal in relation to possession proceedings against Boothers/email Gadens with instructions in relation to expediting a trial date

18/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Valuer General in relation to land tax objection lodged in respect of Wirrina Cove lots/forward to John Somerville seeking further information on land values/likely refund payable
18/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Tucker & Cowen regarding Collingwood Park valuer claim/retrospective valuation being finalised/amended statement of claim to be lodged/discussed with John Somerville
19/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from John Somerville in relation to two marina berths at Wirrina Cove and in relation to outstanding rates for Mackay property
19/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed draft correspondence to Ray White regarding marina head lease/reviewed draft deed of rescission in relation to the contract of sale for the marina head lease at Wirrina Cove
19/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed/declined offer in relation to marina head lease at Wirrina Cove
19/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed draft email to Ray White regarding queries in relation to Wirrina Cove marina head lease contract/sent email to John Somerville with query relating to Kurtze berths
19/11/2013	Whyte, David	Partner	0.6	336.00	Assets	meeting with John Somerville regarding outstanding issues for marina head lease contract at Wirrina Cove/offers received for individual berths/teleconference with Gadens regarding GST private ruling/Star Sky debt
19/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Ray White regarding marina berths at Wirrina Cove/issues in relation to head lease contract and offers for individual berths
19/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed email from KordaMentha regarding marina head lease at Wirrina Cove/sent response
19/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Tucker & Cowen regarding Rosea loan/amount owing to EIF
19/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed draft email to Ray White regarding potential purchasers queries in relation to contract of sale for marina head lease at Wirrina Cove
21/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from David Clout & Associates regarding distribution for Wirrina Cove marina berths and reconciliation of funds payable
22/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Ray White regarding marina head lease at Wirrina Cove/outstanding issues to finalise contract of sale
22/11/2013	Whyte, David	Partner	0.1	56.00	Assets	telecon with Ray White regarding sale of marina head lease at Wirrina Cove
22/11/2013	Whyte, David	Partner	0.2	112.00	Assets	telecon with Gadens regarding proposed agreement to vacate Monaco St property
22/11/2013	Whyte, David	Partner	0.3	168.00	Assets	reviewed correspondence in respect of marina head lease at Wirrina Cove/potential purchasers queries on contract/discussed with John Somerville proposed response/further negotiations to be held
22/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens in relation to deed of settlement with borrower/guarantor and proposed amendments to same/confirmed draft correspondence can be sent and instructions in relation to queries raised
25/11/2013	Whyte, David	Partner	1.7	952.00	Assets	meeting with Gadens regarding sale of marina head lease at Wirrina Cove/contract of sale issues/land tax assessment appeal for Esplanade lots/Rosea deed of settlement/Walsh matter
25/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens regarding status of marina underleases at Wirrina Cove/proposed way forward to register transfers
26/11/2013	Whyte, David	Partner	0.9	504.00	Assets	reviewed draft amended statement of claim in relation to claim against Collingwood Park valuer/reviewed further information provided by Arthur Taylor
26/11/2013	Whyte, David	Partner	0.1	56.00	Assets	telecon with Ray White regarding sale of marina head lease at Wirrina Cove/preparation of contract of sale
26/11/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed progress claim in relation to completion of water and sewerage upgrade at Wirrina Cove/approved draft email to the District Council of Yankalilla in relation to same

27/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Tucker & Cowen in relation to respondents application to strike out valuer claim in respect of Collingwood Park property
27/11/2013	Whyte, David	Partner	0.3	168.00	Assets	telecon with Tucker & Cowen regarding Rosea, Booth and Walsh matters/offer made to Booth to settle
27/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to deed of rescission in respect of Wirrina Cove marina head lease contract/confirmed agreement to execute same
28/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens confirming approval of transfer of liquor and gaming licences at Wirrina Cove resort
29/11/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens and Thomsons in relation to proof of debt proceedings and lateness of affidavit and other material being provided by the liquidators of Equititrust Ltd
02/12/2013	Whyte, David	Partner	0.2	112.00	Assets	telecon with David Clout & Associates regarding bankruptcy of guarantor and current status in relation to sale of Windsor Turf Farm property
03/12/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens confirming outcome of proceedings against McIvor Superannuation Fund/court order/costs awarded against the super fund
03/12/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed costs in relation to Walsh proceedings/email Tucker & Cowen in relation to same
03/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to requested consent to transfer of underlease at Wirrina Cove marina
03/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens regarding settlement of Wirrina Cove resort/replied in relation to execution of transfer
04/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed/executed withdrawal of caveat for Tintenbar property
04/12/2013	Whyte, David	Partner	0.7	392.00	Assets	reviewed correspondence in relation to Walsh proceedings/legal fees/settlement/prepared draft email to Tucker & Cowen in relation to same
04/12/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Tucker & Cowen in relation to Rosea loan/considered deed of settlement issues
04/12/2013	Whyte, David	Partner	0.1	56.00	Assets	telecon with John Somerville regarding land tax assessment objection for Wirrina Cove lots
06/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed email from John Somerville regarding potential valuer claims
06/12/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from John Somerville in relation to Wirrina Cove outgoings and draft instructions to Fisher Jefferies
06/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from potential purchaser of marina head lease at Wirrina Cove and draft response in respect of queries raised in relation to contract of sale
06/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Arthur Taylor regarding information requested by the EPF in respect of National Resorts proceedings/forward to Gadens to prepare response
16/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Griffith City Council regarding planning approval for Valencia Grove land/reviewed letter to council in response confirming assignment of debt
16/12/2013	Whyte, David	Partner	0.2	112.00	Assets	meeting with Gadens to swear affidavit relating to McIvor Super Fund proceedings
16/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to registration of transfers in respect of marina underleases at Wirrina Cove/provided instructions in respect of same
16/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from valuer in relation to appealing land tax assessments at Wirrina Cove

16/12/2013	Whyte, David	Partner	0.1	56.00	Assets	review status of Richards Group debtors at Worrina Cove
16/12/2013	Whyte, David	Partner	0.1	56.00	Assets	consider potential claim against valuer in respect of deregistered company
16/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Hickeys Lawyers in relation to access to records/reviewed and amended draft response
16/12/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Arthur Taylor and Marino Law regarding bankrupting two guarantors/confirmed instructions in relation to same
16/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens and John Somerville regarding objections to land tax assessments at Worrina Cove/confirmed instructions in relation to same
17/12/2013	Whyte, David	Partner	0.3	168.00	Assets	reviewed correspondence from Tucker & Cowen regarding claim against valuer in relation to Collingwood Park property/reviewed brief to valuer/confirmed this may be released to the insurers lawyers
17/12/2013	Whyte, David	Partner	0.4	224.00	Assets	reviewed judgement in relation to Hall Chadwick proof of debt proceedings
20/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed/executed proof of debt in relation to the bankrupt estate of a guarantor of one of the loans
20/12/2013	Whyte, David	Partner	0.2	112.00	Assets	telecon with Arthur Taylor regarding litigation issues/status of same
20/12/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Tucker & Cowen and Gadens in relation to National Resort proceedings/provided instructions to Gadens in respect of draft letter
20/12/2013	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Hickeys Lawyers regarding Carbrook contract/letter of demand in respect of funds outstanding
20/12/2013	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence in relation to progress of works to upgrade water and sewerage infrastructure at Worrina Cove/approved draft email to be sent to Yankalilla Council
06/01/2014	Whyte, David	Partner	1.1	616.00	Assets	reviewed correspondence in relation to Rosea deed of settlement/interests of various funds/potential restructuring of deal
06/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence in respect of offer for marina head lease at Worrina Cove and plan in relation to Candetti land that is to be auctioned
06/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed Gadens invoices in relation to sale of marina berths at Worrina Cove
06/01/2014	Whyte, David	Partner	1.6	896.00	Assets	reviewed Rosea deed of settlement/amended deed/reviewed previous correspondence with other stakeholders in relation to deed and proposal received from the borrower
06/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to draft letter of demand to Conomos Lawyers in respect of costs awarded against MSM Family Holdings/sent response
06/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed ASIC form 505 (cessation of controller) and forms 524 (receipts and payments) in relation to Morvale/reviewed file note in relation to finalisation of matter
06/01/2014	Whyte, David	Partner	0.1	56.00	Assets	telecon with David Clout & Associates regarding offer for Windsor Turf Farm/progression of same
06/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence in relation to funds paid in respect of Carbrook contract/confirmation vendor funding repaid
06/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence in relation to Richards Group access to marina outgoings records at Worrina Cove
06/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to objections to land tax assessments at Worrina Cove and adjustments to rates and land tax/refunds payable

06/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens in relation to Rosea proposal (including a review of the proposal) and current position in respect of Walsh matter/sent response
06/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens in relation to claim against auditors/accessing a copy of the court material/sent response
06/01/2014	Whyte, David	Partner	0.1	56.00	Assets	email Tucker & Cowen regarding Rosea proposal
06/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to letter of demand to MSM Family Holdings/confirmed instructions to issue letter
06/01/2014	Whyte, David	Partner	0.1	56.00	Assets	email Arthur Taylor in respect of updating loan statements for a borrower/variations required
07/01/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed correspondence and schedules in relation to Walsh and National Resorts loans and priority position vis a vis the EPF
07/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed outstanding issues in relation to sale of marina head lease at Wirrina Cove and management fees payable/outgoings to be charged
07/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Tucker & Cowen regarding Spottiswood funds held and correspondence with creditor of Mrs Spottiswood's estate/reviewed draft response to letter/confirmed instructions to send
07/01/2014	Whyte, David	Partner	0.8	448.00	Assets	teleconference with directors of Wirrina Corporation regarding outstanding issues to finalise sale of assets and winding up of company
07/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed extension request in relation to sale of Collingwood Park property
07/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Booth Legal regarding possession proceedings against Bothers Pty Ltd/provided instructions to Gadens in relation to proposed response
07/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from two investors/representatives of investors/signed letters in response to request for change in details
09/01/2014	Whyte, David	Partner	1.0	560.00	Assets	reviewed purchaser's proposed amendments to contract of sale in respect of marina head lease/Gadens comments and proposed response/amended proposed response/discussed counter offer with John Somerville
09/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed Gadens draft letter to Piper Alderman in relation to claim lodged against auditor
09/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from SA Revenue and Gadens in relation to objections to land tax assessments for Wirrina Cove properties/confirmed nomination of review valuer
09/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to nab bank guarantee facility/proposed arrangements with Hall Chadwick
09/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed draft response to purchaser in respect of marina head lease at Wirrina Cove
09/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed letter to Valuer General in SA in respect of land tax assessment objections
10/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to steps required to be undertaken to obtain possession of Kangaroo Island berths at Wirrina Cove marina
10/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed draft letter to Valuer General, prepared by Gadens, in respect of objections to 2013/14 land tax assessments for Wirrina Cove lots
13/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed letters to Office of State Revenue and Ipswich City Council in relation to amendment to valuation of Collingwood Park land/reduction due in land tax and rates/request for refund
13/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed letter to Opteon in relation to valuing lots at Wirrina Cove

13/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Tucker & Cowen regarding Spottiswood matter/outline of strategy to try and secure an outcome
13/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed letter to Savills in relation to reduction in value for Collingwood Park property for land tax and rates purposes/authorised payment of consultancy fee in this respect
13/01/2014	Whyte, David	Partner	0.1	56.00	Assets	email Tucker & Cowen regarding Spottiswood matter/estimated return to the EIF under different scenarios
14/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from proposed purchaser of marina head lease at Worrina Cove/proposed response in relation to contract terms
14/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed draft email to consultant in relation to bank guarantees issued in respect of Collingwood Park property
14/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Tucker & Cowen summarising potential recoveries in relation to Spottiswood matter/issues to be resolved
14/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed summary of payments to be made to directors of Worrina Corporation
14/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from director of Worrina Corporation regarding ongoing engagement as a consultant/confirmed agreement to same
16/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from KordaMentha in relation to sale of marina head lease at Worrina Cove/sent response
16/01/2014	Whyte, David	Partner	0.1	56.00	Assets	telecon with Gadens regarding claim against auditors/claim lodged by Piper Alderman
16/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Conomos Lawyers and Gadens in relation to costs order relating to McIvor Superannuation Fund proceedings/reviewed draft letter from Gadens to Conomos/confirmed letter be sent
16/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens and two draft letters to Booth Legal in relation to request for trial date and EPF being a party to the Boothers proceedings/sent response
20/01/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed correspondence from Booth Legal and Gadens regarding Boothers proceedings/telecon with Arthur Taylor in relation to the proceedings
20/01/2014	Whyte, David	Partner	0.7	392.00	Assets	reviewed correspondence from Tucker & Cowen and party representing the EPF in relation to Booth matter/email Gadens in relation to possession proceedings
22/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed offer in relation to marina head lease at Worrina Cove/discussed proposed amended terms with John Somerville
22/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to Boothers proceedings/confirmed draft letter to Booth Legal may be issued
22/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from National Resorts in relation to proceedings with EPF/intervention notice from court
22/01/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to objection to land tax assessment for Worrina Cove assets/next steps to finalise the objection/appointment of a valuer
22/01/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from guarantor regarding Boothers proceedings/telecon with Gadens regarding proposed response and request for trial date/sent response
22/01/2014	Whyte, David	Partner	0.5	280.00	Assets	reviewed statement of claim in relation to claim against directors and KPMG for breach of duties
22/01/2014	Whyte, David	Partner	0.4	224.00	Assets	telecon with guarantor regarding potential proposal to finalise proceedings in relation to Monaco St property
22/01/2014	Whyte, David	Partner	0.4	224.00	Assets	continue review of statement of claim in relation to claim against directors and KPMG for breach of duties

23/01/2014	Whyte, David	Partner	0.2	112.00	Assets	telecon with Gadens regarding Boothers proceedings/telephone discussion with guarantor and correspondence received from borrower
04/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to sale of marina berths at Wirrina Cove/settlement of a number of berths
04/02/2014	Whyte, David	Partner	0.4	224.00	Assets	reviewed expert valuer's report in relation to Collingwood Park property/confirmed it should be lodged in the proceedings against the valuer
05/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed debtors listing in relation to Wirrina Cove marina
05/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Arthur Taylor regarding monies due under a sale contract relating to Quinliven loans/sent response
05/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens in relation to Hall Chadwick proof of debt proceedings/outstanding costs in relation to same/proposed meeting to consider ongoing strategy to finalise outstanding Hall Chadwick issues
05/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from director of Wirrina Corporation in relation to issues raised by marina berth owner in respect of operating the marina at Wirrina Cove
05/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed draft correspondence to Gadens in relation to finalising contract of sale for marina head lease at Wirrina Cove/reviewed terms of contract of sale
05/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Tucker & Cowen regarding sale of Redbank Plains property/potential claim from EPF in relation to alleged sale at undervalue
05/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed Walsh and Rosea correspondence/sent emails to Tucker & Cowen following up previous correspondence not responded to in respect of same
05/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens in relation to claim lodged against the fund's auditors by Piper Alderman on behalf of the liquidators
06/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Booth Legal in relation to Boothers possession proceedings/further discovery requested pursuant to the rules of the court
06/02/2014	Whyte, David	Partner	2.3	1,288.00	Assets	meeting with Gadens regarding progression of various matters including National Resorts, Walsh, GST private ruling, Booth trial, McIvor Superannuation Fund
07/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Booth Legal and Gadens in relation to Bothers proceedings/reviewed Gadens draft letter in response to letter written pursuant to court rule 444/confirmed letter may be sent
07/02/2014	Whyte, David	Partner	0.6	336.00	Assets	reviewed contract of sale in relation to marina head lease at Wirrina Cove/discussed with John Somerville
07/02/2014	Whyte, David	Partner	0.6	336.00	Assets	reviewed note in relation to previous valuations of NSW property and consideration as to whether or not there is any claim against the valuer for negligence/reviewed valuation
10/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed without prejudice letter to marina berth owners in respect of outstanding arrears at Wirrina Cove marina
10/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from FTI regarding proposed deregistration of Toowoomba (Foundry Shopping Centre) Pty Ltd/fwd to John Somerville
10/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Tucker & Cowen regarding Rosea proposal/reviewed previous correspondence in relation to amount owing to the EIF and the proposal/sent response
10/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed letters to Richards Lawyers regarding marina outgoing debtors and offer to settle in relation to same
10/02/2014	Whyte, David	Partner	0.7	392.00	Assets	reviewed correspondence in relation to Richards group and amounts outstanding in respect of marina outgoing queries raised and proposed responses/reviewed outstanding debtor amounts
11/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed email from Tucker & Cowen regarding Rosea deed of settlement and proposed meeting/sent response

11/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from conveyancer in relation to transferring land at Wirrina Cove and lifting and replacement of encumbrance in favour of ICA (South Australia) Pty Ltd/advised John Somerville to arrange for this to occur
13/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Arthur Taylor regarding deferred purchase price of sale of business/confirmation that monies not received
13/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Tucker & Cowen regarding quantification of loss suffered as a result of the valuation of the Collingwood Park property being too high
13/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed letter to Tucker & Cowen regarding release of funds from trust
13/02/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed correspondence from Tucker & Cowen regarding proposed way forward on Spottiswood matter/offer to Mrs Spottiswood's trustee/telecon with Tucker & Cowen and provide instructions in relation to same
13/02/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed consultancy agreement in relation to reviewing works required under bond provided to Ipswich City Council/reviewed correspondence from consultant/discussed with John Somerville
13/02/2014	Whyte, David	Partner	0.7	392.00	Assets	reviewed amended defence and rejoinder in relation to National Resorts proceedings
13/02/2014	Whyte, David	Partner	1.0	560.00	Assets	reviewed court documents in relation to National Resort proceedings including statement of claim, defence, counter claim and rejoinder
13/02/2014	Whyte, David	Partner	3.0	1,680.00	Assets	meeting with Gadens regarding National Resorts claim followed by meeting with Gadens and Queen's Counsel regarding claim and next steps
18/02/2014	Whyte, David	Partner	0.1	56.00	Assets	telecon with Ray White regarding sale of NSW property and execution of contract
18/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens in relation to Boothers proceedings/trial/counsels instructions and costs agreement
19/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to National Resort proceedings and seeking clarification of loan drawdowns/payments
20/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Tucker & Cowen in relation to Walsh matter/sent response requesting answers to queries in relation to Walsh and Rosea matters/email Gadens in relation to current status of Walsh and Rosea matters
20/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Arthur Taylor regarding National Resort proceedings and further information and comments relating to rejoinder
20/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Arthur Taylor regarding amount relied on for the 2008 and 2009 Collingwood Park valuations and information requested by Tucker & Cowen in respect of the proceedings against the valuer
20/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed court application and Gadens affidavit in relation to request for trial date in Boothers matter and including correspondence between the parties
20/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens and Tucker & Cowen regarding National Resorts matter and potentially joining in the Western Land dispute into the proceedings
20/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens in relation to execution of Wirrina Cove marina head lease contract and special conditions included
20/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence in relation to previous valuation of Cape Gloucester property/discussed with John Somerville
20/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed letter to Gadens in relation to sale process for a property and supporting documentation to evidence compliance with section 420A obligations
20/02/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed draft correspondence to Tucker & Cowen regarding further information required to lodge details of amounts relied on for Collingwood Park valuations and claim against the valuer
20/02/2014	Whyte, David	Partner	0.5	280.00	Assets	reviewed retrospective valuation of Cape Gloucester property and file note relating to key issues overlooked by the original valuer

21/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed Opteon valuation in relation to objection to valuer general's valuations of Wirrina Cove lots and John Somerville's note comparing the valuations
24/02/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from investors/representatives of four investors/reviewed letters in response/authorised change in details to unit holdings
24/02/2014	Whyte, David	Partner	1.1	616.00	Assets	reviewed request for further and better particulars, reviewed further and better particulars and further amended statement of claim relating to legal action against the valuer of the Collingwood Park property/reviewed summary of advances
25/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed proposed timetable in relation to management of National Resort proceedings/confirmed in order to Gadens
25/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed file note in relation to finalisation of Western Land controllership/reviewed ASIC lodgements being forms 505 and S24
25/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Tucker & Cowen regarding demand issued to guarantor of EPF facility
25/02/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence to District Council of Yankalilla regarding building contract for the Wirrina Cove water treatment sheds
25/02/2014	Whyte, David	Partner	0.2	112.00	Assets	telecon with Ray White regarding sale of Windsor Turf Farm
11/03/2014	Whyte, David	Partner	0.1	56.00	Assets	telecon with Ray White regarding offer for Windsor Turf Farm
11/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed letter to Richards Commercial Lawyers regarding outgoings arrears in respect of Wirrina Cove marina berths/offer to settle in relation to same
11/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens and application and affidavit sworn by guarantor relating to Boothers proceedings and seeking a hearing on 14 March
11/03/2014	Whyte, David	Partner	0.2	112.00	Assets	telecon with David Clout & Associates regarding sale of Windsor Turf Farm/status of offers
11/03/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens and Tucker & Cowen regarding Boothers proceedings and letter of demand issued by the EPF/sent response to Gadens
11/03/2014	Whyte, David	Partner	0.7	392.00	Assets	reviewed correspondence in relation to National Resorts claim by EPF/reviewed amended defence and amended counter claim in relation to the matter
11/03/2014	Whyte, David	Partner	1.5	840.00	Assets	reviewed contract of sale for Windsor Turf Farm property and reviewed contract of sale in relation to the business conducted at the farm
11/03/2014	Whyte, David	Partner	1.6	896.00	Assets	reviewed agents marketing submissions, appointment documents, information memorandums and agents reports in relation to sale campaigns for Windsor Turf Farm/reviewed valuations
12/03/2014	Whyte, David	Partner	0.1	56.00	Assets	telecon with Gadens regarding sale of marina head lease at Wirrina Cove/status of negotiations with purchaser
12/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens regarding marina berth settlements/authorised transfer from trust account
12/03/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens and purchaser's solicitors in respect of contract of sale in relation to marina head lease at Wirrina Cove
12/03/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from David Clout & Associates regarding sale of Windsor Turf Farm/acceptance of offer
12/03/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens and ShandTaylor regarding Rosea proposal/sent response to Gadens
12/03/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed Wirrina Cove marina outgoings for 2013 and estimate for 2014/reviewed draft email to purchaser in relation to same

12/03/2014	Whyte, David	Partner	0.4	224.00	Assets	reviewed correspondence from Arthur Taylor regarding approvals and drawdowns of Wirrina Cove facilities/reviewed valuation/sent response
13/03/2014	Whyte, David	Partner	0.1	56.00	Assets	telecon with Ray White regarding offer for Windsor Turf Farm
13/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Arthur Taylor in relation to approval of Wirrina Cove loan/land tax and rates outstanding/lending manual considerations
13/03/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens regarding application made by guarantor in Boothers proceedings/counsel's position/provided instructions to appear at hearing on 14 March
14/03/2014	Whyte, David	Partner	0.4	224.00	Assets	reviewed draft affidavit/meeting at Gadens to swear affidavit in relation to Boothers matter for hearing today
14/03/2014	Whyte, David	Partner	2.0	1,120.00	Assets	meeting with Gadens regarding Boothers proceedings/Rosea and Walsh matters/Hall Chadwick issues/proposed meeting/potential claims against various parties/National Resorts proceedings/cost assessor for Piper Alderman claim/Wirrina land tax objection
17/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from David Clout & Associates regarding status of contract offer for Windsor Turf Farm/amendments made to contract of sale
17/03/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Queensland Government relating to request under freedom of information Act to release correspondence with our office in respect of Toowoomba Foundry site
17/03/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed summary of legal matters being progressed by Gadens
17/03/2014	Whyte, David	Partner	0.3	168.00	Assets	preparation for meeting with Tucker & Cowen regarding EPF claims/matters outstanding
17/03/2014	Whyte, David	Partner	2.0	1,120.00	Assets	travel to/from Adelaide St and meeting with Tucker & Cowen regarding outstanding issues relating to EPF claims and loans
18/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed letter to David Clout & Associates regarding settlement of marina berths/Gadens costs/reviewed/signed trust account authority confirming release of funds
18/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed letter to Richards Commercial Lawyers regarding agreement to pay marina outgoings at Wirrina Cove
18/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from proposed purchaser of Wirrina Cove head lease/reviewed draft response
18/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Tucker & Cowen and Gadens regarding proposed timetable for resolving National Resorts litigation/confirmed agreement to Gadens proposed timetable
18/03/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Richards Commercial Lawyers regarding outgoings for marina at Wirrina Cove/reviewed proposed response
18/03/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence in relation to Rosea matter/proposal in relation to deed of settlement
18/03/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed draft commercial list statement in relation to Carbrook valuer claim
18/03/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed draft letter to Lee & Lyons and draft commercial list statement prepared by Tucker & Cowen in relation to proceedings against Collingwood Park valuer
18/03/2014	Whyte, David	Partner	0.4	224.00	Assets	reviewed contracts of sale for Windsor Turf Farm and for business, plant and equipment
18/03/2014	Whyte, David	Partner	0.4	224.00	Assets	commenced review of retrospective valuation of Carbrook property
18/03/2014	Whyte, David	Partner	0.7	392.00	Assets	continued review of retrospective valuation of Carbrook property

19/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed BAS calculations for Wirrina Corporation/funding required for payment
19/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to court order in respect of Boothers proceedings/steps to be taken to meet further disclosure requirements
19/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed draft email to purchaser of marina head lease at Wirrina Cove regarding offer and marina outgoings
19/03/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed amended defence and counter claim in relation to National Resort proceedings
31/03/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed contract in relation to building works at Wirrina Cove/reviewed letter to builder
31/03/2014	Whyte, David	Partner	0.2	112.00	Assets	telecon with Ray White regarding sale of Windsor property/execution of contract
01/04/2014	Whyte, David	Partner	0.1	56.00	Assets	consider request for extension of finance date on contract of sale/confirm agreement to same
01/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens and Ray White invoices in relation to commission for sale of marina berths at Wirrina Cove/signed trust account authority to release funds
01/04/2014	Whyte, David	Partner	0.2	112.00	Assets	telecon with Gadens regarding meeting with representative of EPF last week/potential settlement and further enquiries to be undertaken
01/04/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed contract of sale in relation to marina head lease at Wirrina Cove
01/04/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed correspondence, including counsel and Gadens invoices, from Gadens in relation to proof of debt claim/costs awarded/confirmed invoices should be sent to the liquidators and confirmed availability for a meeting to progress outstanding issues
02/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Receivers of land at Wirrina Cove requesting status of sale of marina head lease/sent response
02/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed proposed amendments to commercial list statement for Carbrook valuer claim/confirmed agreement to changes
02/04/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed correspondence from Lee & Lyons and Tucker & Cowen regarding Collingwood Park and Carbrook valuer claims/reviewed draft letter to Lee & Lyons and commercial list statement/provided instructions to issue letter and commercial list statement
03/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to sale of Collingwood Park property/increase in deposit relating to contract terms/confirmed instructions in relation to same
03/04/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed deed of settlement and release in relation to outgoings owed by marina berth owners at Wirrina Cove
07/04/2014	Whyte, David	Partner	0.5	280.00	Assets	reviewed correspondence to Gadens detailing two potential legal claims to be pursued on behalf of the fund/documents relating to same
08/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed letter to Gadens regarding potential legal claim
09/04/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed report from liquidators in relation to borrower company/reviewed and executed proxy form for forthcoming meeting of creditors
09/04/2014	Whyte, David	Partner	0.4	224.00	Assets	reviewed EPF amended reply and defence of counter claim in relation to National Resort proceedings
09/04/2014	Whyte, David	Partner	1.0	560.00	Assets	telecon with Gadens regarding National Resort proceedings and EPF reply and defence to counter claim relating to National Resort proceedings/telecon with Arthur Taylor in relation to same and further investigations required
11/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed draft letter to purchaser of marina head lease at Wirrina Cove in relation to requirements to obtain consent from SA government for transfer of lease

14/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Tucker & Cowen in relation to legal costs incurred by EIF and EPF in respect of borrower matter/forward to John Somerville and Arthur Taylor to confirm figures
14/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to National Resorts matter/provide instructions in relation to funds held in trust
14/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens in relation to potential legal actions against several parties/further information to be considered
14/04/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Tucker & Cowen regarding payment of legal fees relating to Walsh matter and split between the EIF and EPF
14/04/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Arthur Taylor regarding borrower loans and companies party to cross collateralisation of securities
14/04/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens in relation to further queries to be addressed by the valuer of Wirrina Cove residential properties that are subject to an objection in relation to valuation for land tax purposes
14/04/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed deed to be entered into with District Council of Yankalilla and building contract in relation to shed to be built at Wirrina Cove water treatment plant
14/04/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed correspondence from Gadens in relation to claim against valuer/further information required
14/04/2014	Whyte, David	Partner	0.4	224.00	Assets	reviewed correspondence from solicitors in relation to borrower loan
14/04/2014	Whyte, David	Partner	0.4	224.00	Assets	reviewed correspondence from Tucker & Cowen regarding disclosure requirements for Collingwood Park and Carbrook valuer claims/list of categories of documents to be disclosed
14/04/2014	Whyte, David	Partner	0.9	504.00	Assets	reviewed loan statements and other correspondence in relation to borrower matter and including deed of settlement/considered potential settlement terms with a third party
15/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed draft letter prepared by Gadens to Land Titles Office in relation to sale of Collingwood Park property
15/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Gadens summarising the terms of the marina head lease contract
15/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed to do list prepared by Gadens in relation to settlement of marina head lease at Wirrina Cove
15/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed/signed trust account authority in relation to transfer of funds to pay outstanding legal fees
15/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed letter to Gadens in relation to certificates of title for Collingwood Park property and details of land tax and rates
15/04/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed deed of settlement and release in relation to certain marina outgoings at Wirrina Cove
15/04/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens regarding Bothers proceedings/potential trial dates/sent response
15/04/2014	Whyte, David	Partner	0.7	392.00	Assets	reviewed correspondence received from Arthur Taylor in relation to borrower loan and calculation of amount owing/amounts provisioned and written back
16/04/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from EPF in relation to several matters/sent response/forward correspondence to Gadens and John Somerville
16/04/2014	Whyte, David	Partner	0.2	112.00	Assets	consider terms of settlement in relation to ongoing litigation matters
16/04/2014	Whyte, David	Partner	0.3	168.00	Assets	telecon with Gadens regarding borrower matter/arranged meeting for tomorrow

16/04/2014	Whyte, David	Partner	1.1	616.00	Assets	reviewed correspondence and background information on borrower loan in preparation for meeting with EPF
16/04/2014	Whyte, David	Partner	2.7	1,512.00	Assets	meeting with EPF in relation to various claims including borrower matter/meeting with John Somerville after the meeting to discuss outcome and further investigations to be undertaken/further information to consider
17/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed draft letter to marina berth owners at Wirrina Cove regarding outgoings for 2013/14
17/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed letter to Accountants in relation to releasing books and records of a borrower
17/04/2014	Whyte, David	Partner	0.2	112.00	Assets	consider settlement offer/discussed with John Somerville
17/04/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed audited accounts for marina outgoings at Wirrina Cove for the year ended 30 June 2013/reviewed estimated outgoings for 2014 financial year
17/04/2014	Whyte, David	Partner	0.4	224.00	Assets	telecon with EPF regarding proposal to settle EPF matters/draft email to EPF setting out position
17/04/2014	Whyte, David	Partner	0.7	392.00	Assets	telecon with Arthur Taylor regarding borrower matter/various options/proposed deal with EPF
22/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed draft correspondence to District Council of Yankalilla regarding contract for building shed at Wirrina Cove
22/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence from Tucker & Cowen regarding Carbrook valuer claim/proposed timetable for commercial list and defendant's solicitors correspondence regarding indemnity cover under insurance policy
23/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed proposed draft court orders in relation to proceedings against the valuer of the Collingwood Park property
23/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed proposed draft court orders in relation to proceedings against the valuer of the Carbrook property
24/04/2014	Whyte, David	Partner	1.4	784.00	Assets	meeting with Gadens regarding potential legal actions against several parties/further work to be undertaken to bring main claim
28/04/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed plans for proposed dwelling at The Esplanade, Wirrina Cove/reviewed assessment against architectural code/confirmed further information required
30/04/2014	Whyte, David	Partner	0.1	56.00	Assets	reviewed correspondence in relation to claim against valuer of Queensland property and further information being provided to our solicitors to progress same
30/04/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from defendants solicitors and affidavit in relation to action being brought against the Collingwood Park property valuer
30/04/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens and Arthur Taylor in relation to National Resorts litigation and further information to assist in preparing response due in court by 9 May
30/04/2014	Whyte, David	Partner	0.2	112.00	Assets	reviewed correspondence from Gadens in relation to proceedings against valuer of Queensland property/reviewed affidavit filed in the court to support the renewal of the claim for 12 months
30/04/2014	Whyte, David	Partner	0.3	168.00	Assets	reviewed correspondence from defendant's solicitors and affidavit in relation to action being brought against the Carbrook property valuer
01/04/2014	Griffin, Maree	Associate Director	0.1	43.00	Assets	Liasion with Daniel Tipman re lodgement of Wirrina Corporation Pty Ltd BAS for quarter ending 31 December 2013 on ATO portal
01/04/2014	Griffin, Maree	Associate Director	0.1	43.00	Assets	Revision of Wirrina Corporation Pty Ltd BAS for quarter ending 31 December 2013
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of file note with respect to disputed proceeds from Walsh proceedings held in Tucker & Cowen Solicitors trust account

04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Sustainable Constructions regarding Wirrina water treatment plant sheds
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina general manager regarding water treatment plant sheds
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding under lease agreements for Marina St Vincent berths
04/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Wirrina Resort cash flow and cash requirements
04/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding under lease agreements and Marina St Vincent head lease auction
04/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Wirrina Corporation Business Activity Statements and discussion with Dan Tipman regarding same
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding Marina St Vincent Head lease auction
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of correspondence from Gadens with respect to Proof of Debt proceedings in Equititrust Limited liquidation
04/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Gadens regarding Marina St Vincent auction contract and disclosures
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Wirrina Resort settlement and business name query from purchaser
04/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Wirrina Corp business activity statement for 1 July to 30 Sept 2013
04/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and update Marina St Vincent berths schedule
04/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Opteon regarding updating the Marina St Vincent valuation
04/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and update schedule of Wirrina asset settlements
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Marina St Vincent berth licensees
04/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Wirrina general manager regarding berths schedule and auction of Marina St Vincent head lease
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina general manager regarding the Ship Lift settlement. Email to Ray White Marine regarding the Ship Lift settlement
04/11/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and amendments to the Marina St Vincent head lease contract. Review and amendments to the annexures to the contract
04/11/2013	Somerville, John	Senior Manager	0.5	212.50	Assets	Review and amendments to the Marina St Vincent head lease contract. Review and amendments to the annexures to the contract
05/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Gadens regarding Marina St Vincent head lease contract
05/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Opteon in response to further information to update the Marina St Vincent valuation
05/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Wirrina residential lot encumbrance issues

05/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding pre-auction video and text for Marina St Vincent head lease auction
05/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Wirrina general manager regarding Marina St Vincent head lease auction and berth allocations
05/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and amendments to Marina St Vincent head lease auction terms and conditions. Discussion with David Whyte regarding same
05/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of correspondence from Russell Lawyers regarding finalisation of Lazar proceedings and instructions to Dan Tipman regarding same
05/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and amendments to Marina St Vincent auction contract
06/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding encumbrance with respect to Wirrina residential lots and prepare file note regarding same
06/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding Marina St Vincent head lease auction contract and disclosures
06/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Marina St Vincent head lease contract and issues with under lease surrenders
06/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of updated valuation with respect to the Marina St Vincent head lease
06/11/2013	Somerville, John	Senior Manager	0.7	297.50	Assets	Review of amendments to the Marina St Vincent head lease contract. Amendments to the auction terms and conditions. Discussion with David Whyte with respect to amendments to the Marina St Vincent head lease contract, valuation and reserve price for auction
06/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Draft email to Ray White regarding Marina St Vincent head lease auction contract, auction terms and conditions and reserve
06/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina general manager regarding status of water and sewerage upgrade
06/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Wirrina general manager regarding Marina St Vincent trading issues and the upcoming auction of the head lease
07/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and update asset realisation summary
07/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from David Whyte regarding Marina St Vincent auction
07/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent auction
07/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of correspondence from Gadens regarding status of transfer of mortgages for Wirrina in order to effect registration of surrender of underleases
07/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Valuer regarding status of retrospective valuation of NSW property to support claim against valuer for negligence and breach of contract
07/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Valuer regarding further information required to complete retrospective valuation to support claim against valuer of Queensland property
07/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor regarding further information requested by valuer to complete retrospective valuation to support claim against valuer of Queensland property
07/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina financial controller regarding final residential property settlement
07/11/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of loan book to consider further actions to be pursued against guarantors and valuers

08/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Arthur Taylor regarding litigation schedule and potential claims against valuers
08/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from Wirrina general manager regarding Wirrina Resort cash flow issues and Marina St Vincent issues
08/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Clout & Associates regarding Marina St Vincent berth settlements
08/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Tucker & Cowen Solicitors regarding actions against valuers with respect to Carbrook and Collingwood Park properties
08/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White regarding Marina St Vincent purchaser
08/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from purchaser of the Wirrina Resort regarding settlement date and matters to be attended to leading up to settlement
08/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White regarding the Wirrina Resort settlement
08/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Investigation into questions raised by Gadens with respect to objection to private ruling with respect to GST on the pre-appointment sale of three lots. Email to David Whyte regarding same
08/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina general manager regarding cash flow requirements for the Resort
08/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of Wirrina Corp GST issues and email to Dan Tipman regarding same
18/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding documents to be produced under a guarantor's deed of settlement and updating the schedule with respect to claims against valuers
18/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of queries from an interested party in the Marina St Vincent head lease. Call to Gadens regarding same
18/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent and queries with respect to the Kangaroo Island Ferry Services registered underlease
18/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Arthur Taylor regarding amended statement of claim with respect to the Collingwood Park action against a valuer
18/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Instructions to Dan Tipman regarding files to be produced under Deed of Settlement with a guarantor
18/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of letter from Tucker & Cowen regarding action against valuer of Collingwood Park property and defendant's strike out application
18/11/2013	Somerville, John	Senior Manager	0.7	297.50	Assets	Review and attend to queries from interested parties of the Marina St Vincent head lease
18/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Email to Ray White regarding Kurtze berths at Marina St Vincent
18/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Draft email in response to offer from party interested in acquiring the Marina St Vincent head lease
19/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding Marina St Vincent head lease queries
19/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White regarding deed of rescission with respect to the Marina St Vincent head lease contract
19/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Conference call with Gadens regarding GST private ruling objection

19/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Arthur Taylor regarding EPF records with respect to the National Resorts proceedings, management agreement to assist with the GST private ruling objection and Star Sky agreement following a request from a party to buy the debt
19/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Meeting with David Whyte regarding Marina St Vincent head lease sale issues and under lease issues
19/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding Kangaroo Island Ferry lease at Marina St Vincent
19/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Wirrina Resort cash flow requirements and email to Dan Tipman regarding same
19/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Opteon regarding Marina St Vincent head lease updated valuation. Email to Opteon regarding same
19/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding Marina St Vincent berth under lease issues
19/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina financial controller regarding Marina St Vincent income tax return
19/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Consider issues with respect to the sale of the Marina St Vincent head lease and email to David Whyte regarding same
19/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding insurance issue for licensee of Marina St Vincent berth
19/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to marina manager regarding insurance issue for licensee of Marina St Vincent berth
19/11/2013	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of correspondence from the South Australian Valuer general regarding reduction in site values for the Wirrina Esplanade lots. Review and comparison of reduction in land tax payable and email to David Whyte regarding same
19/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review and consider report from the Receiver of the Windsor Turf property with respect to offers received
19/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Wirrina general manager regarding Kangaroo Island Ferry under lease at Marina St Vincent, water and sewerage upgrade and trading issues
19/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of status of water and sewerage upgrade at Wirrina Cove and email to Water + Waste Innovations regarding same
20/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from David Whyte regarding Marina St Vincent head lease contract
20/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	call from Sustainable Constructions regarding DA for Wirrina water treatment sheds
20/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Water and Waste Innovations regarding certification of Wirrina water and sewerage infrastructure upgrade
20/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White regarding termination of Marina St Vincent head lease contract
20/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider correspondence from Curwood Lawyers seeking 2nd mortgagee consent to registering a lease over Pandanus Parade, Cabarita Beach and email to Dan Tipman regarding same
20/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Dan Tipman regarding Tweed Central cancellation of bank guarantees
21/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of performance bonds and guarantees outstanding and discussion with Dan Tipman regarding same
21/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent licensee's public liability insurance issue

21/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Clout & Associates regarding distribution with respect to the Marina St Vincent berth settlements
21/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Arthur Taylor regarding amended statement of claim for Collingwood Park valuer action and outstanding performance bonds
21/11/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of amended statement of claim with respect to the Collingwood Park valuer negligence claim
21/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina financial controller regarding ATO garnisheed amounts held with respect to Marina St Vincent
21/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Dan Tipman regarding performance bonds and guarantees outstanding
21/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Clout & Associates regarding distribution of funds from Marina St Vincent berth settlements
21/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Receiver of the Marina St Vincent berth's reconciliation of settlements and review of fees sought. Email to Clout & Associates regarding same
21/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Arthur Taylor regarding amended statement of claim with respect to the Collingwood Park valuer action
21/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding issues with respect to Marina St Vincent (Kurtze berths and Kangaroo Is Ferry lease)
21/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina general manager regarding cash flow requirements
21/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of position with respect to uncompleted works bonds for Henty Drive and Tweed properties and email to David Whyte regarding same
21/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and consider schedule of potential actions against valuers of property securities
21/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Kurtze Marina St Vincent berth surrenders
22/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and consider queries from parties interested in acquiring the Marina St Vincent head lease
22/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Ray White regarding queries from interested parties with respect to the Marina St Vincent head lease sale
22/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and consider schedule of possible claims against valuers of property securities
22/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Meeting with David Whyte regarding Marina St Vincent head lease sale
22/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding sale of the Marina St Vincent head lease
22/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding Marina St Vincent under lease agreements
22/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent head lease and underlease agreements
22/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Arthur Taylor regarding Collingwood Park amended statement of claim with respect to valuer action and discussion with respect to other potential claims against valuers of property securities
22/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of status of Worrina water and sewerage infrastructure upgrade and email to Worrina general manager regarding same

22/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Tucker & Cowen regarding amended statement of claim with respect to the action against the Collingwood Park valuer
22/11/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of valuations and funds advanced to borrower to consider claims against valuers of two NSW properties
22/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Email to David Whyte regarding potential claims against valuers of property securities
22/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White regarding Deed of Rescission with respect to the Marina St Vincent head lease contract
22/11/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of valuations and funds advanced to borrowers to consider claims against valuers of five properties
22/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Tucker & Cowen Solicitors regarding amended statement of claim with respect to action against valuer of Collingwood Park property and email to David Whyte regarding same
22/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent under lease agreements
22/11/2013	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of valuations and funds advanced to borrower to consider claims against valuers of two NSW properties
25/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to interested party regarding the sale of the Marina St Vincent Head Lease
25/11/2013	Somerville, John	Senior Manager	1.7	722.50	Assets	Meeting with Gadens regarding Marina St Vincent head lease and under lease issues, Worrina land tax objection strategy, dealing with claims by Equititrust Limited, the Rosea matter and the National Resorts proceedings
25/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Worrina general manager regarding trading issues, Resort settlement issues and the Marina St Vincent issues
25/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding the Marina St Vincent head lease contract and amendments required
25/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of Collingwood Park amended statement of claim against valuer of property
25/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding the settlement date of the Worrina Resort contract
25/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding the Deed of Rescission for the Marina St Vincent head lease contract
25/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding the Marina St Vincent Deed of Rescission and an interested party's inspection of the marina
25/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Arthur Taylor regarding the Collingwood Park amended statement of claim and other claims against valuers
25/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from purchaser of Worrina Resort with respect to queries around forward bookings
25/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding Marina St Vincent deed of rescission
25/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent deed of rescission and statutory declaration regarding same
25/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of emails from purchaser of the Worrina Resort regarding forwarding bookings and employee contracts and email to Worrina general manager regarding same
25/11/2013	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of amended statement of claim with respect to action against valuer of the Collingwood Park property. Cross reference to expert valuer's preliminary report and prior valuations

25/11/2013	Somerville, John	Senior Manager	0.8	340.00	Assets	Review of amended statement of claim with respect to action against valuer of the Collingwood Park property. Cross reference to expert valuer's preliminary report and prior valuations
26/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with Dan Tipman regarding books and records to be released to a guarantor pursuant to a deed of settlement
26/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Water + Waste Innovations regarding Wirrina water and sewerage upgrade certification
26/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to the Marina St Vincent manager regarding berth settlements
26/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White regarding agency appointment form for Marina St Vincent
26/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Marina St Vincent manager regarding public liability insurance on certain under lessee berths
26/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Discussion with David Whyte regarding amendments to the Collingwood Park amended statement of claim against valuer and review of same
26/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding public liability insurance on under lessee berths
26/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Hickey Lawyers regarding books and records required under a guarantor's Deed of Settlement
26/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to proposed purchaser regarding purchase of Marina St Vincent head lease
26/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Tucker & Cowen regarding Collingwood Park amended statement of claim against valuer and comments with respect to same
26/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of records to be provided to a guarantor pursuant to Deed of forbearance and release and email to Hickey Lawyers regarding same
26/11/2013	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of progress certificate #8 with respect to the Wirrina water and sewerage upgrade. Update scope of works and review remaining works to complete. Draft email to the Yankalilla Council regarding release of funds from trust to pay contractor
26/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Sustainable Constructions regarding development application for the Wirrina water treatment plant sheds
26/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Sustainable Constructions regarding Wirrina water treatment plant shed development application
26/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Wirrina general manager regarding employee job descriptions and email to proposed purchaser regarding same for them to finalise employee letters of offer
26/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Tucker & Cowen Solicitors regarding Collingwood Park amended statement of claim and instructions to file
26/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of Notice of Land Tax Assessment for Wirrina lots and email to Gadens to consider an appeal of the revised taxable site values
26/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Wirrina general manager regarding Resort settlement issues, inspection of the Marina by an interested party and Wirrina water debt collection
26/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding amendments to the Marina St Vincent head lease contract
26/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of position with respect to balance of purchase price payable under the Carbrook property contract and email to Hickey Lawyers regarding same
26/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Yankalilla Council regarding upgrade of Wirrina water and sewerage infrastructure

26/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Wirrina general manager regarding future bookings issues raised by the purchaser of the Resort. Call to Wirrina general manager regarding same
26/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of Wirrina Resort contract of sale for obligations with respect to future bookings following issues raised by purchaser and email to David Whyte regarding same
27/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Gadens and amended contract of sale with respect to the Marina St Vincent head lease
27/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Marina St Vincent head lease contract and amendments required
27/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding allocation of berths for under lease agreements and strategy with respect to the Kurtze berths
27/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding the Marina St Vincent under lease agreements to be issued
27/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of amendments to the Marina St Vincent head lease contract
27/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Marina St Vincent berth allocations for under lessees
27/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and consider email from Gadens regarding objection to Wirrina's assessed site values used in calculating land tax payable. Review assessed values against valuation
27/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding the Marina St Vincent deed of rescission and settlement date for the Resort
27/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding under lease agreements for Marina St Vincent and settlement dates
27/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of letter from Tucker & Cowen regarding Transfer form for Dight Street property. Draft reply with respect to same
27/11/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and reconciliation of remaining berths to be sold at Marina St Vincent. Follow up on outstanding licences and certificates of currency for berths to be sold. Email to Ray White Marine regarding under lease agreements and info
27/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider email from Ray White Marine regarding status of the purchasers of the Kurtze berths and email to David Whyte regarding same
27/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of statutory declaration received to support the deed of rescission with respect to the Marina St Vincent head lease contract and email to Gadens regarding same
27/11/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of email from Gadens regarding Wirrina land tax objection and requirements. Review and consider ability to object to current year's assessments for Wirrina and email to David Whyte regarding same
27/11/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of NSW property valuations to consider merits of pursuing a claim against the valuer
28/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of the development application for the Wirrina water treatment sheds and email to David Whyte regarding same
28/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	call to Sustainable Constructions regarding the development application for the Wirrina water treatment sheds
28/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Marina St Vincent manager regarding licensees insurance
28/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent berth licensees insurance
28/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding Marina St Vincent Kurtze berths and under lease agreements and Wirrina Resort liquor and gaming licence transfer hearing outcome

28/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to interested party regarding interest in acquiring the Marina St Vincent head lease
28/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Meeting with David Whyte with respect to Marina St Vincent interested party and strategy to realise the head lease
28/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Wirrina general manager regarding liquor licence transfer hearing and issues with respect to the sale of the Marina St Vincent head lease
28/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding Marina Head Lease sale
28/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina general manager regarding insurance issues
28/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of draft letter to the Minister of Transport seeking consent to rent a public berth at Marina St Vincent and email to the Wirrina general manager regarding same
28/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to the Marina St Vincent manager regarding berth allocations
28/11/2013	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of valuations for SA property to consider merits of pursuing a claim against the valuer
28/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Tucker & Cowen regarding expert valuer for the Collingwood Park action and email to David Whyte regarding same
28/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Marina St Vincent manager regarding obtaining licences and certificates of currencies from berth licensees
28/11/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and consider matters to be attended to leading up to the settlement of the Wirrina Resort. Update checklist and email to Wirrina financial controller
28/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Draft letter to suppliers of Wirrina Resort regarding closure of accounts on settlement and email to Wirrina general manager regarding same
28/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Curwoods regarding consent to registration of leases requested for Cabarita property
29/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Meeting with David Whyte regarding potential claims against the responsible entity and issues with settlement of the Wirrina Resort
29/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to the Wirrina general manager regarding booking rates
29/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Gadens regarding correspondence received from the purchaser of the Wirrina Resort with respect to future bookings and our draft reply
29/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Gadens regarding application to repay McIvor Super Fund loan and correspondence from Conomos Lawyers who represent MSM Holdings Pty Ltd in response to the application. Review of draft response.
29/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of updated loan statement with respect to loan due to McIvor Super fund for capitalised and un-capitalised interest and email to Gadens regarding same
29/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina general manager regarding Marina berth settlements
29/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and update Marina St Vincent berth schedule and email to Marina Manager regarding same
29/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of reconciliation of Marina St Vincent berth settlements
29/11/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Call to Hydro Survey regarding surveying of the Marina St Vincent basin and channel. Email to Hydro Survey regarding same

29/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Ray White Marine regarding strategy with respect to realising the Marina St Vincent head lease and the sale of the remaining under leases
29/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent under lease agreements and berth allocations
29/11/2013	Somerville, John	Senior Manager	0.7	297.50	Assets	Conference call with Wirrina financial controller regarding pre and post settlement issues for the Wirrina resort and Marina St Vincent issues with respect to the sale and ongoing trading
29/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding concerns of purchaser of Wirrina Resort with respect to future bookings and status of negotiations with respect to the sale of the Marina St Vincent head lease
29/11/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding future bookings issue with purchaser of Wirrina Resort
29/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Curwoods regarding consent to registration of leases requested for Cabarita property
29/11/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White regarding Wirrina Resort settlement date
29/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of draft affidavit to be filed in the McIvor Super Fund proceedings with respect to the repayment of the loan and email to Gadens regarding serving same on the respondents
29/11/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Email to purchaser of the Wirrina Resort in response to queries with respect to ongoing trading
29/11/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of material to support claims against members of Richards Group to recover outgoings arrears at Marina St Vincent
02/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding refunds due with respect to rates on Wirrina lots and issues with respect to removing the Kangaroo Island Ferry underlease from the marina title
02/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding prospective Marina St Vincent head lease purchaser
02/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Wirrina general manager regarding resort settlement issues
02/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and consider email from Wirrina financial controller regarding Resort settlement issues
02/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Email to purchaser of the Wirrina Resort regarding services to be transferred on settlement of the Wirrina Resort
02/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to David Whyte regarding Wirrina Resort post settlement issues
02/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White regarding Marina St Vincent berth settlements
02/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of email from purchaser of Wirrina Resort regarding employee agreements. Email to Wirrina general manager regarding same
02/12/2013	Somerville, John	Senior Manager	0.8	340.00	Assets	Conference call with the Wirrina general manager and financial controller regarding resort settlement issues and marina issues
02/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Meeting with David Whyte regarding objecting to the Wirrina land tax assessment
02/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Opteon regarding appealing the revised site valuations for the Wirrina Esplanade lots handed down by the Valuer-General
02/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White regarding Wirrina Vista lot encumbrances

02/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina general manager regarding transferring employees contract terms
02/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Wirrina general manager regarding transferring employees contract terms and email to the purchaser of the Wirrina Resort regarding same
02/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Email to Opteon regarding prospects for seeking a review of the land tax valuation of the Wirrina Esplanade lots
02/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding a review of Wirrina Esplanade lots taxable site values
02/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding a review of Wirrina Esplanade lots taxable site values
02/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Analysis of merits in seeking a review of the taxable site valuations of the Wirrina Esplanade lots
02/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of outstanding matters to be attended to with respect to settlement of the Wirrina Resort
03/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Wirrina general manager regarding response to the Richards Group under lessee queries with respect to the Marina St Vincent outgoings
03/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of EIF server report and email to Cyberthread for recommendations
03/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to the purchaser of the Wirrina Resort regarding the hotel booking software service provider
03/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Yankalilla Council regarding progress certificate #8 with respect to the Wirrina water and sewerage upgrade
03/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of further information required to respond to the Richards Group with respect to the outgoings queries at Marina St Vincent
03/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Yankalilla Council regarding progress certificate number 8 with respect to the Wirrina water and sewerage upgrade
03/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Wirrina domain names and resort settlement issues
03/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Wirrina domain name registration
03/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding Wirrina domain name registration
03/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with David Whyte regarding possible claims against valuers and status of remaining properties
03/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding progress payment to be released from trust for Wirrina water and sewerage upgrade
03/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ipswich City Council regarding the Henty Drive uncompleted works bonds
03/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding transferring Wirrina domain name on settlement of the Resort
03/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Wirrina financial controller regarding marina insurance and under lease agreement issues and domain registration issues
03/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Opteon regarding appeal of Wirrina revised land tax valuations handed down by the South Australian valuer general

03/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding appeal of taxable site values of Worrina Esplanade lots handed down by the Valuer General
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Ray White Marine regarding Marina St Vincent berth under lease agreements for C36 & C37
04/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Worrina general manager regarding employment agreements from purchaser, other Resort settlement issues and marina head lease issues
04/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Arthur Taylor regarding information required for National Resorts proceedings, Cape Gloucester retrospective valuation, information for the appeal of the GST private ruling for Tweed Central and cancellation of the Tweed Central bank guarantees
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding under lease agreements for berths C36 and C37
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	call to Opteon regarding an application for a review of the assessed site values of the Worrina Esplanade lots
04/12/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Call to the purchaser of the Worrina Resort regarding settlement issues and employment agreements
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding Marina St Vincent under lease agreements and Kurtze berths
04/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Conference call with Worrina general manager and financial controller regarding resort settlement issues, employee offers and marina issues
04/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of the draft applications for a review of the valuations of the taxable site values of the Worrina Esplanade lots
04/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding application for a review of the Worrina Esplanade land tax valuations of the Esplanade lots
04/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Opteon regarding application for a review of the Worrina Esplanade land tax valuations of the Esplanade lots
04/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Gadens regarding the application for a review of the taxable site values of the Worrina Esplanade lots
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina general manager regarding transferring employees employment agreements
04/12/2013	Somerville, John	Senior Manager	0.7	297.50	Assets	Review of draft employment agreements with respect to the Worrina Resort transferring employees
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina general manager regarding fencing contractor and completion of works with respect to the Worrina water and sewerage infrastructure upgrade
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Consider issues with respect to damage to the Worrina golf carts and email to the Worrina general manager regarding same
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent under lease agreements
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina financial controller regarding queries raised by a prospective purchaser of the Marina St Vincent head lease
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Johnston & Company regarding retrospective valuation of the Cape Gloucester property to pursue claim against valuer
04/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Gadens regarding letter of authority with respect to a review of the taxable site values of the Worrina Esplanade lots and comments from the valuer with respect to merits of reviewing the Valuer-General's valuation
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Instructions to Dan Tipman regarding removal of caveat requested by Tucker & Cowen Solicitors with respect to the Walsh properties

04/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Marina St Vincent berth allocations and email to Wirrina general manager regarding same
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Wirrina domain name
04/12/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and amendments to contract of sale with respect to the Marina St Vincent head lease, review and collate further information requested by prospective purchaser of the Marina St Vincent head lease, draft email to Ray White Marine
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to the Marina St Vincent manager regarding under lease settlements
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Wirrina Resort transferring employees
04/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of Wirrina Resort transferring employees employment agreements and email to the Wirrina general manager regarding same
05/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Arthur Taylor regarding Cape Gloucester property valuer claim and potential claims against value of two NSW properties
05/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina general manager regarding draft employment agreements issued by purchaser of the Resort
05/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from purchaser of the Wirrina Resort regarding letters of offer for the Resort staff
05/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding employment agreements provided by the purchaser of the Wirrina Resort
05/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Wirrina general manager regarding employment agreements issued by the purchaser of the Wirrina Resort
05/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding employment agreements provided by the purchaser of the Wirrina Resort
05/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Wirrina general manager regarding transferring employee issues with respect to the Resort settlement
05/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from purchaser regarding transferring employees under the Wirrina Resort contract
05/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Wirrina general manager regarding transferring employees under the resort contract and other settlement issues
05/12/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and update of material to be provided to Fisher Jeffries to respond to Richards Commercial Lawyers with respect to certain Marina St Vincent under lessee's outgoings dispute
05/12/2013	Somerville, John	Senior Manager	0.7	297.50	Assets	Draft email to Fisher Jeffries providing instructions to respond to Richards Commercial Lawyers with respect to certain Marina St Vincent under lessee's outgoings dispute
05/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to purchaser regarding issues with Wirrina Resort transferring employees employment agreements
05/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to purchaser regarding accessing the Wirrina Resort property prior to settlement
05/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of email from Gadens regarding settlement adjustments with respect to the Wirrina Resort and email to Gadens regarding same
05/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of issues with respect to Wirrina Resort transferring employees employment agreements and email to the purchaser regarding same
05/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of Wirrina BAS position and email to Dan Tipman regarding same

05/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to purchaser regarding amendment required to Worrina Resort transferring employee's employment agreements
05/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of settlement adjustments with respect to the Worrina Resort and other settlement issues
06/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to purchaser of the Worrina Resort regarding transferring employees and employment agreements with respect to the Worrina Resort settlement
06/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Worrina general manager regarding feedback with respect to employment agreements issued by the Resort purchaser and other settlement issues
06/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding the Worrina Resort settlement issues
06/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of possible claim against valuer of two NSW properties and email to David Whyte regarding same
09/12/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Teleconference with the Worrina general manager and financial controller regarding the Resort settlement issues, employment agreements and Marina St Vincent issues
09/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent under lease agreements
09/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding queries from the proposed purchaser of the Marina St Vincent head lease and agreements to be issued to under lessees
09/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding Marina St Vincent under lease agreements
09/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and update Marina St Vincent berths schedule
09/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from Arthur Taylor regarding GST private ruling and prior relationships to consider issue of control
09/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to purchaser of the Worrina Resort regarding employment agreement queries from Worrina transferring employees
09/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Worrina general manager regarding employment agreements for transferring employees
09/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina general manager regarding transferring employees employment agreements
09/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Ray White Marine regarding queries raised by prospective purchaser of the Marina St Vincent head lease
09/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from the Worrina general manager regarding transferring employees queries with respect to their employment agreement. Email to the purchaser of the Worrina Resort regarding same
09/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of further queries from Worrina Resort transferring employees and email to the purchaser regarding same
09/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Email to Fisher Jeffries regarding Marina St Vincent and instructions to respond to Richard Commercial Lawyers to resolve the marina outgoings dispute
09/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina financial controller regarding account transfers required at settlement of the Worrina Resort
09/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to purchaser regarding Worrina Resort MYOB licence transfer
09/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Draft Worrina Resort employee termination letter and email to Worrina general manager regarding same

09/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of queries from prospective purchaser of the Marina St Vincent head lease and email to Ray White Marine regarding same
09/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Discussion with Dan Tipman regarding Wirrina GST & BAS position
09/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of settlement adjustments for the Wirrina Resort and email to the Wirrina financial controller regarding same
09/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Emails to purchaser of the Wirrina Resort regarding transferring employees employment agreements
09/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Wirrina Resort cash flow and funding requirements and email to Wirrina financial controller regarding same
10/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Wirrina general manager regarding transferring employee agreements, Wirrina Resort settlement issues and post settlement issues to be attended to with respect to books and records and Marina St Vincent
10/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding potential claims against valuers of two NSW properties
10/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Wirrina settlement adjustments and transfer form
10/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of email from Arthur Taylor regarding books and records for the purpose of responding to EPF with respect to the National Resorts proceedings
10/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Wirrina general manager regarding transferring employee issues with respect to the Resort settlement
10/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Wirrina financial controller regarding Wirrina Resort settlement adjustments
10/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent under lease agreements
10/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from Arthur Taylor regarding possible claims against valuer of two NSW properties and bankruptcy petition with respect to Hardy loan guarantor
10/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Instructions to Dan Tipman regarding registering the Marina St Vincent business name
10/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Wirrina Resort cash flow and funding requirements and email to David Whyte regarding same
10/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Wirrina general manager regarding post Wirrina Resort settlement issues and email to David Whyte regarding same
10/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Marina St Vincent berth commission invoices from Ray White and email to Gadens regarding same
10/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina financial controller regarding Wirrina Resort settlement issues
10/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to owner of lot 37 The Vistas at Wirrina Cove in response to a request for pre council approval to construct dwelling in accordance with the Architectural Code
10/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of amendments to Wirrina Resort transferring employees employment agreements and email to Wirrina general manager and financial controller regarding same
10/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to the Wirrina financial controller regarding outgoings with respect to berth E9 to consent to a private sale
10/12/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of documentation to support possible claims against valuers of two NSW properties

10/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Draft email to Gadens with respect to possible claims against valuers of two NSW properties
10/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Wirrina general manager regarding transferring employees and treatment of an employee who is not accepting redeployment with the purchaser of the Wirrina Resort
10/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from purchaser of the Wirrina Resort with respect to email access and email to Wirrina general manager regarding same
10/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to purchaser regarding Wirrina Resort transferring employees employment agreements
10/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of hospitality award for permanent part time staff and email to the purchaser of the Wirrina Resort regarding same
11/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Arthur Taylor regarding National Resorts proceedings and response to the EPF with respect to books and records
11/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina financial controller regarding settlement adjustments with respect to the Wirrina Resort
11/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to purchaser regarding Wirrina Resort settlement issues
11/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding objection to the GST private ruling
11/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Discussion with Daniel Tipman regarding EPF records on the EL server to respond to the request from the EPF in the National Resorts proceedings
11/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Wirrina financial controller regarding Wirrina Resort settlement adjustments
11/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Wirrina general manager regarding Resort settlement adjustments
11/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from Gadens regarding Wirrina Resort settlement and settlement adjustments
11/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding possible valuer claims against valuer of two NSW properties. Email to Gadens regarding same
11/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Wirrina general manager regarding settlement issues
11/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Wirrina financial controller regarding settlement adjustments and stock take
11/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding draft settlement statement for the Wirrina Resort
11/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from purchaser of the Wirrina Resort regarding Transferring Employees and email to the Wirrina general manager regarding same
11/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of status of Wirrina water and sewerage infrastructure upgrade and email to Water + Waste Innovations regarding same
11/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to the purchaser of the Wirrina Resort regarding permanent part time employee award
11/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina general manager regarding transferring employees
11/12/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and update Wirrina Resort settlement adjustment schedules. Discussion with Wirrina financial controller regarding same

11/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Email to Gadens regarding Wirrina Resort settlement issues and settlement adjustment schedules
11/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Transferring Employees with respect to the Wirrina Resort and email to the purchaser regarding same
11/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Teleconference to the purchaser of the Wirrina Resort regarding stocktake and plant and equipment with respect to Wirrina Resort settlement and email regarding same
11/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of tax invoice with respect to the Collingwood Park contract extension and email to Gadens regarding same
11/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of settlement statement and adjustments for the Wirrina Resort and email to David Whyte regarding same
11/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Teleconference with Wirrina general manager and financial controller regarding Wirrina Resort settlement issues
11/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina financial controller regarding termination notice to Wirrina Resort staff
12/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Wirrina Resort settlement and adjustments
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Wirrina Resort settlement
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding extension to Collingwood Park contract
12/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding Wirrina Resort settlement issues
12/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina general manager regarding Wirrina Resort settlement issues
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Wirrina general manager regarding settlement issues
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding Wirrina Resort settlement issues
12/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White regarding status of the planning approvals being sought by the purchaser of the Collingwood Park site
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Marino Law regarding books and records for guarantor
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Wirrina Resort settlement
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Wirrina general manager regarding Wirrina Resort settlement
12/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding Marina St Vincent head lease and progress with interested party
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from property owner regarding Wirrina residential lots encumbrance and architectural code
12/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and consider correspondence from Tucker & Cowen Solicitors regarding the Collingwood Park action against the valuer and email to David Whyte regarding same
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina financial controller regarding Wirrina Resort change of ownership forms

12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to the purchaser regarding Wirrina Resort change of ownership forms
12/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	review of stocktake with respect to the Wirrina Resort settlement and email to the Wirrina general manager regarding same
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White regarding status of the approvals for the Collingwood Park purchaser
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to the Marina St Vincent manager regarding berth under leases and outgoings arrears
12/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Discussion with Alastair Raphael regarding segregating the EPF files from the Equitrust server pursuant to a request by the applicant in the National Resorts proceedings
12/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Wirrina Resort settlement adjustment schedules and email to Gadens regarding same
12/12/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Draft email to Gadens regarding EPF records contained on the Equitrust server and information with respect to segregating the EPF records as requested by the applicant in the National Resorts proceedings
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding Wirrina Resort lease to employee of Log Cabin and settlement issues
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to the Wirrina general manager regarding Wirrina Resort lease to employee of Log Cabin and settlement issues
12/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to purchaser regarding Wirrina Resort lease to employee of Log Cabin and settlement issues
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding lease to employee at Wirrina Resort to be resolved for settlement
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review and update of settlement adjustment schedules for the Wirrina Resort and email to Gadens regarding same
12/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and amend revised leave entitlements schedule for the Wirrina Resort settlement and email to Gadens regarding same
12/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of final settlement statement and tax invoice for the Wirrina Resort settlement and email to Gadens regarding same
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Wirrina Resort settlement
12/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to purchaser of the Wirrina Resort regarding employee leave entitlements and other Wirrina Resort settlement adjustments. Email to purchaser regarding same
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina financial controller regarding MYOB licence transfer to the purchaser of the Wirrina Resort
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to the purchaser of the Wirrina Resort regarding MYOB licence transfer
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding status of the Collingwood Park purchaser's land clearing approval application
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina financial controller regarding Workcover for Wirrina Corporation Pty Ltd
12/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Marina St Vincent manager regarding under lease agreements and outgoings arrears
13/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Marina St Vincent financial controller regarding sale of berth E9

13/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Jeff Stevens & Associates regarding the sale of berth E9 at Marina St Vincent
13/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding the sale of berth E9 at Marina St Vincent
13/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from the Marina St Vincent manager regarding the sale of berth E9
13/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Instructions to Dan Tipman regarding Gadens fees on Marina St Vincent berth settlements
13/12/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of loan book to consider further actions that may be commercially pursued against guarantors and valuers
13/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Tucker & Cowen regarding a response to the defendant with respect to the Collingwood Park valuer action
13/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of draft letter to EPF's solicitor with respect to their request to inspect the books and records on the Equitrust server in the National Resorts proceedings. Consider costs to produce books and records requested. Email to David Whyte re same
13/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of email from Gadens with respect to potential claims against valuer of two NSW properties. Call to Ferrier Hodgson (liquidator of the valuer company) to discuss insurance policy and consider merits in pursuing further
13/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider email from Gadens with respect to the application for a review of the assessable value of the Wirrina Esplanade lots. Consider merits of objecting to the 2013/14 land tax assessments
13/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Opteon regarding the preparation of a valuation to support the application for a review of the assessable value of the Wirrina Esplanade lots for land tax purposes
13/12/2013	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of further information to support retrospective valuation of the Cape Gloucester property to pursue a claim against the valuer. Email to Johnston & Company with respect to same
13/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor regarding Booth possession proceedings with respect to the Broadbeach Waters property
16/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding removal of Kangaroo Island Ferry Pty Ltd under lease on Marina St Vincent title
16/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Wirrina Corporation director regarding post Wirrina Resort settlement issues, finalisation of the water and sewerage infrastructure upgrade and Marina St Vincent issues
16/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding status of the sale of the Marina St Vincent head lease
16/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Conference call with Fisher Jeffries Lawyers regarding Marina St Vincent debtors and proposed recovery strategy
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Meeting with David Whyte regarding Marina St Vincent debtors and strategy regarding the recovery of same
16/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Meeting with David Whyte regarding claims against valuer of two NSW properties
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding potential claims against the valuer of two NSW properties
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White regarding Collingwood Park contract conditions and estimated time frames
16/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from a director of Wirrina Corporation Pty Ltd regarding post Wirrina Resort settlement issues
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Johnston & Company regarding information to assist with preparation of retrospective valuation for Cape Gloucester property to support claim against valuer for breach of contract and negligence

16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Boothers possession proceedings
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Gadens regarding the surrender of the Kurtze underleases at Marina St Vincent and email to David Whyte regarding same
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina Corporation director regarding requests from the purchaser of the Worrina Resort
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding instructions with respect to Kurtze surrenders of berths at Marina St Vincent
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Hickey Lawyers regarding books and records to be inspected by a guarantor pursuant to a deed of settlement
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding books and records to be inspected by a guarantor pursuant to a deed of settlement
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Hickey Lawyers regarding books and records to be inspected by a guarantor pursuant to a deed of settlement
16/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of correspondence from Marino Law with respect to status of bankruptcy notices with respect to Hardy loan guarantors. Review of Marino Law invoices. Email to David Whyte with recommendations
16/12/2013	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of Landsolve and Tweed Central Development Management Agreement and other documentation and consider implications on the proposed objection to the GST private ruling. Email to Arthur Taylor regarding same
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina Corporation director regarding finalising creditor accounts for the Worrina Resort
16/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of correspondence from Gadens regarding an application for a review of the assessed taxable land values for Worrina Cove for 2012/13 and further information for objecting to the 2013/14 land tax assessment. Email to Gadens re same
17/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Director of Worrina Corporation regarding Marina St Vincent debtors and other marina issues
17/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding the sale of the Marina St Vincent head lease
17/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding response to the EPF with respect to books and records in the National Resorts proceedings and the objection to the Worrina 2013/14 land tax assessment
17/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of judgement with respect to the Equititrust Limited proof of debt proceedings
17/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of bankruptcy report from the trustee of the estate of a guarantor of the Hardy loan facilities
17/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Business Activity Statements for Worrina Corporation and instructions to Dan Tipman regarding same
17/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from director of Worrina Corporation regarding funding to finalise supplier invoices post settlement of the Worrina Resort and finalisation of the water and sewerage upgrade
17/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider email from Hickey Lawyers regarding final payment due under the Carbrook contract. Email to David Whyte regarding same
17/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Tucker & Cowen regarding Collingwood Park action against a valuer. Email to David Whyte regarding same
17/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ferrier Hodgson who were the liquidators of a valuer who prepared a valuation of two NSW properties to obtain information with respect to the valuer's insurance policies for the purposes of considering a claim
17/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Ferrier Hodgson regarding the insurance policies of a valuer who valued the two NSW properties for the purposes of considering a claim for breach of contract and negligence

17/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Hickey Lawyers regarding final payment due under the Carbrook property contract
17/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Wirrina Corporation director regarding Marina St Vincent debtors
17/12/2013	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of correspondence from the Ipswich Council regarding the Henty Drive uncompleted works bonds. Review of file for further information to consider works required to have bonds released. Email to David Whyte regarding same
17/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina Corporation director regarding Kangaroo Island Ferry underlease on Marina St Vincent title
17/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Respond to email to Hickey Lawyers regarding final payment due under the Carbrook property contract
17/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Goolwa Pump & Electrical regarding the completion of final water and sewerage infrastructure upgrade works at Wirrina Cove and email to Water & Waste Innovations (certifier) regarding same
17/12/2013	Somerville, John	Senior Manager	0.5	212.50	Assets	Call to Brooklyn, underwriters for the insurance policy of two NSW properties to consider if there are any merits is filing a claim against the policy for breach of contract and negligence. Email to David Whyte re same
17/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and consider email from Gadens regarding rates and land tax adjustments for the properties at Wirrina Cove and email to David Whyte regarding same
17/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of draft building contract with respect to the construction of the water treatment shed at Wirrina Cove. Email to Sustainable Structures regarding same
18/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from Wirrina Corporation director regarding post Wirrina Resort settlement issues, cash flow issues, finalisation of water and sewerage upgrade and marina issues
18/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Fisher Jeffries regarding Marina St Vincent debtors and strategy to recover same
18/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of proposal from Rosea Pty Ltd with respect to settling outstanding debt
18/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Wirrina Corporation director regarding marina issues
18/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of file to confirm finalisation of controllership with respect to Morvale Pty Ltd and prepare file note with respect to same. Review of final 524 (receipts and payments account) and 505
18/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of file to confirm finalisation of controllership with respect to Mountbell Pty Ltd and prepare file note with respect to same. Review of final 524 (receipts and payments account) and 505
18/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Respond to email from Hickey Lawyers regarding final payment due under the Carbrook property contract
18/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of draft letter from Gadens responding to the solicitors of the EPF in relation to access to books and records in the National Resorts proceedings
18/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Wirrina Corporation director regarding Marina St Vincent under lease issues
18/12/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of Marina St Vincent debtors ledger and other information requested by a party interested in acquiring the head lease. Email to Ray White Marine regarding same
18/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Opteon regarding valuation to support an application for a review of the 2012/13 assessable land values at Wirrina Cove and an objection to the 2013/14 land tax assessment
18/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of termination pay for employee of Wirrina Resort not transferring to the purchaser. Email to Wirrina Corporation director regarding same
18/12/2013	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of loan book schedule of securities and consider further action to be taken against guarantors. Email to Arthur Taylor regarding same

18/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Ray White Marine regarding information requested by an interested party of the Marina St Vincent head lease
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding request from the EPF with respect to PPSR token codes
19/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding Kangaroo Island Ferry underlease on Marina St Vincent title and strategy regarding removal of same
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Return call from a conveyancer regarding the encumbrance on Wirrina titles (conveyancer for a private seller)
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding surrenders of Kurtze under leases at Marina St Vincent
19/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding potential claim against valuer of the two NSW properties. Email to Gadens regarding same
19/12/2013	Somerville, John	Senior Manager	0.8	340.00	Assets	Conference call with the Wirrina Corporation directors with respect to Marina St Vincent issues and finalisation of the water and sewerage upgrade
19/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Marina St Vincent under lease agreement issues and post Wirrina Resort settlement issues
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Ray White Marine regarding the Marina St Vincent head lease sale
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding EPF's request for PPSR token codes
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding Marina St Vincent issues
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Gadens regarding Marina St Vincent berth surrenders and email to David Whyte regarding same
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding surrenders of Kurtze under leases at Marina St Vincent
19/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of insurance policy of valuer of property security to consider merits of pursuing a claim for breach of contract and negligence. Email to Gadens regarding same
19/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Gadens regarding books and records requested by the EPF in the National Resorts proceedings
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina Corporation Director regarding water treatment shed and requirements from council with respect to the DA application
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of draft letter from Gadens regarding EPF's request for PPSR token codes and email to Gadens regarding same
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor regarding correspondence from Marino Law with respect to Hardy guarantors bankruptcy proceedings
19/12/2013	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and reconcile status of water and sewerage upgrade at Wirrina Cove and draft email to Yankalilla Council requesting a release of funds from trust to pay contractors
19/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Wirrina Corporation cash flow and funding requirements
20/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of 524 (receipts and payments account) for Wirrina Corporation Pty Ltd as controller of ICA (South Australia) Pty Ltd and discussion with Dan Tipman regarding same
20/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of 524 (receipts and payments account) for Equititrust Income Fund as controller of ICA (South Australia) Pty Ltd and discussion with Dan Tipman regarding same

20/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding loan book and other potential claims against guarantors and valuers
20/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina Corporation director regarding payout of an employees unused leave entitlements
20/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina Corporation director regarding Marina St Vincent issues
20/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Wirrina Corporation director regarding Marina St Vincent issues
20/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Ray White Marine regarding the sale of the Marina St Vincent head lease
20/12/2013	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding requests from purchaser of the Wirrina Resort post settlement
20/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Wirrina Corporation director regarding requests from purchaser of the Wirrina Resort post settlement
20/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding requests from purchaser of the Wirrina Resort post settlement
20/12/2013	Somerville, John	Senior Manager	0.5	212.50	Assets	Review and consider further documentation provided by Arthur Taylor to support the objection to the ATO GST private ruling for 3 property sales
20/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Wirrina Corporation director regarding water and sewerage upgrade invoices
20/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Hickey Lawyers regarding final payment due under Carbrook property contract
20/12/2013	Somerville, John	Senior Manager	0.3	127.50	Assets	Email to Yankalilla Council regarding Wirrina Cove water and sewerage infrastructure upgrade status
20/12/2013	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Opteon regarding valuations to support objection to land tax assessments at Wirrina Cove for 2012/13 and 2013/14
06/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with David Whyte regarding Rosea deed of settlement and strategy
06/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Gadens regarding Marina St Vincent head lease contract and disclosure requirements following email from the Department of Transport with respect to lot 103
06/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Instructions to Dan Tipman regarding accounting for legal fees for the sale of berths at Marina St Vincent and letter to the receiver of ICA (South Australia) Pty Ltd
06/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding Marina St Vincent issues
06/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of status of Marina St Vincent under lease agreements and email to Ray White Marine regarding same
06/01/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and consider amendments to contract of sale with respect to the Marina St Vincent head lease received from the proposed purchaser. Email to David Whyte regarding same
06/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from the Department of Transport regarding the Marina St Vincent lease boundary issues. Review of survey plans to consider same.
06/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of status of Wirrina water and sewerage upgrade and remaining scope items
06/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens seeking a release of funds held in trust to pay contractors with respect to the Wirrina water and sewerage upgrade

06/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of records required by expert valuer to prepare retrospective valuation of the Cape Gloucester property to support a claim filed against the former valuer
06/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and reconcile payments made by Rosea Pty Ltd under the deed of settlement. Email to David Whyte regarding same
06/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding amendments to the Marina St Vincent head lease contract by the proposed purchaser
06/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Marina St Vincent lease and boundary/access potential issues
06/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent berth settlements
06/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and reconcile final payments due under the Carbrook property settlement. Consider request to transfer security to purchaser. Email to David Whyte regarding same
06/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding Kurtze berth issues at Marina St Vincent
06/01/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of loan book to consider further actions to be pursued against borrowers, guarantors and valuers
06/01/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of loan book to consider further actions to be pursued against borrowers, guarantors and valuers
06/01/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of loan book to consider further actions to be pursued against borrowers, guarantors and valuers
07/01/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Conference call with Wirrina Corporation directors with respect to Marina St Vincent issues and finalisation of outstanding matters at Wirrina Cove
07/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding material sought with respect to the proceedings filed against the auditor by Piper Alderman
07/01/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and consider issues to be finalised with respect to the Wirrina Cove asset. Prepare a summary of issues to be discussed with the Wirrina directors
07/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Draft email to Wirrina directors regarding outstanding matters to be finalised
07/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Consider management fee to be allocated to Marina St Vincent account in preparation for audit of the 2013 outgoing. Email to David Whyte regarding same
07/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Gadens regarding rates and land tax adjustments on Wirrina Cove lots. Email to Gadens regarding same
07/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Meeting with David Whyte regarding matters to be finalised with respect to the Wirrina Cove asset
07/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Preparation for teleconference with directors of Wirrina Corporation
07/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of extension request from purchaser of the Collingwood Park property and email to David Whyte regarding same
07/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Gadens regarding extension request from purchaser of the Collingwood Park property
08/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding the Marina St Vincent contract and amendments by the proposed purchaser
08/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding objecting to the 2013/2014 Wirrina land tax assessments

08/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding amendments to Marina St Vincent head lease contract by proposed purchaser
08/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of documentation and files to support claim against valuer of the Cape Gloucester property. Discussion with Dan Tipman regarding same
08/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina director regarding Marina St Vincent tender registration issues, ongoing contractual arrangements and water treatment plant shed DA issues
08/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Wirrina director regarding registration of tender at Marina St Vincent
08/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of amendments to Marina St Vincent head lease contract
08/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding letters of authority with respect to the Wirrina land tax objections
08/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Resort post settlement issues
08/01/2014	Somerville, John	Senior Manager	1.1	467.50	Assets	Review and consider amendments to contract by proposed purchaser of the Marina St Vincent head lease. Draft email to Ray White Marine regarding same
08/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of files and documentation to assist with preparation of retrospective valuation to support a claim against the valuer of the Cape Gloucester property. Email to Johnston and Company regarding same
08/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Johnston and Company regarding retrospective valuation of Cape Gloucester property to support claim against valuer
08/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of draft letter of authorities prepared by Gadens with respect to objection to the 2013/14 land tax assessment of the Wirrina lots and instructions to Dan Tipman regarding same
08/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of draft objection to the 2013/14 land tax assessment for the Wirrina lots. Consider review panel valuers of the Valuer General and instructions to Gadens regarding same
08/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Instructions to Dan Tipman regarding objection to the GST private ruling for the Tweed Central lots
08/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding post Resort settlement account issues
08/01/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review of files and documentation to support objection to the GST private ruling with respect to certain Tweed Central lots. Draft email to Gadens regarding same
08/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Wirrina Resort contract to consider post settlement adjustments
08/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Resort post settlement issues
08/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider email from Wirrina director regarding Resort post settlement issues with respect to employees. Email to Wirrina director regarding same
08/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina director regarding Resort post settlement issues
09/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding objection to the land tax assessment for the Wirrina lots for 2013/14
09/01/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and consider amendments to Marina St Vincent contract. Discussion with David Whyte regarding same.
09/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Draft email to Ray White Marine with respect to amendments to Marina St Vincent head lease contract and counter offer

09/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding status of Marina St Vincent under lease agreements
09/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding post Wirrina Resort settlement issues
09/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Gadens regarding further material to support objection to the Tweed Central GST private ruling
09/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding review valuers with respect to the application for a review of the valuation with respect to Wirrina lots for land tax assessment purposes
09/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Curwoods Lawyers with respect to a caveators consent required to register a lease with respect to the Resort Corp Cabarita property
09/01/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Meeting with Johnston & Company with respect to the retrospective valuation of a QLD property to support a claim against the former valuer
09/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and amendments to draft objection to the 2013/14 land tax assessment for the Wirrina Cove lots and email to David Whyte regarding same
09/01/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Investigation into the uncompleted works at the Henty Drive property in order to procure a release of the bank guarantees from the Ipswich City Council
09/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White regarding settlement of Marina St Vincent berth B9
09/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of outstanding entitlements of the Wirrina directors on termination of employment
09/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of FY2013 outgoings with respect to Marina St Vincent and email to Wirrina director regarding same
09/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of outstanding Wirrina water and sewerage debtors and email to Wirrina director regarding same
09/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider email from Wirrina director regarding matters to be finalised with respect to the Wirrina assets
09/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Instructions to Dan Tipman regarding information required to complete Wirrina Corporation Pty Ltd and Marina St Vincent Management Pty Ltd December 2013 quarter BAS
10/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding objection to the 2013/14 Wirrina Cove land tax assessment
10/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding the draft objection to the Wirrina 2013/14 land tax assessment
10/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of caveator's consent to a lease with respect to the Cabarita Beach property
10/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review and amendments to letters to Office of State Revenue and Ipswich City Council seeking a refund of the overpaid rates and land tax as a result of the successful objection to the Valuer-General's assessment
10/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Discussion with David Whyte regarding the draft objection to the Wirrina 2013/14 land tax assessment and email to Gadens regarding same
10/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of status of retrospective objection with respect to Collingwood Park land tax assessment. Discussion with Dan Tipman regarding same. Call to Savills regarding same
10/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of draft notice to remedy breach to lessee at Marina St Vincent to remove from title and email to Gadens regarding same
10/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of draft contractors agreement with respect to the construction of the Wirrina water treatment shed to fulfil obligations under contract with Yankalilla Council

10/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to David Whyte regarding entitlements due to Wirrina directors
13/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Gadens regarding land tax objection for 2013/14 lodged with the SA Valuer General with respect to Wirrina
13/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Wirrina director regarding Marina St Vincent debtor issues and requirements to obtain development approval with respect to water treatment shed
13/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding termination of the Kangaroo Is ferry underlease at Marina St Vincent
13/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Opteon regarding valuations to support a review of the Wirrina 2012/13 assessed site values and the 2013/14 land tax objections
13/01/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and consider information for valuer to prepare retrospective valuations to support an application for a review of the valuer general's 2012/13 site values the objection to the 2013/14 land tax assessment for the Wirrina lots
13/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Draft letter to Opteon with instructions to prepare retrospective valuations to support an application for a review of the valuation of the Valuer General for 2012/13 and an objection to the 2013/14 land tax assessments for the Wirrina lots
13/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Sustainable Constructions regarding Wirrina water treatment sheds and DA requirements outstanding
13/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White regarding Collingwood Park approvals status
13/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Water & Waste Innovations with respect to remaining scope item for the Wirrina water and sewerage upgrade
13/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider email from Tucker & Cowen Solicitors regarding status of Spottiswood matter and steps to resolve funds held in trust. Review of previous correspondence with respect to same
13/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with Dan Tipman regarding request from Spottiswood's bankruptcy trustee with respect to breakdown of legal costs incurred to date
13/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of Marina St Vincent FY2013 outgoings and email to Wirrina Corporation director regarding same
13/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and consider issues with respect to Wirrina water treatment shed development application. Review of OH&S quotes. Email to Wirrina Corporation director regarding same
13/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and consider strategy with respect to recovery of Marina St Vincent debtors. Review of schedule of debtors and status of same. Email to Wirrina Corporation director regarding same
13/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina Corporation director regarding floor plans for the water treatment plant shed
13/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Water & Waste Innovations regarding Wirrina water treatment sheds
13/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider land tax savings with respect to Collingwood Park revised taxable site values. Email to David Whyte regarding same
13/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Sustainable Structures regarding floor plans for Wirrina water treatment shed
13/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Opteon regarding valuation instructions with respect to retrospective valuations to support Wirrina land tax objections
13/01/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of outstanding conditions under the Henty Drive development approval to consider works to be completed for the Council to release uncompleted works bonds. Call to DKS Consulting regarding stage 2 bonding schedule
13/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina Director regarding Marina St Vincent issues

14/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina director regarding Marina St Vincent issues and ongoing consultancy arrangement
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina Director regarding water treatment plant sheds and plan for DA
14/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding Marina St Vincent contract
14/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Marina St Vincent debtors with respect to the Richards Group. Email to Wirrina Director regarding same
14/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and consider status of Marina St Vincent debtors. Review instructions to debt collector. Email to Wirrina director regarding same
14/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Draft email to Ray White Marine in response to a request from the proposed purchaser of the Marina St Vincent head lease for further information
14/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call to DKS Consulting regarding Henty Drive uncompleted works bonds
14/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Draft email to DKS Consulting regarding Henty Drive uncompleted works bond
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding water treatment plant shed
14/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of email from Johnston and Company regarding civil costs for the Cape Gloucester property to be included in retrospective valuation to support a claim against a valuer. Review of file and email to Johnston & Company regarding same
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent sewerage charges
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review and update Marina St Vincent debtors
14/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Instructions to Dan Tipman regarding paying out Wirrina entitlements
14/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Wirrina directors regarding entitlements and ongoing consulting arrangement with respect to the management of Marina St Vincent
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to DKS Consulting regarding the Henty Drive uncompleted works bonds
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent head lease contract
14/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of remaining Marina St Vincent berth settlements and email to Wirrina director regarding same
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Marina St Vincent head lease contract
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Howard Mortgages regarding settlement of the East Maitland property
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Tucker & Cowen regarding status of Spottiswood matter
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent debtors
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with David Whyte regarding status of Spottiswood matter

15/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of calculation of payout of Wirrina director entitlements and PAYG withholding
15/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from Gadens regarding Marina St Vincent head lease issues and under lease issues
15/01/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and update loan book legal action schedule
15/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Andrew and Associates regarding access issues with respect to boundary of Marina St Vincent lease and instructions to prepare survey plan regarding same
15/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Consider email from DKS Civil Engineers with respect to the Henty Drive uncompleted works bonds and email to David Whyte regarding same
15/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent cash flow
15/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Sustainable Constructions regarding Wirrina water treatment plant shed
15/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to DKS Civil Engineers regarding Henty Drive uncompleted works bonds
15/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent head lease contract
15/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent head lease contract
15/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent under lease agreements
15/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and update loan book legal action schedule
15/01/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review and update loan book legal action schedule
15/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and update loan book legal action schedule
21/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Ray White Marine regarding the Marina St Vincent head lease contract and position of the prospective purchaser
21/01/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Call to Wirrina Director regarding Marina St Vincent contract update, debtor issues, audited outgoings and estimate for 2014 and water treatment shed
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of revised plan for Wirrina water treatment sheds and telephone call to Sustainable Constructions regarding same
21/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and update Marina St Vincent berths schedule and email to Wirrina Director - regarding same
21/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Opteon regarding Marina St Vincent valuation
21/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Gadens regarding Wirrina rates refund. Email to Gadens regarding same
21/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of Marina St Vincent berth settlement commission invoices and email to Gadens regarding same
21/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina Director regarding Wirrina water and sewerage treatment plant shed

21/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent berth D22 licence agreement
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Wirrina water and sewerage treatment plant shed plans for submission to Council as part of development application. Email to Sustainable Constructions regarding same
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Marina St Vincent berth licences and email to marina manager regarding same
21/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding status of Marina St Vincent head lease sale
21/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of plan of access between Marina St Vincent marina wall and lot 103. Consider disclosure requirements as part of head lease sale. Email to Gadens regarding same
21/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding berth D44 under lease agreement at Marina St Vincent
21/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding marina survey plan
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Ray White Marine regarding position of Marina St Vincent purchaser. Consider position and options and email to David Whyte regarding same
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of licence agreement for Marina St Vincent and email to Gadens regarding same
21/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Marina St Vincent cash flow and funding requirements. Email to Wirrina director regarding same
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of revised plans to be submitted to Council as part of development application for Wirrina water and sewerage treatment plant sheds. Email to Wirrina director regarding same
21/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Sustainable Structures regarding development application plans to be submitted to Council for the Wirrina water and sewerage treatment plant sheds
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of revised Marina St Vincent cash flow and email to Wirrina director regarding same
22/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with David Whyte regarding the sale of the Marina St Vincent head lease
22/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with Dan Tipman regarding monies held in the Tucker and Cowen trust account and drafting a letter regarding same
22/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of correspondence from Gadens regarding status of the National Resorts proceedings
22/01/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of email from Gadens regarding proceedings filed against auditor of the Fund and review of statement of claim
22/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review and update Marina St Vincent berth settlements schedule
22/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from DKS Civil Engineers regarding Henty Drive works required to have bonds released
22/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding under lease agreements, Marina St Vincent head lease contract and access disclosure issues
22/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Ray White Marine regarding Marina St Vincent berths and head lease sale
22/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Marina St Vincent manager regarding licence agreement for berth D22

22/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to DKS Civil Consultants regarding works required to release Henty Drive bonds
22/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent licence agreements
22/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Gadens regarding Marina St Vincent licence agreement and under lease agreement
22/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent under lease agreements
22/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent survey plan and offer from prospective purchaser
22/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and reconcile cash flow and workcover premium payable for Wirrina and email to Wirrina director regarding same
22/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Wirrina water debtors and Marina St Vincent debtors and consider recovery strategy. Call to Wirrina Director regarding same
22/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of loan book to consider further recovery actions to be taken against borrowers and guarantors
23/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Meeting with Angie Hicks regarding Star Sky loan and sale of debt
23/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of correspondence from Marion Law with respect to application for substituted service with respect to guarantor for Hardy loan creditors petition
23/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina Director regarding marina cash flow
23/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from property owner at Wirrina Cove regarding encumbrance on titles
23/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Wirrina director regarding debtors, marina issues and sale of head lease strategy
23/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina director regarding residential land encumbrance issues
23/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from the Liquidator of ICA (South Australia) seeking an update on the timing to finalise the sale of the Wirrina assets and resign as controller
23/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Marina St Vincent dredging issues and email to Hydro Survey regarding same
23/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of email from Ray White Marine regarding dredging issues. Review of survey report. Email to Ray White Marine regarding same
23/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to SA Department of Transport regarding Marina St Vincent and vehicle access issues
23/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of remaining Marina St Vincent berths and issues. Email to Ray White Marine regarding same
23/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding licence for berth D3
23/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding debt collection
23/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Taylor Byrne regarding retrospective valuation to support claim against valuer of NSW property

23/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Johnston & Company regarding retrospective valuation to support claim against valuer of Cape Gloucester property
23/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Fisher Jeffries regarding draft reply to Marina St Vincent debtors
23/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent under lease agreements
24/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding licensee for Marina St Vincent berth D3 and under lease agreement
24/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent debtors
24/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Taylor Byrne regarding retrospective valuation to support claim against valuer of NSW property
24/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of status of claims against valuers of NSW and QLD properties and email to Gadens regarding same
24/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Consider settlement strategy with respect to certain Marina St Vincent debtors. Email to Fisher Jeffries regarding same
24/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent depth survey
24/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent debtor collections
24/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of Ray White commission invoices for Marina St Vincent berth settlements and email to Gadens regarding same
24/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of status of sale of the Windsor turf farm
24/01/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review and update litigation schedule for actions currently being pursued against borrowers, guarantors and valuers
24/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and update litigation schedule for actions currently being pursued against borrowers, guarantors and valuers
28/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent under lease agreements
28/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Wirrina director regarding consulting invoice and draft response
28/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Wirrina Director regarding Marina St Vincent issues
28/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding berth licensees
28/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent under lease agreements
28/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding berth licence agreements
28/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Marina St Vincent licence agreements
28/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and update Marina St Vincent schedule of available berths

28/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina director regarding marina licence agreements
28/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of monies held by Tucker and Cowen Solicitor in trust and instructions to Dan Tipman regarding same
28/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of status of Boothers possession proceedings and email to David Whyte regarding same
29/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider letter from Gadens regarding GST private ruling with respect to contracts executed prior to the Receiver's appointment
29/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding potential claim against valuer of two NSW properties
29/01/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Meeting with Taylor Byrne regarding retrospective valuation of NSW property to support claim against valuer
29/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Opteon regarding retrospective valuation with respect to Worrina Esplanade lots to support land tax objection and finalisation of Marina valuation
29/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding Marina St Vincent under lease agreements and the sale of the head lease
29/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Worrina director regarding post resort settlement issues
29/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and consider email from HDR Civil Engineers regarding works required at Henty Drive property to enable a release of the uncompleted works bonds held with Council. Email to HDR Civil Engineers regarding same
29/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Email to Opteon regarding valuation of Marina St Vincent. Prepare schedule of berths to accompany email
29/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina director regarding status of marina berth sales
29/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Consider request from the Sth Australian Department of Transport regarding Marina St Vincent and email to David Whyte regarding same
30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Marina St Vincent licence agreement to accompany agreement for underlease
30/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of correspondence with respect to Walsh settlement monies held in trust by Tucker & Cowen. Review and amend letter to Tucker & Cowen Solicitors regarding same
30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina director regarding Marina St Vincent licensee
30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Fisher Jeffries regarding draft reply to the Richards Group with respect to the Marina St Vincent outstanding debt
30/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding request from the Department of Transport for a copy of the Marina St Vincent head lease contract
30/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of Marina St Vincent head lease contract to consider appropriateness of disclosing to the Department of Transport. Draft email to David Whyte regarding same
30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Opteon regarding the review of the valuer general's valuation of the Worrina lots for 2012/13 and the objection to the land tax assessment for 2013/14
30/01/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of certain terms of the Marina St Vincent contract to be resolved with the proposed purchaser
30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina Director regarding marina issues

30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Tucker & Cowen regarding Carbrook and Collingwood Park valuer actions
30/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of outstanding Marina St Vincent issues and email to Worrina directors regarding same
30/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White Marine regarding Marina St Vincent head lease sale
30/01/2014	Somerville, John	Senior Manager	0.9	382.50	Assets	Review of borrower files for documentation to support claim against valuer of NSW property and to assist expert valuer to finalise retrospective valuation
30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina director regarding Worrina water and sewerage debtor collections
30/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Marina St Vincent contract to consider amendments following feedback from the agent regarding the purchaser's intention to proceed
30/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Email to Worrina directors regarding Marina St Vincent contract and information required to finalise
30/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Department of Transport regarding the Marina St Vincent contract of sale
30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Boothers proceedings request for trial date
30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Marino Law regarding status of guarantor's bankruptcy of Hardy loan
30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email regarding the Marina St Vincent dangerous substance licence and email to Worrina director regarding same
31/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Worrina director regarding Worrina water and sewerage debtors. Email to Worrina director regarding same
31/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of update from Receiver of Checkling Turf Farm regarding status of sale
31/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of draft expert valuer's report to support claim against valuer of Carbrook property
31/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Worrina director regarding Marina St Vincent trading issues
31/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from purchaser of Worrina Resort regarding post settlement issues
31/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of outgoing correspondence to investors seeking an update on the winding up and transfer of units
31/01/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review of borrower files for documentation to support claim against valuer of NSW property and to assist expert valuer to finalise retrospective valuation
31/01/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of borrower files for documentation to support claim against valuer of NSW property and to assist expert valuer to finalise retrospective valuation
31/01/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina director regarding post Resort settlement issues
31/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Worrina director regarding marina cash flow issues, sale issues and post Resort settlement issues
31/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Arthur Taylor regarding borrower records to support claim against valuer

31/01/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina director regarding marina debtors and under lease re-entry issues
31/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Email to Taylor Byrne regarding further information to finalise valuation of NSW property to support claim against valuer
31/01/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Marina St Vincent accounts for actual outgoings for financial year 2013 and estimated outgoings for financial year 2014
03/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of outgoing correspondence regarding land tax refund cheques
03/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding under lease agreement for berth D14 Marina St Vincent
03/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding development approval for the water treatment sheds
03/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Sustainable Constructions regarding development approval for the Wirrina water treatment sheds
03/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Marino Law regarding guarantor of Hardy loan bankruptcy proceedings. Email to Dan Tipman regarding same
03/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Tucker & Cowen Solicitors regarding retrospective valuation to support claim against Collingwood Park valuer
03/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding accounts payable issues
03/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to purchaser of the Wirrina Resort regarding post settlement issues
03/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina Director regarding weather and maintenance issues at Marina St Vincent
03/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White regarding status of approvals with respect to Collingwood Park contract
03/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and update schedule of remaining berths at Marina St Vincent
03/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from the Department of Transport regarding complaint from Marina St Vincent under lessee. Email to Wirrina director regarding same
03/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of the Fund's prudential lending manual and email to Gadens regarding same in respect of potential legal action
03/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and update loan book litigation summary and status
03/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Draft file note with respect to finalisation of controllership for Kele Property
03/02/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review and amendments to draft letter to Richards Commercial Lawyers regarding Marina St Vincent debtors, table of answers regarding marina outgoings and draft letter of settlement. Email to Wirrina directors regarding same
03/02/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Review of NSW property valuations to consider merits of pursuing a claim against the valuer
04/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White regarding Collingwood Park property contract settlement
04/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina Director regarding complaint from Marina St Vincent under lessee

04/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding accounts payable
04/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Marina St Vincent under lease agreements and head lease contract
04/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding the Wirrina Corporation dangerous substance licence issues
04/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Meeting with David Whyte regarding proceedings against valuer of Collingwood Park and Carbrook properties and status of sales contracts for Collingwood Park and Windsor Turf farm
04/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of retrospective valuation prepared by Ubris to support claim against valuer of Collingwood Park property
04/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Draft file note regarding potential claim against valuer of NSW property and merits of pursuing same
04/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Draft file note regarding potential claim against valuer of NSW property and merits of pursuing same
04/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Draft file note regarding potential claim against valuer of NSW property and merits of pursuing same
04/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and update schedule of claims against borrowers/guarantors/valuers
05/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Ray White Marine regarding Marina St Vincent head lease contract and outstanding under lease agreements
05/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Wirrina director regarding amendments to the dangerous goods licence
05/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent head lease contract
05/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding licensee issues at the Marina St Vincent
05/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Wirrina dangerous substances licence
05/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent under lessees
05/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding under lease agreements and head lease contract
05/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of updated annexures for Marina St Vincent head lease contract and email to Wirrina director regarding same
05/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of correspondence from purchaser's solicitor of Collingwood Park property regarding extension request. Review of tax invoice for extension fee. Email to Gadens regarding contract extension
05/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to David Whyte regarding remaining marina berths at Marina St Vincent and strategy regarding same
05/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Marina St Vincent head lease contract and consider amendments to allow for an adjustment for berths not under contract at the time of signing
05/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and consider amendments to Marina St Vincent head lease contract
05/02/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review and update Annexures to Marina St Vincent head lease contract. Emails to Wirrina director regarding same

05/02/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review and consider amendments to Marina St Vincent head lease contract. Draft email to Gadens regarding same
06/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Marina St Vincent under lease agreement for berth C47
06/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding draft letter to Richards Commercial lawyers regarding Marina St Vincent debtors
06/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Instructions to Dan Tipman regarding books and records required for retrospective valuation to support claim against valuer of NSW property
06/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review and amendments to draft email to Clout & Associates regarding the sale of the Windsor Turf Farm
06/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of letter from Booth Legal regarding possession proceedings with respect to Broadbeach Waters property
06/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Wirrina Director regarding Marina St Vincent berth allocation issues
06/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider letter from Tucker & Cowen Solicitors regarding allegation that the Redbank Plains property was sold for under value. Discussion with David Whyte regarding same
06/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of correspondence from Gadens regarding status of the National Resorts proceedings
06/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Gadens regarding Marina St Vincent head lease contract and amendments to same
06/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Gadens regarding amendments to the Marina St Vincent head lease contract
06/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of amendments to the Marina St Vincent head lease contract and email to David Whyte regarding same
06/02/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review of statement of claim filed by Piper Alderman against former company officers and auditor
07/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Opteon regarding a valuation to support a review of the revised land values by the SA Valuer General with respect to the Wirrina Esplanade lots
07/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Ray White Marine regarding Marina St Vincent head lease contract
07/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent license agreement
07/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Marina St Vincent manager regarding licence agreement
07/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of draft letter to Booth Legal regarding possession proceedings with respect to Burleigh Waters property
07/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding amendments to Marina St Vincent head lease contract
07/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with David Whyte regarding special conditions for Marina St Vincent contract
07/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding special conditions for the Marina St Vincent contract
07/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding licence agreement for Marina St Vincent

07/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of licence agreement for Marina St Vincent berth and email to marina manager regarding same
07/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Meeting with David Whyte regarding the Marina St Vincent head lease contract
07/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding amendments to the Marina St Vincent head lease contract
07/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Draft email to marina berth owner regarding complaint about operations at Marina St Vincent
07/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Marina St Vincent debtors ledger
07/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Wirrina director regarding a draft response to a marina berth owner with respect to disputed outgoings
07/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding special conditions for the Marina St Vincent contract
07/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and consider concerns raised with respect to the operations of Marina St Vincent and response from the marina manager
07/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Draft email to SA Department of Transport regarding complaint with respect to the operations at Marina St Vincent
07/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of Marina St Vincent actual outgoings for FY2013 and estimated outgoings for FY2014. Email to Wirrina director regarding same
07/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of Wirrina Corporation/Marina St Vincent cash flow, bank reconciliations and accounts payable and email to Wirrina director regarding same
07/02/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review and amendments to letter and schedule addressing the disputed outgoings with the Richards Group at Marina St Vincent. Review and amendments to draft letter of settlement to the Richards Group
10/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding insurance on Wirrina community titles and Marina St Vincent head lease contract
10/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Opteon regarding review of the 2012/13 Valuer General's assessment of the Esplanade lots and valuation to support the objection to the 2013/14 land tax assessment of certain Wirrina lots
10/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with Dan Tipman regarding search of books and records to assist with finalising retrospective valuation to support a claim against the valuer of a NSW property
10/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Wirrina director regarding Marina St Vincent under lease agreement
10/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of correspondence regarding the Rosea deed of settlement
10/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina director regarding Marina St Vincent outgoings and audit of same
10/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White Marine regarding Marina St Vincent head lease contract and queries from proposed purchaser
10/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Arthur Taylor regarding information sought to respond to the EPF's assertion that the Redbank Plains property was sold for under value and documentation to consider merits of pursuing a claim for negligence under the directors and officers policy
10/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Wirrina director regarding maintenance issues at Marina St Vincent. Review of underlease. Email to Wirrina director regarding maintenance issues
10/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and amendments to draft letter to Richards Commercial Lawyers regarding outstanding debtor accounts for Marina St Vincent and letter of settlement

10/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call to Arthur Taylor regarding information sought to respond to the EPF's assertion that the Redbank Plains property was sold for under value and documentation to consider merits of pursuing a claim for negligence under the directors and officers policy
10/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of letters to Richards Commercial Lawyers regarding Marina St Vincent debtors and offer to settle. Email to Richards Commercial Lawyers
10/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of amended Marina St Vincent head lease contract and email to Worrina directors regarding same
11/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina director regarding accounts payable
11/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding under lease agreements for Marina St Vincent
11/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review and reconcile distribution from Receiver of the Marina St Vincent head lease
11/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina director regarding execution of under lease agreement for berth C47
11/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding obligations of Controller of ICA (South Australia) Pty Ltd with respect to administering the encumbrance on the Worrina Cove titles
11/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent under lease agreements
11/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent under lease agreements
11/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Analyse status of Toowoomba Foundry loan following request from liquidators to finalise liquidation. Email to David Whyte regarding same. Email to FTI Consulting regarding same
11/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Examine status of marina berths and certificates of currency at Marina St Vincent and email to Gadens regarding same
11/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Johnston and Company regarding desk top review of NSW property to consider merits of pursuing a claim against the valuer for negligence and breach of contract
11/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Analysis of treatment of Marina St Vincent debtors and 2014 outgoings in the context of the sale of the head lease. Email to David Whyte regarding same
11/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Preliminary review of the retrospective valuation of the Cape Gloucester property to support a claim against the valuer for negligence and breach of contract
11/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from Johnston and Company regarding retrospective valuation of Cape Gloucester property to support a claim against the valuer
11/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Analysis of Marina St Vincent cash flow and cash requirements and email to David Whyte regarding same
11/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Analysis of controllers obligations with respect to the encumbrance on titles at Worrina Cove and email to David Whyte regarding same
11/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Analysis of Marina St Vincent actual outgoings for 2013 and estimated outgoings for 2014. Email to Worrina director regarding same
12/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review and consider email from Sustainable Constructions regarding construction of the Worrina water treatment shed
12/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Worrina director regarding certificate of currency for Marina St Vincent licensee
12/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Analysis of Marina Berth under lease schedule provided by Gadens and email to Ray White Marine regarding same

12/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding further information for rejoinder to the plaintiff's reply and answer with respect to the National Resorts proceedings
12/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to former employee regarding access to the Equititrust Ltd MYOB accounting file and accounting for loan accounts
12/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Conference call with Arthur Taylor regarding certain Quinlivan loans and further information required with respect to the National Resorts proceedings
12/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Analysis of the amended defence and counterclaim and rejoinder to the plaintiff's reply and answer with respect to the National Resorts proceedings
12/02/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Analysis of the amended defence and counterclaim and rejoinder to the plaintiff's reply and answer with respect to the National Resorts proceedings
12/02/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Analysis of the Equititrust accounting system with respect to the National Resorts loan to consider further material for rejoinder to the plaintiff's reply and answer in the National Resorts proceedings
12/02/2014	Somerville, John	Senior Manager	0.9	382.50	Assets	Analysis of the amended defence and counterclaim and rejoinder to the plaintiff's reply and answer with respect to the National Resorts proceedings
12/02/2014	Somerville, John	Senior Manager	1.3	552.50	Assets	Analysis of and amendments to the amended defence and counterclaim and rejoinder to the plaintiff's reply and answer with respect to the National Resorts proceedings
13/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Johnston and Company regarding review of valuation of NSW property to consider merits of pursuing a claim against the valuer
13/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor regarding claim against Collingwood Park valuer and particularising loss or damage suffered
13/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor regarding disputed monies held in Marino Law trust account
13/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding water treatment shed work schedule
13/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding retrospective valuation of Cape Gloucester property to support claim against valuer
13/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Instructions to Dan Tipman regarding reviewing accounting treatment of the National Resorts loan in the Equititrust MYOB file for the purposes of finalising the amended defence and rejoinder in the National Resorts proceedings
13/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of email from Tucker & Cowen regarding claim against the valuer of the Collingwood Park property for negligence and breach of contract. Analysis of loan advances for the purpose of particularising loss or damage suffered.
13/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Search of EIF server for further material to support amended statement of claim and rejoinder with respect to the National Resorts proceedings
13/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Analysis of retrospective valuation of the Cape Gloucester property to support a claim against a valuer and email to Gadens regarding same
13/02/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Meeting with Gadens regarding National Resorts proceedings and strategy with respect to the amended defence and rejoinder pleadings
13/02/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Email to Gadens regarding analysis and comments on the amended statement of claim and rejoinder with respect to the National Resorts proceedings
13/02/2014	Somerville, John	Senior Manager	2.3	977.50	Assets	Meeting with Counsel & Gadens regarding National Resorts proceedings and strategy with respect to the amended defence and rejoinder pleadings
14/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding water treatment plant shed plans
14/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Taylor Byrne regarding retrospective valuation to support claim against valuer of NSW property

14/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Tucker & Cowen Solicitors regarding amended statement of claim with respect to the proceedings filed against the Collingwood Park valuer for negligence and breach of contract
14/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to owner of Wirrina Cove lot regarding pre-council approval in accordance with the architectural code
14/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Marina St Vincent underlessee in response to a complaint with respect to the marina facilities
14/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to SA Department of Transport regarding issues at Marina St Vincent
14/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Search of board minutes to finalise rejoinder and amended defence in National Resorts proceedings. Review and consider comments from David Whyte regarding proposed amendments
14/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Arthur Taylor regarding further information required for the Collingwood Park valuer proceedings and National Resorts proceedings
14/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Arthur Taylor regarding further information required with respect to the Collingwood Park valuer proceedings and National Resorts proceedings
14/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Email to Arthur Taylor regarding amended defence and rejoinder with respect to the National Resorts proceedings
14/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Analysis of loan advances table for Collingwood Park to establish the loss or damage suffered as a result of relying on valuation and email to Arthur Taylor regarding same
14/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Call from Wirrina director regarding Marina St Vincent issues regarding the sale of the head lease, debtors and operational issues and water treatment shed works schedule
14/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of retrospective valuation to support objection to the 2013/14 land tax assessment of the Wirrina lots and email to Opteon regarding same
14/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Analysis of table of advances with respect to Collingwood Park loan for the purposes of establishing the loss or damage suffered in order to amend statement of claim against valuer
17/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor with instructions to consider certain transactions on Western Land Corp loan statement with respect to EPF
17/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Opteon regarding retrospective valuation to support objection to the land tax assessment for 2013/14 for certain Wirrina lots
17/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Gadens regarding GST private ruling for certain lots and email instructions to Dan Tipman regarding same
17/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding disputed monies held in Marino Law trust account
17/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Tucker & Cowen Solicitors regarding table of advances with respect to the Collingwood Park valuer proceedings to establish loss or damage suffered
17/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Analysis of further information and documentation to finalise the amended defence and rejoinder with respect to the National Resorts proceedings and draft email to Gadens regarding same
17/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from Arthur Taylor regarding further material for the amended defence and rejoinder with respect to the National Resorts proceedings and the Collingwood Park table of advances to establish loss suffered to amend statement of claim against valuer
17/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and consider enquiries from proposed purchaser of the Marina St Vincent head lease regarding other dealings registered on title. Email to Ray White Marine regarding same
17/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and analysis of documentation with respect to the sale of the Redbank Plains property in order to respond to a claim from a third party
17/02/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Analysis of further information and documentation to finalise the amended defence and rejoinder with respect to the National Resorts proceedings

17/02/2014	Somerville, John	Senior Manager	1.2	510.00	Assets	Analysis of further information and documentation to finalise the amended defence and rejoinder with respect to the National Resorts proceedings and draft email to Gadens regarding same
18/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Tucker & Cowen Solicitors regarding amended statement of claim with respect to action against valuer of Collingwood Park property
18/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Clout regarding Windsor Turf sale contract
18/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding certificate of currency for under lessees at Marina St Vincent
18/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent head lease contract. Email to Gadens regarding same
18/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White regarding status of marina St Vincent berth sales
18/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with Dan Tipman with respect to survey plans for valuation of NSW property of pursuing a claim against valuer for negligence and breach of contract
18/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of incoming mail and instructions to Dan Tipman regarding same
18/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White Marine regarding Marina St Vincent head lease contract
18/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Wirrina director regarding executed under lease agreements. Review and update berth under lease schedule
18/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from Arthur Taylor regarding quantifying the loss or damage suffered as a result of the negligence of the Collingwood Park valuer and information to respond to a claim that a property was sold at undervalue
18/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call to Arthur Taylor regarding loss or damage suffered by the EIF in reliance on the Collingwood Park valuation in order to progress a claim against the valuer for negligence and breach of contract
18/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of retrospective valuation of Wirrina Esplanade lots in order to seek a review of the SA Valuer-General's site value assessment and email to Opteon regarding same
18/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review and analysis of documents provided by the Receiver of a property to verify that section 420A obligations have been satisfied on the basis that the contract is to be executed by EIF as mortgagee exercising power of sale
18/02/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Analysis of loan statements, valuations and other documentation to establish loss or damage suffered resulting from the reliance on the Collingwood Park valuation in order to pursue a claim against the valuer for negligence and breach of contract
18/02/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Draft email to Gadens regarding a summary of the sale of a property in order to respond to a claim that the property was sold at under value
18/02/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Analysis of Arthur Taylor's emails and other documentation to establish loss or damage suffered resulting from the reliance on the Collingwood Park valuation in order to pursue a claim against the valuer for negligence and breach of contract
19/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding National Resorts proceedings
19/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Gadens regarding the Wirrina encumbrance and email to Gadens regarding same
19/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of proposed case flow plan with respect to the National Resorts proceedings and email to David Whyte regarding same
19/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding further information required with respect to the National Resorts proceedings
19/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Analysis of email from Arthur Taylor regarding further information with respect to the National Resorts proceedings and email to David Whyte regarding same

19/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and amendments to summary of a sale campaign to consider section 420A obligations on the basis that the EIF will be executing contract as mortgagee exercising power of sale
19/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from Arthur Taylor regarding further information required to finalise amended defence with respect to the National Resorts proceedings
19/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Analysis of files and documentation with respect to the Collingwood Park valuer negligence proceedings to establish loss or damage suffered for the purposes of amending the statement of claim
19/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Analysis of files and documentation with respect to the Collingwood Park valuer negligence proceedings to establish loss or damage suffered for the purposes of amending the statement of claim
19/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Call from Arthur Taylor regarding material to establish loss or damage suffered by the EIF with respect to the Collingwood Park valuer negligence proceedings
19/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Analysis of files and documentation with respect to the Collingwood Park valuer negligence proceedings to establish loss or damage suffered for the purposes of amending the statement of claim
19/02/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Analysis of files and documentation with respect to the Collingwood Park valuer negligence proceedings to establish loss or damage suffered for the purposes of amending the statement of claim
19/02/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Analysis of files and documentation with respect to the Collingwood Park valuer negligence proceedings to establish loss or damage suffered for the purposes of amending the statement of claim
20/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding further information required to finalise amended defence and rejoinder with respect to the National Resorts proceedings
20/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding Marina St Vincent head lease contract
20/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent head lease contract
20/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Tucker & Cowen Solicitors regarding further material for the amended statement of claim with respect to the Collingwood Park valuer proceedings
20/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Meeting with David Whyte regarding amended statement of claim with respect to the Collingwood Park valuer proceedings
20/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White regarding EPBC conditions with respect to Collingwood Park contract
20/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding proposed plan and further information for the amended defence with respect to the National Resorts proceedings
20/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider email from Gadens regarding Marina St Vincent head lease contract. Email to Gadens regarding same
20/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to David Whyte regarding the claim against the valuer of the Cape Gloucester property for negligence and breach of contract
20/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Meeting with David Whyte regarding amendments to the Marina St Vincent head lease contract
20/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding amendments to the Marina St Vincent head lease contract
20/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Meeting with David Whyte regarding the Collingwood Park valuer negligence proceedings and National Resorts proceedings
20/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Email to Tucker & Cowen Solicitors regarding further information with respect to the Collingwood Park valuer negligence proceedings
20/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Analysis of loan statements and documentation for the amended statement of claim with respect to the Collingwood Park valuer proceedings

20/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from Arthur Taylor regarding further information required for the amended statement of claim with respect to the Collingwood Park valuer proceedings and the amended defence with respect to the National Resorts proceedings
20/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Draft email to Tucker & Cowen Solicitors regarding further material for amended statement of claim with respect to the Collingwood Park valuer proceedings
20/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Conference call with Wirrina director regarding Marina St Vincent trading issues, debtors and sale
20/02/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Analysis of loan statements and documentation for the amended statement of claim with respect to the Collingwood Park valuer proceedings
21/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding amendments to the Marina St Vincent head lease contract
21/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding lifting of the Kangaroo Island Ferry under lease from the Marina St Vincent title
21/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Johnston and Company regarding retrospective valuation of Cape Gloucester property to support valuer negligence proceedings
21/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Wirrina land tax assessment and objections thereto
21/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding revised Marina St Vincent contract of sale
21/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding amendments to the Marina St Vincent head lease contract
21/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding Cape Gloucester valuer proceedings for negligence and breach of contract and retrospective valuation for Wirrina Esplanade lots to support application of a review of the Valuer-General's valuation
21/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Opteon regarding retrospective valuation of the Wirrina Esplanade lots for the purposes of seeking a review of the Valuer-General's 2012/13 assessment for land tax purposes
21/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of Wirrina water treatment shed development approval conditions and email to Wirrina director regarding same
21/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review and amendments to the Marina St Vincent head lease revised contract of sale
21/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Analysis of the retrospective valuation of certain Wirrina lots to support the objection to the 2013/14 land tax assessment. Email to David Whyte regarding same
21/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Analysis of the retrospective valuation of the Wirrina Esplanade lots for the purposes of seeking a review of the Valuer General's assessed values. Email to David Whyte regarding same
21/02/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review of draft amended statement of claim and draft further and better particulars with respect to the Collingwood Park valuer negligence proceedings
24/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Tucker & Cowen Solicitors regarding amended statement of claim for Collingwood Park valuer proceedings
24/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Meeting with David Whyte regarding Collingwood Park amended statement of claim with respect to the valuers negligence and breach of contract
24/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Tucker & Cowen Solicitors regarding amended statement of claim with respect to the Collingwood Park valuer action
24/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review and amendments to file note regarding resignation of EIF as controller of Western Land Corporation Pty Ltd
24/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Marino Law regarding petitioning creditor costs with respect to bankruptcy of a guarantor of the Hardy loan

24/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White Marine regarding Marina St Vincent head lease contract
24/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Marina St Vincent berth settlements and update schedule. Email to Wirrina director regarding marina berth settlements
24/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Wirrina director regarding water treatment plant shed and other Marina St Vincent trading issues
24/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Johnston and Company regarding merits of pursuing a claim against the valuer of a property for negligence and breach of contract
24/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Tucker & Cowen Solicitors regarding amendments to the draft amended statement of claim with respect to the Collingwood Park valuer action for negligence and breach of contract
24/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call to Arthur Taylor regarding claim against Cape Gloucester property valuer for negligence and breach of contract
24/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Amendments to the draft amended statement of claim and draft particulars with respect to the Collingwood Park valuer action and email to Tucker & Cowen Solicitors regarding same
24/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of lending manual in place at the time of the loan advance to a borrower to consider any defence to the claim filed against the valuer of a property for negligence and breach of contract
24/02/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Review of amended statement of claim and further and better particulars of statement of claim with respect to Collingwood Park valuer proceedings
25/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of proposed plan with respect to the National Resorts proceedings and email to David Whyte regarding same
25/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Marina St Vincent head lease contract
25/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Wirrina director regarding audit of the 2013 outgoings for Marina St Vincent
25/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Discussion with Dan Tipman regarding status of sale contract with respect to the Windsor Turf farm and email to David Whyte regarding same
25/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of certificates of currencies outstanding for Marina St Vincent underlessees and email to the Wirrina director regarding same
25/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Conference call with Wirrina director regarding Marina St Vincent trading issues
25/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Gadens regarding Marina St Vincent head lease contract and amendments requested by purchaser
25/02/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Review and consider conditions of development approval with respect to the Wirrina water and sewerage shed. Review of quotes to undertake works. Draft letter to Yankalilla Council with respect to the development approval
25/02/2014	Somerville, John	Senior Manager	0.9	382.50	Assets	Review of draft retrospective valuation to support claim against valuer of Carbrook property for negligence and breach of contract. Review of files for further material required for amended statement of claim. Email to Tucker & Cowen Solicitor
26/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Yankalilla Council regarding Wirrina water treatment sheds
26/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding certificates of currencies for Marina St Vincent berth licensees
26/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Taylor Byrne regarding retrospective valuation to support claim against the valuer of a property for negligence and breach of contract
26/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Gadens regarding draft letter to Tucker & Cowen Solicitors with respect to the Boothers matter

26/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding status of Marina St Vincent under lease agreement
26/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and update Marina St Vincent berth summary and email to Wirrina director regarding same
26/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of amendments to the Marina St Vincent head lease contract
26/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Marina St Vincent head lease contract
26/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding Marina St Vincent head lease contract
26/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of email from Opteon regarding retrospective valuation of the Wirrina Esplanade lots to support a review of the valuation by the valuer general. Analysis of retrospective valuation. Email to Opteon regarding same
26/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Analysis of Marina St Vincent cash flow, profit and loss and cash requirements
26/02/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of Marina St Vincent head lease contract and email to Ray White Marine regarding treatment of outgoings under the contract
26/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Analysis of the EIF loan book to consider further potential recoveries with respect to guarantees and claims against valuers for negligence and breach of contract
27/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Arthur Taylor regarding creditors petition with respect to a Hardy loan guarantor and affidavit of debt
27/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding licence agreement for Marina St Vincent berth C29 to accompany under lease agreement
27/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding licence agreement for berth C29 to accompany the underlease agreement
27/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent head lease contract and queries from purchaser
27/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Marino Law regarding a creditors petition for a Hardy loan guarantor and affidavit of debt
27/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding Marina St Vincent head lease contract and queries from purchaser
27/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Wirrina Corporation Pty Ltd BAS for December 2013 quarter and discussion with Dan Tipman regarding same
27/02/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Analysis of the EIF loan book to consider further potential recoveries with respect to guarantees and claims against valuers for negligence and breach of contract
27/02/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Analysis of the EIF loan book to consider further potential recoveries with respect to guarantees and claims against valuers for negligence and breach of contract
27/02/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Analysis of the EIF loan book to consider further potential recoveries with respect to guarantees and claims against valuers for negligence and breach of contract
27/02/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Analysis of the EIF loan book to consider further potential recoveries with respect to guarantees and claims against valuers for negligence and breach of contract
28/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding Marina St Vincent Head Lease contract
28/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of commission invoices for Marina St Vincent berth settlements and email to Gadens regarding same

28/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of licence agreement for berth C29 and email to Gadens regarding same
28/02/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding Marina St Vincent head lease contract
28/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Marina St Vincent contract amendments
28/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Marina St Vincent contract amendments
28/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White Marine regarding Marina St Vincent head lease contract
28/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Tucker & Cowen including draft letter to the solicitors for the defendant of the Collingwood Park valuer action. Email to Tucker & Cowen Solicitors regarding same
28/02/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to David Whyte regarding status of the Collingwood Park valuer action
28/02/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and consider letter from the solicitors of the defendants in the Collingwood Park valuer action regarding deficiencies in the amended statement of claim. Email to Tucker & Cowen solicitors regarding same
28/02/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and consider funding agreement between the liquidators of Equititrust Limited and litigation funder to pursue claims against the auditor and directors
03/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent head lease contract
03/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Gadens regarding outcome of Boothers hearing with respect to possession of the Broadbeach Waters property
03/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White regarding Collingwood Park property contract
03/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Instructions to Gadens regarding valuation to support a review of the SA valuer-general's valuation of the Esplanade lots as at 30 June 2012 in order to reduce land tax payable
03/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina Cove lot owner regarding encumbrance on title. Email to lot owner regarding same
03/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of valuation to support a review of the SA valuer-general's valuation of the Esplanade lots as at 30 June 2012 in order to reduce land tax payable. Email to David Whyte regarding same
03/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and consider draft affidavit from Tucker & Cowen Solicitors regarding Collingwood Park valuer proceedings. Email to Arthur Taylor regarding same
03/03/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Update loan book summary and investigation into further possible actions to be pursued against borrowers, guarantors and valuers
03/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White regarding redundant container on Collingwood Park site
03/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White regarding status of Collingwood Park approvals
03/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Tucker & Cowen Solicitors regarding further information requested from Counsel to respond to the solicitors for the defendants of the Collingwood Park valuer action with respect to the amended statement claim
04/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White regarding Collingwood Park container
04/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding licensee in berth C29 at Marina St Vincent

04/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Water and Waste Innovations regarding Wirrina water treatment plant shed
04/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of letter from the solicitors for the defendants in the Collingwood Park valuer proceedings. Email to Tucker & Cowen Solicitors regarding same
04/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and amendments to the Second Further Amended Statement of Claim with respect to the Collingwood Park valuer proceedings
04/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and amendments to the Second Further Amended Statement of Claim with respect to the Collingwood Park valuer proceedings
04/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call to Tucker & Cowen Solicitors regarding amended statement of claim with respect to the Collingwood Park valuer proceedings
04/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of further material required for the Second Further Amended Statement of Claim in relation to the Collingwood Park valuer proceedings. Collate information and email to Tucker & Cowen Solicitors regarding same
04/03/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Call from proposed purchaser of Marina St Vincent head lease with respect to contract terms
04/03/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review and amendments to the Second Further Amended Statement of Claim with respect to the Collingwood Park valuer proceedings. Email to Tucker & Cowen Solicitors regarding same
05/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Wirrina Resort accounts payable
05/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding remaining Marina St Vincent berths
05/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent berths
05/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Wirrina Resort pre-settlement accounts payable
05/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Marina St Vincent head lease contract
05/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Wirrina director regarding Marina St Vincent berths schedule
05/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of status of remaining berths at Marina St Vincent and email from Gadens regarding same. Email to the marina manager regarding same
05/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to proposed purchaser of Marina St Vincent head lease contract
05/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of draft affidavit to support application for leave to proceed with respect to the Collingwood Park valuer action. Email to Tucker and Cowen Solicitors regarding same
05/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Wirrina director regarding Marina St Vincent trading issues and status of sale contract
05/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of second further amended statement of claim with respect to the Collingwood Park valuer action and email to Tucker & Cowen Solicitors regarding same
05/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Call from Wirrina director regarding Marina St Vincent 2013 statement of outgoings audit and 2014 outgoings estimate
05/03/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of retrospective valuation of Carbrook property to support claim against valuer for negligence and breach of contract.
06/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White regarding extension of approvals date by purchaser of Collingwood Park property

06/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding extensions of approval date by purchaser of Collingwood Park property
06/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding extension fee for Collingwood Park planning approvals extension
06/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent debtors
06/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Instructions to Tucker & Cowen regarding serving the defendants in the Carbrook valuer action a copy of the expert valuer's report
06/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of report from Johnston and Company regarding merits of pursuing a claim against the valuer of a property
06/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding post Wirrina Resort settlement creditor account issues
06/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Instructions to Tucker & Cowen solicitors regarding Carbrook property valuer proceedings
06/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and update schedule of claims against valuers. Review of file and consider merits of pursuing claims against valuers of property securities
06/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to proposed purchaser of Marina St Vincent head lease in relation to the debtors
06/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White regarding Collingwood Park buyer's extension of the conditions date and email to Ray White regarding same
06/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of email from Tucker & Cowen regarding strike out application with respect to the Collingwood Park valuer proceedings. Call to Tucker and Cowen Solicitors regarding same. Email to Tucker & Cowen Solicitors regarding same
06/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of email from the solicitors for the purchaser of Collingwood Park property with respect to a further extension of the approval date. Review of the EBPC approval and consider conditions imposed. Draft email to David Whyte regarding same
06/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of file for information to establish quantum of loss or damage with respect to the Carbrook property valuer proceedings. Email to Tucker & Cowen Solicitors regarding same
06/03/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and update schedule of claims against valuers. Review of file and consider merits of pursuing claims against valuers of property securities
06/03/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Review and update schedule of claims against valuers. Review of file and consider merits of pursuing claims against valuers of property securities
07/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of email from Arthur Taylor attaching material to consider potential claims against several parties
07/03/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review and update loan book schedule. Investigation into loan files to consider further actions to be brought against borrowers and guarantors
07/03/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Review and update loan book schedule. Investigation into loan files to consider further actions to be brought against borrowers and guarantors
10/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Ray White regarding Collingwood Park property purchaser
10/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding claims by a third party
10/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Gadens regarding application and affidavit material from Geoffrey Booth with respect to disclosure in the possession proceedings for the Broadbeach Waters property. Review of application and supporting affidavit
10/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Investigation into quantum of damage or loss suffered as a result of the EIF relying on the Carbrook property valuation for the purposes of filing an amended statement of claim in the proceedings

10/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of letter from the Yankalilla District Council regarding the Essential Safety Provisions for the Wirrina water treatment plant shed. Review of Essential Safety Provisions. Call to Sustainable Structures regarding same
10/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Investigation into quantum of damage or loss suffered as a result of the EIF relying on the Carbrook property valuation for the purposes of filing an amended statement of claim in the proceedings
10/03/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Reconciling proposed settlement sum amounts with respect to Marina St Vincent outgoings arrears. Draft letter to Richards Commercial Lawyers regarding outgoings arrears and proposed settlement
10/03/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of property valuation to collate further material to respond to a claim that the property was sold at undervalue. Email to Gadens regarding same
10/03/2014	Somerville, John	Senior Manager	0.9	382.50	Assets	Review and comments on the amended defence in the National Resorts proceedings
11/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White regarding Collingwood Park purchaser's planning approvals
11/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding certificate of currency for purchaser of Marina St Vincent berth
11/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Meeting with David Whyte regarding Windsor Turf farm sale contract
11/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Meeting with David Whyte regarding the amended defence with respect to the National Resorts proceedings
11/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding Wirrina encumbrance issues with respect to the administration of the architectural code
11/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Clout and Associates regarding the Windsor Turf Farm contract
11/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with David Whyte regarding the Windsor Turf Farm sale contract
11/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Savills regarding retrospective land tax objection for Collingwood Park property
11/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Richards Commercial Lawyers regarding Marina St Vincent outgoings arrears
11/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Wirrina land owner regarding encumbrance on title with respect to the architectural code
11/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Clout & Associates regarding Windsor Turf Farm contract
11/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White Marine regarding the Marina St Vincent head lease contract
11/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Richards Commercial Lawyers regarding Marina St Vincent outgoings arrears
11/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Sustainable Structures regarding Wirrina water treatment plant sheds
11/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of funding request for Marina St Vincent from the Wirrina director
11/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Windsor Turf business and land sale contract to be executed by the EIF as mortgagee exercising power of sale
11/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of documentation from Arthur Taylor regarding sale of a marketing business of a guarantor of a facility that is covered by the EIF security and email to David Whyte regarding same

11/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and amendments to the draft amended defence with respect to the National Resorts proceedings. Email to Gadens regarding same
11/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of proposed settlement terms with the Richards Group with respect to the Marina St Vincent outgoings arrears and email to Worrina Director regarding same
12/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent berth allocations
12/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of Marina St Vincent outgoings arrears and email to Richards Commercial Lawyers regarding a settlement agreement
12/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Worrina Director regarding Marina St Vincent berth allocation issues and ongoing trading issues
12/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Savills regarding retrospective objection to Collingwood Park land tax assessment. Prepare file note with respect to same
12/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Gadens regarding Boothers application for disclosure and material required to respond to application. Email to Arthur Taylor regarding same
12/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Worrina director regarding Marina St Vincent 2014 outgoings estimate and adjustments for 2013 outgoings
12/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Tucker & Cowen Solicitors regarding Windsor Turf farm land and business sale contracts and amendments required thereto
12/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Marina St Vincent 2014 outgoings estimate and 2013 unaudited statement of outgoings
12/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of Windsor Turf Farm contract of sale
12/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Draft email to proposed purchaser of the Marina St Vincent head lease regarding outgoings
12/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call to Worrina director regarding Marina St Vincent estimated statement of outgoings for 2014. Email to Worrina director regarding same
12/03/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and amendments to Marina St Vincent estimated outgoings for 2014 and actual statement of outgoings for 2013
13/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review and consider letter from Shand Taylor Lawyers regarding Rosea settlement offer
13/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with David Whyte regarding Booth application for disclosure in the possession proceedings for the Broadbeach Waters property
13/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider report from Receiver of the Windsor Turf Farm with respect to the recommendation to accept the land and business sale contract. Cross check with valuation and material from sale campaign
13/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding further material to respond to Booths application for disclosure in the possession proceedings for the Broadbeach Waters property
13/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Worrina Director regarding statement of estimated outgoings for 2014 for Marina St Vincent
13/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding guarantor of Hardy loan's bankruptcy proceedings and Boothers application for disclosure and further material required for Counsel to attend hearing
13/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Ray White Marine regarding Marina St Vincent head lease contract and debtors
13/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of emails and documentation from Arthur Taylor regarding further information for Boothers possession proceedings and to respond to Booths application for disclosure. Email to Gadens regarding same

14/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of correspondence from Richards Commercial Lawyers regarding settlement of outstanding outgoings at Marina St Vincent
14/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Wirrina Director regarding water and sewerage debtors outstanding and draft response
14/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of letter from Richards Commercial Lawyers regarding public liability insurance at Marina St Vincent and draft response
14/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of draft affidavit of David Whyte regarding the Boothers application for disclosure hearing. Discussion with David Whyte regarding same. Call from Gadens regarding same
14/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Preparation for meeting with Gadens regarding Boothers possession proceedings, Rosea/Walsh matters, proof of debt proceedings and resolving costs with the liquidators, National Resorts proceedings and resolving case flow, Wirrina land tax
14/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review and analysis of Wirrina Corporation cash flow, profit and loss and bank reconciliations. Consider request for funding. Email to Wirrina director seeking further information. Email to David Whyte regarding funding required
14/03/2014	Somerville, John	Senior Manager	2.0	850.00	Assets	Meeting with Gadens regarding Boothers possession proceedings, Rosea/Walsh matters, proof of debt proceedings and resolving costs with the liquidators, National Resorts proceedings and resolving case flow, Wirrina land tax
17/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Taylor Byrne regarding retrospective valuation to support claim against valuer of property for negligence and breach of contract
17/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Update Marina St Vincent berth schedule for settlements and email to Wirrina director regarding same
17/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of outstanding Wirrina water and sewerage debtors and email to Wirrina director regarding same
17/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of correspondence from Richards Commercial Lawyers regarding outgoings arrears with respect to Marina St Vincent and email to Wirrina director regarding same
17/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of complaint from Marina St Vincent underlessee and email to Wirrina director regarding same
17/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Discussion with David Whyte regarding notice from the Department of Environment to disclose information with respect to the Toowoomba Foundry to a third party. Review of correspondence from the Dept of Environment and instructions to Dan Tipman re same
17/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of Windsor Turf land and business contract of sale. Review of email from Clout & Associates regarding same
17/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Reconciling settlement amounts due from members of the Richards Group with respect to Marina St Vincent outgoings arrears
17/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Draft letter to Richards Commercial Lawyers regarding settlement offer with respect to the Marina St Vincent outgoings arrears. Discussion with David Whyte regarding same
18/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of correspondence to Clout & Associates regarding fees with respect to settlements of the Marina St Vincent berths
18/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of draft case flow with respect to National Resorts proceedings and email to David Whyte regarding same
18/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Richards Commercial Lawyers regarding settlement offer with respect to the Marina St Vincent outgoings arrears
18/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding proposed case flow plan with respect to the National Resorts proceedings
18/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor regarding queries with respect to the Rosea loan statements
18/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding proposed settlement with the Richards Group with respect to Marina St Vincent outgoings arrears

18/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Meeting with David Whyte regarding outcome of meeting with Tucker & Cowen Solicitors regarding resolving Walsh trust monies, Rosea and Boothers matters
18/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Amendments to letter to Richards Commercial Lawyers regarding settlement of Marina St Vincent outgoings arrears
18/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of commercial list statement with respect to the Collingwood Park valuer proceedings and email to Tucker & Cowen Solicitors regarding same
18/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of commercial list statement with respect to the Carbrook property valuer proceedings and email to Tucker & Cowen Solicitors regarding same
18/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Discussion with David Whyte regarding offer from the proposed purchaser of Marina St Vincent head lease with respect to the 2014 outgoings and amendments to draft reply and counter-offer
18/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of amendments to the Windsor Turf land and business sale contracts and email to Clout & Associates regarding same
18/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Investigation into mortgages that a third party requested to take a position on and email to David Whyte regarding same
18/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review and update loan book legal action summary. Consider further actions to be pursued
18/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review and consider offer from proposed purchaser of Marina St Vincent head lease with respect to acquiring the 2014 outgoings. Draft email response and counter-offer
18/03/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Investigation into Rosea loan statements and credit facility deeds to consider claim by Tucker & Cowen that a provision had been credited to the EIF loan account. Call to Arthur Taylor regarding same
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Tucker & Cowen with respect to caveat issues regarding Windsor Turf property
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Clout & Associates regarding Windsor Turf farm contract and caveat issues
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding Windsor Turf Farm caveat issues
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding Marina St Vincent sale
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Clout & Associates regarding Windsor Turf business and land sale contracts
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Gadens regarding ability to pursue several parties in relation to potential legal actions
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Clout & Associates regarding Windsor Turf Farm land and business sale contracts
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Tucker & Cowen Solicitors regarding Windsor Turf Farm land and business sale contracts
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to proposed purchaser of Marina St Vincent head lease regarding outgoings
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Richards Commercial Lawyers regarding Marina St Vincent underlessee insurance
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding the National Resorts amended defence and counterclaim
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Marina St Vincent underlease agreement

19/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Arthur Taylor regarding further disclosure required with respect to the Boothers possession proceedings and email to Gadens regarding same
19/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Clout & Associates regarding Windsor Turf contract of sale and caveat issues
19/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of amended defence and counterclaim in the National Resorts proceedings and email to David Whyte regarding same
19/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and amendments to draft 18th update report to investors
19/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Yankalilla Council regarding construction of water and sewerage treatment plant sheds
19/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Investigations into potential legal actions against several parties
19/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Gadens regarding private sale of a Marina St Vincent berth and email to Wirrina director regarding same
19/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Arthur Taylor regarding Rosea loan statement issues
19/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Windsor Turf Farm land and business sale contracts
19/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of caveat issues registered on title of the Windsor Turf farm in preparation for sale of the land
19/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Investigation into Rosea loan statement issues and call to Arthur Taylor regarding same. Discussion with David Whyte regarding same
19/03/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Investigations into potential legal actions against several parties
20/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding sale of berth B28 at Marina St Vincent
20/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding sale of berth B28 at Marina St Vincent
20/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding private berth sale and audit of 2013 outgoings for Marina St Vincent
20/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding settlement of costs with respect to the McIvor Super Fund proceedings
20/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding retrospective valuations of Wirrina lots to support objection to the 2013 land tax assessment and for a review of the 2012 Valuer-General's valuation
20/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding Wirrina water and sewerage debtors
20/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor regarding EPF's draft statement of claim with respect to two matters
20/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of draft letter from Gadens with respect to settlement of the costs order with respect to the McIvor Super Fund proceedings
20/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Witness of Windsor Turf Farm contracts of sale and draft letter to Tucker & Cowen Solicitors regarding the contracts
20/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider email from Gadens regarding retrospective valuations of certain Wirrina lots for the 2012 and 2013 financial years and amendments required thereto to support land tax objections

20/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White Marine regarding Marina St Vincent head lease offer
20/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Arthur Taylor regarding material for Boothers disclosure and the EPF's draft statement of claim with respect to two matters
20/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of the EPF's draft statement of claim with respect to certain settlement monies and proceeds from the sale of a property
20/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Email to David Whyte regarding options available with respect to realisation of the Marina St Vincent head lease following revised offer from purchaser
20/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of retrospective valuations of Wirrina lots to support objection to the 2013 land tax assessment and for a review of the 2012 Valuer-General's valuation and draft email to Opteon regarding amendments required
20/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Analysis of options available with respect to realisation of the Marina St Vincent head lease following revised offer from purchaser
20/03/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of retrospective valuations of Wirrina lots to support objection to the 2013 land tax assessment and for a review of the 2012 Valuer-General's valuation and draft email to Opteon regarding amendments required
21/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Tucker & Cowen Solicitors regarding amended statement of claim with respect to the Carbrook valuer action for negligence and breach of contract
21/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and analysis of correspondence with respect to the EPF's draft statement of claim regarding two matters. Email to Arthur Taylor regarding same
21/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Arthur Taylor regarding EPF's draft statement of claim with respect to two matters
21/03/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call to Tucker & Cowen Solicitors regarding amendments to the amended statement of claim in the Carbrook property valuer action for negligence and breach of contract
21/03/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and amendments to the amended statement of claim with respect to the Carbrook property valuer proceedings for negligence and breach of contract
21/03/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review and amendments to the amended statement of claim with respect to the Carbrook property valuer proceedings for negligence and breach of contract
21/03/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Review and amendments to the amended statement of claim with respect to the Carbrook property valuer proceedings for negligence and breach of contract
21/03/2014	Somerville, John	Senior Manager	1.2	510.00	Assets	Review and amendments to the amended statement of claim with respect to the Carbrook property valuer proceedings for negligence and breach of contract
24/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Tucker & Cowen Solicitors regarding investment authority for the Windsor Turf farm sale deposit
24/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Arthur Taylor regarding Boothers disclosure and documents required
24/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of amended statement of claim with respect to the Carbrook property claim against the valuer for negligence and breach of contract. Email to David Whyte regarding same
24/03/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Investigations into transactions of the fund where there may be potential legal actions against several parties
24/03/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Investigations into transactions of the fund where there may be potential legal actions against several parties
25/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from District Council of Yankalilla regarding Wirrina water treatment plant shed construction
25/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White regarding the Windsor Turf Farm contract and Marina St Vincent head lease contract

25/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding Marina St Vincent head lease offer
25/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Gadens regarding National Resorts case flow schedule
25/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Sustainable Structures regarding Wirrina water treatment plant shed
25/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Tucker & Cowen Solicitors regarding amended statement of claim with respect to the Carbrook valuer action for negligence and breach of contract
25/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Clout & Associates regarding Windsor Turf Farm contract and agents commission issues
25/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Ray White Marine regarding Marina St Vincent head lease offer and email to David Whyte regarding same
25/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Gadens regarding Boothers possession proceedings and email to Arthur Taylor regarding same
25/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Arthur Taylor regarding Rosea loan statement issues needing to be resolved to settle matter and Boothers records for disclosure pursuant to court order
25/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Wirrina director regarding Marina St Vincent debtors and other trading issues
26/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with Dan Tipman regarding records required for the Boothers disclosure
26/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with Dan Tipman regarding records required for Boothers disclosure
26/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with Dan Tipman regarding further information required by Taylor Byrne to finalise retrospective valuation of NSW property to support claim against valuer for negligence and breach of contract
26/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Tucker & Cowen Solicitors regarding Winsor Turf Farm contract
26/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding extension of settlement for berth C29 Marina St Vincent
26/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent head lease sale
26/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Boothers trial dates
26/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Preparation for meeting with Taylor Byrne with respect to retrospective valuation to support claim against valuer of NSW property for negligence and breach of contract
26/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding extension of berth C29 under lease agreement at Marina St Vincent
26/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of queries from auditor with respect to the Marina St Vincent statement of outgoings and email to the Wirrina director regarding same
26/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of inconsistencies with borrower loan statements and email to Arthur Taylor regarding same
26/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review of draft deed of settlement with respect to the Marina St Vincent outgoings arrears with the Richards Group and email to Fisher Jefferies regarding same
26/03/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Meeting with Taylor Byrne regarding retrospective valuation of NSW property to support a claim against the valuer for negligence and breach of contract

26/03/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Investigations into transactions of the fund where there may be potential legal actions against several parties
26/03/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Investigations into transactions of the fund where there may be potential legal actions against several parties
26/03/2014	Somerville, John	Senior Manager	1.2	510.00	Assets	Draft letter to Gadens in relation to potential legal actions against several parties
27/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding Marina St Vincent offer and contract
27/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding certificate of insurance for Marina St Vincent berth C29
27/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Richards Commercial Lawyers regarding deed of settlement with respect to outgoings arrears for Marina St Vincent
27/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding settlement of costs order with respect to the McIvor Super Fund proceedings
27/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding further information required for Marina St Vincent head lease contract
27/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to David Whyte regarding Windsor Turf Farm contract
27/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent head lease contract
27/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Ray White Marine regarding Marina St Vincent offer
27/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of amendments required to Marina St Vincent head lease contract following revised offer from purchaser
27/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of further information required to finalise retrospective valuation to support a claim against the valuer of the Tweed Central property for negligence and breach of contract and email to Taylor Byrne regarding same
27/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Gadens regarding amendments to the Marina St Vincent head lease contract
27/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Gadens regarding amendments to the Marina St Vincent head lease contract
27/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of further amended statement of claim with respect to the claim against the valuer of the Carbrook property for negligence and breach of contract and email to Tucker & Cowen Solicitors regarding same
27/03/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Draft letter to Gadens Lawyers in relation to potential legal actions against several parties
27/03/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Investigation into potential legal actions against several parties
28/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent head lease contract
28/03/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent head lease contract
28/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of supplementary documents to be disclosed in the Boothers proceedings and email to David Whyte regarding same
28/03/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding Rosea loan statements

28/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Marina St Vincent audit statement and directors declaration for the 2013 financial year and email to Wirrina director regarding same
28/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Arthur Taylor regarding Rosea loan statements and Boothers disclosure
28/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Draft letter to Sustainable Constructions regarding Wirrina water treatment plant sheds
28/03/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of amendments to the Marina St Vincent Head Lease contract
01/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from David Clout & Associates regarding Windsor Turf farm contract
01/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of account from Marino Law regarding guarantor's bankruptcy proceedings and email to Arthur Taylor regarding same
01/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Analysis of amendments required to the Marina St Vincent head lease contract
01/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from David Clout and Associates regarding status of finance for the purchaser of the Windsor Turf property
01/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Fisher Jeffries regarding draft deed of settlement with respect to the Marina St Vincent outgoings
01/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding amendments to the Marina St Vincent head lease contract
01/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Gadens regarding Wirrina water treatment plant shed building contract
01/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Analysis of Marina St Vincent cash flow and trading position
01/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of draft affidavit with respect to the application for leave to proceed with the claim against the 1st defendant in the Carbrook action against the valuer for negligence and breach of contract and email to Arthur Taylor regarding same
01/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Gadens regarding commission on Marina St Vincent berth settlement, amendments to Marina St Vincent head lease contract and builders contract for construction of Wirrina water treatment plant shed
01/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Analysis of amendments required to the Marina St Vincent head lease contract and email to David Whyte regarding same
01/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Analysis of borrower loan statements to resolve dispute with EPF with respect to deed of settlement and email to David Whyte regarding same
01/04/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Draft letter to Gadens regarding potential legal actions against several parties
01/04/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Draft letter to Gadens regarding potential legal actions against several parties
02/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Tucker & Cowen Solicitors regarding amendments to the Commercial List Statement for the action against the Carbrook property valuer for negligence and breach of contract
02/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding allocation of time for finance and operations functions to satisfy queries from the auditor with respect to the 2013 statement of outgoings for Marina St Vincent
02/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Tucker & Cowen Solicitors regarding amended Commercial List Statement with respect to the Carbrook property valuer proceedings for negligence and breach of contract
02/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Richards Commercial Lawyers with respect to deed of settlement regarding Marina St Vincent outgoings

02/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider email from Gadens regarding comments and issues with respect to retrospective valuations of Wirrina lots to seek a review of the valuer general's 2012 assessment and an objection to the 2013 land tax assessment
02/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of email from Tucker & Cowen Solicitors including a review of the draft commercial list statement and draft response to the defendant with respect to the Collingwood Park action against the valuer for negligence and breach of contract
02/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of amendments to draft deed of settlement with respect to the Marina St Vincent outgoings due from members of the Richards Group and email to Fisher Jeffries regarding same
02/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Further investigation into a valuation of a NSW property to consider merits of pursuing a claim against the valuer and email to David Whyte regarding same
02/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Wirrina director regarding the 2013 audit of the statement of outgoings for Marina St Vincent and other trading issues
02/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call from Fisher Jeffries regarding amendments to the deed of settlement with the Richards Group with respect to outstanding outgoings at Marina St Vincent
03/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White regarding Collingwood Park contract unconditional date
03/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of Collingwood Park contract for unconditional date
03/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Sustainable Constructions regarding Wirrina water treatment plant shed
03/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of correspondence from Marino Law regarding sequestration order bankrupting a guarantor of a loan
03/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Gadens regarding request from purchaser to defer payment of balance deposit with respect to Collingwood Park property. Email to Gadens regarding same
03/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with David Whyte regarding deed of settlement with respect to the Marina St Vincent outgoings arrears
03/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to valuer regarding amendments required to retrospective valuations of Wirrina lots to support land tax objections
03/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from valuer regarding retrospective valuations to support objection to land tax assessments for Wirrina lots and amendments required thereto
03/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Email to valuer regarding retrospective valuations to support land tax objections at Wirrina
03/04/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review and amendments to deed of settlement with respect to the Marina St Vincent outgoings arrears and email to David Whyte regarding same
03/04/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Draft letter to Gadens regarding potential legal actions against several parties and investigations in relation to same
03/04/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Draft letter to Gadens regarding potential legal actions against several parties and investigations in relation to same
03/04/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Draft letter to Gadens regarding potential legal actions against several parties and investigations in relation to same
04/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Ray White Marine regarding Marina St Vincent head lease contract
04/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding Marina St Vincent head lease contract and queries from purchaser
04/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding Wirrina water treatment shed building contract information

04/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding Marina St Vincent head lease contract and queries from purchaser
04/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding execution of Marina St Vincent head lease contract
04/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding execution of Marina St Vincent head lease contract
04/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email from Gadens regarding information required for Collingwood Park property settlement and email to Dan Tipman regarding same
04/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Richards Commercial Lawyers regarding deed of settlement with respect to Marina St Vincent outgoings
04/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Tucker & Cowen Solicitors regarding affidavit to support application for leave to proceed in the Carbrook property action against the valuer
04/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of amendments to the Deed of Settlement with respect to Marina St Vincent debtors and email to Fisher Jeffries regarding same
04/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and consider correspondence from Gadens regarding contributory negligence issues with respect to the action against the valuer of a Queensland property for negligence and breach of contract and email to David Whyte regarding same
04/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Gadens regarding Wirrina water treatment plant shed building contract
04/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of amendments to deed of settlement with respect to Marina St Vincent outgoings and email to Richards Commercial Lawyers regarding same. Email to Fisher Jeffries regarding same
04/04/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
07/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Fisher Jeffries regarding deed of settlement with respect to the Marina St Vincent outgoings
07/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent head lease contract
07/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding building contract for the Wirrina water treatment shed
07/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from DBH Lawyers regarding a request for a discharge of encumbrance on lot at Wirrina Esplanade. Email to DBH Lawyers regarding same
07/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Yankalilla Council regarding building contract for the Wirrina water treatment shed
07/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Wirrina director regarding signing of the Marina St Vincent head lease contract and other marina trading issues
07/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Amendments to letter to Gadens regarding instructions to consider filing a claim against several parties
08/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White regarding Collingwood Park settlement date
08/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor regarding amended reply and answer filed by the applicant in the National Resorts proceedings
08/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding amended reply and answer filed by the applicant in the National Resorts proceedings
08/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Tucker & Cowen Solicitors regarding application for leave to proceed in the proceedings against the valuers of the Collingwood Park and Carbrook properties

08/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina Corporation director regarding audit of 2013 Marina St Vincent outgoings
08/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding execution of the Marina St Vincent head lease contract and the building contract for the Wirrina water treatment plant sheds
08/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of proposed amendments to the Deed of Settlement with respect to the Marina St Vincent outgoings arrears and email to David Whyte regarding same
08/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Arthur Taylor regarding the amended reply and answer received from the applicant in the National Resorts proceedings
08/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Analysis of amended reply and answer filed by the applicant in the National Resorts proceedings
09/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Ray White Marine regarding Marina St Vincent head lease contract
09/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Marina St Vincent head lease contract
09/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with David Whyte regarding National Resorts proceedings and the amended reply and defence filed by the applicant
09/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina Director regarding Marina St Vincent berth issues
09/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding National Resorts proceedings and the amended reply and answer received from the applicants
09/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of report to creditors from liquidator of Corymbia Corporation Pty Ltd and review of proxy for upcoming meeting of creditors
09/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to SA Department of Transport regarding requirements of the Minister to provide consent to the transfer of the Marina St Vincent head lease
09/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding Marina St Vincent contract and requirements to obtain consent from the Minister of Transport to assign the head lease
09/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Conference call with Arthur Taylor regarding National Resorts proceedings with respect to the amended reply and answer filed by the applicant and strategy going forward
09/04/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Conference call with Gadens regarding National Resorts proceedings with respect to the amended reply and answer filed by the applicant and strategy going forward
09/04/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review of letter from Tucker & Cowen regarding disclosure requirements in the Collingwood Park and Carbrook valuer proceedings. Analysis of documents required for disclosure against allegations made
10/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding an analysis of the loan book to investigate the operation of loans between the EPF & EIF in order to prepare and file a rejoinder in the National Resorts proceedings
10/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and amendments to Arthur Taylor's loan analysis template and email regarding same to investigate the operation of loans between the EPF & EIF in order to prepare and file a rejoinder in the National Resorts proceedings
10/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding an analysis of the loan book to investigate the operation of loans between the EPF & EIF in order to prepare and file a rejoinder in the National Resorts proceedings
10/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding an analysis of the loan book to investigate the operation of loans between the EPF & EIF in order to prepare and file a rejoinder in the National Resorts proceedings
10/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding Wirrina water treatment shed building contract
10/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of matters to be attended to in preparation for settlement of the Marina St Vincent head lease

11/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Dan Tipman regarding Wirrina Corporation tax compliance issues
11/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of draft letter to purchaser of the Marina St Vincent head lease regarding requirements of the Minister for Transport to provide consent to an assignment of the lease
11/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of draft letter to Department of Natural Resources prepared by Gadens regarding Collingwood Park upcoming settlement and email to David Whyte regarding same
11/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding National Resorts proceedings and extension required to prepare and file rejoinder
11/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding draft letter to purchaser with respect to information to be produced to Minister of Transport to allow an assessment to provide their consent to a transfer of the Marina St Vincent head lease
11/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from ATO regarding Wirrina Corporation tax compliance issues
11/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Discussion with Dan Tipman regarding disclosure requirements for the Collingwood Park and Carbrook property valuer proceedings
11/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding analysis of loan book required in order to prepare rejoinder in response to the applicants amended reply and answer in the National Resorts proceedings
11/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of disclosure requirements with respect to the Collingwood Park valuer proceedings
11/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of disclosure requirements with respect to the Carbrook valuer proceedings
11/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Investigation into and review of documents to be disclosed in the Carbrook property valuer proceedings
11/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Investigation into and review of documents to be disclosed in the Collingwood Park valuer proceedings
11/04/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review and comment on draft deed of variation with respect to the Wirrina water and sewerage contract regarding the water treatment sheds and draft building contract
14/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with David Whyte regarding proposed settlement with EPF and matters requiring clarification with respect to proposed settlement
14/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of Tucker & Cowen Solicitor's reconciliation of the Walsh settlement monies and instructions to Dan Tipman regarding same
14/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding funds held in trust with respect to the National Resorts proceedings
14/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor with respect to the disclosure requirements in the Collingwood Park property valuer proceedings
14/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor with respect to the disclosure requirements in the Carbrook property valuer proceedings
14/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding response from purchaser with respect to information requested by Minister of Transport to enable a consent to the Marina St Vincent head lease. Review of email regarding same
14/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Gadens regarding Wirrina water treatment sheds draft deed and building contract
14/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Discussion with David Whyte regarding balance due under borrower loan and reconciliation from Tucker & Cowen Solicitors
14/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Arthur Taylor regarding status of analysis of loan book in order to prepare and file a rejoinder with respect to the National Resorts proceedings

14/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Arthur Taylor regarding clarifying amounts owing with respect to two borrowers in order to agree a settlement with the EPF and in relation to disclosure in the Collingwood Park and Carbrook property valuer proceedings
14/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Amendments to the draft Wirrina water treatment plant shed building contract and email to Gadens regarding same
14/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of reconciliation of monies due to the EIF pursuant to a deed of settlement and email to David Whyte regarding same
14/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Marina St Vincent audit report for 2013 and invoices for outgoings for the 2014 financial year
14/04/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review and consider correspondence from Tucker & Cowen Solicitors regarding amount due to the EIF under a deed of settlement. Review of deed of settlement, loan statements and other supporting documents to consider same
14/04/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Draft letter to the EPF with respect to a proposal regarding the various claims between the funds
15/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding Wirrina water and sewerage building contract
15/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Fisher Jeffries regarding amended deed of settlement with respect to the Marina St Vincent debtors
15/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor regarding further information required to support claim against valuer of a Queensland property for negligence and breach of contract
15/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding progressing claim against valuer of a Queensland property for negligence and breach of contract
15/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of email from Arthur and analysis of loan statements and supporting documentation to establish amount of a borrower loan due to the EIF. Consideration of priority issues raised by the EPF
15/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and amendments to draft letter to the Marina St Vincent marina berth owners with respect to the 2014 outgoings invoice and 2013 audited accounts
15/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Marina St Vincent audit for the 2013 outgoings and call to Wirrina Director regarding same
15/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Conference call with Arthur Taylor regarding an analysis of the loan book to respond to claims against EPF
15/04/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Analysis of loan book to respond to claims against EPF with respect to priority and other issues
15/04/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Draft letter to the EPF with respect to a proposal regarding the various claims between the funds
15/04/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Conference call from Arthur Taylor regarding borrower loan analysis for the purposes of responding to the correspondence from solicitors who are acting on behalf of the EPF in respect of priority issues and amounts due under deed of settlement
16/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of email exchanges from EPF regarding proposed settlement with respect to the EPF matters
16/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with David Whyte regarding proposed settlement of the EPF matters
16/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Marina St Vincent manager regarding 2014 outgoings invoices
16/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding land tax notices with respect to the Collingwood Park property for settlement purposes
16/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with Dan Tipman regarding Collingwood Park property land tax notices

16/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Discussion with David Whyte regarding borrower loan in preparation for meeting with the EPF
16/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Richards Commercial Lawyers regarding draft deed of settlement with respect to the Marina St Vincent debtors
16/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Fisher Jeffries regarding deed of settlement for Marina St Vincent outgoings arrears
16/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Gadens regarding issues with respect to obtaining the Ministers consent with respect to the assignment of the Marina St Vincent head lease and other berth issues
16/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Arthur Taylor regarding loan statements and amendments required thereto
16/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call from Arthur Taylor regarding analysis of the amount due to the EIF under a borrower deed of settlement and documentation in support of same
16/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Draft email to Gadens regarding proposed deed of settlement with the EPF with respect to various purported claims
16/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Email to District Council of Yankalilla regarding Wirrina water treatment plant shed and building contracts
16/04/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Call to Arthur Taylor regarding analysis of borrower loans to determine the balance payable under a Deed of Settlement
16/04/2014	Somerville, John	Senior Manager	0.8	340.00	Assets	Analysis of borrower loans to determine the balance payable under a Deed of Settlement
17/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Wirrina director regarding Marina St Vincent outgoings invoices for FY2014
17/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Valuer regarding amendments to retrospective valuations to support objections to the land tax assessments for the Wirrina land
17/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of Ray White commission invoice on Collingwood Park property sale and email to Gadens regarding same
17/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of margin scheme position on Collingwood Park contract and email to Dan Tipman regarding same
17/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Amendments to the letter to marina berth owners at Marina St Vincent with respect to 2014 outgoings and email to Marina Manager regarding same
17/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Richards Commercial Lawyers regarding deed of settlement with respect to the Marina St Vincent outgoings arrears
22/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Yankalilla Council regarding building contract for Wirrina water treatment plant shed
22/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding proposal for treatment of balance of monies held in trust in order to prepare deed of settlement with the EPF
22/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Wirrina director regarding deed of settlement with the Richards Group regarding Marina St Vincent debtors
22/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding analysis of loan book for the purposes of reviewing the position with the EPF to prepare the rejoinder in the National Resorts proceedings and disclosure with respect to the Collingwood Park and Carbrook valuer proceedings
22/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of documents required for settlement of the Collingwood Park property and email to Dan Tipman regarding same
22/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of matters to be attended to with respect to the upcoming settlement of the Marina St Vincent head lease

22/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review of Arthur Taylor's loan book analysis for the purposes of providing further evidence in the National Resorts proceedings
22/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Review of loan book analysis prepared by Arthur Taylor with respect to EPF in order to prepare rejoinder in the National Resorts proceedings
22/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call to Arthur Taylor regarding loan book analysis for the purposes of preparing the rejoinder in the National Resorts proceedings
22/04/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Meeting with Gadens regarding proposed settlement with liquidators of Equititrust Limited
22/04/2014	Somerville, John	Senior Manager	1.1	467.50	Assets	Meeting with Hall Chadwick, Thomsons and Gadens with respect to resolving the various claims between Equititrust Limited and the EIF
23/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Ray White Marine regarding status of Minister's consent with respect to the assignment of the Marina St Vincent head lease
23/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of draft orders in the Collingwood Park valuer proceedings
23/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Review of draft orders in the Carbrook valuer proceedings
23/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Analysis of borrower company directors to ascertain if further recoveries possible and email to David Whyte regarding same
23/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call to Gadens regarding documents for the EPF deed of settlement
23/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from purchaser of Wirrina land regarding the Wirrina Cove architectural code
23/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Tucker & Cowen Solicitors regarding draft order with respect to the Collingwood Park valuer action
23/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Tucker & Cowen Solicitors regarding draft order with respect to the Carbrook valuer action
23/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Valuer regarding retrospective valuation to support claim against the valuer of a NSW property
23/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Gadens regarding valuations to support objections to land tax assessments at Wirrina Cove
23/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Arthur Taylor regarding borrower loan statements
23/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Arthur Taylor regarding borrower loan statements for the purposes of the settlement with the EPF
23/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of documents with respect to a loan forming part of the deed of settlement with the EPF
23/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to Tucker & Cowen Solicitors regarding Collingwood Park and Carbrook valuer actions
23/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call to ex-employee regarding sale of a marketing business and balance payable under sale agreement
23/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Call from Arthur Taylor regarding information with respect to a loan forming part of the deed of settlement with the EPF
23/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review and consider material filed by the defendant in the Collingwood Park and Carbrook valuer actions and email to David Whyte regarding same

23/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and collate records required for proposed settlement with the EPF and email to Gadens regarding same
23/04/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Analysis of extensive documents required for disclosure in the Collingwood Park valuer proceedings
23/04/2014	Somerville, John	Senior Manager	0.6	255.00	Assets	Review and analysis of books and records to be disclosed in the Collingwood Park and Carbrook valuer actions
23/04/2014	Somerville, John	Senior Manager	0.7	297.50	Assets	Review and analysis of books and records to be disclosed in the Collingwood Park and Carbrook valuer actions
24/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding information provided by purchaser of Marina St Vincent head lease to be given to Minister to obtain a consent to an assignment of the lease
24/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Call from Gadens regarding the amended statement of claim in a valuer action and further information required with respect to same
24/04/2014	Somerville, John	Senior Manager	0.1	42.50	Assets	Email to Arthur Taylor regarding National Resorts proceedings and Collingwood Park and Carbrook disclosure with respect to the proceedings against valuers
24/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Email to Gadens regarding information to support application to renew the claim against the valuer of a Queensland property
24/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Review of documentation with respect to a borrower loan for settlement with the EPF and email to Gadens regarding same
24/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Analysis of books and records listing to identify documents relevant to the proceedings filed against the valuer of a Queensland property
24/04/2014	Somerville, John	Senior Manager	0.2	85.00	Assets	Analysis of books and records listing to identify documents relevant to potential legal actions against several parties
24/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Call to Arthur Taylor regarding loan book analysis for the purposes of providing further evidence in the National Resorts proceedings and disclosure issues with respect to the Collingwood Park, Carbrook and Queensland property valuer proceedings
24/04/2014	Somerville, John	Senior Manager	0.3	127.50	Assets	Review and analysis of further information required by expert witness to finalise retrospective valuation of a NSW property to pursue a claim against the valuer for negligence and breach of contract
24/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Call to Tucker & Cowen regarding application for leave to proceed with respect to the Collingwood Park and Carbrook valuer actions and with respect to disclosure issues
24/04/2014	Somerville, John	Senior Manager	0.4	170.00	Assets	Analysis of transactions entered into by the EIF to consider further potential claims against several parties
24/04/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Review and analysis of material to support application to renew claim against the valuer of a Queensland property
24/04/2014	Somerville, John	Senior Manager	0.5	212.50	Assets	Analysis of plans submitted by purchaser of Lot 37 Esplanade at Wirrina Cove against the architectural code to grant pre-council approval pursuant to the building encumbrance registered on title
24/04/2014	Somerville, John	Senior Manager	1.4	595.00	Assets	Meeting with Gadens regarding potential claims against several parties
12/12/2013	Raphael, Alastair	Manager	0.9	351.00	Assets	Investigation into segregating the Equitrust Premium Fund loan files from the loan management file held pursuant to a request received from the applicant in the National Resorts proceedings
04/11/2013	Hogbin, Tom	Supervisor	0.4	112.00	Assets	Notice of Amended assessment. Check ATO balances and request refunds for Wirrina Corporation Pty Ltd
08/11/2013	Hogbin, Tom	Supervisor	0.2	56.00	Assets	Review of figures and revert to Dan Tipman re queries and lodgement of December 2012 BAS for Wirrina Corporation Pty Ltd
08/11/2013	Hogbin, Tom	Supervisor	0.2	56.00	Assets	Revision of figures and revert to Dan Tipman re queries and lodgement of December 2012 BAS for Wirrina Corporation Pty Ltd

08/11/2013	Hogbin, Tom	Supervisor	0.6	168.00	Assets	Review of figures go back to Dan Tipman re queries on outstanding BAS lodgements for Wirrina Corporation Pty Ltd, phone call to ATO to get BAS reissued and lodgement over portal of March 2013 BAS
08/11/2013	Hogbin, Tom	Supervisor	0.2	56.00	Assets	Lodge January & February 2013 Instalment activity statement for Wirrina Corporation Pty Ltd
06/12/2013	Hogbin, Tom	Supervisor	0.3	84.00	Assets	Lodgement of Wirrina Corporation Pty Ltd for quarter ending 30 June 13 BAS over ATO portal
06/12/2013	Hogbin, Tom	Supervisor	0.3	84.00	Assets	Lodgement of Wirrina Corporation Pty Ltd for quarter ending 30 September 13 BAS over ATO portal
09/12/2013	Hogbin, Tom	Supervisor	0.1	28.00	Assets	Lodgement of nil BAS for Wirrina Corporation Pty Ltd for months ending April, May, July & August 2013
17/12/2013	Hogbin, Tom	Supervisor	0.2	56.00	Assets	Forward Wirrina Corporation Pty Ltd running balance account to Dan Tipman. Address query on penalties in account
06/11/2013	Tipman, Daniel	Senior Accountant I	1.5	465.00	Assets	Conduct review of Controllerships the Equititrust Income Fund is appointed to. Attend to confirming lodgement dates of form 524s (receipts and payments accounts) and form 505s. Setup schedule confirming lodgement due dates
07/11/2013	Tipman, Daniel	Senior Accountant I	1.0	310.00	Assets	Conduct review of Controllerships the Equititrust Income Fund is appointed over. Attend to confirming lodgement dates of form 524s (receipts and payments accounts) and form 505s
12/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Amend letter to Minister for Transport regarding application to use public berths at Marina St Vincent for private use for a limited period of time
12/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Liaison with David Whyte regarding release of details of purchaser of the Marina St Vincent head lease to Minister's delegate
12/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Liaison with general manager of Wirrina Corporation regarding certificate of currency for public liability insurance for berth E11 at Marina St Vincent. Arrange for template letter applying to the Minister for approval to use public berths in marina
12/11/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Assets	Draft letter to purchaser of Wirrina Cove resort regarding proposed earlier settlement date and proposed attendance at resort to undertake works prior to settlement
12/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Liaison with David Whyte regarding drafting of response to purchaser of the Wirrina resort. Call to John Somerville to discuss terms of contract
13/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Draft and send email to Gadens Lawyers regarding proposed response to purchaser of Wirrina Resort and Conference Centre in relation to queries received
13/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Review email received from purchaser of Wirrina Cove. Draft response and forward to David Whyte for comment
13/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Field call from Gadens Lawyers in respect to draft letter to purchaser of Wirrina Resort. Discussion regarding amendments to same
13/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Review email from Gadens regarding draft letter with proposed changes to be sent to purchaser of Wirrina resort, conference centre and golf course. Review changes and format accordingly. Submit draft to David Whyte for approval and execution
13/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Field call from purchaser of Wirrina Resort regarding response forwarded earlier today and discussion regarding same
13/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Consider email from purchaser of Wirrina Resort in response to letter forwarded earlier today in relation to proposed earlier settlement
13/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Liaison with Ray White regarding Collingwood Park sale conditions as requested by John Somerville
14/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Field call from Ray White regarding payment of outstanding invoice for ship lift commission. Review email from Gadens Lawyers regarding payment of same
14/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Prepare tax invoice for 2nd payment of the extension fee payable by purchaser of Collingwood Park Property. Forward invoice to Gadens Lawyers as requested

14/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Field call from Minister's delegate regarding sale of head lease for Marina St Vincent
14/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Address query raised by David Whyte in respect to tax invoice issued to purchaser of 246-326 Collingwood Drive Collingwood Park
15/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Review email from interested party in Marina St Vincent head lease. Draft email to John Somerville and David Whyte regarding same
15/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Call to Blue Broking regarding ongoing insurance requirements for the Fund
15/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Call to Arthur Taylor regarding books and records for Tweed Central. Discussion regarding request for the Equititrust Premium Fund to access the Equititrust Income Fund server in relation to the National Resorts proceedings
15/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Field call from NAB regarding outstanding bank guarantees for the Equititrust Income Fund and outstanding charges. Discussion regarding payment of outstanding fees. Review email regarding same
21/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Identify books and records to be retrieved from storage pursuant to deed of settlement executed by guarantor of loan and request for all relevant accounting/tax information. Instruct Ashley Richardson to retrieve same from archives
26/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Liaison with David Whyte/John Somerville regarding affidavit for service to the investors of the Equititrust Income Fund in respect of court application for remuneration approval
28/11/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Assets	Draft letter to Curwood lawyers regarding Caveator's consent to registration of leases on title
28/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Prepare invoice to Receivers and Managers of Resort Corp Cabarita Pty Ltd regarding costs in considering and reviewing the consent to registration of leases over 2-6 Pandanus Parade, Cabarita Beach
28/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Amend draft letter to Curwood lawyers as requested by John Somerville
03/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Review file to locate current rates notices for remaining properties at Wirrina Cove. Properties are scheduled to settle on 12 December 2013. Locate and review same. Attend to forwarding notices to Gadens Lawyers as requested
03/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Review and consider email received from the Gold Coast City Council regarding impending sale of 325 Monaco Street, Broadbeach Waters due to unpaid council rates
04/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Liaison with Nicola Kennedy regarding contacting Ray White in respect of amending invoice for sale of ship lift at Wirrina Cove
05/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Call to Tucker and Cowen solicitors regarding withdrawal of caveat in relation to Richard Martin Walsh settlement
09/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Field call to NAB regarding confirming cancellation of bank guarantees in favour of the Tweed Shire Council. Review email from NAB confirming same and forward to John Somerville for review
09/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Draft letter to Gadens regarding execution of transfer documents for Wirrina Resort, Golf Course and Conference Centre
10/12/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Assets	Register Marina St. Vincent business name as requested by John Somerville.
11/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Prepare invoice dated 11 December 2013 regarding extension fee payable under contract for Collingwood Park property
11/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Review email from ASIC regarding business name registration for Marina St. Vincent
12/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Assets	Finalise amendments to invoice to be provided to the purchasers of the Wirrina Resort, Conference Centre and Golf course on settlement. Attend to splitting out the GST and GST free settlement adjustments and detail same on invoice
12/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Prepare invoice to be provided to the purchasers of the Wirrina Resort, Conference Centre and Golf course on settlement. Forward to John Somerville for review

16/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Review email and attached report from David Clout & Associates regarding update on bankruptcy of guarantor of Hardy loan
18/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Scan and send council rates notices received for Checkling Turf Farm to David Clout & Associates
19/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Call to David Clout & Associates regarding progress on sale of turf farm and bankruptcy of guarantor of Hardy
20/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Attend to lodgement of form 505 with ASIC, ceasing Equititrust Limited as responsible entity for the Equititrust Income Fund as a controller of Mountbell Pty Ltd
06/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Assets	Review archive listing for loan files in relation to McCracken loan. Locate same. Attend to requesting archive boxes from storage to assist with retrospective valuation of underlying security to pursue a claim against a valuer
10/01/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Assets	Prepare letter and schedule to Valuer regarding retrospective valuation of the underlying security for the McCracken loan to pursue a claim against a valuer for negligence and breach of contract
10/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Prepare McCracken loan files to be sent via courier to Valuer conducting retrospective valuation on underlying security
10/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Return call to Bio Security QLD regarding fire ant control at Collingwood park property
10/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Scan signed letter and schedule to be sent to valuer (Retrospective valuation for McCracken loan). Organise for loan documentation to be couriered to valuer
10/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Assets	Draft letter to Ipswich City Council regarding decision to reduce land valuation on Collingwood Park and to ensure rates are adjusted accordingly
10/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Assets	Draft letter to Office of State Revenue, Land Tax division regarding decision to reduce land valuation on Collingwood Park property
10/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Amend letters to Office of State Revenue and Ipswich City Council regarding land valuation of Collingwood park property as requested by John Somerville
13/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Attend to posting letters to Ipswich City Council and Office of State Revenue regarding revised valuations for 2013/2014 financial year
13/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Address queries from John Somerville regarding Savills' invoice and reduction in land valuation for Corymbia Corporation property situated at Collingwood Park
14/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Assets	Conduct investigations on how PAYG on accrued annual leave and leave loading should be calculated. Information required for termination payment of directors of Wirrina Corporation Pty Ltd upon sale of resort, golf course and conference centre
14/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Conduct investigations on how PAYG on employee termination payments on settlement of resort. Information required for termination payment of directors of Wirrina Corporation Pty Ltd
14/01/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Assets	Prepare file note calculating how PAYG on accrued annual leave and leave loading as well as directorship payments should be calculated. Required for termination payments of directors of Wirrina Corporation Pty Ltd
14/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Call to Vincents regarding request for documentation for Spottiswood bankruptcy. Discussion regarding outstanding legal invoices to be paid by Equititrust Income Fund pursuant to indemnity
15/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Finalise calculation and file note for calculation of PAYG withholding on termination payments
15/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Assets	Conduct investigations on how the termination payment of the Wirrina Cove directors is to be recorded on the PAYG payment summaries. Update file note with findings of same
23/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Access Equititrust Income Fund server to locate details of when the Equititrust Income Fund entered into possession of real property owned by Tweed Central Pty Ltd. Information required for audit of sale of lots by the ATO
31/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Review email from David Clout & Associates regarding update on sale of Checkling turf farm

06/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Finalise draft email to David Clout & Associates regarding section 420A obligations for the pending sale of NSW property
06/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Review email from financial controller of Wirrina Corporation regarding GST treatment on monies received from sale of ship lift. Consider same. Draft and send email in response
06/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Draft email to David Clout & Associates regarding section 420A obligations for pending sale of NSW property
10/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Review archive box recovered from storage to locate documentation to assist with retrospective valuation of borrower's loan security
12/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Investigations into Equititrust Income Fund server regarding National Resorts proceedings and how the loans were treated by Equititrust Limited. Locate balance sheets and trial balances, access Equititrust Income Fund MYOB to show how the loan advances were accounted for internally.
12/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Investigations into Equititrust Income Fund server regarding National Resorts proceedings and how the loans were treated by Equititrust Limited. Locate balance sheets and trial balances, access Equititrust Income Fund MYOB to show how the loan advances were accounted for internally
12/02/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Assets	Conduct investigations into Equititrust Income Fund server regarding National Resorts proceedings and how the loans were treated by Equititrust Limited. Locate balance sheets and trial balances, access Equititrust Income Fund MYOB to show how the loan advances were accounted for internally
13/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Liaison with John Somerville regarding treatment of National Resorts loan in Equititrust Limited's MYOB book keeping software
13/02/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Assets	Conduct search of Equititrust Income Fund database to locate supporting work papers associated with MYOB entry in mid February 2007. Attend to generating and forwarding ledger printouts requested by John Somerville in relation to National Resorts matter
13/02/2014	Tipman, Daniel	Senior Accountant I	1.2	372.00	Assets	Conduct investigations and review of Equititrust MYOB file for 2007. Assist John Somerville with determining treatment of Equititrust Income Fund's loans to National Resorts and how they were accounted for in MYOB book keeping software
13/02/2014	Tipman, Daniel	Senior Accountant I	1.3	403.00	Assets	Investigations and review of Equititrust MYOB file for 2007. Assist John Somerville with determining treatment of Equititrust Income Fund's loans to National Resorts and how they were accounted for in MYOB book keeping software. Prepare summary and forward to John Somerville.
14/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Review documentation provided by David Clout & Associates regarding market value, valuations and marketing campaigns conducted by David Clout & Associates as Receiver and Manager of the Windsor Turf Farm. Information required to assess suitability of offer
14/02/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Assets	Review documentation provided by David Clout & Associates regarding market value, valuations and marketing campaigns conducted by David Clout as Receiver and Manager of the Windsor Turf Farm. Information required to assess suitability of offer
17/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Assets	Prepare file note regarding section 420A obligations for sale of NSW property
18/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Prepare file note regarding section 420A obligations for sale of a property
18/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Assets	Finalise file note regarding section 420A obligations for sale of a property
18/02/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Assets	Prepare file note regarding section 420A obligations for sale of a property
18/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Assets	Prepare file note regarding section 420A obligations for sale of a property
18/02/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Assets	Assist John Somerville regarding query in relation to Kele Property Group. Access database and conduct search for original complete copies of proposed development included with original valuation. Draft and send email to John Somerville regarding same
18/02/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Assets	Prepare file note regarding section 420A obligations for sale of a property
19/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Finalise file note regarding section 420A obligations for sale of a property. Amendments requested by John Somerville
19/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Finalise file note regarding section 420A obligations for sale of a property. Amendments requested by John Somerville

21/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Prepare form 524 (receipts and payments account) on cessation of Controllorship (Western Land Corporation). Retirement as at 20 February 2014.
21/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Assets	Prepare manual receipts and payments summary for Western Land Corporation Controllorship for period 21 August 2013 to 20 February 2014. To be included in form 524 to be lodged with ASIC
21/02/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Assets	Prepare and finalise form 524 Western Land Corporation Controllorship for period 21 August 2013 to 20 February 2014 to be lodged with ASIC
24/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Assets	Prepare file note regarding proposed retirement of Equititrust as a Controller of Western Land Corporation. Discussion with John Somerville regarding same
25/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Liaison with David Clout & Associates regarding section 420A materials for sale of property
10/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Email to David Clout & Associates regarding contracts received for the Windsor Turf Farm
12/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Prepare cover letter to ASIC regarding manual cessation form 505 prepared for Western Land Corporation controllership
12/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Assets	Prepare manual form 505 for retirement as Controllers of Western Land Corporation Pty Ltd as requested by ASIC
25/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Call to Gadens regarding location of required documents for disclosure regarding Boothers legal action
31/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Attend to forwarding copies of the most recent rates notices received regarding the Windsor Turf Farm to David Clout & Associates
17/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Call to Gadens Lawyers regarding settlement of Collingwood Park property
17/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Review server to locate default letters re Collingwood Park as requested by Gadens
22/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Assets	Scan and send letter to Accountants regarding books and records.
24/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Email to David Clout and Associates regarding current rates for Checkling Pty Ltd
24/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Investigate why rates notices are being received for Lot A on DP 85773. Registered owner is Gonfannon Pty Ltd. Access loan database and review loan folder.
30/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Field call from Gadens re settlement of Collingwood Park. Discussion regarding draft settlement statements and signing of transfer documents.
30/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Assets	Field call from investor in fund re winding up and to confirm bank details we have on file. Verify identity of caller and confirm details accordingly.
30/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Assets	Calls to Yankalilla Council and builder re progress of contract for shed at Wirrina Cove
19/11/2013	Withanage, Pawan	Senior Accountant II	0.1	22.00	Assets	Retrieve ATO portal account for Wirrina Corporation Pty Ltd as requested by Tom Hogbin
05/11/2013	Kennedy, Nicola	Accountant II	0.3	57.00	Assets	Prepare covering letter to Tucker and Cowen solicitors regarding transfer under power of sale document with witness signature enclosed
07/11/2013	Kennedy, Nicola	Accountant II	0.1	19.00	Assets	Update Wirrina property settlement spread sheet for final property settlement details - vista lot 16 at Wirrina Cove
31/03/2014	Kennedy, Nicola	Accountant II	0.2	38.00	Assets	Prepare cheque requisition for payment to Worldwide printing solutions

01/04/2014	O'Brien, Dermot	Undergraduate	0.6	93.00	Assets	Review invoices and prepare payments for professional service fees
02/04/2014	O'Brien, Dermot	Undergraduate	0.6	93.00	Assets	Letter to ATO regarding payment of outstanding GST amounts
04/11/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from an investor requesting a transfer of units/reviewed letter to investor confirming transfer effected
04/11/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed letter to investors representative in relation to deceased estate and transfer of units
06/11/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed letter to representative of investor in relation to further information required in order to transfer units to beneficiaries of the estate
07/11/2013	Whyte, David	Partner	1.7	952.00	Administration	reviewed timesheet narrations for all staff for October 2013 to accompany court application for remuneration approval
07/11/2013	Whyte, David	Partner	1.0	560.00	Administration	reviewed final draft of affidavit to be sworn in support of court application for approval of Receiver's remuneration
08/11/2013	Whyte, David	Partner	0.2	112.00	Administration	reviewed correspondence in relation to seven requests to amend details of investors/approved the changes
08/11/2013	Whyte, David	Partner	0.3	168.00	Administration	meeting at Gadens to execute affidavit in support of court application for remuneration approval
11/11/2013	Whyte, David	Partner	0.2	112.00	Administration	reviewed correspondence from five investors/representatives of investors/approved changes in details/signed outgoing correspondence
13/11/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from Gadens confirming lodgement of court application for fee approval/instructions in relation to service of material on investors
13/11/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed/signed letter to investors in relation to court application for remuneration approval
14/11/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from Cyberthread and Daniel Tipman regarding court application material to be placed on websites
18/11/2013	Whyte, David	Partner	0.1	56.00	Administration	telecon with investors representative regarding request for listing of members
18/11/2013	Whyte, David	Partner	0.3	168.00	Administration	reviewed report to investors
19/11/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed email from Daniel Tipman confirming advertisements placed and other notifications to investors sent/placed on websites in relation to court application for remuneration approval
21/11/2013	Whyte, David	Partner	1.2	672.00	Administration	reviewed/updated report to investors/reviewed supporting documents
22/11/2013	Whyte, David	Partner	0.2	112.00	Administration	reviewed/updated report to investors
22/11/2013	Whyte, David	Partner	0.3	168.00	Administration	reviewed/updated report to investors
22/11/2013	Whyte, David	Partner	0.2	112.00	Administration	reviewed/finalised report to investors
25/11/2013	Whyte, David	Partner	0.2	112.00	Administration	reviewed affidavit to be sworn by Daniel Tipman in relation to serving notice of application for remuneration approval on investors and advertising same
27/11/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from Gadens regarding application to court for remuneration approval/Daniel Tipman's affidavit and correspondence from Ferrier Hodgson in relation to the application

27/11/2013	Whyte, David	Partner	0.6	336.00	Administration	reviewed submissions prepared by counsel in relation to court application for remuneration approval/email Gadens with proposed amendments
28/11/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed file note of Daniel Tipman's discussions with five investors in respect of Receiver's court application for remuneration approval
28/11/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed three letters to investors in relation to change of details in respect of their investment
28/11/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed emails from two investors in relation to status of winding up/return to investors/Receivers remuneration application for remuneration approval/reviewed letters to investors
28/11/2013	Whyte, David	Partner	3.8	2,128.00	Administration	meeting with Gadens to swear affidavit relating to court application for remuneration approval followed by attendance at court and including court hearing
28/11/2013	Whyte, David	Partner	0.3	168.00	Administration	reviewed correspondence from investors in relation to the winding up of the fund/reviewed draft letters to same
28/11/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed two letters to ASIC in relation to queries in respect of forms lodged with ASIC
03/12/2013	Whyte, David	Partner	0.1	56.00	Administration	login to nab connect/authorise payment
04/12/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed letter to investor in relation to reports issued to investors and unit holding details
04/12/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence to three investors/representatives of investors in relation to transfer of units/change in details
16/12/2013	Whyte, David	Partner	0.4	224.00	Administration	reviewed correspondence from thirteen investors/representatives of investors in respect of change of details or advising of passing of investors/approved change in details/reviewed correspondence in reply
16/12/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed forms 524 in respect of controllership appointments over Corymbia Corporation
16/12/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence in respect of three deceased estates and documentation received to effect transfer of units
16/12/2013	Whyte, David	Partner	0.2	112.00	Administration	reviewed correspondence from two investors requesting an update on the timing of distributions to investors/reviewed and amended draft letters in response
20/12/2013	Whyte, David	Partner	0.2	112.00	Administration	reviewed form 524 receipts and payments for six months ended 20 November 2013
20/12/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed form 505 and supporting documentation in relation to controllership for Mountbell Pty Ltd
20/12/2013	Whyte, David	Partner	0.1	56.00	Administration	reviewed form 524's receipts and payments for ICA (South Australia) Pty Ltd
20/12/2013	Whyte, David	Partner	0.5	280.00	Administration	reviewed report to investors
20/12/2013	Whyte, David	Partner	0.2	112.00	Administration	reviewed/finalised report to investors
06/01/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed letter to investor regarding transfer of units
07/01/2014	Whyte, David	Partner	0.2	112.00	Administration	reviewed correspondence from four investors/representatives of investors/approved change in details/signed outgoing correspondence
07/01/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from two investors in relation to expected return to investors and timing of distributions/reviewed letters in response

09/01/2014	Whyte, David	Partner	0.3	168.00	Administration	reviewed correspondence from seven investors/representatives of investors regarding change of details and timing of distribution to investors/reviewed responses
09/01/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed ASIC form 524 (receipts and payments) for Corymbia Corporation
09/01/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence with investor regarding change in details
13/01/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from three investors/approved change in details
22/01/2014	Whyte, David	Partner	0.3	168.00	Administration	reviewed correspondence from eleven investors/representatives of investors/approved change in details relating to units held
23/01/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed letter to investor in relation to queries raised in respect of claims made by the EPF and Receivers costs to date
23/01/2014	Whyte, David	Partner	0.3	168.00	Administration	reviewed letters to thirty six investors in relation to hardship payments made by MM Holdings and seeking confirmation of amount received/distributions to be paid
23/01/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed letter to investor in relation to payment of equalisation payment in respect of investors who did not receive distributions between 2010/11
23/01/2014	Whyte, David	Partner	0.2	112.00	Administration	reviewed four BAS's
04/02/2014	Whyte, David	Partner	0.3	168.00	Administration	reviewed correspondence from seven investors/representatives of investors in respect of changes in details/queries in relation to winding up of the fund/reviewed correspondence to investors in reply
05/02/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from two investors regarding change in details/reviewed letter to investor
10/02/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed letter to investor confirming valuation of fund and units held
10/02/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from two investors/representatives of investors in relation to change in details/approved changes
10/02/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from investor in relation to receipt of hardship payment and how dividend will be distributed/reviewed letter in response
10/02/2014	Whyte, David	Partner	0.5	280.00	Administration	reviewed/amended report to investors in relation to status of winding up
18/02/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed letter to investor confirming individual units held and super fund investment/reporting to investors
18/02/2014	Whyte, David	Partner	0.2	112.00	Administration	reviewed letter from Parker Simmonds requesting a copy of the member's register/discussed request with John Somerville and proposed response
18/02/2014	Whyte, David	Partner	0.3	168.00	Administration	reviewed correspondence from thirteen investors/representatives of investors/approved change in details/reviewed outgoing correspondence
19/02/2014	Whyte, David	Partner	0.2	112.00	Administration	reviewed request to access members register/reviewed relevant provisions of the Corporations Act/reviewed draft response to request and discussed with John Somerville
25/02/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed letters to two investors in relation to status of winding up and when distributions expected to investors
11/03/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed letters to eight investors regarding confirmation of hardship payments received by them
11/03/2014	Whyte, David	Partner	0.3	168.00	Administration	reviewed correspondence from nine investors/representatives of investors and reviewed outgoing correspondence in response to queries/requests to amend details

12/03/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from three investors regarding change in details for holdings/reviewed letters in response
17/03/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from an investor querying if any units held or previously redeemed/reviewed letter in response
18/03/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from investor requesting transfer of units/reviewed letter to investor requesting further details to allow transfer to take effect
19/03/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed/finalised report to investors
19/03/2014	Whyte, David	Partner	0.8	448.00	Administration	reviewed/amended report to investors/reviewed current status of legal actions/orders proposed or made by the court to support comments in the report to investors
31/03/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed letter to investor regarding proposed transfer of units/documentation required to allow same
01/04/2014	Whyte, David	Partner	0.3	168.00	Administration	reviewed correspondence from seven investors/representatives of investors in relation to transfer of units/change in details/approved same
07/04/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from investor regarding change in details/confirmed change
07/04/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from investor regarding costs of issuing reports to investors/reviewed draft response
07/04/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from two investors regarding change in details/reviewed letter to investor requesting further information
09/04/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from three investors regarding change in details/confirmed amendments to be made
10/04/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from investors representative in relation to deceased estate/confirmed transfer of units to beneficiary
11/04/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from investor in relation to transfer of units/reviewed letter to investor setting out requirements to allow a transfer to proceed
15/04/2014	Whyte, David	Partner	0.2	112.00	Administration	reviewed correspondence with four investors/representatives of investors regarding change in details and transfer of units
17/04/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence from two investors/confirmed change in details
17/04/2014	Whyte, David	Partner	1.6	896.00	Administration	meeting with Gadens regarding proposed settlement in relation to EPF matters
22/04/2014	Whyte, David	Partner	0.3	168.00	Administration	commenced review of annexures to affidavit in support of court application for remuneration approval
22/04/2014	Whyte, David	Partner	1.3	728.00	Administration	continued review of annexures to affidavit in support of court application for remuneration approval
22/04/2014	Whyte, David	Partner	1.4	784.00	Administration	continued review of annexures to affidavit in support of court application for remuneration approval
23/04/2014	Whyte, David	Partner	1.5	840.00	Administration	continued review of annexures to affidavit in support of court application for remuneration approval
23/04/2014	Whyte, David	Partner	2.6	1,456.00	Administration	continued review of annexures to affidavit in support of court application for remuneration approval
28/04/2014	Whyte, David	Partner	0.1	56.00	Administration	reviewed correspondence to investor regarding transfer of units

28/04/2014	Whyte, David	Partner	0.4	224.00	Administration	reviewed correspondence requesting a copy of the members register and potential offer to be put to members
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	review of incoming mail and instructions to Dan Tipman regarding same
04/11/2013	Somerville, John	Senior Manager	0.3	127.50	Administration	Review of the EIF's GST position and email to David Whyte regarding same
06/11/2013	Somerville, John	Senior Manager	0.8	340.00	Administration	Review of tasks undertaken during October 2013 in order to update David Whyte's affidavit to Court to support the application for remuneration approval. Draft email to Gadens regarding same
06/11/2013	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of GST input tax issues and email to David Whyte regarding same
06/11/2013	Somerville, John	Senior Manager	1.5	637.50	Administration	Review and amend time narrations for October 2013 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
06/11/2013	Somerville, John	Senior Manager	0.6	255.00	Administration	Review and amend time narrations for October 2013 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
06/11/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to Blue Broking regarding renewal of the EIF insurance policies
07/11/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of email from Gadens regarding amendments to David Whyte's affidavit to support the application to Court for approval of the Receiver's remuneration for the period 1 May to 31 October 2013
07/11/2013	Somerville, John	Senior Manager	0.8	340.00	Administration	Review and amendments to David Whyte's affidavit to support the application to Court to support the Receiver's remuneration for the period 1 May to 31 October 2013
07/11/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Instructions to Dan Tipman regarding updating remuneration report and receipts and payments to accompany application to Court for approval of the Receiver's remuneration for the period 1 May to 31 October 2013
07/11/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Discussion with Dan Tipman regarding statutory lodgements for various controllerships
07/11/2013	Somerville, John	Senior Manager	0.2	85.00	Administration	Discussion with David Whyte regarding remain assets to be realised and strategy and update report to investors
07/11/2013	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of Business Activity Statements for EIF for July and August 2013
07/11/2013	Somerville, John	Senior Manager	0.4	170.00	Administration	Draft email to Gadens regarding David Whyte's affidavit to Court for approval of the receiver's remuneration. Review of attachments
07/11/2013	Somerville, John	Senior Manager	0.2	85.00	Administration	Discussion with Dan Tipman regarding controllership statutory lodgements and compliance issues
07/11/2013	Somerville, John	Senior Manager	0.3	127.50	Administration	Review of insurance position for remaining property securities and email to Blue Broking regarding same
08/11/2013	Somerville, John	Senior Manager	0.7	297.50	Administration	Meeting with Leisa Rafter - BDO tax regarding EIF GST issues
08/11/2013	Somerville, John	Senior Manager	0.3	127.50	Administration	Review of accounting for GST for financial supplies and consider previous treatment undertaken by the EIF
08/11/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to David Whyte regarding GST issues
08/11/2013	Somerville, John	Senior Manager	0.3	127.50	Administration	Meeting with Dan Tipman regarding outstanding issues to be attended to with respect to statutory filings, update of databases and other issues
19/11/2013	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of Star Sky lending file following request from party interested in acquiring debt

20/11/2013	Somerville, John	Senior Manager	0.4	170.00	Administration	Review of GST reporting issues and email to former employee with respect to same
21/11/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of insurance renewals and email to Dan Tipman regarding same
27/11/2013	Somerville, John	Senior Manager	0.3	127.50	Administration	Review of status of controllerships with respect to borrower entities and discussion with Dan Tipman regarding statutory lodgements
28/11/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Call from David Whyte regarding preparation for hearing of application to Court for remuneration approval
28/11/2013	Somerville, John	Senior Manager	0.4	170.00	Administration	Preparing material for hearing of application to Court for remuneration approval and discussion with Dan Tipman regarding same
28/11/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to Gadens with respect to information for submissions for hearing of application for remuneration approval
28/11/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Call from Gadens with respect to information for submissions for hearing of application for remuneration approval
29/11/2013	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of insurance renewals and credits due on cancelled policies and instructions to Dan Tipman regarding same
29/11/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Review and consider incoming mail and instructions to Dan Tipman regarding same
03/12/2013	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of affidavit material filed by Hall Chadwick with respect to the Proof of Debt lodged by the EIF in the EL liquidation
03/12/2013	Somerville, John	Senior Manager	0.7	297.50	Administration	Teleconference with Senior Counsel, Gadens and David Whyte with respect to EL's Proof of debt proceedings and strategy with respect to same
04/12/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to Cyberthread regarding server issues
10/12/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of correspondence from Gadens with respect to the outcome of the Equititrust Ltd Proof of Debt Court hearing
13/12/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of form 524 (receipts and payments accounts for Corymbia Corporation Pty Ltd (Controller Appointed)
13/12/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Instructions to Dan Tipman regarding books and records required from archives
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of form 524 (Account of Receipts and Payments) for the EIF
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Instructions to Dan Tipman regarding accounts payable
18/12/2013	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of request from the EPF for the PPSR token codes. Review of PPSR register regarding same
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of email from Blue Broking regarding an insurance declaration required
09/01/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
10/01/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
13/01/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of incoming mail and instructions to Dan Tipman regarding same

13/01/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of insurance position and email to Blue Broking regarding same
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
15/01/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	review of incoming mail and instructions to Dan Tipman regarding same
22/01/2014	Somerville, John	Senior Manager	0.5	212.50	Administration	Review of request from ATO with respect to a GST audit of property settlements. Review of supporting documentation and draft letter to the ATO. Discussion with Dan Tipman regarding same
23/01/2014	Somerville, John	Senior Manager	0.3	127.50	Administration	Discussion with Dan Tipman regarding Finpower investor database issues
24/01/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review and amendments to letter to the ATO regarding the GST audit
30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review and consider email from Cyberthread regarding the EIF server security recommendations
31/01/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman
31/01/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review and amendments to email to Finpower regarding investor distribution issues and discussion with Dan Tipman regarding same
03/02/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Email to Liesa Rafter - BDO Tax regarding GST issues
04/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of email from ATO regarding GST audit
04/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
06/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Instructions to Dan Tipman regarding cancelled insurance policies and credits due
06/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review incoming mail and instructions to Dan Tipman regarding same
06/02/2014	Somerville, John	Senior Manager	1.6	680.00	Administration	Meeting with Gadens regarding Equititrust Ltd proof of debt proceedings and resolving other claims, National Resorts proceedings, Piper Alderman proceedings regarding negligence claims, Boothers proceedings, GST private ruling
07/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to Blue Broking regarding EIF insurance policies lapsing
10/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to Blue Broking regarding insurance policy renewals
10/02/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of insurance policies lapsing
10/02/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
11/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to Cyberthread regarding posting of investor report to EIF website

11/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of insurance renewal notices and instructions to Dan Tipman regarding same
11/02/2014	Somerville, John	Senior Manager	0.5	212.50	Administration	Meeting with Leisa Rafter - BDO Tax regarding GST treatment for the Fund
12/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman
13/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
14/02/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Discussion with Dan Tipman regarding GST reporting requirements, entitlement to reduced input tax credits and amending BAS
14/02/2014	Somerville, John	Senior Manager	0.5	212.50	Administration	Review of advice from BDO indirect tax regarding GST reporting requirements and entitlement to reduced input tax credits and email to Dan Tipman regarding same
18/02/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of a request for a copy of the EIF members register. Review of relevant sections of Corporations Act and instructions to Dan Tipman regarding drafting a response
19/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
20/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to Gadens regarding settling draft letter to party requesting a copy of the EIF register of members
20/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review and approval of control forms to update investor database for change of detail requests
21/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to Dan Tipman regarding Finpower investor management database issues
21/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Discussion with Dan Tipman regarding amendments to BAS return following private ruling
21/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of control forms for investor database to update for change of detail requests
24/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to Blue Broking regarding insurance for Wirrina community titles
24/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of email from Gadens regarding a request to inspect the EIF members' register and instructions to Dan Tipman regarding same
24/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
24/02/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of file to consider resignation as controller of Western Land Corporation. Review of form 505 and final 524 (receipts and payments account). Instructions to Dan Tipman regarding same
24/02/2014	Somerville, John	Senior Manager	0.4	170.00	Administration	Consider issues with respect to amendments required to the EIF BAS returns and discussion with Dan Tipman regarding same
25/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
25/02/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review and consider merits of having costs assessed with respect to the McIvor Super Fund proceedings and email to David Whyte regarding same
25/02/2014	Somerville, John	Senior Manager	0.4	170.00	Administration	Review of boxing list of books and records and instructions to Dan Tipman regarding same
25/02/2014	Somerville, John	Senior Manager	0.4	170.00	Administration	Analysis of treatment of GST reporting and consider amendments. Email to Sam Alexander - BDO tax regarding same

26/02/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Discussion with Dan Tipman regarding GST reporting requirements and amendments to previous BAS's
26/02/2014	Somerville, John	Senior Manager	0.6	255.00	Administration	Analysis of amendments required to the GST previously reported on the business activity statements
28/02/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of control forms for updating the Finpower investor database for change of detail requests
28/02/2014	Somerville, John	Senior Manager	0.4	170.00	Administration	Review of amendments required to Finpower investment management database to enable an interim distribution to investors. Discussion with Dan Tipman regarding same
03/03/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of internal control forms with respect to updating investor details in Finpower investor database
03/03/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of file note with respect to processing an interim distribution through the Finpower investor database and discussion with Dan Tipman regarding same
03/03/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Instructions to Dan Tipman regarding information required from the EIF database to consider Tucker & Cowen's request for a costs assessment of their costs with respect to their application for a winding up of the EIF
03/03/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Discussion with Dan Tipman regarding amendments required to the EIF BAS with respect to GST reporting
03/03/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Email to BDO indirect tax team regarding treatment of GST and eligibility to reduced input tax credits in certain scenarios
04/03/2014	Somerville, John	Senior Manager	0.4	170.00	Administration	Review of costs paid in relation to the winding up application filed by Tucker SF. Instructions to Dan Tipman regarding same
05/03/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to Cyberthread regarding GComm backup
05/03/2014	Somerville, John	Senior Manager	0.6	255.00	Administration	Review of payment of Nyst invoices with respect to the application by Tucker Super Fund to wind up the EIF. Discussion with Dan Tipman regarding same. Email to David Whyte regarding same
06/03/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Email to Gadens regarding costs claimed by Tucker & Cowen with respect to the EIF winding up proceedings
06/03/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of email from Sam Alexander - BDO Indirect Tax regarding treatment of GST for BAS reporting. Instructions to Dan Tipman regarding amendments to the BAS
10/03/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of requirements of Finpower investment management database in order to process interim distribution to investors
11/03/2014	Somerville, John	Senior Manager	0.3	127.50	Administration	Review of amendments to GST reporting required and email to Dan Tipman regarding same
13/03/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of domain name registration and email to GComm regarding same
13/03/2014	Somerville, John	Senior Manager	0.3	127.50	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
17/03/2014	Somerville, John	Senior Manager	0.6	255.00	Administration	Review of transaction listing to identify amounts where GST full input tax credits have been claimed in order to amend GST reporting to the ATO
17/03/2014	Somerville, John	Senior Manager	0.8	340.00	Administration	Review of transaction listing to identify amounts where GST full input tax credits have been claimed in order to amend GST reporting to the ATO. Instructions to Dan Tipman regarding same
18/03/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
18/03/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Meeting with Dan Tipman regarding GST reporting and amendments required to account for reduced input tax credits

18/03/2014	Somerville, John	Senior Manager	0.3	127.50	Administration	Review of correspondence to determine amounts payable to Tucker & Cowen Solicitors with respect to the Cavello Trading matter. Discussion with David Whyte regarding same
20/03/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to David Whyte regarding Tucker & Cowen Solicitor invoices outstanding and trust account authority
20/03/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
20/03/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Email to Dan Tipman regarding Finpower investor management database with respect to options to process interim distribution and adjustments required for annual distribution recipients that did not receive a capital distribution in FY2011
20/03/2014	Somerville, John	Senior Manager	0.3	127.50	Administration	Review and consider email from Intersoft with respect to the Finpower investor management database regarding options to process interim distribution and adjustments required for annual distribution recipients that did not receive any capital distributions
20/03/2014	Somerville, John	Senior Manager	0.4	170.00	Administration	Review and consider email from Intersoft with respect to the Finpower investor management database regarding options to process interim distribution and adjustments required for annual distribution recipients that did not receive any capital distributions
21/03/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to Gadens regarding settlement of the costs order with respect to the McIvor Super Fund proceedings
21/03/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Email to Tucker & Cowen Solicitors regarding trust account authority
21/03/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review and consider outstanding legal matters schedule from Gadens
28/03/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
02/04/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
02/04/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Discussion with Dan Tipman regarding reviewing time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
02/04/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Email to Gadens regarding instructions to draft affidavit to support application to Court for approval of the Receiver's remuneration for the period 1 November 2013 to 31 March 2014
02/04/2014	Somerville, John	Senior Manager	0.3	127.50	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
02/04/2014	Somerville, John	Senior Manager	0.5	212.50	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
02/04/2014	Somerville, John	Senior Manager	0.6	255.00	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
04/04/2014	Somerville, John	Senior Manager	0.5	212.50	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
04/04/2014	Somerville, John	Senior Manager	0.7	297.50	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
04/04/2014	Somerville, John	Senior Manager	0.8	340.00	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
07/04/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review and amend David Whyte's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
07/04/2014	Somerville, John	Senior Manager	0.3	127.50	Administration	Review and amend David Whyte's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
07/04/2014	Somerville, John	Senior Manager	0.6	255.00	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval

07/04/2014	Somerville, John	Senior Manager	0.7	297.50	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
07/04/2014	Somerville, John	Senior Manager	0.7	297.50	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
07/04/2014	Somerville, John	Senior Manager	0.8	340.00	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
07/04/2014	Somerville, John	Senior Manager	0.8	340.00	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
08/04/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review of incoming mail and instructions to Dan Tipman regarding same
08/04/2014	Somerville, John	Senior Manager	0.3	127.50	Administration	Review and amend David Whyte's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
08/04/2014	Somerville, John	Senior Manager	0.4	170.00	Administration	Review and amend David Whyte's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
08/04/2014	Somerville, John	Senior Manager	0.5	212.50	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
08/04/2014	Somerville, John	Senior Manager	0.6	255.00	Administration	Analysis of amendments to the GST BAS for the periods November 2011 to December 2013 for adjustments to claim reduced input tax credits
08/04/2014	Somerville, John	Senior Manager	0.7	297.50	Administration	Analysis of amendments to the GST BAS for the periods November 2011 to December 2013 for adjustments to claim reduced input tax credits
09/04/2014	Somerville, John	Senior Manager	0.1	42.50	Administration	Review internal control forms for updating Finpower investor management database for change of details pursuant to investor requests
09/04/2014	Somerville, John	Senior Manager	0.5	212.50	Administration	Discussion with Dan Tipman regarding amendments to GST BAS returns for reduced input tax credits
09/04/2014	Somerville, John	Senior Manager	0.8	340.00	Administration	Review and amend time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
10/04/2014	Somerville, John	Senior Manager	0.4	170.00	Administration	Review and amend staff's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
10/04/2014	Somerville, John	Senior Manager	0.5	212.50	Administration	Review and amend staff's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
10/04/2014	Somerville, John	Senior Manager	0.5	212.50	Administration	Review and amend staff's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
10/04/2014	Somerville, John	Senior Manager	0.6	255.00	Administration	Review and amend staff's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
10/04/2014	Somerville, John	Senior Manager	0.8	340.00	Administration	Review and amend staff's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
10/04/2014	Somerville, John	Senior Manager	0.8	340.00	Administration	Review and amend staff's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
11/04/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Discussion with Dan Tipman regarding I11 investors (annual distribution recipients) and equalisation issues in Finpower investment management database
11/04/2014	Somerville, John	Senior Manager	0.3	127.50	Administration	Review and amend staff's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
11/04/2014	Somerville, John	Senior Manager	0.4	170.00	Administration	Review and amend staff's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval

11/04/2014	Somerville, John	Senior Manager	0.5	212.50	Administration	Review and amend staff's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
11/04/2014	Somerville, John	Senior Manager	0.6	255.00	Administration	Review and amend staff's time narrations for the period 1 November 2013 to 31 March 2014 to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
14/04/2014	Somerville, John	Senior Manager	0.2	85.00	Administration	Review of insurance policies and email to Blue Broking regarding same
04/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
04/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
05/11/2013	Tipman, Daniel	Senior Accountant I	1.0	310.00	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
05/11/2013	Tipman, Daniel	Senior Accountant I	1.5	465.00	Administration	Prepare summary of Receipts and Payments to accompany affidavit of Receiver's remuneration for the period 21 November 2011 to 31 October 2013. Ensure correct formatting of same
06/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Prepare WIP narration spread sheet for month of October 2013 itemised per person as requested by John Somerville to assist in reviewing narrations for court application for fee approval
06/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Review email from John Somerville regarding appropriateness of ASIC charges in relation to Equitrust Income Fund controllerships. Discussion with John Somerville regarding same
06/11/2013	Tipman, Daniel	Senior Accountant I	0.9	279.00	Administration	Finalise summary of Receipts and Payments to accompany affidavit of Receiver's remuneration for the period 21 November 2011 to 31 October 2013. Ensure correct formatting of same and ensure reconciliation back to current bank balance
07/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Administration	Finalise preparation of summarised receipts and payments for the period 21 November 2011 to 31 October 2013 for inclusion in Receiver's affidavit to court for Remuneration approval. Ensure closing cash at bank reconciles and format same
07/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Prepare reconciliation of Receivership bank accounts to accompany summarised receipts and payments that form part of the affidavit for submission to court for Receiver's remuneration approval
07/11/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Administration	Finalise review of statutory lodgements in relation to controllership appointments over ICA (South Australia) Pty Ltd by Wirrina Corporation and Equitrust Limited. Draft email/summary to John Somerville confirming findings
07/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Locate court documents on system. Draft and send email to representative from NAB regarding transfer of funds from pre-appointment bank account
07/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Review email from John Somerville regarding endorsing of Cheque made out to ICA (South Australia). Email reply to John Somerville regarding same
07/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Attend to processing payment of GST payable for months ending 31 July and 30 August 2013 in MYOB insolvency system
07/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Liaison with Tom Hogbin regarding lodgement of Wirrina Cove BAS for quarters ending 31 December 2013 and 30 March 2013
07/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Review email and attachments received from John Somerville in respect of recording the receipts and Payments in relation to controllerships of ICA (South Australia) Pty Ltd. Draft and send email in response
08/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Prepare and format tables of legal costs paid by Equitrust Income Fund and Equitrust Premium Fund in relation to Walsh matter in email
08/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Attend to processing deposit of cheque received from Russell's solicitors
08/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Discussion with John Somerville regarding estimated unit value as at 7 November 2013 and estimated unsecured creditors
08/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Review list of tasks provided by John Somerville for week ending 15 November 2013. Brief discussion with John Somerville regarding completion of same

11/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Call to Gadens requesting schedule of invoices for under lease berths at Marina St Vincent to assist David Clout & Associates in accounting for same
11/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Liaison with NAB Client Services regarding obtaining transaction listing for pre-appointment account
11/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Review draft update report prepared by John Somerville to be sent to investors. Consider and review sections that still need to be updated
12/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Field call from Gadens Lawyers regarding insurance for licensee of berth at Marina St Vincent. Liaison with financial controller and manager of Wirrina Corporation regarding obtaining same
12/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Administration	Review investor correspondence regarding transfer of units from a self managed superannuation fund. Access investor database and locate unit holding. Review same. Draft letter and attend to amending pro-forma declaration required to be signed by trustee
12/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Review archive box containing loan security documentation. Discussion with Nicola Kennedy regarding same
12/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Liaison with general manager of Wirrina resort regarding resort funding requirements for week ending 18 November 2013
12/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Consider emails forwarded from John Somerville regarding settlement of Wirrina Resort and schedule of onsite works to take place prior to settlement
12/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Field call from GCOMM regarding overdue invoice (server hosting fees) reply via email regarding same
13/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Consider email received from general manager of Wirrina resort regarding amounts seized by the ATO. Investigate same
13/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Consider email forwarded by David Whyte regarding lodgement of application to Court for approval of Receiver's remuneration. Review attachments and steps required to ensure correct service on the investors of the Equititrust Income Fund. Brief discussion with David Whyte regarding same
13/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Review and respond to email from client services at NAB regarding transaction listing for pre-appointment account
13/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Review unsigned draft notice prepared by Gadens lawyers to be served on the members of the Equititrust Income Fund with respect to the Receiver's application to Court for remuneration approval. Locate notice previously provided and ensure formatting is consistent. Ensure accuracy of details of notice and submit to David Whyte to execute same
13/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Administration	Attend to arranging and drafting instructions to Cyberthread to update websites to lodge notice of Receiver's application for fee approval. Ensure correct documents are lodged and the notice is positioned correctly on both websites.
13/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Attend to arranging for Notice of Receiver's Application to be printed. Approximately 1600 notices required
13/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Liaison with IT consultant at Cyberthread regarding update of Equititrust websites regarding notice of Receiver's application for remuneration and generation of updated investor address list.
13/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Attend to arranging for notice of Receiver's application to court for approval of fees in three newspapers as per the order of Justice Wilson dated 23 May 2013
14/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Liaison with Cyberthread regarding posting of documents on website
14/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Obtain investor address list from Cyberthread. Review and organise investors list. Arrange for generation of labels from address list.
14/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Emails to Nicole Jackson regarding progress of publishing adverts in the three newspapers. Discussion with Nicole Jackson regarding delays to same
14/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Attend to mail out to investors. Address queries from Nicole Jackson in relation to investor address listing
14/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Attend to ensuring websites have been updated correctly and as per instructions. Arrange for screenshots of same. Ensure the notices and documentation has been correctly linked and is available on both websites.

15/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Procure copy of Gold Coast Bulletin and locate copy of advert published regarding Receiver's fee application
15/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Administration	Draft letter to solicitor representing executor of estate regarding confirmation of transfer of units to beneficiaries. Confirm current value of the units
15/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Review copies of advertisements sent through from Browns Advertising regarding Receiver's fee application to court
15/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Administration	Update MYOB premier on Equititrust Income Fund server in order to maintain Fin management loan database
15/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Field call from Arthur Taylor. Discussion regarding access to the Equititrust Income Fund server and books and records to be recovered pursuant to deed signed by guarantor of loan as requested by John Somerville
15/11/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Administration	Update MYOB premier on Equititrust Income Fund server in order to maintain Fin management loan database
15/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Administration	Update MYOB premier on Equititrust Income Fund server in order to maintain Fin management loan database
15/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Administration	Update MYOB premier on Equititrust Income Fund server in order to maintain Fin management loan database
18/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Review email from Arthur Taylor regarding relevant accounting/tax information for several identified sites/developments in relation to deed signed by guarantor of a loan
18/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Field call from Cbus regarding superannuation paid by the Equititrust Income Fund. Address queries regarding same for certain former employees of Fund
18/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Attend to scanning and saving BAS for months of July and August 2013 to electronic file. File office copies. Attend to posting same along with cheque for payment of net GST payable
18/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Administration	Attend to accounting for the Receipts and Payments made by the Receiver on MYOB premier on the Equititrust Income Fund server for the period 1 to 30 September 2013. MYOB premier is used to update the loan management database
18/11/2013	Tipman, Daniel	Senior Accountant I	1.1	341.00	Administration	Attend to accounting for the Receipts and Payments made by the Receiver on MYOB premier on the Equititrust Income Fund server for the period 1 to 30 September 2013. MYOB premier is used to update the loan management database
18/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Setup spread sheet to record investor queries in relation to the most recent Receiver's fee application to the court for remuneration approval
19/11/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Administration	Draft email to John Somerville and David Whyte regarding explaining that service on the investors has been made in accordance with the order of Justice Wilson dated 23 May 2013. Provide details of how the service process was conducted for inclusion in affidavit to be submitted to court
25/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Review affidavit prepared by Gadens lawyers in respect of service on the members of the Equititrust Income Fund in accordance with the order of Justice Wilson dated 23 May 2013
25/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Review archive boxes received from storage in relation to loans associated with guarantor of loan and others identified by Arthur Taylor as being relevant. Six boxes in total. Draft and send email to John Somerville seeking instructions on how to proceed
25/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Locate details of unit holding in the fund and attend to posting change of details forms out to two investors
25/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Access investor database. Locate unit holding of investor. Draft letter to investor regarding estimated value of units as at 30 June 2013 for pension purposes
26/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Discussion with John Somerville regarding documents recovered from archives for guarantor of loan pursuant to deed of settlement
26/11/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Administration	Conduct review of draft affidavit of service for Receiver's application to court for approval of remuneration
26/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Address query from John Somerville regarding clearance of misspelt payee of cheque received

26/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Draft and send response to NAB client services regarding payment of outstanding bank guarantee fees
26/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Meeting with Gadens Lawyers regarding swearing of affidavit in relation to service of Receiver's fee application to court
26/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Administration	Draft letter to ASIC regarding non-lodgement of form 505 for controllership. Consider requirements to manually lodge the form 505 with ASIC.
26/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Finalise letter to ASIC regarding non-lodgement of form 505 for controllership
26/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Field call from investor regarding change of address for an investment held in own name and husband. Brief discussion regarding winding up of fund
27/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Review email and affidavit of service forwarded via email from Gadens lawyers.
27/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Administration	Manually amend form 505T appointing Equititrust Limited as a Controller. Update form to ensure compliance with current ASIC form standards
27/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Amend letter to ASIC regarding controllership and lodgement of 505 as requested by John Somerville
27/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Amend letter to ASIC regarding Kele Property Group controllership and final form 524 as requested
28/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Liaison with BDO Advisory regarding obtaining outstanding invoices for payment. Review same and reconcile back to application for fee approval
03/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Attend to scanning copy of letters to ASIC and attached form 505 for Valencia Grove Controllership and final form 524 for Kele Property Group Controllership
09/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Liaison with Tucker and Cowen solicitors regarding withdrawal of caveat in relation to Walsh legal proceedings
09/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Review Equititrust Income Fund websites to ensure order of Justice Dalton had been correctly posted and was available to download on both websites
09/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Attend reception and collect original mortgage documentation hand delivered by Gadens Lawyers. File same
10/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Arrange for funding advance to Wirrina Corporation Pty Ltd
11/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Liaison with John Somerville regarding the operation of the Equititrust Income Fund database in order to respond to a request for records from the Equititrust Premium Fund in the National Resort proceedings.
13/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Administration	Draft form 524 (Receipts and Payments account for ASIC) for Equititrust Income Fund for the period 21/05/2013 to 20/11/2013
13/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Administration	Prepare annexure of receipts and payments for period 21/05/13 to 20/11/13 to accompany form 524 for period. Ensure closing net receipts and payments equals cash at bank as at 20 November 2013. Locate errors and correct same
20/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Attend to payment of outstanding GST/PAYG payable for Wirrina Corporation Pty Ltd
20/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Attend to lodgement of form 524 (receipts and payments account) with ASIC for period 21/5/13 to 20/11/13
20/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Call to Worldwide Printing regarding potential mail out to investors and capability to complete same prior to Christmas
20/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Attend to lodgement of form 524

06/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Attend to scanning and saving ASIC lodgements for Morvale land Controllershops. 4 x form 524 , 2 x form 492 and 1 x form 505. Scan and save to server for future reference. Attend to lodgement of same with ASIC
06/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Update master controllership spread sheet to include ASIC lodgements made on 6 January 2014 and 20 December 2013
08/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Review and consider email from Gcomm regarding overdue accounts. Ensure invoices had been paid to prevent discontinuation of services
08/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	liaison with administrative staff regarding progress of mail out of 16th update to investors and estimated completion of same. Provide instructions and deadline for completion of mail out
08/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Address queries raised by administrative staff regarding mail out of 16th update to investors
09/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Attend to printing draft letter to Valuer General regarding land tax objection on Wirrina Cove lots. Submit to David Whyte for review and execution
09/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Arrange for David Whyte to sign letter to Valuer General dated 8 January 2014 regarding Wirrina land tax objection and scan and forward executed document to Gadens Lawyers
15/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Administration	Meeting with John Somerville regarding 111 investors (annual distribution recipients), 113 investors (hardship recipients) and outstanding issues requiring attention prior to interim distribution to investors
23/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Setup returned mail register (excel spread sheet). Enter details of returned mail received
23/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Instructions to administrative staff regarding returned mail register (excel spread sheet) and how to complete and maintain same
23/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Liaison with administrative staff regarding establishment of returned mail register for investors of Equititrust Income Fund
06/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Administration	Conduct search of Equititrust Income Fund archive box listing to locate documentation to assist with the preparation of the retrospective valuation of NSW property to support a claim against a valuer. Identify archive boxes of interest and request from storage
19/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Field call from investor regarding change of details in fund. Attend to forwarding 17th update report to investors and change of details form to investor as requested. Brief discussion regarding winding up of fund
20/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Field call from Parker Simmonds lawyers regarding request for members register
20/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Field call from investor in fund regarding winding up of fund and contents of 17th update to investors
24/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Instructions to Nicola Kennedy regarding box listing and archiving of records
25/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Scan and arrange for final form 524 (receipts and payments account) and cessation form 505 for Western Land Corporation Pty Ltd to be lodged with ASIC
25/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Scan and arrange for signed letters to be sent via post and/or emailed to respective parties. File office copies accordingly
26/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Assist Nicola Kennedy with archiving boxes subject to legal notice
27/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Return call from ASIC regarding lodgement of cessation form 505 in relation to Western Land Corporation Pty Ltd
27/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Arrange for change of details form to be mailed to investor as requested
27/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Administration	Finalisation of file note regarding script written by Intersoft and consideration of issues surrounding same in order to process distribution to investors via the Finpower investment management database. Script is in relation to payment of outstanding interest to investors as at 30 June 2010. File note to be reviewed by John Somerville

28/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Review email from Intersoft regarding confidentiality agreement
28/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Call to Intersoft regarding confidentiality and privacy issues. Draft email to Intersoft regarding same
05/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Review email from David Clout & Associates regarding Bankruptcy of a guarantor
07/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Administration	Collate summary of reduced input tax credits to be claimed in order to amend the Business Activity Statements filed to date.
10/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Locate letter to Savills and forward to John Somerville as required as part of the Cape Gloucester valuer proceedings
11/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Review quote to outsource printing of future reports to investors. Consider same. Forward to John Somerville with recommendation
11/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Email to administrative staff regarding obtaining quote to outsource printing of future reports to investors
12/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Attend to scanning and emailing trust account authority to Gadens lawyers
07/04/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
07/04/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
07/04/2014	Tipman, Daniel	Senior Accountant I	1.5	465.00	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
11/04/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Administration	Format reviewed narrations as requested by John Somerville. Narrations to form part of Receiver's application to court for fee approval for the period 1 November 2013 to 31 March 2014. Print same. Narrations to be reviewed by David Whyte.
14/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	amend letter to investor as requested by David Whyte
15/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Call to accountants regarding release of books and records pursuant to deed of settlement with a guarantor
22/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	email to Gadens re Collingwood park settlement information
24/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Liaison with administrative staff regarding amendments to narrations for Receivers application to court for fee approval
24/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Consider email from Intersoft. Draft and send email in response
24/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Call to Intersoft re I11 calculations
24/04/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Administration	Attend to identifying and requesting books and records from archives as requested by John Somerville. Liaison with John Somerville re same
28/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Field call from Arthur Taylor re documents required for disclosure for Carbrook and Collingwood Park actions
28/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Field call from Tucker and Cowan re documents required for disclosure for Carbrook and Collingwood Park actions
28/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Arrange for records to be received from archives regarding Carbrook and Collingwood Park actions. Additional boxes identified by Arthur Taylor.

28/04/2014	Tipman, Daniel	Senior Accountant I	1.1	341.00	Administration	Review archive boxes retrieved in an effort to locate documentation pertaining to Carbrook and Collingwood Park actions. 7 Boxes in total.
29/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Instructions to Dermot O'Brien re listing of books and records to be provided to Tucker and Cowen Solicitors
29/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Field call from John Somerville regarding list of things to progress
29/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Field call from Arthur Taylor re documents required for disclosure for Carbrook and Collingwood Park actions
29/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Administration	Review archive boxes received in relation to Carbrook and Collingwood Park actions
30/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Arrange for delivery of cheque to Gadens as requested by David Whyte
30/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Administration	Review email from accountants re meeting at 10:30
30/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Undertake bankruptcy search on David Whyte's instructions/advise of outcome
30/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Administration	Assist admin staff with arranging for couriering of records to Tucker and Cowen re Carbrook and Collingwood Park actions.
30/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Administration	Draft letter to Tucker and Cowan re books and records retrieved from archives.
30/04/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Administration	Identify records from archive register relating to a borrower. Request same from archives. Draft and send email to Accountants confirming date of arrival.
30/04/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Administration	Review archive boxes retrieved. Locate documentation relating to Carbrook and Collingwood Park actions and finalise schedule of records to be delivered.
30/04/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
30/04/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
30/04/2014	Tipman, Daniel	Senior Accountant I	1.1	341.00	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
04/11/2013	Kennedy, Nicola	Accountant II	0.2	38.00	Administration	Phone call from Gadens regarding details of invoices for cheque sent to their office. Obtain and email cheque requisition as requested
05/11/2013	Kennedy, Nicola	Accountant II	0.5	95.00	Administration	Prepare payment of four outstanding Gadens invoices
05/11/2013	Kennedy, Nicola	Accountant II	0.5	95.00	Administration	Prepare payment of overdue council rates for Hawkesbury City Council
05/11/2013	Kennedy, Nicola	Accountant II	0.8	152.00	Administration	Prepare payment of 17 invoices for professional fees
06/11/2013	Kennedy, Nicola	Accountant II	0.7	133.00	Administration	Prepare payment in MYOB Insolvency for 17 invoices, preparing payment on NAB connect, collating invoices for review
06/11/2013	Kennedy, Nicola	Accountant II	0.2	38.00	Administration	Copy Gadens remittance advices to attach with cheque for payment of outstanding invoices
08/11/2013	Kennedy, Nicola	Accountant II	0.3	57.00	Administration	Prepare payment for multiple Gadens invoices

11/11/2013	Kennedy, Nicola	Accountant II	0.2	38.00	Administration	Edit payment requisition in MYOB Insolvency to Gadens for correct GST allocation
12/11/2013	Kennedy, Nicola	Accountant II	0.3	57.00	Administration	Discussion with Daniel Tipman in relation to preparing archive form for archive boxes to be sent to storage. Prepare archive form accordingly
20/11/2013	Kennedy, Nicola	Accountant II	0.3	57.00	Administration	Prepare two payments to GCOMM for IT expenses
20/11/2013	Kennedy, Nicola	Accountant II	0.3	57.00	Administration	Prepare payment to Ray White for commission payable on sale of Ship Lift located at Marina St. Vincent
20/11/2013	Kennedy, Nicola	Accountant II	0.3	57.00	Administration	Prepare payment to Fisher Jefferies for legal fees
20/11/2013	Kennedy, Nicola	Accountant II	0.6	114.00	Administration	Prepare payment to Gold Coast City Council for outstanding rates, water charges and legal costs with respect to Monaco St property. Process payment on NAB
20/11/2013	Kennedy, Nicola	Accountant II	0.1	19.00	Administration	Attend to posting cheque to Gadens. Attend to copying remittance advices to be forwarded with cheque
21/11/2013	Kennedy, Nicola	Accountant II	0.2	38.00	Administration	Edit payment for reimbursement of legal costs incurred by Gold Coast City Council with respect to the Monaco St property
21/11/2013	Kennedy, Nicola	Accountant II	0.2	38.00	Administration	Prepare payment for valuation fees (coast commercial valuations)
21/11/2013	Kennedy, Nicola	Accountant II	0.1	19.00	Administration	Edit cheque requisition in MYOB Insolvency for Coast Commercial valuation payment. Payment to be allocated to Rosea loan account
02/12/2013	Kennedy, Nicola	Accountant II	0.1	19.00	Administration	Print and collate 11 insurance invoices in preparation for payment of same
02/12/2013	Kennedy, Nicola	Accountant II	1.0	190.00	Administration	Prepare payment in MYOB insolvency of 11 insurance invoices and one Crown Pastoral Co invoice as instructed
03/12/2013	Kennedy, Nicola	Accountant II	1.0	190.00	Administration	Process multiple credit notes in MYOB Insolvency for cancellation of insurance policies, apply to accounts payable for Blue Broking and prepare payment of balance owing
03/12/2013	Kennedy, Nicola	Accountant II	0.2	38.00	Administration	Prepare payment to A & J Brush Repair Specialists in MYOB Insolvency and NAB
04/12/2013	Kennedy, Nicola	Accountant II	0.1	19.00	Administration	Call to Ray White amending invoice for commission on sale of Ship Lift
04/12/2013	Kennedy, Nicola	Accountant II	0.1	19.00	Administration	Collate Blue Broking insurance remittance advices and forward along with cheque for payment
05/12/2013	Kennedy, Nicola	Accountant II	0.1	19.00	Administration	Review email from Ray White regarding amended invoice
05/12/2013	Kennedy, Nicola	Accountant II	0.4	76.00	Administration	Prepare payment for two Ray White invoices commission invoices. Review agency appointment to confirm commission claimed is correct
20/12/2013	Kennedy, Nicola	Accountant II	0.5	95.00	Administration	Prepare payment in MYOB Insolvency for professional consulting fees (9 invoices)
20/12/2013	Kennedy, Nicola	Accountant II	0.4	76.00	Administration	Prepare payment on NAB online banking portal for professional consulting fees (9 invoices)
20/12/2013	Kennedy, Nicola	Accountant II	0.2	38.00	Administration	Edit payments for GST coding
16/01/2014	Kennedy, Nicola	Accountant II	1.1	209.00	Administration	Process payment of 15 outstanding Gadens invoices in MYOB Insolvency including allocating to correct loan accounts

16/01/2014	Kennedy, Nicola	Accountant II	0.8	152.00	Administration	Process payment of 11 outstanding invoices from Tucker and Cowen Solicitors in MYOB Insolvency including allocating to correct loan accounts
16/01/2014	Kennedy, Nicola	Accountant II	0.2	38.00	Administration	Prepare payment to Fisher Jeffries
17/01/2014	Kennedy, Nicola	Accountant II	0.1	19.00	Administration	Edit GST coding on payment to Gadens lawyers. Reprint cheque requisition
20/01/2014	Kennedy, Nicola	Accountant II	0.1	19.00	Administration	Edit GST allocation on cheque requisition for Tucker and Cowen solicitors
24/02/2014	Kennedy, Nicola	Accountant II	0.3	57.00	Administration	Summarise box listing of books and records and prepared an email to Daniel Tipman and John Somerville regarding same
24/02/2014	Kennedy, Nicola	Accountant II	0.9	171.00	Administration	Prepare archive forms for box listing, email Daniel Tipman box listing, place forms in relevant archive boxes
24/02/2014	Kennedy, Nicola	Accountant II	1.1	209.00	Administration	Prepare box listing of books and records in preparation to be sent to storage
24/02/2014	Kennedy, Nicola	Accountant II	1.3	247.00	Administration	Review boxes subject to a legal notice, place barcodes on boxes and match boxes up with registered documents to ensure record is kept for the contents of each box
26/02/2014	Kennedy, Nicola	Accountant II	0.1	19.00	Administration	Update box listings to highlight those records which are subject to legal notice
26/02/2014	Kennedy, Nicola	Accountant II	0.3	57.00	Administration	Relocate boxes to be sent to archives
27/02/2014	Kennedy, Nicola	Accountant II	0.1	19.00	Administration	Edit box listing records to reflect documents archived
27/02/2014	Kennedy, Nicola	Accountant II	0.2	38.00	Administration	Update box listing documents for records already archived
28/02/2014	Kennedy, Nicola	Accountant II	0.2	38.00	Administration	Update box numbers for boxes already archived
28/02/2014	Kennedy, Nicola	Accountant II	0.7	133.00	Administration	Prepare archive forms for archive boxes and attend to sending multiple boxes back to storage as instructed
21/03/2014	Kennedy, Nicola	Accountant II	0.3	57.00	Administration	Process payments for legal fees (Gadens) in MYOB Insolvency
24/03/2014	Kennedy, Nicola	Accountant II	0.2	38.00	Administration	Process payment of Gadens invoices in MYOB Insolvency
02/04/2014	Kennedy, Nicola	Accountant II	0.2	38.00	Administration	Prepare payment to worldwide printing solutions, phone call clarifying payee
04/04/2014	O'Brien, Dermot	Undergraduate	1.1	170.50	Administration	Review and Payment of professional service bills
15/04/2014	O'Brien, Dermot	Undergraduate	0.9	139.50	Administration	Review invoices and prepare payments for professional services
28/04/2014	O'Brien, Dermot	Undergraduate	0.9	139.50	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
28/04/2014	O'Brien, Dermot	Undergraduate	1.6	248.00	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
28/04/2014	O'Brien, Dermot	Undergraduate	2.4	372.00	Administration	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval

27/02/2014	Watson, Sarah	Team Assistant	0.2	36.00	Administration	Discussing Direct Entry user ID's with Daniel Tipman to set up on NAB online banking for future payments / email to NAB regarding set up process
23/01/2014	Richardson, Ashley	Junior Team Assistant	0.3	22.50	Administration	Scanning correspondence to investors re hardship payments ("I13" investors) and saving to file
23/01/2014	Richardson, Ashley	Junior Team Assistant	0.3	22.50	Administration	Scanning correspondence to investors re hardship payments ("I13" investors) and saving to file
04/11/2013	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Gadens in relation to McIvor Superannuation Fund Loan/status of application to court/reviewed letter to Conomos Lawyers regarding documentation supporting MM Holdings as trustee at the time of Receiver's appointment
04/11/2013	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Gadens regarding Hall Chadwick proof of debt proceedings/proposed offer to discontinue proceedings/sent response
11/11/2013	Whyte, David	Partner	0.6	336.00	Creditors	reviewed court application and affidavits in relation to McIvor Superannuation Fund and request to pay monies into court to satisfy the liability
11/11/2013	Whyte, David	Partner	0.2	112.00	Creditors	reviewed interest calculations in relation to McIvor Superannuation loan to accompany application to court
12/11/2013	Whyte, David	Partner	0.2	112.00	Creditors	reviewed finalised affidavit in relation to court application to pay McIvor Superannuation Fund loan monies into court
13/11/2013	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Gadens regarding court application in relation to repayment of McIvor Superannuation Loan/confirmation of hearing date
14/11/2013	Whyte, David	Partner	0.3	168.00	Creditors	commenced review in respect of submissions prepared by counsel relating to proceedings against Hall Chadwick in relation to wrongly ruling on proof of debt
14/11/2013	Whyte, David	Partner	0.5	280.00	Creditors	reviewed submissions prepared by counsel relating to proceedings against Hall Chadwick in relation to wrongly ruling on proof of debt
02/12/2013	Whyte, David	Partner	3.7	2,072.00	Creditors	meeting at Gadens to swear affidavit in relation to proceedings in respect of McIvor Superannuation Fund followed by attendance at court in relation to proceedings
02/12/2013	Whyte, David	Partner	0.3	168.00	Creditors	telecon with Gadens regarding outcome of court hearing in relation to McIvor Superannuation Fund proceedings and court hearing on Thursday relating to proof of debt proceedings against Hall Chadwick/current status of same
02/12/2013	Whyte, David	Partner	0.6	336.00	Creditors	reviewed correspondence from Gadens and Conomos Lawyers and including affidavits in relation to proceedings in respect of McIvor Superannuation Fund/reviewed draft affidavit to be sworn for hearing today
03/12/2013	Whyte, David	Partner	0.2	112.00	Creditors	reviewed without prejudice offer in relation to settling McIvor Superannuation Fund proceedings/email Gadens in relation to same
03/12/2013	Whyte, David	Partner	0.2	112.00	Creditors	telecon with Gadens regarding proceedings against Hall Chadwick in relation to their ruling on a proof of debt/proposed teleconference with counsel/further material expected
03/12/2013	Whyte, David	Partner	1.2	672.00	Creditors	reviewed Thomson's Lawyers affidavit in relation to proceedings against Hall Chadwick in respect of ruling on proof of debt
03/12/2013	Whyte, David	Partner	0.8	448.00	Creditors	teleconference with Gadens and counsel in relation to Hall Chadwick proof of debt proceedings to be heard on Thursday/discussed outcome with John Somerville
04/12/2013	Whyte, David	Partner	0.8	448.00	Creditors	telecon with Gadens regarding proceedings against Hall Chadwick in relation to ruling on proof of debt/prepared note setting out the basis of any potential settlement discussions
04/12/2013	Whyte, David	Partner	0.7	392.00	Creditors	reviewed submissions prepared by counsel for Hall Chadwick in respect of proof of debt proceedings
05/12/2013	Whyte, David	Partner	4.7	2,632.00	Creditors	preparation for and court hearing in relation to Hall Chadwick proof of debt proceedings
16/12/2013	Whyte, David	Partner	0.2	112.00	Creditors	reviewed affidavit in respect of paying funds into court in relation to McIvor Super Fund proceedings/authorised transfer of funds through nab connect/signed cheque in relation to payment

16/12/2013	Whyte, David	Partner	0.1	56.00	Creditors	telecon with Gadens in respect of swearing an affidavit in relation to McIvor Super Fund proceedings/decision to be handed down tomorrow in respect of proceedings against Hall Chadwick
16/12/2013	Whyte, David	Partner	0.1	56.00	Creditors	reviewed court order in relation to McIvor Super Fund and correspondence from Gadens in relation to query on awarding of costs
16/12/2013	Whyte, David	Partner	0.1	56.00	Creditors	telecon with Gadens regarding hearing scheduled for tomorrow relating to handing down of decision in respect of Hall Chadwick proceedings/provide instructions in relation to costs
16/12/2013	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Gadens confirming affidavit and cheque lodged with the court relating to McIvor Super Fund and that no application had been made by 13 December in respect of recovery of costs/sent response confirming query to be raised on order
20/12/2013	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Gadens in relation to costs order in respect of McIvor Superannuation Fund proceedings/provided instructions in relation to demanding payment of same
06/01/2014	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Axia Audits in relation to request for information on McIvor Superannuation Fund
06/01/2014	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Ferrier Hodgson regarding monies owing to MM Holdings/subrogation of rights in relation to payments to investors
06/01/2014	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Ipswich City Council in relation to bonds held by them in respect of a borrower/email John Somerville in relation to same
16/01/2014	Whyte, David	Partner	0.1	56.00	Creditors	reviewed draft letter to Ferrier Hodgson regarding claims in relation to MM Holdings payments to investors
22/01/2014	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Gadens and Ferrier Hodgson regarding claim from MM Holdings/provided response
23/01/2014	Whyte, David	Partner	0.1	56.00	Creditors	reviewed letter to investor in relation to payment of interest distribution that was accrued and outstanding at the date of appointment
23/01/2014	Whyte, David	Partner	0.2	112.00	Creditors	consider issues in relation to equalisation payments to investors/discussed with John Somerville
28/01/2014	Jarrold, Clark	Partner	1.0	485.00	Creditors	Consider query from John Somerville to Craig Jenkins regarding recognition of fund liabilities under AASB 132/139. Discussion with Craig Jenkins in relation to same
05/02/2014	Whyte, David	Partner	0.2	112.00	Creditors	reviewed Gadens advice in relation to distributions to investors who elected for annual interest payments
10/02/2014	Whyte, David	Partner	0.3	168.00	Creditors	reviewed correspondence from Ferrier Hodgson regarding outstanding Receivership costs/reviewed terms of charges granted by Equititrust Ltd and the fund to NAB in relation to the EIF facilities
11/02/2014	Whyte, David	Partner	0.3	168.00	Creditors	reviewed finalised report to investors
20/02/2014	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Gadens regarding GST private ruling and recommended way forward in relation to same
20/02/2014	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Gadens and Tucker & Cowen regarding costs to be assessed in relation to Tucker SF Pty Ltd
25/02/2014	Whyte, David	Partner	0.2	112.00	Creditors	reviewed correspondence from Gadens in relation to costs awarded against MSM Family Holdings and options to enforce same following response received from Conomos Lawyers
19/03/2014	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Gadens and Piper Alderman regarding costs assessment/costs assessors position in preparing a cost statement
24/03/2014	Whyte, David	Partner	2.0	1,120.00	Creditors	meeting with a party representing the EPF in relation to claims by the EPF/proposed way forward to resolve same
22/04/2014	Whyte, David	Partner	0.1	56.00	Creditors	reviewed correspondence from Gadens in relation to email sent to solicitors for the liquidators of Equititrust Ltd (EL) in respect of proposed process to deal with any claims from EL

22/04/2014	Whyte, David	Partner	0.8	448.00	Creditors	meeting with Gadens in relation to potential claims from the liquidators of Equititrust Ltd
22/04/2014	Whyte, David	Partner	1.3	728.00	Creditors	meeting with Gadens, Hall Chadwick and their solicitors in relation to potential claims from the liquidators of Equititrust Ltd
23/04/2014	Whyte, David	Partner	0.1	56.00	Creditors	reviewed Equititrust Ltd liquidators report to creditors in relation to proof of debt proceedings and claim against the fund
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors in response to requests for change of details and transfers of units
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Discussion with Dan Tipman regarding query from investor
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of email from Gadens regarding application to Court to repay McIvor Super Fund loan
05/11/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors regarding deceased estates
06/11/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to an investor with respect to transfer of units from a deceased estate
07/11/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of investor control forms to update contact details in the investor database
07/11/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing letter to an executor of a deceased estate
07/11/2013	Somerville, John	Senior Manager	0.5	212.50	Creditors	Draft 14th update report to investors
07/11/2013	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of estimated return to investors
08/11/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Call from Gadens regarding application to court to repay McIvor Super Fund loan
08/11/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of deceased estate checklist and change of details checklist for the purposes of updating investors details in the investor management database
08/11/2013	Somerville, John	Senior Manager	0.7	297.50	Creditors	Draft 14th update report to investors
08/11/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Email to Gadens regarding application to Court with respect to repayment of the McIvor Super Fund loan
08/11/2013	Somerville, John	Senior Manager	0.3	127.50	Creditors	Draft 14th update report to investors
08/11/2013	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of EIF cash flow to consider timing of distribution to investors and discussion with Dan Tipman regarding same
18/11/2013	Somerville, John	Senior Manager	0.3	127.50	Creditors	Review status of NAB bank guarantees and email to David Whyte regarding same
18/11/2013	Somerville, John	Senior Manager	0.2	85.00	Creditors	Discussion with Dan Tipman regarding timing and strategy with respect to investor interim distribution
19/11/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors seeking change of details or transfer of units. Review of investor database control form.
21/11/2013	Somerville, John	Senior Manager	0.6	255.00	Creditors	Review and amendments to 14th update report to investors. Discussion with Dan Tipman regarding same

22/11/2013	Somerville, John	Senior Manager	0.3	127.50	Creditors	Review of amendments to the 15th update report to investors
22/11/2013	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of outgoing correspondence to investors in response to their queries for an update on the winding up of the fund and the timing of an interim distribution
22/11/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Amendments to 15th update report to investors
22/11/2013	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of 15th update report to investors. Review of website content. Email to Cyberthread regarding updates to website
27/11/2013	Somerville, John	Senior Manager	0.4	170.00	Creditors	Review and amendments to outgoing correspondence to investors seeking an update on the winding up of the fund and estimated timing of an interim distribution. Discussion with Dan Tipman regarding same
28/11/2013	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review and amendments to outgoing correspondence to investors regarding status of winding up of fund and timing of an interim distribution
02/12/2013	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of discrepancies with respect to the interest calculated on the McIvor Super Fund loan as disclosed in the affidavit of the solicitor acting for MSM Family Holdings. Discussion with David Whyte regarding same
02/12/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Meeting with David Whyte regarding the Court hearing with respect to the repayment of the McIvor Superannuation Fund loan
02/12/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Discussion with Dan Tipman regarding responding to investor queries
02/12/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of draft letters to investors in response to queries raised with respect to the Receivers remuneration application
10/12/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of correspondence from Gadens with respect to draft orders for the repayment of the McIvor Super Fund loan
13/12/2013	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of outgoing correspondence to investors with respect to change of detail requests
13/12/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of control forms to update investor details in the investor management database
16/12/2013	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of affidavit to support re-payment of McIvor Super Fund loan into Court and cheque requisition with respect to same
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors
16/12/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of email from the purported auditor of the McIvor Super Fund
18/12/2013	Somerville, John	Senior Manager	0.3	127.50	Creditors	Review of email from Gadens regarding I13 investors and the response from the Receivers and Managers of MM Holdings Pty Ltd with respect to the ranking of the hardship payments. Consider position and email to David Whyte regarding same
18/12/2013	Somerville, John	Senior Manager	0.2	85.00	Creditors	Consider information required for update report to investors and discussion with Dan Tipman regarding same
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Call from Ferrier Hodgson regarding NAB bank guarantees and proposal to be put to the liquidators of Equititrust Limited
19/12/2013	Somerville, John	Senior Manager	0.1	42.50	Creditors	Call from AXia Audits regarding the McIvor Super Fund
19/12/2013	Somerville, John	Senior Manager	0.2	85.00	Creditors	Email to David Whyte regarding NAB bank guarantees and proposal from the Receivers of Equititrust Limited with respect to same

19/12/2013	Somerville, John	Senior Manager	0.9	382.50	Creditors	Draft 16th update report to investors
19/12/2013	Somerville, John	Senior Manager	0.5	212.50	Creditors	Draft 16th update report to investors
19/12/2013	Somerville, John	Senior Manager	0.4	170.00	Creditors	Draft 16th update report to investors
19/12/2013	Somerville, John	Senior Manager	0.4	170.00	Creditors	Review and update draft 16th update report to investors
20/12/2013	Somerville, John	Senior Manager	0.5	212.50	Creditors	Amendments to update report to investors and discussion with David Whyte regarding same
06/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors regarding transfer of units
07/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of outgoing correspondence to investors regarding change of detail requests and investor database control forms with respect to deceased estates and change of detail requests
07/01/2014	Somerville, John	Senior Manager	0.3	127.50	Creditors	Draft email to the auditors of the McIvor Superannuation fund in response to a request for information. Discussion with David Whyte regarding same
07/01/2014	Somerville, John	Senior Manager	0.3	127.50	Creditors	Draft email to Gadens with respect to proposal to the receivers of Equititrust Limited in terms of dealing with the NAB guarantees
07/01/2014	Somerville, John	Senior Manager	0.3	127.50	Creditors	Review and consider email from Gadens with respect to proposed response to the Receivers of MM Holdings Pty Ltd with respect to the treatment of the investor hardship payments. Email to Gadens regarding same
07/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Instructions to Dan Tipman regarding mail merge to I13 investors who received hardship payments
08/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of outgoing correspondence to investors regarding change of detail requests and responding to correspondence. Review of internal change of detail checklist for updating of investor database
08/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of email from Gadens regarding proposal to the Receivers and Managers of Equititrust Limited with respect to the NAB bank guarantees and email to David Whyte regarding same
09/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Email to Ferrier Hodgson regarding proposal to the liquidators of Equititrust Limited with respect the NAB bank guarantees
09/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review and amendments to outgoing correspondence to investors with respect to change of detail requests. Review of investor change of detail control forms for the purposes of updating the investor database
10/01/2014	Somerville, John	Senior Manager	0.6	255.00	Creditors	Review of EIF server and documentation to ascertain position with respect to the Henty Drive uncompleted works bonds in order to consider strategy to have bonds released and bank guarantees cancelled
10/01/2014	Somerville, John	Senior Manager	0.7	297.50	Creditors	Review of EIF server and documentation to ascertain position with respect to the Henty Drive uncompleted works bonds in order to consider strategy to have bonds released and bank guarantees cancelled
10/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Email to Ipswich City Council regarding the Henty Drive bonds
10/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of draft letter to Receivers and Managers of MM Holdings Pty Ltd with respect to ranking of investor hardship payments and email to David Whyte regarding same
14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from EIF investor
15/01/2014	Somerville, John	Senior Manager	0.4	170.00	Creditors	Meeting with Dan Tipman regarding treatment of I11 investors (annual distribution recipients) regarding equalisation payment, issues regarding interim distributions and letters to I13 investors (hardship payment recipients)
15/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Instructions to Dan Tipman regarding responding to an investor query

21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of draft letter to I13 investor (hardship recipients) and discussion with Dan Tipman regarding same
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Call from Gadens regarding bank guarantees and the EL Receivers' proposal to the EL liquidators
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of investor control forms to update database for change of detail requests
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review and amendments to outgoing correspondence to investors
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of email from Gadens regarding correspondence received from receivers of MM Holdings with respect to ranking for hardship payments made to investors. Email to David Whyte regarding same
22/01/2014	Somerville, John	Senior Manager	0.5	212.50	Creditors	Review and amendments to draft letters to investors who elected to receive annual distributions regarding equalisation payments. Discussion with Dan Tipman regarding same
22/01/2014	Somerville, John	Senior Manager	0.8	340.00	Creditors	Review of the fund's constitution and the product disclosure statement to consider treatment of equalisation payments to investors who elected to receive annual distributions. Discussion with Dan Tipman regarding same
22/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Email to Gadens regarding response to the Receivers of MM Holdings Pty Ltd regarding ranking with respect to hardship payments made to investors
23/01/2014	Somerville, John	Senior Manager	0.5	212.50	Creditors	Review of draft letters to investors with respect to confirmation of receipt of hardship payments
24/01/2014	Somerville, John	Senior Manager	0.3	127.50	Creditors	Review and consider equalisation payment issues to investors for undistributed income and capital and email to Dan Tipman regarding same
24/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review and amendments to outgoing correspondence to investors
24/01/2014	Somerville, John	Senior Manager	0.3	127.50	Creditors	Email to Craig Jenkins - BDO Audit partner regarding treatment of undistributed income and capital
24/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Discussion with Craig Jenkins - BDO Audit partner regarding treatment of undistributed investor income and capital
24/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Instructions to Dan Tipman regarding investor undistributed income and capital and information to seek from the fund's server with respect to same
24/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors regarding change of detail requests
28/01/2014	Somerville, John	Senior Manager	0.4	170.00	Creditors	Review of financial statements for treatment of undistributed income. Discussion with Dan Tipman regarding Client Income Statement and accrual of income distributions for FY2010.
28/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Email to Craig Jenkins - BDO Audit partner regarding treatment of undistributed income and capital
28/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors in reply to investor queries regarding unit holdings
28/01/2014	Somerville, John	Senior Manager	0.8	340.00	Creditors	Review of accounting treatment with respect to investor distributions for the purposes of considering treatment of unpaid distributions to annual distribution recipients. Meeting with Craig Jenkins - BDO Audit partner to discuss same
29/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Discussion with Dan Tipman regarding feedback from investors who received correspondence seeking confirmation that hardship payments were received that were paid prior to the Receiver's appointment
29/01/2014	Somerville, John	Senior Manager	0.6	255.00	Creditors	Review and consider email from Craig Jenkins - BDO Audit partner. Draft email to Gadens regarding accounting treatment of investor distributions for the purposes of considering the correct treatment of investors who did not receive distributions for the 2010 and part of 2011
29/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Consider offer to settle costs with respect to McIvor Super Fund proceedings and email to David Whyte regarding same

30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Email to Gadens regarding settlement of the costs order by the respondent in the McIvor Superannuation Fund proceedings
30/01/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of draft letter prepared by Gadens with respect to settling costs in the McIvor Superannuation Fund proceedings. Email to Gadens regarding same
31/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Discussion with Dan Tipman regarding update report to investors
31/01/2014	Somerville, John	Senior Manager	0.5	212.50	Creditors	Review of email from HDR Civil engineers regarding Henty Drive uncompleted works bond. Consider commerciality of completing works to enable a release of bonds from Council and email to David Whyte regarding same
31/01/2014	Somerville, John	Senior Manager	0.3	127.50	Creditors	Review of draft email to Finpower regarding processing interim distributions to investors and equalisation payment issues and discussion with Dan Tipman regarding same
31/01/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review and consider email from Gadens regarding Equititrust Ltd's proof of debt proceedings and competing claims
03/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of email from Gadens regarding proposed treatment of annual distribution recipients
03/02/2014	Somerville, John	Senior Manager	0.3	127.50	Creditors	Consider Finpower investor database management issues in terms of making an equalisation payment to annual distribution recipients and email to Dan Tipman regarding same
04/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Call to Ferrier Hodgson regarding proposal to liquidators of Equititrust Limited to deal with NAB bank guarantees
04/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Email to Gadens regarding claims against the Fund by the responsible entity
04/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Email to Ferrier Hodgson regarding the receivers and managers proposal to the liquidator of the responsible entity with respect to dealing with the NAB bank guarantees
04/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from investor with respect to hardship payments
04/02/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Discussion with David Whyte regarding strategy to resolve various claims with the responsible entity and the NAB bank guarantees
05/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Discussion with Dan Tipman regarding update report to investors
05/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors regarding change of detail requests
05/02/2014	Somerville, John	Senior Manager	0.4	170.00	Creditors	Review and amendments to estimate return to investors for inclusion in the 17th update report to investors. Discussion with Dan Tipman regarding estimated return
05/02/2014	Somerville, John	Senior Manager	0.4	170.00	Creditors	Review and amendments to 17th update report to investors
05/02/2014	Somerville, John	Senior Manager	0.4	170.00	Creditors	Review and amendments to 17th update report to investors
05/02/2014	Somerville, John	Senior Manager	0.6	255.00	Creditors	Review and amendments to 17th update report to investors
06/02/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review and consider email from Gadens regarding proof of debt proceedings with respect claims against Equititrust Limited
06/02/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review and amendments to outgoing correspondence to investors regarding deceased estates and change of details
06/02/2014	Somerville, John	Senior Manager	0.3	127.50	Creditors	Review and amendments to 17th update report to investors

07/02/2014	Somerville, John	Senior Manager	0.8	340.00	Creditors	Meeting with Gadens regarding proof of debt proceedings with the liquidators of Equititrust Limited and resolving costs order and other contingent claims
10/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Discussion with Dan Tipman regarding amendments to 17th update report to investors
10/02/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review and amendments to letter to hardship payment recipients and discussion with Dan Tipman regarding same
11/02/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of amended 17th update report to investors
14/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors regarding change of details requests
14/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of investor control forms for updating details in the Finpower investor database
17/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of email from Intersoft regarding processing of a distribution in Finpower investor database and email to Dan Tipman regarding same
19/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Instructions to Dan Tipman regarding treatment of the annual distribution recipients and hardship payment recipients
19/02/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of outgoing correspondence regarding change of detail requests. Review of investor database control forms to update details in Finpower investor management database
24/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors seeking an update on the status of the winding up
25/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Email to Gadens regarding costs assessor with respect to the McIvor Super Fund proceedings
25/02/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Attend to telephone enquiry from EIF investor seeking update on winding up of the fund
27/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from EIF investor
27/02/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Email to Gadens regarding assessment of costs with respect to the McIvor Super Fund proceedings
27/02/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Meeting with Dan Tipman regarding interim distribution requirements from Finpower investor management database
27/02/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Discussion with Dan Tipman regarding the treatment of the I11 (annual distribution recipients) distribution from the Finpower investor database for unpaid interest for the 2010 financial year
27/02/2014	Somerville, John	Senior Manager	0.4	170.00	Creditors	Review and consider treatment of the I11 (annual distribution recipients) distribution from the Finpower investor database for unpaid interest for the 2010 financial year
03/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from EIF investor
03/03/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review and amendments to draft follow up letter to investors who received hardship payments. Discussion with Dan Tipman regarding same
03/03/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review and amendments to outgoing correspondence to investors seeking an update on the status of the winding up of the Fund
04/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from EIF investor
05/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from EIF investor regarding transfer of units

05/03/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review and amendments to draft follow up letters to investors seeking confirmation that they received hardship payments
06/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to call from EIF investor
07/03/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Discussion with Dan Tipman regarding equalisation payment for annual distribution recipients and treatment in Finpower investor management database
07/03/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review and amendments to draft letter to investor regarding previous interest distributions. Instructions to Dan Tipman regarding same
10/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from party representing an investor with respect to transferring units
10/03/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Attend to telephone enquiry from EIF investor seeking update on the winding up of the fund and status of the Collingwood Park contract
11/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from EIF investor
11/03/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Instructions to Dan Tipman regarding update report to investors
11/03/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of incoming mail and instructions to Dan Tipman regarding same
13/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors in response to queries with respect to updating details and unit holdings in the Fund
14/03/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review and amendments to the 18th update report to investors
14/03/2014	Somerville, John	Senior Manager	0.9	382.50	Creditors	Review and amendments to 18th update report to investors
17/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors regarding change of detail requests
18/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from EIF investor seeking update on the winding up of the Fund
19/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of amendments to 18th update report to investors and instructions to Dan Tipman regarding same
20/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of email from Gadens regarding offer from the purported trustee of the McIvor Super Fund to settle the costs order. Email to David Whyte regarding same
20/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Email to Gadens regarding offer to settle costs order with respect to the McIvor Super Fund proceedings
20/03/2014	Somerville, John	Senior Manager	0.3	127.50	Creditors	Meeting with Dan Tipman regarding treatment of 111 investors (annual distribution recipients) in terms of an interim distribution and processing through Finpower
24/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors regarding change of detail requests
25/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from EIF investor seeking an update on the winding up of the Fund
28/03/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from investor with respect to status of the winding up
01/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of control forms to update investor database following request from investors to change details, deceased estates etc.

01/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from EIF investor with respect to status of the winding up
02/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from investor requesting that she be removed from the hard copy mailing list
02/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from investor
03/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors regarding change of detail requests
03/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of Fin Management control forms to update system following requests from investors to change details on file
03/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from party who acts for an investor
03/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from investor seeking update on winding up of fund
04/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of internal control forms to update Finpower investor database for change of details pursuant to investor requests
08/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of internal control forms for updating investor details in the Finpower investor management database pursuant to their requests
08/04/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Attend to telephone enquiry from investor with respect to unit price of the fund
09/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from investor
10/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to telephone enquiry from investor regarding timing of interim distribution
10/04/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Discussion with Dan Tipman regarding treatment of I11 (annual distribution recipients) in Finpower investor management database in terms of processing an interim distribution and in relation to responding to the receivers of MM Holdings Pty Ltd with respect to their claim
11/04/2014	Somerville, John	Senior Manager	0.3	127.50	Creditors	Discussion with Dan Tipman regarding Finpower investor management database and issues with respect to processing an interim distribution and processing payments for 11 investors (annual distribution recipients) following feedback from Intersoft
14/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Attend to call from investor seeking confirmation of unit holding
14/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors regarding deceased estates
14/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of internal control forms to update Finpower investor management database with requested change of details
14/04/2014	Somerville, John	Senior Manager	0.3	127.50	Creditors	Review and consider treatment of I11 investors (annual distribution recipients) in terms of an equalisation payment and issues with Finpower investor management database
16/04/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Attend to telephone enquiry from investor with respect to status of the winding up
16/04/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of file note with respect to the I13 investors (hardship payment recipients) and instructions to Dan Tipman regarding same
24/04/2014	Somerville, John	Senior Manager	0.1	42.50	Creditors	Review of outgoing correspondence to investors regarding change of detail requests
24/04/2014	Somerville, John	Senior Manager	0.2	85.00	Creditors	Review of email from Intersoft regarding equalisation payment issues in the Finpower investor database and discussion with Dan Tipman regarding same

01/11/2013	Tipman, Daniel	Senior Accountant I	1.0	310.00	Creditors	Attend to processing change of detail requests for 4 investors. Review supporting documentation to ensure accuracy of changes. Scan and save supporting documentation to corresponding investor file for future reference
01/11/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Access investor database. Enter details of two new investors (beneficiaries). Arrange for transfer of units to new deposits opened for beneficiaries. Review supporting documentation to ensure accuracy of changes. Scan and save documentation to each investor file for future reference
01/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Payment of scheme expenses
01/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Attend to drafting letter to investor addressing queries regarding a transfer of units to third party. Provide details of documentation required to effect same
01/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from executor of estate of deceased investor. Detailed discussion regarding requirements to effect a change of details for the estate and progress of winding up of fund/distribution to investors
01/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor. Detailed discussion regarding winding up of fund and interim distribution to investors
01/11/2013	Tipman, Daniel	Senior Accountant I	1.5	465.00	Creditors	Review BAS and GST coding for Wirrina Corporation Pty Ltd for quarter ending 30 September 2013
01/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Conduct final review of BAS for Wirrina Corporation for quarters ending 30/12/12, 31/03/13, 30/06/13 in preparation for lodgement of same. Submit to John Somerville for review and approval for lodgement
04/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review email correspondence from executor of estate of deceased investor. Access investor database and locate unit holding of deceased investor. Review same
04/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review and sort through investor correspondence received in mail
04/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor. Investor requesting update on winding up and timing of interim distribution to investors. Provide update on underlying securities yet to be realised
04/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Amend letter to executor of estate as requested by David Whyte. Attend to making changes, scan letter to investor file and forward to executor via email. Also attend to posting original in post
04/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Attend to processing two change of detail requests for two different investors. Ensure accuracy of changes, scan and save supporting documentation to corresponding investor file for future reference.
04/11/2013	Tipman, Daniel	Senior Accountant I	1.0	310.00	Creditors	Attend to entering details of new investor into investor database. Open new deposits (2) and arrange for transfer of units from self managed superannuation fund to individual holdings as requested. Review accuracy of changes, scan and save documentation in investor file
04/11/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Review investor correspondence. Access investor database and review unit holding. Draft letter to investor advising of requirements to transfer units from deceased investor to beneficiaries of the estate
04/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Draft letter to investor confirming transfer of units from a self managed superannuation fund to an individual holding has been completed as requested. Ensure investor summaries are attached. Submit to John Somerville/David Whyte for review and execution
04/11/2013	Tipman, Daniel	Senior Accountant I	1.0	310.00	Creditors	Draft letter to executor of estate of deceased investor. Conduct search of investor database and investor file to identify the reason as to the delay in responding. Advise requirements to effect change of details for estate of deceased investor
04/11/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Review investor correspondence and file. Draft letter to executor advising of requirements to effect change of details for the estate of a deceased investor and advise of contact details for the Equitrust Premium Fund
05/11/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Access investor database. Attend to effecting change of details for three investors. Review accuracy of changes, ensure logs have been updated and print off new investment summaries. Scan and save supporting documentation to investor files
05/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from relative of an elderly investor. Discussion regarding winding up of fund and timing of interim distribution. Highlight chief reasons for delay and requirements in order to effect a change of details for unit holding in fund
05/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Access investor database. Attend to entering details for new investors (beneficiaries) in fund. Open new deposits and arrange for transfer of units. Review accuracy of changes, Scan and save supporting documentation to investor files for future reference
05/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor requesting an update on the winding up of the fund and querying if we had received a change of details request to update their address in the fund

05/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Access investor database. Locate joint holding. Process transfer of units to sole surviving account holder as authorised by David Whyte. Review accuracy of changes. Scan and save supporting documentation to respective investor file for future reference
06/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from representative at NAB regarding request for bank statements of pre-appointment accounts. Discussion regarding availability and present balance of accounts
06/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Scan and send signed trust account authority to Russell's solicitors regarding payment of fees
06/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor as requested by David Whyte. Resubmit for signing
06/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from Investor. Discussion regarding letter received in mail. Access investor database and locate unit holdings in relation to transfer. Discussion regarding treatment of distributions made in 2011 financial year
06/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Access investor database. Locate investor summaries as per request from investor. 3 holdings in total. Print and arrange for posting of same to investor as requested
06/11/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Review investor correspondence regarding change of details. 5 requests in total. Access investor database, locate investor holdings and verify signatures. Collate supporting documentation, complete checklists and submit to David Whyte for authorisation of changes
06/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review correspondence from executor of estate of deceased investor, joint holding. Locate incomplete deceased estate transfer request, verify supporting documentation has been provided and complete checklist. Submit to David Whyte for approval to make transfer
07/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend drafts of 2 letters to investors as requested by John Somerville
08/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Detailed discussion regarding remaining assets yet to be realised, progress on obtaining land clearance permits and timing of interim distribution to investors
08/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review mail received from investors and organise into type of transfer request
08/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review cheque requisition for Gadens Lawyers' legal fees as prepared by Nicola Kennedy
08/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Liaison with Tom Hogbin regarding lodgement of BAS for Wirrina Corporation Pty Ltd
08/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Prepare schedule providing estimated unit value to investors as at 7 November 2013 for inclusion in update report to investors
08/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Finalise estimated unit value of investors as at 7 November 2013 and schedule of unsecured creditors. Also finalise schedule of estimated future liabilities up to 31 December 2013
08/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review investor correspondence received from executor. Locate incomplete change of details request for estate of deceased investor, verify all documentation has been provided, complete checklist and submit to David Whyte/John Somerville for authorisation to make change in investor database
08/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review investor correspondence received from executor. Locate incomplete transfer of units request from estate of deceased investor to beneficiaries, verify that documentation has been provided, complete checklist and submit to David Whyte for authorisation to effect transfer of units
08/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review investor correspondence received from investor regarding change of details for two investors. Access investor database and locate unit holdings, verify signatures, print and collate supporting documentation, complete checklists and submit to John Somerville/David Whyte for approval
08/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review investor correspondence received from executor. Locate partially completed request. Complete transfer of units request checklist from estate of deceased investor to beneficiaries, submit to David Whyte to effect transfer of units
08/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review investor correspondence received from executor, access investor database and locate unit holding. Draft letter advising that a change of details must be requested in writing with the request signed by an authorised signatory
08/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Liaison with Tom Hogbin regarding lodgement of Wirrina Corporation BAS via ATO portal
08/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from executor of estate of deceased investor. Discussion regarding statutory declaration which needs to be completed and signed if probate has not been applied for. Brief update on winding up of fund and interim distribution to investors

08/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence from relative of investor regarding change of details. Draft letter advising that change of details must be requested in writing and signed by an authorised signatory of the account
08/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Draft and send email to NAB Client Services regarding updating of mailing address for pre-appointment bank accounts
08/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor requesting update. Brief discussion regarding estimated distribution and timing of same
08/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Update schedule of outstanding rates as at 7 November 2013 for properties still to be realised. Schedule will assist in finalising estimated unit value of investors as at 7 November 2013
08/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Discussion with John Somerville regarding requirements to inform investors of outcome of Receiver's remuneration application and information required for inclusion in update report to investors
08/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review investor correspondence received from investor with a self managed superannuation fund investment in the Fund. Investor has requested the units be transferred into own individual name. Locate unit holding of self managed superannuation fund in the Fund and begin drafting letter to trustee regarding requirements to effect transfer
11/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Finalise formatting of remuneration and outlays table for the period 1 September 2013 to 31 October 2013. Attend to updating section 6 of draft update report to investors
11/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Attend to assisting with drafting update report to investors. Draft section 5.0 of report - update on estimated return to investors. Format table and finalise calculations of estimated return to investors as at 10 November 2013
11/11/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Attend to assisting with drafting update report to investors. Draft section 5.1 report interim distribution to investors. Calculate estimate of funds that are available to form an interim distribution to investors as at 10 November 2013
11/11/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Prepare schedule of interest and balance payable to McIvor loan to accompany affidavit of David Whyte regarding payment of monies into court as at 31 October 2013 with interest capitalised monthly and without interest capitalised. Arrange for spread sheets to be sent to Gagens Lawyers as requested
11/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund requesting update on winding up and timing of interim distribution to investors in the fund. Discussion regarding the delay in realising property at Collingwood Park
11/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from relative of investor. Discussion regarding winding up of fund and interim distribution to investors
11/11/2013	Tipman, Daniel	Senior Accountant I	1.1	341.00	Creditors	Compile and format receipts and payments for the period 17 September 2013 to 10 November 2013 for inclusion in update report to investors
11/11/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Prepare breakdown of distressed loan funding of Checkling Pty Ltd, Corymbia Corporation Pty Ltd, Toowoomba (Foundry Shopping Centre) Pty Ltd and Wirrina Corporation Pty Ltd loans for inclusion in section 5 of draft update report to investors
11/11/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Attend to assisting with drafting update report to investors. Draft section 5.1 of report - interim distribution to investors. Calculate estimate of funds that are available to form an interim distribution to investors as at 10 November 2013
11/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Attend to assisting with drafting update report to investors. Finalise draft of section 5.1 of report - interim distribution to investors. Calculate estimate of funds that are available to form an interim distribution to investors as at 10 November 2013
12/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from executor of estate. Discussion regarding winding up and how to complete forms. Executor had several queries regarding probate and the other certified documentation required in order to effect transfer of units to beneficiaries
12/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Call to Gagens Lawyers regarding certificate of currency for E11 berth at Marina St Vincent
12/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding winding up of fund and reasons for delay in interim distribution to investors
12/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Access investor database and locate documentation as requested by investor. Conduct search and locate documentary evidence the units were purchased for \$1. Arrange for documentation to be sent to investor as requested
12/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Attend to assisting with drafting update report to investors. Finalise draft of section 6 of report, Receiver's Remuneration and expenses, section 3 regarding Piper Alderman Class Action and section 2.3, Claims by the Liquidators of Equititrust Limited
12/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding timing of interim distribution to investors. Provide brief update on same

12/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from purchaser of Wirrina Resort requesting status update on request for early access to property to conduct maintenance works
12/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Attend to assisting with drafting update report to investors. Finalise draft of section 4 of report, Receipts and Payments and break down of distressed loan funding during period
13/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Access investor database. Locate unit holding and effect change of address and bank details as authorised by David Whyte. Ensure accuracy of changes. Attend to scanning and saving supporting documentation into appropriate investor file
13/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Access investor database. Locate unit holding and arrange for joint holding to be changed to a single holding (transfer of units to sole surviving account holder) as authorised. Scan and save supporting documentation to appropriate investor file
13/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding winding up and timing of interim distribution to investors. Also discuss how best to effect change of bank details as all changes must be requested in writing and signed by the signatory
13/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding timing of interim distribution and winding up of fund. Investor is a self managed superannuation fund and requested confirmation of value of units as at 30 June 2013
13/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Access investor database. Enter details of new investor (beneficiary) open new deposit and effect transfer of units as authorised by David Whyte. Ensure accuracy of changes and transfer. Attend to scanning and saving supporting documentation into appropriate investor file
13/11/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Access investor database. Enter details of two new investors (beneficiaries) open new deposits and effect transfer of units as authorised by David Whyte. Ensure accuracy of changes, attend to scanning and saving supporting documentation into investor file
13/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from investor querying number of units held in Fund. Access investor database, verify identity and confirm value of units. Arrange for investment summary to be sent out as per nominated address. Discussion regarding winding up of fund and distribution to investors
13/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor. Brief discussion regarding winding up of fund and timing of interim distribution to investors
13/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor. Provide extensive update on winding up of fund and timing of an interim distribution to investors. Direct investor to website to obtain copy of last report issued to investors
13/11/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Draft of section 2.4 of update report to investors regarding Annual Distribution Recipients
14/11/2013	Tipman, Daniel	Senior Accountant I	1.0	310.00	Creditors	Complete draft of section 2.4 of update report to investors regarding Annual Distribution Recipients
14/11/2013	Tipman, Daniel	Senior Accountant I	1.2	372.00	Creditors	Finalisation of draft update report to investors. Proof read changes, ensure accuracy of figures included in report and submit draft to David Whyte for review
14/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Access investor database, effect change of details for estate of deceased investor. Attend to updating bank details, addresses and contact details. Review accuracy of changes and scan and save into investor database for future reference
14/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Access investor database, enter details of beneficiary of estate. Open multiple new deposits (different unit holdings) and effect transfer of units from deceased investor to beneficiary. Review accuracy of changes, scan and save to investor file
14/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to executor of estate confirming transfer of units to beneficiary of estate
15/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor in fund. Discussion regarding winding up and reasons for delay in declaring an interim distribution to investors. Provide update on progress of realisation of properties
15/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor in the fund. Discussion regarding winding up and timing of interim distribution in fund
15/11/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Access investor database, enter details of new beneficiary in database. Open two new deposits. Arrange for transfer of units from estate into new deposits. Review accuracy of details and scan and save into investor database for future reference
18/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review outstanding invoices received in past week. Provide instructions to Nicola Kennedy regarding payment of same
18/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Address concern raised regarding incorrect labelling of mail out to international investors. Discussion with Nicole Jackson and Ashley Richardson in order to correct same

18/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review investor correspondence, review documentation supplied by the executors of estate. Complete checklist and submit to John Somerville to authorise change to unit holding held in name of the estate
18/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review investor correspondence. Access investor database and locate unit holding. Print PDS and verify signature. Complete checklist and submit to John Somerville/David Whyte for authorisation
18/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Request water and legal rates for 325 Monaco Street Broadbeach Waters QLD. Review same. Draft and send email to John Somerville regarding payment
18/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Field call from investor. Extensive discussion regarding winding up of fund, reasons for delay in interim distribution and how Receiver's time is accounted for and billed
18/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from daughter of investor. Brief discussion regarding timing of interim distribution. Discussion regarding correct email address to send change of details request. Receive email and draft response confirming receipt
18/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review query raised by FTI Consulting regarding overdue invoice from Ray White in relation to the Toowoomba Foundry property. Investigate same
18/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Address query raised by FTI Consulting regarding overdue invoice from Ray White in relation to the Toowoomba Foundry property
18/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding winding up of fund and distribution to investors. Explain reasons for delay and expected timing of asset realisations (remaining properties). Provide summary of ongoing legal actions
18/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding a request to update details. Provide instructions on how to complete same
18/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor confirming number of units in the fund and value of units as at 30 June 2013. Information is provided to assist with obtaining pension
19/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund and distribution of monies. Discussion regarding reasons for delay and reasonableness of Receiver's fees charged to date
19/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding notice received in relation to application to court for payment of Receiver's fees. Discussion regarding winding up of fund and distribution of monies to investors
19/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding notice received for application to court for fee approval. Address queries from investor regarding same. Provide brief overview on status of winding up
20/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to scanning and saving letters to investors and executors of deceased estates. Save letters to respective investor file and arrange for letters to be posted
20/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding current value of units and estimated time to complete winding up
20/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Access investor database. Update change of details for two investors (change of addresses) review accuracy of changes and scan and save supporting documentation to investor file
21/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor. Discussion regarding winding up of fund and distribution to investors
21/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund and timing of interim distribution to investors. Brief discussion regarding recent fee application to court and how the payment will be drawn from funds held if approved
21/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Amendments to draft update report to investors dated 22 November 2013 as requested by David Whyte/John Somerville
21/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from daughter of investor regarding winding up of fund and how to amend asset value of investment with Centrelink. Discussion regarding timing of interim distribution to investors
21/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor in response to email query in relation to winding up of fund and timing of interim distribution to investors
21/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Draft letter to investor in response to email from investor dated 19 November 2013. Address queries in relation to Receiver's fees charged to date and availability of funds to pay same. Also explain that such fees would be paid in priority to investors

21/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor in response to facsimile in relation to estimated value of units in the fund as at 30 June 2013 and how to update value of assets at Centrelink accordingly
21/11/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Update receipts and payments for the period 17 September 2013 to 20 November 2013 for inclusion in update report to investors dated 22 November 2013
21/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Update estimated return to investors as at 21 November 2013 for inclusion in update report to investors dated 22 November 2013
21/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Update estimated funds available for distribution to investors as at 21 November 2013 for inclusion in update report to investors dated 22 November 2013
21/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Finalise amendments to draft update report to investors dated 22 November 2013
21/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Access investor database. Enter details of beneficiary in investor database. Open new deposit and attend to transferring units from deceased investor. Review accuracy of details/transfer and scan and save supporting documentation to investor file
25/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call to investor in fund. Discussion regarding winding up and timing of interim distribution to investors. Advise that update report will be sent out within the next day
25/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding change of details for the fund. Advise that request must be in writing. Advise that a letter will be sent out to advise of same
25/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call to enduring power of attorney of investor in fund. Discussion regarding winding up and steps required to update address in fund as an enduring power of attorney of investor. Discussion regarding timing of interim distribution and that an update report will be sent out to investors shortly
25/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor. Discussion regarding winding up of fund and timing of interim distribution. Advise on how to effect a change of details in fund. Conduct search of investor database to locate unit holding in fund
25/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Attend to scanning letter to investor signed by David Whyte. Save letter to investor file and attend to posting same
25/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to addressing queries regarding mail out to investors
25/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Draft letter to investor regarding requirements to transfer of units from a joint unit holding (matrimonial breakup)
25/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Attend to organising for electronic mail out of report to investors. Obtain current listing of investors and attend to distributing report to investors
25/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from daughter of investor regarding how to update value of assets with Centrelink to obtain welfare benefits. Discussion regarding previous generic letter sent out. Advise that as this is insufficient an individual letter would be sent out
25/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Review correspondence received from investor in response to 15th update report. Attend to addressing queries in relation to same
25/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Attend to organising of mail out to investors. Printing report, labels and envelopes. Discussion with administrative staff regarding same
25/11/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Review correspondence received in relation to 15th update report. Draft response addressing queries
25/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Address queries from administrative staff regarding mail out to investors
25/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review correspondence received from solicitor acting on behalf of executor of estate. Locate incomplete transfer of units request and complete checklist, ensuring required documentation had been received. Submit to John Somerville for review
25/11/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Review change of details requests for 3 investors. Access investor database and locate unit holding. Locate PDS and verify signatures. Print documentation and complete checklists. Submit to John Somerville/David Whyte for review
25/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor. Investor had read report online and had some queries in relation to content. Address same. Discussion regarding winding up of fund and timing of interim distribution and provide details of reasons for delay

26/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review emails received from investors in response to electronic mail out of update report to investors
26/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review emails received regarding return of bank guarantees. Draft email to NAB regarding cancellation of returned guarantees
26/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review emails regarding outstanding insurance policies. Instruct Nicola Kennedy to process same
26/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor. Discussion regarding fees incurred to date and update report to investors. Lengthy discussion regarding priority of payments under constitution
26/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Conduct search of Equititrust Income Fund database to locate loan statements for Kele Property Group (Port Macquarie) Pty Ltd. Access investor loan management software and generate loan statements for period of controllership
26/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Finalise amendments to final form 524 (receipts and payments account) as requested by ASIC and draft covering letter to ASIC regarding Kele Property Group (Port Macquarie) Pty Ltd
26/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email from investor in response to update report received. Consider response to same. Locate previous letters sent to investor
26/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Arrange for change of details forms to be issued to investors who had requested same earlier today
26/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Draft and send emails to two investors regarding instructions on how to update details in fund
26/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Email to investor regarding instructions on how to update details in fund. Attach forms to complete same
26/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Address queries from Ashley Richardson and Nicole Jackson regarding mail out of 15th update report to investors
26/11/2013	Tipman, Daniel	Senior Accountant I	1.0	310.00	Creditors	Draft letter to investor addressing queries received via email on 16 January 2013, regarding Centrelink issues, delay in interim distribution and why liabilities are paid in priority to investors' interests
26/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up
26/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in the fund. Discussion regarding winding up and how to effect change of details. Record details of new address and access investor database to locate unit holding of investor
26/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Draft and send email to IT consultant at Cyberthread regarding investor not included in investor mail out
26/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Finalise letter to investor regarding transfer of units from a joint unit holding. Provide to John Somerville for review
27/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email from investor regarding progress of winding up of fund and advising that the investor was considering closing the self managed superannuation fund. Access investor database and locate unit holding in name of the self managed superannuation fund. Review same
27/11/2013	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Draft letter to investor addressing queries in relation to the length of the winding up of fund and advise on the documentation required to transfer units from the self managed superannuation fund to the fund's trustees. Compile documentation and draft declaration for signing by trustees
27/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Amendments to draft letters to investors as requested by John Somerville. Finalise drafts and submit to John Somerville/David Whyte for final review
27/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Draft letter to investor addressing queries raised in relation to 15th update report to investors. Queries relate to length of winding up and ongoing costs incurred in the winding up and the delay in making an interim distribution to investors
27/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from investor. Discussion regarding fees to date and estimated time to completion of winding up, timing of interim distribution and reasons for delay in settlement of Collingwood Park property. Discussion on how the liabilities of the fund are paid in priority to investors' interests
27/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Review email from investor received in response to 15th update. Address queries regarding Receiver's fees charged to date, and the progress of the winding up of the fund

27/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Access investor database and process change of details request for two investors in the fund. Ensure accuracy of changes, scan and save supporting documentation to file for future reference
27/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in response to receipt of 15th update report. Discussion regarding reasons for decrease in estimated return to investors and timing of interim distribution and reasons for delay
27/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Draft letter to investor addressing queries raised in 15th update report to investors and concerns regarding length of winding up and delays in interim distribution
27/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor regarding winding up of fund. Brief discussion on how to proceed with updating change of details for units in the fund
27/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email received from relative of investor. Access investor database and locate unit holding. Make note that relative is not included in any future electronic mail outs as per request
28/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Draft letter to NAB regarding service fees for the current bank guarantees
28/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding an update of details
28/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund and section 2.4 of update report to investors regarding annual distribution recipients. Address queries regarding same and discussion on timing of interim distribution to investors
28/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to scanning and emailing letters to investors in response to queries raised from issuing of 15th report to investors. Attend to filing office copies and saving soft copy in server for future reference
28/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Access investor database, locate unit holdings of investor in fund. Attend to forwarding blank change of details forms to investor via post as requested via phone
28/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Attend to drafting amendments to letters to investors as requested by David Whyte (3 letters in total) provide same to David Whyte for execution.
28/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review email from Gadens regarding calculation of McIvor Super Fund loan up to 2 December 2013. Attend to same. Provide link to John Somerville via email
28/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor. Discussion regarding how to update details of investment in fund. Locate investment in database and review same. Arrange for form to be sent to address as requested
28/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to making amendments to several letters to investors as requested by John Somerville
28/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Address queries raised by John Somerville regarding queries fielded from investors by telephone or email in relation to court application for fee approval
28/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email from daughter of investor regarding change of details form submitted. Review investor file and locate same. Draft and send response
28/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Attend to emailing/mailling letters to investors in response to queries raised in relation to notification of application to court for fee approval or 15th update report to investors. Save soft copies in respective investor file and file office copies
28/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Liaison with Gold Coast City Council regarding payment of outstanding rates and legal fees to remove Monaco St property from auction scheduled to take place on 5 December 2013
28/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Draft letter to investor addressing queries raised in 15th update report to investors
03/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Attend to faxing statement advising estimated value of units as at 30 June 2013
03/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund. Discussion regarding reasons for delay in settlement of key properties and timing of interim distribution to investors
03/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Address queries from Nicola Kennedy regarding payment of outstanding insurance and credit notes issued

03/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Access investor database and conduct search of database to locate unit holdings in fund held by deceased investor
03/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Make amendments to letter to investor as requested by David Whyte/John Somerville
03/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund and delays in interim distribution to investors. Investor had incorrectly misunderstood that an interim distribution had been made to some investors
03/12/2013	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Investigate why investor had not received correspondence. Identify cause. Draft letter to investor explaining why investor had not received any correspondence directly. Investor's unit holding was linked to a primary account which was receiving the correspondence
03/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Draft letter to investor addressing queries received via email in relation to reducing estimated return to investors and Receiver's fees charged to date
03/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review emails received from investors from 29 November 13 to 2 December 2013
03/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review emails received from investors 29 November 13 to 2 December 2013
03/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and attend to sending letters to investors addressing various queries in relation to Receiver's application for fee approval and latest update to investors issued on 22 November 2013
03/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call to investor regarding update report to investors and queries regarding interim distribution to investors
03/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Liaison with Nicola Kennedy regarding payment of insurance policies for fund and underlying loan securities still to be realised
03/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Amend letter to investor as requested by David Whyte
03/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor updating bank details in the fund
03/12/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Draft letter to investor regarding addressing queries raised from report dated 22 November 2013
03/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor regarding change of details for unit holding in the fund
03/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from daughter of deceased investor. Daughter is both the executor and beneficiary of the estate. Discussion regarding winding up of fund and process to transfer units to the beneficiary of the estate
03/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review returned letter to investor sent in mail. Access investor database and locate facsimile. Attend to faxing same
03/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Access investor database. Locate unit holding of deceased investor. Draft letter advising of requirements to transfer units or effect a change of details in the fund
04/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Draft letter to executor/beneficiary of estate for deceased investor in fund regarding identifying deceased investors unit holdings in fund (if any)
04/12/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Draft letter to executors of estate confirming changes have been made in accordance with instructions. Also confirm that a change in unit balance from 2010 was due to capital distributions made in financial year ending 30 June 2011
04/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call to investor in fund. Discussion regarding winding up, Receiver's fees paid to date and reasons for delay in making interim distribution to investors
04/12/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Draft letter to investor in response to email received, address queries regarding timing of interim distribution to investors and if a distribution can be made to investors on the grounds of financial hardship
04/12/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Draft letter to investor in response to email received, address queries regarding length of winding up, Receiver's fees charged to date, interim distribution to investors and estimated return to investors

04/12/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Review facsimile received. Draft letter to executor/beneficiary of estate regarding deceased investor in fund. Access investor database and locate unit holding of deceased investor and finalise letter advising of unit holding and requirements to effect a transfer/change of details
04/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Process change of details request for estate of deceased investor. Access investor database, locate unit holding and process change of address, bank details and contact details for estate. Ensure accuracy of changes and scan and save to respective investor file
04/12/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Process change of details requests for 3 investors in investor database, (change of address and/or bank details) print and review investor summaries and review accuracy of changes. Scan and save supporting documentation to investor file for future reference
04/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Draft letter to investor addressing query regarding current value of unit holding in fund for Centrelink purposes
04/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review facsimile received from solicitor representing estate of deceased investor. Field call from solicitor regarding receipt of same
04/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from relative of investor (son) regarding progress of winding up and if and when a distribution to investors will be made. Discussion regarding Receiver's fees charged to date, ongoing legal actions and estimated return to investors
04/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Call from investor regarding change of details, brief discussion regarding how to effect same and progress of winding up of fund
04/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to faxing letter to investor in response to queries raised in 15th update report to investors. Attend to scanning and saving letter to respective investor file. Attend to scanning and emailing a letter to an investor addressing queries raised
05/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund. Investor had queries in relation to update report dated 22 November 2013
05/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Call to NAB Corporate to discuss outstanding bank guarantees
05/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding completion of change of details form received
05/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up of fund
05/12/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Draft letter to Griffith Council regarding assignment of securities of Valencia Grove lots
05/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Amend letter to investor regarding addressing multiple queries in relation to status of fund, decline in unit valuation and timing of interim distribution to investors
05/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Amend letter to investor regarding distribution to investors on grounds of financial hardship
05/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Call to investor regarding winding up of fund, progress of Piper Alderman class action and status of late mother's unit holding in the fund. Access investor database to verify same
05/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and attend to emailing/posting letters to investors, 3 letters in total
05/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding progress of winding up and timing of interim distribution to investors
05/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding timing of interim distribution, Receiver's fees charged to date, general queries on winding up and current whereabouts of Mark McIvor
05/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor regarding winding up of fund
05/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor regarding change of details and how to effect same
05/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Finalise letter to investor addressing query received via email regarding update report dated 22 November 2013

05/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Respond via email to two investors regarding change of details and how to effect same. Attach forms regarding same
05/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from solicitor regarding forms received. Address query regarding requirements to effect transfer of units to beneficiary from estate of deceased investor
05/12/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Access investor database, process change of details for two investors. Review accuracy of changes (multiple deposits), scan and save supporting documentation to investor file for future reference
05/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor, brief discussion regarding winding up of fund
09/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Review correspondence from executors of estates of deceased investors. Locate incomplete transfer requests, complete checklists and conduct final review of documentation provided to ensure all in order. Provide to David Whyte to authorise transfers
09/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from executor of estate of deceased investor. Discussion regarding winding up of fund and additional requirements as probate has not been applied for. General discussion regarding other forms and reason for certified copies of documents
09/12/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Review correspondence received from investors regarding change of addresses and/or bank details and/or email. Access investor database and locate unit holdings and PDS. Complete change of details checklist for 2 investors. Identify issues with requests from 2 others
09/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from solicitor representing executor of estate of deceased investor. Address query raised regarding completion of transfer form
09/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding delays in making interim distribution. Discussion regarding chief reasons for delay and the complex works conducted during the Receivership. Brief discussion regarding estimated return to investors
10/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund
10/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor as requested, advising that transfer of units had been made as per request. Attach investment summary confirming value of units
11/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from executor/beneficiary of deceased estate regarding letter received dated 4 December 2013. Brief discussion regarding 3rd beneficiary and decrease in unit holding. Attend to mailing copy of investment summary for reference
11/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Call to investor regarding update of unit holding in the fund. Discussion to locate unit holding in the investor database
11/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Access investor database, verify signatures and complete change of details for 3 investors, complete checklists and submit to David Whyte for approval
11/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Access investor database, verify signatures and complete change of details for 2 investors, complete checklists and submit to David Whyte for approval
11/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Access investor database, verify signatures and complete change of details for an investor, complete checklist and submit to David Whyte for approval
11/12/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Access investor database, verify signatures and complete change of detail checklists for 3 investors, collate supporting documentation and submit to David Whyte for approval
11/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Access investor database, verify signatures and complete change of details for an investor, finalise checklist and submit to David Whyte for approval
11/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from executor of estate of deceased investor, access investor database and locate unit holding of deceased investor. Draft letter advising of requirements to effect change of details/transfer of units
11/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from husband of investor. Brief discussion regarding winding up of fund and timing of interim distribution to investors
11/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from executor of estate of deceased investor. Discussion regarding status of winding up and if transfer of units had been effected
11/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Access investor database and update details for two investors. Ensure accuracy of changes, scan and save supporting documentation to investor file for future reference

11/12/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Review correspondence from wife of deceased investor. Draft pro-forma statutory declaration as no probate and advise transfer form has been incorrectly completed. Provide instructions on how to correct same
11/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor. Discussion regarding winding up of fund and timing of interim distribution to investors and reasons for delay. Also provide details on when remaining properties are expected to settle
12/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor (self managed superannuation fund). Brief discussion regarding winding up of fund. Auditor of self managed superannuation fund has requested current unit balance in the Equititrust Income Fund. Advise that letter will be drafted regarding same
12/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor requesting update as to when distribution will be made to investors. Investigate why investor had not received latest update report to investors in investor database. Investor invested in the Equititrust Premium Fund and not the Equititrust Income Fund
12/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review investor correspondence. Access investor database and conduct search to locate unit holding. Review same. Print investment summary and draft letter advising of current value of units as at 30 June 2013
13/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in the fund. Discussion regarding timing of distribution to investors and reasons behind delay
13/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from relative of elderly investor. Brief discussion regarding winding up of fund and expected timeframe for interim distribution to investors
16/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding winding up of recent settlement of assets at Wirrina Cove, delays in interim distribution to investors and delay in timing of interim distribution to investors
16/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding querying unit holding in fund and timing of interim distribution to investors
16/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Process amendments to 3 letters to investors as requested by David Whyte. Resubmit for review and signing by John Somerville/David Whyte
16/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Locate unit holding in fund. Print off investor summary. Draft letter to investor regarding confirming unit value of holding and estimated unit value as at 30 June 2013 for a self managed superannuation fund for auditor as requested
16/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Scan and save letter to executors of estate of deceased investor confirming unit balance and processing of change of details
16/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Conduct investigation into why investor failed to receive update report dated 22 November 2013. Investor invested in the Equititrust Premium Fund. Draft letter advising of same and to contact the liquidators to obtain an update on the winding up of the Equititrust Premium Fund
16/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Amend letter to investor as requested by David Whyte
16/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding winding up
16/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from investor in the fund. Discussion regarding winding up, receiver's fees, monies paid into court, ongoing legal actions, estimated return to investors and delays in declaring interim distribution to investors
16/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Make further amendment to letter as requested by David Whyte. Resubmit for signing
16/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Attend to scanning and sending letters received back from David Whyte to investors. Save copies in investor file for future reference. Attend to emailing letters to investors where appropriate
17/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Completion of voting form regarding Bankrupt estate of guarantor of Hardy loan.
17/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund and interim distribution to investors, discussion involving timing of same
17/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Liaison with Tom Hogbin regarding penalties charged by ATO regarding PAYG and BAS for Wirrina Corporation Pty Ltd
17/12/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Review email correspondence received from 3 investors, access investor database, verify signatures are correct against PDS's and complete checklist. Submit to David Whyte to authorise changes in database

17/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor advising of current value of unit holding in fund and current value of same
17/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Call to ATO regarding outstanding lodgements for the Equititrust Income Fund
18/12/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Prepare table of Receiver's remuneration and disbursements for the period 1 November 2013 to 30 November 2013. Ensure table reconciles back to invoice raised in APS
18/12/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Finalise table of summarised receipts and payments for the period 21 November 2013 to 17 December 2013 for inclusion in update report to investors. Prepare breakdown of distressed loan funding made during period for inclusion in update report
19/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor based in Western Australia. Discussion regarding bankruptcy of Mark McIvor and general winding up of fund and reasons for delay in making distribution to investors
19/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor. Discussion regarding winding up of fund, delay in making distribution and Receiver's fees charged to date and approved by the court
19/12/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Access investor database and process change of details for 5 investors. Make changes and print off summaries. Confirm accuracy of changes, scan and save supporting documentation to file and save in appropriate folder
19/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Access investor database and process change of details for 4 investors. Make changes and print off summaries. Confirm accuracy of changes, scan and save supporting documentation to file and save in appropriate folder
20/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from relative of investor regarding winding up of fund
20/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send letters to investors signed by David Whyte. 3 letters in total. Save letters to investor database for future reference. File office copies in investor file
20/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Access investor database and process change of details for 2 investors. Confirm accuracy of changes, scan and save supporting documentation to file and save in appropriate investor folder
20/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund, discussion regarding winding up and timing of interim distribution to investors
20/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Access investor database and complete transfer of units for estate of deceased investor (joint holding). Verify accuracy of changes in accordance with surviving account holder's enduring power of attorney. Scan supporting documentation and save to respective investor file
20/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Access investor database and complete change of details for estate of deceased investor. Verify accuracy of changes are in accordance with executor's instructions. Scan and save supporting documentation and save to respective investor file
20/12/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Access investor database, enter details of two new beneficiaries, open new deposits and attend to transferring units from deceased investor to beneficiaries. Verify transfers are in accordance with executors instructions. Scan and save supporting documents to investor file
20/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from executor of estate of deceased investor. Discussion on why additional documentation is required and how to complete same. Executor was confused over legal requirements in order to effect transfer of units
20/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Attend to updating and printing labels for mail out to investors
20/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Attend to posting 16th update to investors on the websites and electronically via email to investors
06/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Access investor database and locate unit holding of investor. Attend to making changes in database to ensure investor is on future mailing lists. Save changes
06/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Attend to voicemail received from 3 investors during Christmas closure period
06/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding update on winding up. Brief discussion regarding timing of distribution. Attend to forwarding a copy of latest report via mail to investor as requested
06/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up of fund

06/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from 3 investors regarding change of details. Access investor database and verify signatures. Print same. Complete checklists and submit to David Whyte to authorise change in database
06/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to printing 16th update report to investors
06/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Payment of outstanding IT consulting expenses. Month of December 2013
06/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review investor correspondence, locate incomplete deceased investor transfer documentation. Complete checklist, verifying that all documentation necessary to effect transfer had been provided by executor. Submit to David Whyte to authorise change
06/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor regarding change of address. Access investor database and verify investor is an investor in the Fund
06/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review emails received from investors over Christmas closure period in response to 16th update to investors. Print same and organise as per request. Consider responses to same
06/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Arrange to commence printing of 16th update to investors. Approximately 1600 copies
06/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding winding up of fund and contents of 16th update to investors. Provide details of estimated timing of interim distribution to investors
06/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Access investor database and complete change of details for 3 investors into system. Scan and save supporting documentation into respective investor file
06/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Access investor database and complete change of details for deceased investor into investor database. Scan and save supporting documentation into respective investor file
06/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Draft letter to solicitor at Clewett Lawyers advising that transfers of investors units had been completed in accordance with executors' instructions. Access investor file and print investor summaries to accompany letter
06/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up of fund
06/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund, discussion regarding winding up of same
07/01/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Review correspondence from executor/beneficiary of estate. Access investor database and conduct search to locate deceased investor's unit holding(s) in fund. Unsuccessful. Draft letter to executor advising of same and to provide further information
07/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Review correspondence from investor, advising of passing of husband. Access investor database and locate unit holding. Draft letter to investor advising of requirements to transfer units to sole surviving account holder
07/01/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Review correspondence from daughter of investor, advising of change of details. Access investor database and locate unit holding. Review file to locate enduring power of attorney document. Draft letter advising of requirements to effect changes under enduring power of attorney.
07/01/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Review correspondence from trustees of a self managed superannuation fund. Advise of winding up of same. Access investor database and locate unit holding. Draft letter advising of requirements to effect transfer to Trustees. Draft declaration to be signed by trustees
07/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Access investor database. Update details in investor database as requested by investors and as authorised by David Whyte. Review accuracy of changes and scan and save supporting documentation in investor file
07/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email received from investor regarding change of postal address. Advise Investor via email that request had to be in writing and signed by an authorised party. Attach change of details form to assist with same
07/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from relative of investor. Discussion regarding winding up of fund and timing of interim distribution to investors. Explanation for delay and overall estimated return to investors
07/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Process change of detail requests in database as requested by investors. Both bank details and addresses. Verify changes are accurate. Scan and save supporting documentation to investor file for future reference. File original request
07/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Provide instructions to support staff regarding mail out of 16th report to investors

07/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review email from investor. Draft letter to investor in response to email received following electronic distribution of mail out to investors.
07/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor in response to email received following electronic distribution of mail out to investors.
07/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Draft and send emails to investors addressing queries on how to change details and if change of details forms had been received. Four emails in total
07/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email received from investor in late 2013 regarding change of email address. Access investor database and locate unit holding. Confirm email address had been updated. Draft and send email in response
07/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding progress of winding up of fund. Advise investor that update report will be mailed out shortly
07/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Scan and save to investor file correspondence sent out to two investors for future reference
07/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Draft letters to three different investors in response to emails received following electronic distribution of mail out to investors.
08/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send letters to investors, save soft copies to investor file for future reference. File office copies in appropriate folder
08/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amendments to letters to investors as requested by John Somerville. 3 letters in total
08/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and email letters to investors, save soft copies to investor file for future reference. File office copies in appropriate folder
08/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review investor correspondence. Print and access investor database. Locate unit holding and signed PDS and enduring power of attorney document. Verify signature is correct. Complete checklist and collate supporting documentation. Submit to David Whyte to authorise change of address in database
08/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Process change of detail request in database as requested by investor. Changes approved by David Whyte. Scan and save supporting documentation to file for future reference
08/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in the fund. Discussion regarding timing of interim distribution and reasons for delay in making same
08/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and attend to postage of letters to investors signed by David Whyte. Save soft copy to investor folder and file hard copy for future reference
08/01/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Review correspondence from 4 investors. Access investor database and locate unit holdings. Verify signatures. Print PDP and complete checklist. Collate supporting documentation and provide to David Whyte to authorise changes
08/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Review correspondence from executor of estate of deceased investor. Access investor database and locate unit holdings and verify documentation already provided. Draft letter advising of remaining requirements in order to effect change of address in unit holding
08/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence from investor regarding son's investment in fund. Access investor database and locate unit holding. Draft letter advising of requirements to effect change of details
08/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor in fund. Brief discussion regarding contents of 16th update report to investors
08/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email received from investor in response to interest payments not received but owed between July 2010 and March 2011. Consider response to same
08/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send via email letters to investors sent out in response to queries generated from 16th update to investors. Save soft copies to investor file for future reference. File office copies in appropriate folder
08/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Draft response to executor of estate regarding remaining requirements to effect transfer of units/change of details. Some documentation had already been provided. Complete checklist regarding same and submit to John Somerville/David Whyte for review
09/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund and 16th report to investors. Brief discussion regarding contents of same. Access investor database and confirm identity of investor. Provide details of unit holding and estimated current value of same

09/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Process change of detail requests in database as requested by investors (2). Changes approved by David Whyte. Verify changes are accurate. Scan and save supporting documentation to file for future reference. File original request in appropriate folder
09/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review correspondence from executor of estate deceased investor, locate incomplete transfer form. Verify all documentation had been provided. Complete checklist and submit to David Whyte for authorisation to effect change of details
09/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Draft letter to executor of deceased estate regarding how to effect change of details for unit holding in the fund
09/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send via email letters to investors signed by David Whyte in response to queries generated from 16th update report to investors. File hard office copies and save soft copies in investor folder for future reference
09/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding statement of unit price to be taken to Centrelink. Attend to mailing copy of same. Brief discussion regarding winding up of fund
09/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding updated address for mother. Access investor database and confirm same. Discussion regarding progress of winding up and timing of interim distribution to investors
09/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Amend draft letters to investors as requested by John Somerville/David Whyte resubmit for final review and signing
09/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and email letters to investors, save soft copies to investor file for future reference. File office copies in appropriate folder
09/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in the fund. Discussion regarding winding up, Receiver's fees to date and timing of interim distribution to investors
09/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Scan and email letters to investors, save soft copies to investor file for future reference. File office copies in appropriate folder
09/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email received from investor, draft email in response to same regarding change of address
09/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund. Discussion regarding delay in making interim distribution and Receiver's fees charged to date
09/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor as requested by David Whyte
10/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in the fund. Discussion regarding winding up, receiver's fees to date and timing of interim distribution to investors
10/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor as requested by David Whyte
10/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call to investor. Discussion regarding winding up of fund. Investor had queries regarding payment on compassionate grounds
10/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email from investor. Investor was an annual distribution recipient. Consider and commence drafting response to same
10/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Access investor database and update unit holding for estate of deceased investor as requested by Executors. Update bank account and address as requested. Review to ensure accuracy of same. Scan and save supporting documentation to investor file
10/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call to investor. Discussion regarding winding up of fund. Investor had queries regarding delays in making interim distribution to investors and timing of same.
10/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and attend to posting letters executed by David Whyte to investors. File copies of same. Save soft copies for future reference
10/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor regarding 16th update report to investors. Brief discussion regarding winding up of fund and timing of interim distribution to investors
10/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor regarding change of details for investment in fund. Provide details of current unit value in fund

10/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call to investor. Discussion regarding winding up of fund and how to effect change of details for investment in fund
10/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call to investor. Discussion regarding winding up of fund and timing of interim distribution to investors
10/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review mail received from investors. File accordingly
13/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to forwarding executed consents to registration of leases to Curwoods Lawyers regarding Resort Corporation Pty Ltd. Save copy of consents to loan folder for future reference
13/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up of fund and timing of interim distribution to investors
13/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from solicitor acting for deceased estate regarding correspondence received. Conduct search of mailing list and confirm the deceased investor to which the correspondence relates. Provide details to solicitor regarding same
13/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund. Discussion regarding winding up and progress of same
13/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor as requested by John Somerville/David Whyte
13/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send letters to investors. Save to investor file for future reference
13/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call to investor. Brief discussion regarding winding up of fund
14/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up of fund
14/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Issue instructions to Nicola Kennedy regarding payment of outstanding legal invoices
14/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor confirming change of details has been effected. Access investor database and print off investor summary to attach to letter
14/01/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Access investor database. Effect change of details addresses and/or bank details for 3 investors. Print off investment summaries, verify accuracy of changes, collate supporting documentation and save supporting documentation to relative investor file
14/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Letter to investor regarding address queries regarding 16th update to investor
15/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in relation to winding up of fund. Discussion regarding progress of same and anticipated timing of distribution to investors
15/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review fax received from investor regarding changing details
15/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from former employee of fund regarding mail received
15/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor in fund. Discussion regarding correspondence received and winding up of fund. Investor advised that she would take statement down to Centrelink so that the deeming rate can be updated for pension purposes
15/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor in fund. Confirm receipt of change of details. Brief discussion regarding winding up of fund
15/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review correspondence from executor of estate of deceased investor. Review documentation and locate incomplete change of details request. Complete checklist and submit for approval to John Somerville/David Whyte
15/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor. Brief discussion regarding content of 16th update report to investors received in mail

15/01/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Access investor database and effect transfer of units to beneficiaries of estate. Open new deposits and enter details of new investors into database. Confirm accuracy of details/transfer. Scan and save supporting documentation to respective investor folder
15/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Access investor database and effect transfer of units to beneficiaries of estate. Open new deposits and enter details of new investors into database. Confirm accuracy of details/transfer. Scan and save supporting documentation to respective investor folder
15/01/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Access investor database and effect transfer of units from self managed superannuation fund to transferees. Confirm accuracy of details/transfers. Scan and save supporting documentation to respective investor folder for future reference
16/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund. Discussion around timing of interim distribution and estimated return to investors
16/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review fax received from investor. Access investor database and locate unit holding of investors. Confirm that details reflect those of fax received. File same
16/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Draft letter to investor addressing queries raised about interest/income owed. Email query received on 10 January 2014
16/01/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Draft letter to investor addressing queries raised about interest/income owed. Email query received on 8 January 2014
16/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor regarding how to effect change of details in fund and confirm current value of units in fund (as at 30 June 2013) for pension purposes
16/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return missed call from investor. Brief discussion regarding winding up of fund, current value of units and timing of interim distribution
16/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from daughter of elderly investor. Brief discussion regarding winding up of fund and timing of interim distribution to investors
17/01/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Letter to investor addressing queries raised regarding content of report to investors and legal claims raised from the Equitrust Premium Fund and MS Asia Group asserting right to priority on certain loans
17/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Finalise letter to investor addressing queries raised regarding content of report to investors and claims raised from Equitrust Premium Fund and MS Asia Group asserting right of priority on certain loans
17/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Collate information requested by financial controller of Wirrina Corporation regarding PAYG payable on employee termination payments and inter company transfers. Collate necessary reports and draft and send email addressing same
17/01/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Access investor database. Effect change of details addresses/bank details for 3 investors. Print off investment summaries, verify accuracy of changes and collate supporting documentation. Scan and save to appropriate investor folder
17/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund. Discussion regarding winding up of fund
17/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding change of details in fund. Access investor database, verify address change has been completed and updated. Discussion regarding winding up of fund and timing of interim distribution to investors
17/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review investor correspondence regarding transfer of units from a self managed superannuation fund to trustees. Ensure required forms have been completed and statutory declaration has been correctly filled out. Complete checklist and submit to John Somerville/David Whyte for review and approval
17/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Finalise letter to investor regarding queries raised about interest/income owed. Email query received on 10 January 2014
17/01/2014	Tipman, Daniel	Senior Accountant I	1.2	372.00	Creditors	Review investor correspondence regarding change of details for new addresses and/or bank details. Access investor database, locate unit holdings and verify signatures. Print supporting documents, complete checklists and submit for approval (8 requests in total)
17/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Access investor database and locate unit holding of investor. Verify identity of investor and confirm current unit holding and confirm bank details/postal address
17/01/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Access investor database. Effect change of details addresses/bank details for 5 investors. Print off investment summaries, verify accuracy of changes, collate supporting documentation. Scan and save to investor database for future reference
20/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Finalise change of details addresses and/or bank details for 8 investors. Verify accuracy of changes, collate supporting documentation, save and scan into system and save supporting documentation into each investor file for future reference

20/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor confirming change of details had been effected. Access investor database and print off copy of investor summary to attach to letter
20/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call to power of attorney for elderly investor. Discussion regarding winding up of fund and timing of interim distribution to investors. Advise of timing of interim distribution and current estimated unit price of same
20/01/2014	Tipman, Daniel	Senior Accountant I	1.2	372.00	Creditors	Prepare spread sheet detailing "I13" investors (hardship payment recipients). Spread sheet to be used in investor mail out to verify receipt of hardship payments. Approximately 40 investors in total. Spread sheet had to be manually created as reports generated were not suitable. Verify accuracy of information
20/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Finalise spread sheet detailing "I13" investors to be used in investor mail out. Approximately 40 investors in total. Spread sheet had to be manually created as reports generated were not suitable. Verify accuracy of information
20/01/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Prepare letter/mail out to "I13" investors (hardship payment recipients). Setup letter and field codes to enable mail out. Verify mail out is working correctly. Print off draft letter and submit for review
20/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from investor in fund. Discussion regarding winding up. Verify identity of caller and confirm current unit holding in fund. Brief discussion regarding timing of interim distribution. Arrange to send out statement of unit value for Centrelink
20/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email received from investor regarding Receiver's fees charged for winding up of fund. Access investor database and confirm investor is an investor in fund. Consider response to same
20/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor (executor) confirming that all units have been transferred as per instructions. Access investor database print off investor summaries and attach
21/01/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Access investor database and process a transfer of units from a deceased estate to beneficiary as requested by executor. Enter details of new investor, open new deposit and arrange for transfer. Review accuracy of information, scan and save supporting documents to relevant investor file
21/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence from Trustees from a self managed superannuation fund. Review supporting documentation. Trustees requesting transfer of units to own names. Locate incomplete transfer request, verify signatures and complete checklist. Provide to David Whyte to authorise transfer
21/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence from executors of Deceased estate. Review supporting documentation. Locate incomplete transfer request and confirm all forms have been completed. Complete checklist. Provide to David Whyte to authorise transfer of units
21/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence from executors of Deceased estate. Review supporting documentation. Locate incomplete change of details request and confirm all forms have been completed and appropriate certified documents have been provided. Complete checklist. Provide to David Whyte to authorise change to unit holding
21/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Draft letter to investor in response to email received on 20 January 2014
21/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Letter to executor of estate regarding requirements to finalise a transfer of units to beneficiaries of estate
22/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Amend letter to investor regarding change of details as requested by John Somerville
22/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor addressing queries raised by investor in respect of legal actions ongoing that involve the Equititrust Premium Fund
22/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call to investor regarding winding up of fund
22/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Amend letter to investor addressing queries in relation to annual distribution recipients and if an equalisation payment can and will be paid to these investors
22/01/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Creditors	Prepare and generate mail out to investors who had received a hardship payment from MM Holdings. Investors are called "I13" in the Finpower investor management system. Verify accuracy of information contained in letters. 34 letters in total
22/01/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Creditors	Access investor database, conduct search and locate correspondence to each "I13" investor (hardship payment recipients). Correspondence to be attached to each letter sent. Print off correspondence 34 in total, verify against control spread sheet and individual letters for accuracy, make amendments where necessary
22/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Identify an error in investor letter who had received a hardship payment from MM Holdings. Different amount listed in Finpower. Investigate reason for this discrepancy. Amend letter accordingly
22/01/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Amend standard I13 letter for two investors. Investors are now deceased. Access investor database and locate contact details for Executors of Estate of the deceased. Amend letters and attached declaration accordingly

22/01/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Review correspondence from investor regarding transfer of units from self managed superannuation fund to an individual holding. Locate incomplete transfer request, confirm information still required and draft letter advising of information required to complete transfer
22/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from investors regarding change of details for two investors. Access investor database, locate unit holdings and verify signatures of request. Print supporting documentation and checklist, submit to John Somerville/David Whyte to approve changes
22/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Arrange for letters to be sent to investors returned by David Whyte. Scan and save copy in appropriate investor folder for future reference. File hard copies of same
22/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding winding up of fund and timing of interim distribution to investors. Access investor database confirm identify of investor and confirm current unit balance and estimated unit value
22/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up of fund
23/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Finalise draft of letter to executors of estates of two investors who had received a hardship payment from MM Holdings prior to appointment of Receiver
23/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to posting letters to investors executed by David Whyte. Scan and save copies of letters to investor file for future reference. Attend to emailing letters to investors
23/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Edit letters to "I13" investors (hardship payment recipients) as requested by John Somerville
23/01/2014	Tipman, Daniel	Senior Accountant I	1.3	403.00	Creditors	Process change of details for 7 investors in fund. Verify change of details, print off summaries to confirm, scan and save supporting documentation to investor file for future reference, file hard copies in appropriate folder
23/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Provide instructions to administrative staff regarding mail out of letters and attachments to "I13" investors regarding hardship claim paid partially by MM Holdings Pty Ltd
23/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Amend letters to investors as requested by David Whyte
23/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to ATO regarding lots sold by the Equititrust Income Fund in relation to a borrower. Changes requested by David Whyte
23/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up of fund
23/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Call from executor of estate. Executor had several queries regarding forms to be completed. Address same
23/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send letters to investors as signed by David Whyte. Save letters in respective investor folder
23/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Amend letter to investor as requested by John Somerville
23/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call to investor regarding winding up of fund and timing of interim distribution
23/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review email from investor regarding change of details. Access investor database and confirm same. Draft letter to investor attaching change of details form for completion
23/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor regarding confirmation of change of bank details. Access investor database and locate unit holding, print off summary and attach to draft letter
23/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Finalise draft letter to investor. Amendments requested by David Whyte
23/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up of fund
23/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up of fund

24/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding winding up
24/01/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Access investor database and finalise identification of investors for which primary client had not been setup correctly. Update in investor database. These investors will now be included in future mailing lists. Approximately 40 investors in total
24/01/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Arrange for transfer of units from estate of deceased investor to beneficiaries of estate (2). Add details of new investors, open new deposits and arrange for transfer of units. Verify accuracy of details and scan and save supporting documentation to file
24/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Arrange for transfer of units from self managed superannuation fund to individuals (trustees). Add details of investors, open new deposit and arrange for transfer of units. Verify accuracy of details and scan and save supporting documentation to file
24/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Arrange for transfer of units from self managed superannuation fund to individuals (trustees). Add details of investors, open new deposit and arrange for transfer of units. Verify accuracy of details and scan and save supporting documentation to file.
24/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Access investor database and effect change of bank details/address for investor. Review accuracy of changes, scan and save supporting documentation to investor file
24/01/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Arrange for transfer of units from estate of deceased investor to executors of estate. Add details of executors, open new deposit and arrange for transfer of units. Verify accuracy of details and scan and save supporting documentation to file
24/01/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Arrange for transfer of units from estate of deceased investor to executor/beneficiary of estate. Add details of new investor, open new deposit and arrange for transfer of units. Verify accuracy of details and scan and save supporting documentation to file
24/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Draft letter to executor of estate (now investor) regarding confirming units have been transferred as per instructions. Print off and attach investment summaries confirming same
24/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from executor of estate. Executor advised that investor had passed away. Discussion regarding requirements to effect transfer of units/change of details. General discussion regarding progress of winding up of fund
28/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email forwarded by John Somerville regarding purported investor in fund. Access investor database, confirm that investor is not an investor with the Equititrust Income Fund
28/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Access investor database, locate client statement for 2010 and 2011 financial years for a sample "I11" and "I13" investor. Review and print same. Forward to John Somerville via email. Brief discussion with John Somerville regarding treatment of accrued income in 2011 for "I11" investors (annual distribution recipients)
28/01/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Review correspondence received from investor requesting details of investment in Equititrust Income Fund for both wife and himself. Access investor database and locate investor summaries for both. Print and review same. Draft individual letters to both investors attaching summaries
28/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan completed transfer requests x 2 and deceased estate transfer x 1 into system. Save in respective investor folder. File hard copies
28/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Update returned mail register, enter details of investors for whom we have had mail received over the previous week
28/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and timing of interim distribution to investors
28/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Access investor database and conduct search of database to locate details of deceased investor in fund. Unsuccessful. Draft letter to executor of estate requesting further information (I.e. Death certificate and last will and testament).
28/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from accountant from Marsh and Partners regarding 2013 income statement. Review email regarding same. Draft and send response
28/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor ("I13") in response to letter received regarding Hardship payment in early 2011. Explain circumstances as to why this has been sent out
28/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding winding up and timing of interim distribution to investors
28/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding winding up and timing of interim distribution. Access investor database and locate unit holding of investor. Verify identity and confirm number of units held and bank account registered with the Equititrust Income Fund
29/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor ("I13") in response to letter received regarding Hardship payment received in early 2011. Explain circumstances as to why this has been sent out

29/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding letter received in mail regarding Hardship payment received ("I13"). Monies advanced from MM Holdings
29/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding letter received in mail regarding Hardship payment received ("I13"). Monies advanced from MM Holdings
29/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding winding up of fund
29/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Update investor database regarding change of details for 2 investors. Save supporting documentation into respective investor folder. Review correspondence from investor regarding bank details. Access investor database and locate unit holding and confirm details reflect those contained in letter
30/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from executor of deceased estate regarding letter received. Discussion regarding documents required and provide update on winding up of fund/timing of interim distribution to investors
30/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding current unit value. Discussion regarding winding up of fund and timing of interim distribution to investors
30/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Access investor database and locate unit holding. Print off summary. Draft letter to investor regarding unit value as at 30 June 2013 and estimated value of unit holding as at current point in time
30/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding letter received ("I13") discussion regarding implications of same
30/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Address queries from administrative staff regarding the returned mail register
30/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up of fund
31/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from executor regarding deceased investor in the fund
31/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review mail received regarding investors change of details. Access investor database and locate unit holdings (2 investors). Confirm details are correct and file letters in appropriate folder
31/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding winding of fund and timing of interim distribution to investors
31/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding timing of interim distribution to investors
31/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding letter received in mail regarding Hardship payment received ("I13"). Monies advanced from MM Holdings
31/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Update returned mail register
31/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review investor database, access and locate details of unit holding in fund. Conduct search to locate incomplete transfer request.
31/01/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Draft letter to investor responding to request for transfer of units from a company to a third party. Explain requirements in order to effect same. Also address query regarding timeline of interim distribution to investors
31/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review investor correspondence regarding change of details (2nd request) access investor database and locate unit holding confirm details have been updated accordingly. (Old database was used to send to last report). File same
03/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding timing of distribution to investors, delay in making same and approximate time for completion of winding up
03/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from executor of estate of deceased investor in fund. Discussion regarding completion of documents provided and certified documentation required in order to transfer units to the beneficiaries of the estate
03/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and save to server responses received from "I13" investors regarding hardship payment received

03/02/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Prepare and calculate estimated return to investors as at 31 December 2013. Estimated unit price to be included in 17th update report to investors
03/02/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Prepare and calculate estimated return to investors as at 31 January 2014. Estimated unit price to be included in 17th update report to investors
03/02/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Prepare remuneration report for period 1 December 2013 to 31 January 2014. Report will be included as annexure in 17th update report to investors
03/02/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Prepare summarised Receipts and payments for the fund for the period 18 December 2013 to 2 February 2014. Receipts and payments will be included in 17th update report to investors
04/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding winding up and timing of interim distribution to investors
04/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and timing of interim distribution to investors. Discussion regarding delays in interim distribution
04/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review correspondence from investor in fund regarding change of details. Access investor database, locate unit holding, verify signature of investor, complete checklist and compile supporting documentation. Submit to David Whyte for authorisation
04/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Finalise statement to Centrelink providing updated unit price as at 31 December 2013. Statement will be issued with 17th update report to investors
04/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Draft and send email to David Evans Group regarding confirmation of account name to refund bond on Toowoomba property. Review response and prepare payment with same. Submit to David Whyte/John Somerville for approval
04/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send letters to investors executed by David Whyte. File office copies and save soft copies in appropriate folder for future reference
04/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send letters to investors executed by David Whyte. File office copies and save soft copies in appropriate folder for future reference
04/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft sections 6,7,8 of 17th update report to investors and format same
04/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from investor in fund regarding change of details. Access investor database, locate unit holding, identify that no changes required. Draft letter to investor advising of same
04/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Draft section 1.1 Legal Proceedings of 17th update report to investors and format same
04/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Draft section 3 Receipts and Payments of 17th update report to investors and format same. Provide breakdown of distressed loan funding during period 1 December 2013 to 2 February 2014
04/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Draft section 5 Updated Unit Price of 17th update report to investors and format same.
04/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Draft section 1. Property Realisations of 17th update report to investors and format same
04/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Draft section 2. Creditor Claims of 17th update report to investors and format same
04/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Draft section 4. Estimated Return to Investors of 17th update report to investors and format same.
05/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund requesting value of units as at 30 June 2013
05/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email received from investor regarding outstanding query. Advise John Somerville regarding status of addressing same
05/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor in fund regarding winding up. Address queries regarding same

05/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund. Investor wanted to confirm if change of details had been effected. Access investor database and confirm same
05/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Amendment to letter as requested by John Somerville
05/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding winding up and timing of interim distribution to investors
05/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Make amendments to two letters as requested by John Somerville/David Whyte
05/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send letters to investors. Save to investor file. File office copies accordingly
05/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and save into system responses received from "I13" investors (hardship payment recipients)
05/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence from deceased estate. Locate incomplete deceased estate transfer request and complete checklist/confirm all documentation has been provided. Submit to David Whyte for authorisation
05/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from three investors regarding change of details. Access investor database and locate unit holdings. Verify signatures and print PDS. Collate and complete checklists. Submit to John Somerville/David Whyte for approval of same
05/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Access investor database and locate unit holding of investor as requested. Print and review same. Draft letter to investor advising of estimated value of units as at 30 June 2013 for audit purposes
05/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Access investor database and process change of details for 2 investors. Scan and save supporting documentation to respective investor file for future reference
05/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Draft letter to investor addressing queries in relation to hardship payment paid by MM Holdings as trustee
05/02/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Finalise draft of 17th update report to investors and format same. Provide to John Somerville for review and comments
06/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Access investor database and verify postal address for investor in fund
06/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Make amendments to 17th update report to investors as requested by John Somerville
06/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor. Discussion regarding winding up and timing of interim distribution to investors.
06/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call to investor. Discussion regarding winding up and timing of interim distribution to investors
06/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up. Discussion regarding same. Provide instructions on how to effect change of details for unit holding in fund
06/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Amendments to estimated value of units as at 31 December 2013. Also amend statement to be issued to Centrelink for pension purposes
06/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Final amendments to 17th update report as requested by John Somerville. Collate supporting documentation to assist in review by David Whyte
06/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Access investor database and process change of details for two investors in fund. Scan and save supporting documentation to file and file hard copies
06/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Amendments to estimated return to investors for inclusion in 17th update report to investors as requested by John Somerville
06/02/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Amendments to 17th update report to investors as requested by John Somerville

06/02/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Amendments to 17th update report to investors as requested by John Somerville
10/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor requesting an update on status of letter. Provide update on same
10/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up. Discussion regarding winding up of fund and timing of distribution to investors
10/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email from daughter of investor regarding updated address details. Access investor database, locate unit holding and review same. Draft and send email to investor in response
10/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Finalise letter to investor regarding winding up of fund
10/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft and send email to investor confirming that a change of details had been effected for an investor in fund
10/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Finalise amendments to 17th update report to investors. Submit to John Somerville/David Whyte for review and signing
10/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Draft letter to investor regarding deceased estate
10/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Amendments to letters to investors and other parties. Amendments requested by David Whyte/John Somerville
10/02/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Amendments to 17th update report to investors. Submit to John Somerville/David Whyte for review and signing
12/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Instructions to administrative staff regarding mail out of 17th update report to investors
12/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call to investor in fund
12/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send letters to investors signed by David Whyte. Save to appropriate investor file and file office copy. Email same
12/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Liaison with Cyberthread regarding generation of an updated investor address listing for issuing of latest update report
12/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and timing of interim distribution to investors
12/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to Tucker and Cowen regarding outstanding legal fees
12/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letters to investors as requested by David Whyte
12/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund and timing of interim distribution
12/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to arranging for electronic mail out of 17th update report to investors
12/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Facilitate mail out of 17th update report to investors
12/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence regarding deceased estate. Locate incomplete transfer request, access investor database and review will and probate. Complete checklist and submit to John Somerville/David Whyte for review and approval to authorise transfer of units
12/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Letter to investor confirming value of units in fund

12/02/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Creditors	Obtain investor address listing generated from IT consultant. Organise and format same. Identify investors for whom mail has been returned. Approximately 60 in total. Verify that updated addresses had not been received and forward amended list to administrative staff for label generation
12/02/2014	Tipman, Daniel	Senior Accountant I	1.4	434.00	Creditors	Review correspondence regarding change of details for 7 investors. Access investor database and verify signatures. Print PDS, collate correspondence complete checklist and submit to John Somerville/David Whyte for review and approval to authorise change in database
13/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Liaison with administrative staff regarding mail out of 17th update report to investors
13/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from investor in fund regarding winding up and timing of interim distribution. Attend to mailing out change in details form to investor's nominated address
13/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from investor in fund regarding winding up. Explain requirements to effect change of details in fund. Attend to mailing out change in details form to investor's nominated address
13/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Process transfer of units from self managed superannuation fund to trustees in own name. Review accuracy of transfer and changes, bank account, address and contact numbers. Scan and save supporting documentation to investor file
13/02/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Process change of details for 3 investors in fund. Verify accuracy of changes, scan and save supporting documentation to file, save supporting documentation to appropriate investor folder and file office copy
13/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Process transfer of units from estate of deceased investor to beneficiaries. Open new deposits/enter details of new investors and process. Review accuracy of changes. Scan and save documentation to file and file hard copy of transfer documents.
13/02/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Review letter from executor of deceased estate. Access investor database, multiple unit holdings including joint and individual. Draft letter advising of requirements in order to effect transfer of units to executor/beneficiary. Amend pro-forma statutory declaration as no probate
14/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund. Discussion regarding timing of interim distribution to investors
14/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from accountant of investor regarding unit value as at 30 June 2013
14/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Scan and send letters to investors. Save copy to investor file. File hard copy in appropriate folder
14/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send letters to investors. Save letters to respective investor file for future reference
14/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Save responses received from "I13" investors (hardship payment recipients) to database. File hard copies in folder for future reference
14/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review investor correspondence. Access investor database and locate unit holding. Verify signature, collate supporting documentation and complete checklist. Submit to John Somerville/David Whyte to authorise change
14/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor as requested by John Somerville
14/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding change of details. Arrange to send out form to investor. Brief discussion regarding winding up of fund
14/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and timing of interim distribution to investors
14/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review voice mail from investor in fund. Draft letter advising on how to effect change of details (address/bank details) in fund. Attach required form to same
14/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from investor in fund. Draft letter regarding explaining process for updating address details in fund and provide details of current unit holding for base of reference
14/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from investor in fund requesting confirmation of transfer of units. Access investor database. Locate unit holding, print investor summary and draft letter confirming transfer has been effected.
14/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Process change of details for 2 investors in fund. Verify accuracy of changes, scan and save supporting documentation to file, save supporting documentation to appropriate investor folder

14/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Draft letter to "I13" investor regarding completion of acknowledgement of hardship payment received from MM Holdings
14/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Draft letter to third party representing investor. Explain requirements in order to effect change of details and/or to release details of unit holding to a third party
17/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Draft and send email to accountant regarding distributions paid to investors since date of appointment of Receiver
17/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding status of winding up
17/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and number of units held. Discussion regarding same. Verify identity of caller and release information pertaining to unit holding
17/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund re progress of winding up.
17/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and timing of interim distribution to investors
17/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Access investor database and effect change of details for investor in fund as requested. Verify accuracy of information and scan and save supporting documentation to appropriate investor folder
17/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor providing details of units held and estimated value of same as at 31 December 2013
17/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Draft letter to Investor regarding unit holding in the fund and explain why investor had not received any correspondence in own name. Investigate why. Investor's unit holding is linked to another unit holding as the primary client. Explain same in letter
17/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Process transfer of units from deceased estate to beneficiaries. Open new investor and deposit, arrange for transfer of units and verify accuracy of transfer. Scan and save supporting documentation to investor file for future reference
18/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor regarding winding up and contents of 17th update report to investors
18/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding 17th update report received in mail
18/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and contents of 17th update report to investors
18/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up of fund and contents of 17th update report to investors. Discussion regarding same
18/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and contents of 17th update report to investors. Access investor database and confirm estimated value of units as requested
18/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor in fund regarding winding up and contents of 17th update report to investors
18/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor in fund regarding winding up and contents of 17th update report to investors
18/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Attend to scanning and saving letters to investors approved by David Whyte. 7 letters in total. Save to respective investor folders. File office copies in respective folder for future reference
18/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from investors (x2) in fund regarding change of details. Access investor database, locate unit holdings in fund and verify signatures. Compile supporting documentation, complete checklists and submit to John Somerville/David Whyte for authorisation
18/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Process deceased estate transfer of units in fund. Review transfer details to ensure accuracy of transfer, scan and save supporting documentation to investor file
19/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up of fund

19/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding timing of interim distribution
19/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Scan and forward letter to investor. Save in appropriate folder
19/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email received from investor. Consider response to same
19/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding winding up
19/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund and timing of interim distribution, discussion regarding progress of winding up and estimated time left until winding up complete
19/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor in fund regarding contents of 17th update report to investors
19/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor as requested by John Somerville
19/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Attend to mail out and emailing of letters to investors signed by David Whyte. Scan and save copies to respective investor folder
19/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review documentation provided by investor in fund regarding transfer of units. Locate unit holding, verify transfer forms have been correctly executed and complete transfer of units checklist. Collate supporting documentation and forward to John Somerville/David Whyte to authorise transfer
20/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Amend letter to investor as requested by John Somerville
20/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding winding up and timing of same. Discussion regarding payment of dividend and when payment will be made
20/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding information on 17th update to investors
20/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund, continued delays in making interim distribution to investors and contents of 17th update to investors
20/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Update returned mail register. Bulk of returned mail from mail out of 17th update to investors
20/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence from solicitors acting on behalf of executors of estate of deceased investor in relation to transfer of units from the estate. Locate incomplete transfer request and complete checklist regarding transfer of units. Submit to David Whyte for authorisation
20/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to executor/beneficiary of estate confirming transfer of units had been effected as per executor's request
20/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Process change transfer of units from deceased estate to sole surviving account holder. Verify accuracy of transfer and units, address, bank details. Scan and save supporting documentation to investor file
20/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from investor regarding change of details x 2. Access investor database, locate unit holdings and verify signatures of request. Complete checklist and submit to John Somerville/David Whyte to authorise change of details on unit holdings
20/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Process change of details for 6 investors. Update database accordingly (change of addresses/bank details) verify accuracy of changes. Scan and save supporting documentation to investor file for future reference
20/02/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Process transfer of units from Company to individual as per request. Four deposits in total. Verify accuracy of transfers and investor's details. Scan and save supporting documentation to file and appropriate investor folder for future reference
20/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Review correspondence from Public Trustee regarding information on investor. Access investor database review information provided previously by the Public Trustee. Draft letter providing details of unit holding as requested
20/02/2014	Tipman, Daniel	Senior Accountant I	1.3	403.00	Creditors	Process change of details for 6 investors. Update database accordingly (change of addresses/bank details) verify accuracy of changes. Scan and save supporting documentation to investor file for future reference

21/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor regarding winding up of fund and timing of interim distribution to investors
21/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor in fund regarding change of details. Discussion regarding winding up of fund and timing of interim distribution to investors
21/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Process transfer of units from company unit holding to individuals as requested by directors in fund. Verify accuracy of transfer. Scan and save supporting transfer documentation to investor file for future reference
24/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding winding up and status of Collingwood Park Property. Address queries in relation to same
24/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and contents of 17th update report to investors
24/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Process change of address for investor in fund in investor database. Scan and save supporting documentation to investor file
24/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review email/correspondence received from Gadens lawyers regarding request to inspect and obtain copy of register of members. Finalise draft letter as proposed by Gadens lawyers and submit to John Somerville for final review
24/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Process change of address for deceased investor in fund and bank details in investor database
24/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Scan and send letters to investors. Also attend to completing fax cover sheet to ATO insolvency and faxing of letter. File office copies and save soft copies to server for future reference
24/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from investor regarding transfer of units from deceased estate. Discussion on how to complete same
24/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Draft letter to investor addressing queries raised in email dated 18 February 2014
24/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Draft letter to investor addressing queries raised in email dated 19 February 2014
25/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return missed call from investor in fund regarding contents of 17th update report to investors
25/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Scan and save responses received from "I13" investors regarding acknowledgement of receiving hardship payment from MM Holdings
25/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Scan and save responses received from "I13" investors regarding acknowledgement of receiving hardship payment from MM Holdings
25/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from power of attorney of investor in fund regarding "I13" investor and acknowledgement of hardship payment from MM Holdings
25/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review letter to investor regarding change of bank details for unit holdings in fund. Access investor database, and locate unit holdings (6 in total). Access each investment and confirm bank details reflect that of request, draft letter to investor advising of same
25/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Process change of details in investor database for 2 investors. Verify accuracy of changes, scan and save supporting documentation to investor file and file hard copies
25/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Test processing a payment of outstanding interest as at 30 June 2010 ("I11" investors) in Finpower investor database. Review transactions and compare with work papers to identify problem transactions
25/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Access investor database and process transfer of units from deceased investor to executors of the estate. Verify accuracy of transfer. Scan and save supporting documentation to investor file and file office copy in appropriate folder
25/02/2014	Tipman, Daniel	Senior Accountant I	1.2	372.00	Creditors	Test processing a payment of outstanding interest as at 30 June 2010 ("I11" investors) in Finpower investor database. Review transactions and compare with work papers to identify problem transactions
26/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor in fund regarding winding up and timing of interim distribution to investors

26/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Amendments to test ABA file in preparation to process payment of outstanding interest as at 30 June 2010. Upload same to NAB connect to test ability to process electronically
26/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Further amendments to test ABA file in preparation to process payment of outstanding interest as at 30 June 2010. Upload file to NAB connect
26/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Test processing a payment of outstanding interest as at 30 June 2010 ("I11" investors). Review transactions and compare with work papers to identify problem transactions
26/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Preparation of file note regarding issues and discrepancies identified in test of processing a payment of outstanding interest as at 30 June 2010 ("I11" investors). Investigation into resolving discrepancies
26/02/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Reconciliation of deposit ledger as a result of processing script prepared by intersoft in relation to test of interest payment to "I11" investors in Finpower investor database
26/02/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Creditors	Attend to copying live Equititrust Income Fund database, process script proposed by Intersoft to generate an aba/csv file in a format which can be uploaded to NAB connect
26/02/2014	Tipman, Daniel	Senior Accountant I	1.1	341.00	Creditors	Finalisation of file note regarding issues and discrepancies identified in test of processing a payment of outstanding interest as at 30 June 2010 ("I11" investors) in Fin power investor management database. Investigation into resolving discrepancies with same
26/02/2014	Tipman, Daniel	Senior Accountant I	1.2	372.00	Creditors	Test processing payment of outstanding interest as at 30 June 2010 ("I11" investors) in Finpower investor database. Discrepancies identified effect 3 deposits. Access investor database and locate deposits, review transaction/accounting ledgers to determine causes and how to correct same
27/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email query from investor. Access investor database and confirm investor is a current unit holder in the Equititrust Income Fund. Draft reply
27/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email from investor. Consider and investigate why investor did not receive electronic mail out of update report
27/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding winding up
27/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Liaison with administrative staff regarding error on NAB connect regarding "Direct Entry user ID". Investigate reasons and how to resolve same
27/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review email and attachment from investor regarding change of details of investment in fund. Access investor database, locate unit holding and access client folder, verify signature against signed PDS and print same. Collate documentation, complete checklist and submit to David Whyte for authorisation
27/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Access loan management software. Generate loan statements as requested by John Somerville for period 1/01/01 to current date for East Coast Yamba and East Coast Maclean loan. Scan and forward via email to John Somerville
27/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Review of profit and loss provided by financial controller of Wirrina Corporation used in preparing BAS for quarter ending 31 December 2013. Finalise review of BAS for period and submit to John Somerville for review/approval to lodge same
27/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Finalise reconciliation of deposits, collation of transactions reports as a result of processing script prepared by Intersoft. Prepare file note and consideration of issues which need to be resolved to process distribution to investors in Finpower investor database.
27/02/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Investigations into outstanding interest in Finpower for investors as at 30 June 2011. Determine why interest is still outstanding after running script. Identify reasons and note accordingly.
27/02/2014	Tipman, Daniel	Senior Accountant I	1.2	372.00	Creditors	Investigations into discrepancies in calculations by former Equititrust employee for outstanding accrued interest as at 30 June 2011 for "I11" investors (annual distribution recipients). Identify problem transactions and investigate same. Prepare file note regarding same
28/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor in fund regarding winding up and timing of interim distribution to investors
28/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding purported insurance policy on fund in late 1990's. Discussion regarding same
28/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Access investor database and locate unit holding of investor as requested by telephone. Arrange for investment details to be sent via mail as per request
28/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review draft confidentiality agreement provided by Intersoft, review same. Provide to John Somerville for review

28/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Compile spread sheet of responses received from "I13" investors (hardship payment recipients). Identify those investors for whom we are yet to receive a response
28/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Finalise investigations into discrepancies in calculations by former Equititrust employee for outstanding accrued interest as at 30 June 2011 for "I11" investors (annual distribution recipients). Identify problem transactions and investigate same. Prepare file note
28/02/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Finalise investigations into discrepancies in calculations by former Equititrust employee for outstanding accrued interest as at 30 June 2011 for "I11" investors identify problem transactions and investigate same. Prepare file note
28/02/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Access investor database and identify address for executor of estate of deceased "I13" investor. Draft letter to same
28/02/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Draft pro-forma letter to "I13" investors (hardship payment recipient) for whom we are yet to receive a response from. Provide to John Somerville for review and amendments
03/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor in fund regarding winding up and contents of 17th update to investors
03/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and timing of interim distribution
03/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Email to David Clout & Associates regarding sale of Windsor Turn farm
03/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund
03/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Amend draft "I13" letter to investors for whom a response has not been received (hardship payment recipients)
03/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence from investor regarding deceased husband. Locate incomplete transfer of units request, review documentation and ensure forms have been completed correctly. Complete checklist and submit to David Whyte for authorisation of transfer
03/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Process change of details for investor in fund
03/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review investor correspondence received via mail. Access investor database and locate unit holding, review and print same. Draft letter advising of current unit value, and estimated value of unit holding as at 31 December 2013
03/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Review correspondence from investor regarding change of details for 3 investors. Access investor database, locate unit holding and verify signatory of request. Print PDSs and complete checklists. Attach supporting documentation and submit to John Somerville/David Whyte for authorisation
03/03/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Process transfer of units from deceased investor. Verify accuracy of transfers, scan and save supporting documentation to file and file office copy in appropriate folder
04/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email from investor regarding change of address. Confirm change had been effected in system and advise John Somerville accordingly
04/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor, discussion regarding winding up and timing of interim distribution to investors. Address query from investor regarding contents of 17th update to investors
04/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from investor in fund regarding winding up. Discussion regarding how to effect change of details and query regarding transfer of units from a self managed superannuation fund. Investigate same, rectify primary client issue and arrange for change of details form to be mailed out to investor as requested
04/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review email received from investor regarding change of details. Access investor database, print off investor summary and draft letter to investor confirming change had been effected
04/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Amend draft follow up letter to "I13" investors for whom a response has not been received. Seek instructions from John Somerville regarding same, using draft letter as template proceed to draft letters to investors (10 letters in total)
05/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Amend letter to "I13" investor as advised by John Somerville
05/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor regarding contents of 17th update to investors and status of contract of sale for Collingwood park property

05/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amendments to letters as requested by John Somerville
05/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund and timing of interim distribution to investors
05/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email from investor regarding receipt of change of details. Confirm receipt and status of same. Draft email in response
05/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and timing of interim distribution to investors
05/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Draft letter to investor confirming current value of units and timing of interim distribution to investors. Also confirm estimated value of units as at 31 December 2013 for pension purposes
06/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email from investor in fund. Consider response to same
06/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding winding up of fund
06/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from Enduring Power of Attorney of investor regarding "I13" letter received (hardship payment recipient)
06/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Address queries regarding progress of winding up and contents of 17th update report to investors
07/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call to investor in fund
07/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor in fund. Discussion regarding winding up and timing of interim distribution to investors
07/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Access investor database, print off unit holding of investor and attend to posting same to address as requested. Also attach estimated unit value as at 30 December 2013 as requested
07/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up of fund and timing of interim distribution to investors
07/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Finalise email to Intersoft regarding queries with Finpower database management software
07/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor regarding winding up and progress of transfer of units
07/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Finalise letter to investor addressing query in relation to overpaid income tax as a result of interest subsequently being deemed a return of capital in the 2011 financial year
07/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Letter to investor regarding unit balance of holdings in fund and estimated value of same
07/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from investor in fund regarding winding up and timing of interim distribution to investors. Access investor database, verify identity of investor and provide details of unit holdings in fund. Arrange to send out copies of investor summaries via post
07/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Letter to investor addressing query in relation to overpaid income tax as a result of interest subsequently being deemed capital. Access investor database and review unit holdings for investor
07/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Email to Intersoft regarding queries with Finpower database management software
10/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call to investor regarding winding up of fund
10/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Call to investor in fund regarding recent developments in relation to Collingwood Park Property. Address queries raised in relation to winding up of fund

10/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and timing of interim distribution to investors
10/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from investor regarding current unit value of fund and winding up of same. Access investor database and locate unit holding. Confirm identity of investor. Attend to mailing out unit holding details and change of details form
10/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence from investor. Access investor database and locate unit holding. Verify signatory of account. Draft letter to investor confirming unit balance and estimated unit value as at 31 December 2013 as requested
10/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from two investors regarding a change of details. Access investor database, locate unit holdings and verify identity of investors. Print PDS and complete checklist. Submit to John Somerville/David Whyte to authorise change
11/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding timing of interim distribution to investors
11/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Print off change of details form and attend to posting to investor as requested
11/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding change of details for unit holding in fund. Attend to forwarding change of details form to new address for completion by investor
11/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to scanning to server the follow up letters to the "I13" investors (hardship payment recipients) for whom a response is yet to be received. File office copies, attend to including attachments and posting of same. 10 letters in total
11/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to scanning to system letters to investors and executors of deceased estates. Save in server, file office copies, ensure attachments are included and attend to posting of same. 4 letters in total
11/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor regarding cessation of distributions as requested by David Whyte
11/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to forwarding payment and filing cheque requisitions received from David Whyte
11/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor in fund regarding winding up and timing of interim distribution to investors
11/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Attend to scanning to server follow up letters to the "I13" investors (hardship payment recipients) for whom a response is yet to be received. 10 letters in total
11/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor regarding current unit balance in fund
11/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Effect change of details for 3 unit holdings in fund. Review accuracy of data and scan and save to respective investor file. File office copies in appropriate folders for future reference
11/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Effect change of details for 4 unit holdings in fund. Review accuracy of data and scan and save to respective investor file. File office copies
11/03/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Review letter from investor regarding Mortgage Investment Agreement executed in late 1990's. Investigate when EIF was registered. Draft Letter to investor addressing query regarding if insurance policy on agreement would still be valid
11/03/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Access investor database. Attend to updating details of investor who is also a beneficiary of estate of deceased investor. Process transfer of units from deceased estate to executor. 3 holdings in total. Open new deposits as required. Finalise transfers and save supporting documentation in investor file
12/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding winding up of fund
12/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Liaison with administrative staff regarding setup of nab connect to allow uploading and processing of ABA files
12/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from solicitor regarding winding up of fund and completion of forms to effect transfer of units from deceased estate to beneficiaries
12/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor as requested by John Somerville regarding Mortgage Investment Agreement

12/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Make amendments to letter to investor as requested by John Somerville/David Whyte
12/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Discussion regarding Collingwood Park property settlement and winding up of fund
12/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to scanning and posting of letters executed by David Whyte, save soft copy in respective investor file and file office copies in appropriate folders
12/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor regarding winding up of fund and timing of interim distribution
12/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Finalise letter to executor of deceased estate regarding transfer of units
12/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from executor of deceased estate. Explain to the executor the requirements to effect a transfer of units and how to complete the necessary forms
12/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Attend to emailing/posting letters received back from David Whyte for signing. Scan and save soft copies for future reference. File office copies in appropriate folder
12/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Effect change of details for 2 investors in fund. Verify accuracy of changes and scan and save supporting documentation to respective investor folder. Attend to filing office copies
12/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Effect change of details for 3 investors in fund. Verify accuracy of changes and scan and save supporting documentation to respective investor folder. Attend to filing office copy
13/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Access investor database and print off unit holdings for investor in fund. Arrange for postage of documents and overall unit summary to investor as requested
13/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor as requested by John Somerville
13/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from relative of investor in fund regarding progress of winding up. Extensive discussion regarding progress of winding up, timing of interim distribution and how to effect change of details on investors behalf
13/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Field call from investor regarding winding up of fund. Address queries regarding Equitrust Premium Fund, settlement of Collingwood Park Property and ongoing legal actions. Access investor database and verify identity of caller, provide details of unit holding as requested
13/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Finalise draft 18th report to investors
13/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Draft letter to enduring power of attorney of investor regarding a change of details and requirements to effect same in investor database
13/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Finalise draft 18th report to investors
13/03/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Draft 18th report to investors
13/03/2014	Tipman, Daniel	Senior Accountant I	1.5	465.00	Creditors	Draft 18th report to investors
14/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return missed call from investor in fund. Discussion regarding winding up and current status of assets remaining to be sold
14/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Arrange for mailing of change of details form to investor as requested
14/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call regarding winding up of fund. Brief discussion regarding timing of interim distribution to investors
14/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Locate and forward letter to John Somerville dated 12 February 2014

14/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up of fund and timing of interim distribution to investors. Confirm unit details and how to effect change of details for unit holding in fund
14/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Finalise draft 18th report to investors
14/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor as requested by David Whyte
14/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to scanning and saving to respective investor file the executed letters received back from David Whyte. Ensure that appropriate annexures are attached and arrange for postage of same
14/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amendments to letter to investor as requested by David Whyte/John Somerville
14/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amendments to 18th update to investors as requested by John Somerville
14/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor in fund regarding winding up and documentation received in mail. Discussion regarding same
14/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund. Brief discussion regarding winding up of fund. Attend to sending change of details form to investor
14/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to processing advance of funding for Wirrina Corporation Pty Ltd
14/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Finalise Amendments to 18th update to investors as requested by John Somerville
14/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence received in mail from executor of estate. Locate incomplete transfer of units request and review documentation. Complete checklist and begin drafting letter to executor regarding completion of transfer of units to beneficiaries
14/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from two investors in fund regarding change of details, access investor database, locate unit holdings in database and print PDS. Verify signature and collate documentation, prepare checklist and submit for authorisation from David Whyte/John Somerville
14/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Amendments to 18th update to investors as requested by John Somerville
17/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Discussion with John Somerville regarding release of information on Toowoomba Foundry loan to third party
17/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return missed call from investor regarding winding up and timing of interim distribution to investors
17/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Email to investor confirming change of details in fund
17/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call to investor. Provide update on winding up of fund, status on sale of Collingwood Park property and timing of interim distribution to investors
17/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email regarding net enquiry from investor. Contact to discuss same. Arrange to forward change of details form to new address and copy of 17th report to investors
17/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Draft email to investor regarding transfer form and update on winding up of fund
17/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send letters to investors received from David Whyte. Save soft copy to server and file office copy
17/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend draft letter to investor as requested by John Somerville
17/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Letter to executor/deceased estate regarding incomplete transfer forms

17/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Process change of details in investor database for 3 investors. Verify accuracy of changes, scan and save supporting documentation to investor file and file office copy for future reference.
18/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Attend to scanning and emailing letter to executor of deceased estate
18/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Attend to scanning and emailing signed quote to Gcomm regarding domain name renewal
18/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Email to Gadens regarding trust account authority
18/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amendment to letter to investor as requested by John Somerville
18/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up of fund. Discussion regarding status of fund and timing of interim distribution to investors and explain reasons for delay
18/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to organising for the posting and emailing of letters to investors
19/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Liaison with administrative staff regarding 18th report to investors
19/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letters to investors as requested by David Whyte
19/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to organising for the posting and emailing of letters to investors
19/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Final review of 18th report to investors, minor changes and formatting of same. Submit to John Somerville for review and David Whyte for execution
19/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Minor amendments to 18th report to investors as requested by David Whyte. Resubmit to David Whyte for execution
19/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Liaison with administrative staff regarding revised quote for outsourcing of mail out to investors. Forward to David Whyte seeking instructions to proceed on same
19/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Liaison with IT consultant regarding generation of updated investor listing and uploading of 18th update report to investors on Equititrust websites
19/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor confirming number of units held in fund and timing of interim distribution to investors
19/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Update estimated value of units as at 18 March 2014. Estimated value of units to be included in 18th update report to investors
19/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Update Receipts and Payments up until 18 March 2014. Table to be included in 18th update to investors
19/03/2014	Tipman, Daniel	Senior Accountant I	1.3	403.00	Creditors	Attend to amending 18th report to investors regarding winding up of fund. Amendments requested by John Somerville/David Whyte
20/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email from IT consultant regarding mailing list for investors
20/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Consider and respond to email from investor regarding change of details for unit holding in fund
20/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Address query from administrative staff regarding mail out of 18th report to investors
20/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email received from investor in fund regarding contents of 18th update report to investors

20/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Respond to email from investor in fund regarding change of details
20/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review emails received from IT consultant regarding posting of report on websites. Review same. Liaison with administrative staff regarding status of investor labels
20/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to electronic distribution of 18th mail out to investors
20/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Respond to investor query raised in 18th report to investors
20/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review email from investor in fund regarding change of details. Access investor database and confirm status of investor and address. Draft and send email to investor in response
20/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review email from investor in fund regarding change of details. Access investor database and confirm status of investor and address. Draft and send email to investor in response
20/03/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Obtain investor listing from IT consultant, identify investors in listing which should be excluded from mail out. Approximately 70 investors in total. Remove same. Remove all information in spread sheet except for mailing addresses. Forward same to administrative staff
21/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review emails received from investors regarding 18th update to investors
21/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Email to David Whyte regarding investment authority for deposit of Windsor turf sale contract
21/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Returned call from investor regarding winding up of fund, contents of 18th report to investors and correspondence received from Piper Alderman in the mail
21/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Returned call from relatives who hold an Enduring Power of Attorney for an investor in the fund. Discussion regarding contents of 18th report to investors and how to effect a change to address/bank details
21/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Returned call from investor regarding winding up of fund and transfer of units from self managed superannuation fund to individuals. Discussion regarding contents of 18th report to investors
24/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Respond to email regarding 18th update to investors
24/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding winding up and contents of 18th update to investors
24/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review emails from investors received over the weekend in response to 18th update to investors
24/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund regarding winding up and contents of 18th report to investors. Discussion with investor regarding Collingwood Park property and reasons for delay in settlement of same
24/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Conduct search in Equititrust Income Fund database for the tax file number for Equititrust income fund
25/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Respond to email from investor regarding copy of 18th report to investors
25/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review boxes retrieved from storage to locate documentation in relation to Booter's legal action
26/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund regarding contents of 18th report to investors
26/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return missed call from investor in fund regarding winding up and timing of interim distribution to investors
26/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review archive listing as requested by John Somerville and request archive boxes in relation to certain loans to be returned from storage

27/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor in fund. Discussion regarding contents of 18th report to investors and timing of interim distribution to investors
27/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up and timing of interim distribution
27/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up
27/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Email to investor regarding estimated unit price as at 31 December 2013
28/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding contents of 18th report to investors
28/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call to investor regarding winding up of fund
28/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor. Discussion regarding contents of 18th report to investors and timing of interim distribution to investors. Address query regarding Collingwood Park and delays in settlement of same
31/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Instructions to Dermot O'Brien regarding payment of outstanding legal invoices
31/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Email to relative of investor regarding how to effect change of details for investor in fund
31/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to scanning and sending letters to investors received back from David Whyte. File office copy
31/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Email to investor providing instructions on how to effect change of details for investor in fund
31/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email from investor regarding change of address details. Review correspondence, access investor database print off investor summary. Complete checklist and submit to John Somerville for approval to authorise change
31/03/2014	Tipman, Daniel	Senior Accountant I	1.2	372.00	Creditors	Review GST coding for month of Feb 2014. Amend coding where necessary. Export to excel and format same. Code GST to account for reduced input tax credits with respect to certain transactions. Amend summary accordingly and complete BAS
31/03/2014	Tipman, Daniel	Senior Accountant I	1.3	403.00	Creditors	Review GST coding for month of January 2014. Amend coding where necessary. Export to excel and format same. Code GST to account for reduced input tax credits with respect to certain transactions. Amend summary accordingly and complete BAS
01/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email from investor regarding outlays and costs to distribute reports to investors.
01/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Update returned mail register for investors. in response to mail out of 18th update to investors.
01/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to mailing 18th report to correct addresses for investors.
01/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review correspondence from executor of deceased investor re transfer of units from deceased estate. Locate incomplete transfer application. Ensure all supporting documentation is attached, complete transfer form and submit to John Somerville/David Whyte to authorise transfer of units
01/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Draft letter to investor addressing query raised in respect of 18th update to investors.
01/04/2014	Tipman, Daniel	Senior Accountant I	1.2	372.00	Creditors	Review correspondence from 7 investors re change of details. Locate unit holdings in fund on investor database, verify signatures are correct and complete checklist. Collate supporting documentation and submit to John Somerville/David Whyte for approval of same.
02/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Listen to voicemail from investor. Access investor database and confirm date letter sent to investor.
02/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	email to investor re change of details in fund.

02/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up
02/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Process change of details for investor in fund. Verify accuracy of changes, scan and save supporting documentation to investor file for future reference. File office copy.
02/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	email to investor addressing query in relation to 18th update report to investors.
02/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to emailing transaction listing to Financial controller of Wirrina Corporation as requested.
02/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor. Discussion regarding winding up of fund and timing of interim distribution to investors.
02/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Process change of details for investor. Verify accuracy of changes, scan and save supporting documentation to investor file for future reference. File office copy.
02/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence from two investors. Access investor database. Verify signatures against PDS. Print same. Complete checklist and submit to John Somerville /David Whyte for authorisation
02/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor regarding change of details in fund
02/04/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Review letter from investor regarding change of details. Conduct search of database to locate unit holding. Draft letter to investor in response to same.
02/04/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Process transfer of units from deceased investor. Enter details of new investors (beneficiaries) and attend to transfer. Verify accuracy of changes, scan and save supporting documentation to investor file for future reference
02/04/2014	Tipman, Daniel	Senior Accountant I	1.3	403.00	Creditors	Process change of details for 6 investors in fund. Verify accuracy of changes, scan and save supporting documentation to investor file for future reference. File office copy.
03/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email forwarded from John Somerville regarding Collingwood contract and purchaser obtaining satisfactory land planning approval.
03/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor regarding updating of bank details
03/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and save completed transfer of unit documentation to investor database for future reference
03/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and save acknowledgements received from 113 investors re hardship payment received. Update schedule accordingly.
03/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Update returned mail register following 18th update to investors.
03/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Finalise letter to ATO re payment of Wirrina Cove BAS
03/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up and timing of interim distribution to investors.
03/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Email to investor regarding change of details for investor
03/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
03/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Letter to investor regarding change of details for investment in fund.
03/04/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval

03/04/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
03/04/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Review correspondence from investor querying why mailouts are both electronic and via post. Investor also queried outlays charged during Receivership. Draft letter to investor addressing queries and advise how distribution costs are reduced where possible and confirm outlays charged to date.
03/04/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
03/04/2014	Tipman, Daniel	Senior Accountant I	1.2	372.00	Creditors	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
04/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email from John Somerville regarding Collingwood Park Property. Locate original title certificates and provide to John Somerville
04/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review fax from investor re request for information on unit holding. Consider response to same.
04/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor
04/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Phone call to investor. Discussion regarding winding up and contents of 18th report to investors
04/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from third party representing an investor in the fund. Discussion regarding winding up, how to effect a change of details for the investment and how to effect a transfer of units under a joint holding. Review email re same.
04/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
04/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
04/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Return call from investor in fund. Discussion regarding winding up, conduct of previous directors, delay in making interim distribution to investors and timing of same.
04/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
04/04/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
04/04/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Creditors	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
04/04/2014	Tipman, Daniel	Senior Accountant I	1.1	341.00	Creditors	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
04/04/2014	Tipman, Daniel	Senior Accountant I	1.4	434.00	Creditors	Review and amend time narrations to ensure confidentiality of certain persons and to maintain legal professional privilege in respect of Receiver's application to Court for remuneration approval
07/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding winding up and timing of interim distribution to investors.
07/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor as requested by David Whyte
07/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor re winding up. Discussion regarding Collingwood Park property and timing of interim distribution to investors
07/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to investor as requested by David Whyte
07/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor re winding up, timing of interim distribution and status of Collingwood Park property.

07/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from 2 investors regarding change of details. Access investor database and locate unit holdings of investors. Print PDS and verify signatures from specimens on file. Complete checklists and collate supporting documentation
08/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor re winding up
08/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Email to Nicola Kennedy re payment of outstanding invoices
08/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Respond to investor via email regarding change of details for unit holding in fund
08/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from liquidators of Corymbia Corporation Pty Ltd. Discussion regarding winding up of company and report issued. Review report forwarded via email.
08/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor re winding up and timing of interim distribution
08/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from 2 investors regarding change of details. Access investor database and locate unit holdings of investors. Print PDS and verify signatures from specimens on file. Complete checklists collate supporting documentation
08/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Amend letter to investor as requested by David Whyte. Investor had queried postage and printing outlays charged since the date of appointment of the Receiver.
08/04/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Process change of details for 3 investors. Review accuracy of changes. Scan and save supporting documentation to investor file and file office copies for future reference
09/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Complete proxy form for meeting of creditors for Corymbia Corporation Pty Ltd.
09/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call from investor.
09/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Email to David Clout & Associates regarding meeting of creditors for Corymbia Corporation Pty Ltd
09/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Amend letter to investor as requested by David Whyte
09/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Address query raised by investor in fund via email
09/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor re winding up and status of contract of sale for Collingwood Park property
09/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor regarding winding up, timing of interim distribution to investors and expected settlement of Collingwood Park property
09/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to scanning of letters received back signed by David Whyte to investors/stakeholders. Attend to postage of same. Save scanned copies to investor database and file office copies.
09/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Update returned mail register
09/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Draft letter to investor re change of details in fund.
09/04/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Attend to processing deceased estate unit transfer for investor in fund. Arrange to open new deposits, and transfer of units. Scan and save supporting documentation to appropriate investor file. File office copy
09/04/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Creditors	Process change of details for four investors in the fund. Verify accuracy of changes. Scan and save supporting documentation to corresponding investor file
10/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Attend to forwarding change of details form via post to investor as requested.

10/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email from relative of investor. Draft and send email addressing query.
10/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from relative of investor re timing of interim distribution and how to effect change of details in fund.
10/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Amend GST master spread sheet as requested by John Somerville . Amend NCI and NCF entries to reconcile against the BAS submitted for month of December 2011
10/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Amend GST master spread sheet as requested by John Somerville . Amend NCI and NCF entries to reconcile against the BAS submitted for month of January 2012
10/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Amend GST master spread sheet as requested by John Somerville . Amend NCI and NCF entries to reconcile against the BAS submitted for month of February 2012
10/04/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Amend GST master spread sheet as requested by John Somerville . Amend NCI and NCF entries to reconcile against the BAS submitted for month of May 2012
10/04/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Amend GST master spread sheet as requested by John Somerville . Amend NCI and NCF entries to reconcile against the BAS submitted for month of April 2012
10/04/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Amend GST master spread sheet as requested by John Somerville . Amend NCI and NCF entries to reconcile against the BAS submitted for month of March 2012
10/04/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Amend GST master spread sheet as requested by John Somerville . Amend NCI and NCF entries to reconcile against the BAS submitted for month of February 2012
10/04/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Access investor database and locate unit holdings for investor. Draft letter to investor re required documentation to effect transfer of units in fund.
10/04/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Creditors	Identify those I11 investors whose investments matured in the period 1 March 2011 to 30 June 2011. Calculate interest accrued for these investors in the period 1 July 2010 to 28 February 2011. Prepare spread sheet detailing same
10/04/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Creditors	Identify those I11 investors whose investments matured in the period 1 March 2011 to 30 June 2011. Calculate interest accrued for these investors in the period 1 July 2010 to 28 February 2011. Prepare spread sheet detailing same
11/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	File cheque requisitions received from David Whyte . Arrange for postage of cheques
11/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email from intersoft re interim distribution to investors. Also review email from Gcomm re outstanding invoices
11/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and send letters signed by David Whyte to investors. Save soft copy to investor file for future reference. File office copy in appropriate folder.
11/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Identify those I11 investors whose investments matured in the period 1 March 2011 to 29 March 2011. Calculate interest accrued in the period 1 March 2011 to date of maturity for these investments. Prepare spread sheet detailing same
11/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Identify those I11 investors whose investments matured in the period 1 March 2011 to 29 March 2011. Calculate interest accrued in the period 1 March 2011 to date of maturity for these investments. Prepare spread sheet detailing same
11/04/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Creditors	Identify those I11 investors whose investments matured in the period 1 July 2010 to 28 February 2011. Calculate interest accrued for these investors in the period 1 July 2010 to 28 February 2011. Prepare spread sheet detailing same
11/04/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Identify those I11 investors whose investments matured in the period 1 March 2011 to 29 March 2011. Calculate interest accrued in the period 1 March 2011 to date of maturity for these investments. Prepare spread sheet detailing same
11/04/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Identify those I11 investors whose investments matured in the period 1 July 2010 to 28 February 2011. Calculate interest accrued for these investors in the period 1 July 2010 to 28 February 2011. Prepare spread sheet detailing same
14/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor re change of details in fund
14/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor re winding up and progress of sale on Collingwood Park property

14/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor in fund re winding up and effecting change of details in fund. Email to investor re same.
14/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Update returned mail register
14/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email from John Somerville regarding investor in fund. Call to investor. Discussion regarding winding up and timing of interim distribution. Access investor database and confirm unit holding in fund.
14/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Attend to forwarding change of details form to investor by mail as requested by telephone
14/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	letter to investor re change of details in fund
14/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	letter to investor re change of details in fund
14/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review correspondence from investor re change of details. Access investor database, print investor summary and complete checklist. Submit to John Somerville /David Whyte
14/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Process transfer of units for deceased investor (joint holding). Review accuracy of changes. Scan and save supporting documentation to investor file for future reference.
14/04/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Review archive listing and request books and records from archives re Collingwood Park and Carbrook disclosure.
15/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor re winding up and timing of interim distribution
15/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from executor re winding up and if documentation had been received (deceased estate)
15/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Call from investor re winding up and timing of interim distribution.
15/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Scan and save letters to investors (deceased estate) to investor file. File office copy and attend to postage of original
15/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call from investor re winding up and timing of interim distribution to investors.
15/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Collect books and records from level 6 re Collingwood Park and Carbrook valuer actions
15/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Process change of details x 2 for investors in fund. Verify accuracy of changes and scan and save supporting documentation to appropriate investor folder for future reference.
15/04/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Draft letter to Accountants re borrower records
15/04/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Creditors	Finalise file note re I13 investors and how to proceed with same
15/04/2014	Tipman, Daniel	Senior Accountant I	1.2	372.00	Creditors	File note re I13 investors and how to proceed with same
16/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor re change of details in fund
16/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Listen to voicemail from investor in fund. Return call to same.
16/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review payment requisition prepared by Dermot O'Brien.

16/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email from investor regarding change of details. Access investor database and review same. Confirm accuracy of changes. Respond via email
16/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Field call from investor re winding up and timing of interim distribution.
16/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	send a copy of the 17th and 18th reports to investor as requested by an investor via email. Respond to query re same.
16/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Review email from investor. Access investor file and locate letter forwarded on 10 April. Respond to email
16/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Finalise letter to Accountants re borrower records
16/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Process change of details for two investors in fund. Verify accuracy of changes and scan and save supporting documentation to appropriate investor folder for future reference.
16/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review email from investor. Access investor database and locate unit holding. Draft letter to investor advising that transfer of units had been effect as requested.
16/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Process change of details in fund for 2 investors. Confirm accuracy of details and save supporting documentation to investor file.
16/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Creditors	Review correspondence from 2 investors. Access investor database, print PDS and verify signatories. Complete checklists and submit to John Somerville for review.
16/04/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Creditors	Review letters from investors in fund re change of details. Access investor database, locate unit holding and print off PDS. Verify signatures. Collate supporting documentation and submit to John Somerville for review/approval.
16/04/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Process transfer of units from SMSF to trustees in investor database as approved by David Whyte . Review accuracy of changes and scan and save supporting documentation to appropriate investor file. File office copies in appropriate folder
17/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Call from investor re winding up
17/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Process payment of outstanding IT invoices
17/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Amend letter to Accountants as requested by David Whyte
17/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Email to solicitor regarding deceased estate.
22/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email from investor. Consider same
23/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Return call to Vincents re outstanding legal invoices
23/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Email to Vincents re bankrupt guarantor
23/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from investor regarding correspondence received.
23/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Field call from Vincents re guarantor legal actions
23/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call to investor re winding up and completion of change of details form
23/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Arrange for funding advance to Receiver & Manager of Windsor Turf Farm to facilitate payment of outstanding legal invoices

23/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Creditors	Review cheque requisition prepared by Dermot O'Brien re Tucker and Cowen invoices. Make amendments where necessary to GST coding and account allocation.
24/04/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Creditors	Process change of details for three investors in investor database. Review accuracy of changes. Scan and save supporting documentation to investor file and file hard copies in appropriate folders
30/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Review email from admin staff regarding archive retrieval request and respond to same
30/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Creditors	Draft email to John Somerville/David Whyte re summary of phone calls with Yankalilla Council and builder re execution contract for construction of shed at Wirrina Cove.
30/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Creditors	Return call to investor. Investor wishing to transfer units from SMSF to own individual name. Discussion regarding how to effect same.
16/04/2014	O'Brien, Dermot	Undergraduate	0.3	46.50	Creditors	Review invoices and prepare payments of legal fees
12/03/2014	Watson, Sarah	Team Assistant	0.5	90.00	Creditors	Discussion with NAB connect regarding the use of existing direct credit user number to upload Equititrust payments - testing payments to ensure upload works
28/01/2014	Jenkins, Craig	Partner	1.0	485.00	Investigation	Investigate accounting treatment of capital owed to annual distribution recipients in the fund at request of John Somerville. Discussion with Clark Jarrold regarding issues with recognition of fund liabilities under AASB132/139.
28/01/2014	Jenkins, Craig	Partner	1.0	485.00	Investigation	Investigate accounting treatment of capital owed to annual distribution recipients in the fund at request of John Somerville
05/02/2014	Whyte, David	Partner	0.3	168.00	Investigation	reviewed 2010 audited accounts for the fund
05/02/2014	Whyte, David	Partner	0.4	224.00	Investigation	reviewed Prudential Lending Manual
12/03/2014	Whyte, David	Partner	0.3	168.00	Investigation	reviewed correspondence from Arthur Taylor regarding transfers totalling \$5.8M to EPF in reduction of loans/repayment to BOSI
12/03/2014	Whyte, David	Partner	0.4	224.00	Investigation	reviewed correspondence from Arthur Taylor regarding assignment of MFS loan in relation to Wirrina Cove/credit approvals and valuation documentation/agreement with Savills
19/03/2014	Whyte, David	Partner	0.2	112.00	Investigation	reviewed Rosea bank statements
12/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Investigation	Assist John Somerville/Alastair Raphael with query regarding segregation of loans in loan management database
12/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Investigation	Assist Alastair Raphael with query regarding segregation of loans in loan management database
08/01/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Investigation	Collect archive boxes requested from storage regarding loan. Conduct search of loan files. Locate contract of sale in December 2006. Scan a copy of same. Discussion with John Somerville, regarding contents of remaining material. Draft and send email regarding same
09/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Investigation	Conduct search of Equititrust Income Fund database to locate title search for the relevant lot which the Equititrust Income Fund has a caveat over. Locate same. Print and review
15/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Investigation	Conduct Company search of Wirrina Corporation Pty Ltd to locate birth dates of Directors. Information required to work out PAYG withholding on Termination payment payable on sale of Wirrina Resort
15/01/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Investigation	Review settlements in respect to a number of lots sold as mortgagee in possession and accounting for GST
15/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Investigation	Review schedules saved on file in respect to sale of lots and reconcile amounts entered in MYOB Insolvency
16/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Investigation	Access Equititrust Income Fund server and locate copies of executed contracts/settlement statements saved in database in relation to a number of lots. Review same and compare to information recorded in database to reconcile GST collected on sale. Approximately 24 lots in total

16/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Investigation	Conduct investigations into how property sale was recorded in database. Review contract and locate settlement statement to confirm accounting treatment in MYOB and the BAS for the month ending 31 May 2013
16/01/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Investigation	Identify properties settled in GST detail reports. Locate and highlight same as requested by the ATO officer
16/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Investigation	Complete file note regarding non reporting of GST collected on sale of one property
16/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Investigation	Review constitution of Fund to consider position of priority of outstanding interest payments owed to investors
16/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Investigation	Review constitution of Fund to consider position of priority of outstanding interest payments owed to investors
20/01/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Investigation	Investigations into calculating hardship payments made to investors classed as "I13". Access investor database and generate multiple reports. Confirm that no units had been incorrectly transferred to or from "I13" investor code during the winding up of fund
20/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Investigation	Investigations into calculating hardship payments made to investors classed as "I13". Access investor database and obtain reports in order to create mailing list which can be used in mail out to these investors. Consider how best to format same
22/01/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Investigation	Access Equititrust Income Fund server. Conduct search of server to locate documentation confirming date of appointment of Receivers and Managers to the Equititrust Premium Fund. Obtain copy of form 505 lodged with ASIC
23/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Investigation	Access Equititrust Income Fund database and Finpower investor management system. Investigate how many investors were affected by the primary client issue which results in the investors being left off the mailing list
24/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Investigation	Access Equititrust Income Fund server and prepare a list of questions to ask consultant from Finpower. Assistance is required to make distribution to investors and quantify equalisation payment payable to "I11" investors (annual distribution recipients)
04/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Investigation	Finalise investigations into payment of certain legal fees from Equititrust Limited and finalise email to John Somerville regarding same
04/03/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Investigation	Review source payment records made in late 2011 and 2012 as requested by John Somerville. Locate invoices reimbursed to Equititrust Limited for payment of certain expenses to assist with our investigations
04/03/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Investigation	Finalise review of source payment records made in late 2011 and 2012 as requested by John Somerville. Locate invoices reimbursed to Equititrust Limited for payment of certain expenses
04/03/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Investigation	Review of source payment records made in late 2011 and 2012 as requested by John Somerville. Locate invoices reimbursed to Equititrust Limited for payment of certain expenses
27/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Investigation	Review archive boxes retrieved from storage to locate documentation associated with valuation conducted in 2007. Locate documentation and scan and send to John Somerville as requested
10/04/2014	Kennedy, Nicola	Accountant II	0.1	19.00	Investigation	Conduct company search for Corymbia Corporation Pty Ltd and email same to John Somerville
04/11/2013	Whyte, David	Partner	0.1	56.00	Trade On	logon to NAB connect/authorised payment
04/11/2013	Whyte, David	Partner	0.1	56.00	Trade On	reviewed invoices/calculations relating to liquidators costs/authorised three payments
06/11/2013	Whyte, David	Partner	0.1	56.00	Trade On	authorised payments
06/11/2013	Whyte, David	Partner	0.1	56.00	Trade On	authorised payments
06/11/2013	Whyte, David	Partner	0.1	56.00	Trade On	reviewed Gadens invoices/authorised payment
08/11/2013	Whyte, David	Partner	0.2	112.00	Trade On	reviewed BAS

11/11/2013	Whyte, David	Partner	0.1	56.00	Trade On	reviewed draft email to Gadens regarding GST private ruling/further information requested
18/11/2013	Whyte, David	Partner	0.2	112.00	Trade On	reviewed BAS's/discussed with John Somerville
21/11/2013	Whyte, David	Partner	0.1	56.00	Trade On	authorised payments
22/11/2013	Whyte, David	Partner	0.2	112.00	Trade On	authorised payments/funding to Wirrina Cove
28/11/2013	Whyte, David	Partner	0.1	56.00	Trade On	authorised payments
03/12/2013	Whyte, David	Partner	0.1	56.00	Trade On	log in to nab connect/authorise payment
04/12/2013	Whyte, David	Partner	0.2	112.00	Trade On	reviewed insurance cover/authorised payment of renewal policies
16/12/2013	Whyte, David	Partner	0.1	56.00	Trade On	authorised payments
16/12/2013	Whyte, David	Partner	0.1	56.00	Trade On	logon to internet banking/authorise payment
16/12/2013	Whyte, David	Partner	0.2	112.00	Trade On	reviewed draft letter to Tucker & Cowen regarding access to EPF books and records/discussed proposed amendments with John Somerville
16/12/2013	Whyte, David	Partner	0.4	224.00	Trade On	reviewed correspondence from counsel in relation to application to cost assessor and cost assessor consideration to referring to court for guidance/confirmed instructions to Gadens
20/12/2013	Whyte, David	Partner	0.3	168.00	Trade On	reviewed Wirrina Corporation BAS's and authorised payment in relation to same/discussed with John Somerville
20/12/2013	Whyte, David	Partner	0.2	112.00	Trade On	reviewed/approved legal fees
06/01/2014	Whyte, David	Partner	0.2	112.00	Trade On	authorised payments/login to internet banking to effect payment
14/01/2014	Whyte, David	Partner	0.1	56.00	Trade On	authorised payments
16/01/2014	Whyte, David	Partner	0.1	56.00	Trade On	reviewed letter to Corporate Executive Offices in relation to refund of bond due from expired tenancy
16/01/2014	Whyte, David	Partner	0.3	168.00	Trade On	reviewed/authorised termination payments in relation to Wirrina staff/login to internet banking and authorise
22/01/2014	Whyte, David	Partner	0.2	112.00	Trade On	reviewed Gadens invoices/approved payment of same
22/01/2014	Whyte, David	Partner	0.1	56.00	Trade On	login to internet banking/authorised payment
23/01/2014	Whyte, David	Partner	0.3	168.00	Trade On	reviewed correspondence from the ATO in relation to GST remitted on certain property sales/reviewed GST printouts and draft letter to ATO in response/amended letter
04/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	reviewed letter to Gadens regarding cheque to be reissued
04/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	reviewed letter to Revenue SA regarding refund of land tax for Wirrina Cove properties

04/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	reviewed correspondence in relation to refund of rental bond to David Evans group
04/02/2014	Whyte, David	Partner	0.2	112.00	Trade On	authorised payments
05/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	logon to internet banking/authorise payment
05/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	reviewed correspondence from Ferrier Hodgson and John Somerville in relation to Ferrier Hodgson's proposal to Hall Chadwick to resolve outstanding costs issue and retention of ATO refund
05/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	reviewed correspondence from Gadens in relation to GST private ruling in relation to certain property sales
06/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	authorised payment
07/02/2014	Whyte, David	Partner	0.7	392.00	Trade On	meeting with Gadens regarding outstanding issues with Hall Chadwick/strategy to be adopted to try and finalise the position
10/02/2014	Whyte, David	Partner	0.3	168.00	Trade On	reviewed Tucker & Cowen invoices/reviewed letter to Tucker & Cowen regarding transfer of trust monies to pay invoices and to release funds to the fund
11/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	telecon with AAPT regarding removal of equipment from serviced offices
13/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	authorised payment
18/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	authorised payment
19/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	logon to internet banking/authorised payment
19/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	authorised payments
20/02/2014	Whyte, David	Partner	0.2	112.00	Trade On	reviewed summary in relation to GST to be claimed/reduced input tax credits relating to certain expenses
25/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	reviewed letter to Parker Simmonds regarding request to inspect members register/further information required
25/02/2014	Whyte, David	Partner	0.1	56.00	Trade On	authorised payments
11/03/2014	Whyte, David	Partner	0.1	56.00	Trade On	authorised payments
11/03/2014	Whyte, David	Partner	0.1	56.00	Trade On	authorised payments
17/03/2014	Whyte, David	Partner	0.1	56.00	Trade On	authorised payments
01/04/2014	Whyte, David	Partner	0.1	56.00	Trade On	authorised payment
07/04/2014	Whyte, David	Partner	0.1	56.00	Trade On	reviewed December 2013 BAS for Wirrina Corporation/authorised payment
07/04/2014	Whyte, David	Partner	0.1	56.00	Trade On	reviewed two BAS returns

17/04/2014	Whyte, David	Partner	0.1	56.00	Trade On	logon to internet banking/authorise payment
17/04/2014	Whyte, David	Partner	0.1	56.00	Trade On	reviewed invoices/authorised payment
17/04/2014	Whyte, David	Partner	0.2	112.00	Trade On	reviewed invoices totalling \$250K/authorised payment
22/04/2014	Whyte, David	Partner	0.1	56.00	Trade On	logon to internet banking/authorised payment
28/04/2014	Whyte, David	Partner	0.2	112.00	Trade On	reviewed list of outstanding tasks/allocation of same
30/04/2014	Whyte, David	Partner	0.2	112.00	Trade On	reviewed correspondence from our solicitors relating to a request for a copy of the members register and draft letter to person making request
30/04/2014	Whyte, David	Partner	0.3	168.00	Trade On	telecon with Gadens regarding request for copy of members register/proposed response to the enquirer/further information that can be provided to assist investors
04/11/2013	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review and approval of cheque requisitions
05/11/2013	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review of cheque requisition and accounts payable
06/11/2013	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review and approval of cheque requisitions
18/11/2013	Somerville, John	Senior Manager	0.1	42.50	Trade On	Discussion with David Whyte regarding Business Activity Statements
19/11/2013	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review and authorise cheque requisitions
19/11/2013	Somerville, John	Senior Manager	0.2	85.00	Trade On	Review of MYOB insolvency and EIF MYOB
21/11/2013	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review and authorize cheque requisitions
02/12/2013	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review and approval of cheque requisitions
16/12/2013	Somerville, John	Senior Manager	0.2	85.00	Trade On	Review of MYOB insolvency and EIF MYOB
20/12/2013	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review cheque requisitions for approval by the Receiver
06/01/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review of accounts payable and cheque requisitions
06/01/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Instructions to Dan Tipman regarding accounts payable
10/01/2014	Somerville, John	Senior Manager	0.2	85.00	Trade On	Review of email from ATO regarding GST audit with respect to property settlements and email to Dan Tipman regarding same
13/01/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review of cheque requisitions for accounts payable
14/01/2014	Somerville, John	Senior Manager	0.4	170.00	Trade On	Review of business activity statements for September to December 2013

14/01/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Discussion with Dan Tipman regarding business activity statements for September to December 2013
15/01/2014	Somerville, John	Senior Manager	0.2	85.00	Trade On	Review of GST issues and email to David Whyte regarding same
21/01/2014	Somerville, John	Senior Manager	0.2	85.00	Trade On	Review of cheque requisitions and accounts payable
30/01/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review of cheque requisitions and accounts payable
31/01/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review of cheque requisitions and accounts payable
03/02/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review of cheque requisitions and accounts payable
14/02/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Instructions to Dan Tipman regarding accounts payable
17/02/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Instructions to Dan Tipman regarding accounts payable
25/02/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Instructions to Dan Tipman regarding accounts payable
13/03/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review of cheque requisitions and accounts payable
13/03/2014	Somerville, John	Senior Manager	0.2	85.00	Trade On	Review of accounts payable and instructions to Dan Tipman regarding same
20/03/2014	Somerville, John	Senior Manager	0.2	85.00	Trade On	Review of outstanding Tucker & Cowen Solicitor invoices with respect to various matters and instructions to Dan Tipman regarding same
01/04/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review of cheque requisitions and accounts payable
01/04/2014	Somerville, John	Senior Manager	0.4	170.00	Trade On	Review and amendments to business activity statements for January and February 2014 and discussion with Dan Tipman regarding same
03/04/2014	Somerville, John	Senior Manager	0.2	85.00	Trade On	Review of amended business activity statement for January and February 2014
04/04/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Instructions to Dan Tipman regarding accounts payable
09/04/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review of cheque requisitions and accounts payable
10/04/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review of MYOB Insolvency
11/04/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Email to Johnston & Company regarding outstanding account
11/04/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Instructions to Dan Tipman regarding accounts payable
24/04/2014	Somerville, John	Senior Manager	0.1	42.50	Trade On	Review and approval of cheque requisitions and accounts payable
01/11/2013	Tipman, Daniel	Senior Accountant I	1.2	372.00	Trade On	Finalise reconciliation of Equititrust Income Fund operating account as at 31 October 2013 in MYOB Insolvency

04/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Request up to date bank statements for pre-appointment bank accounts for period 1 September 2013 to 31 October 2013 from NAB
04/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review cheque received from Tucker and Cowen Solicitors regarding Checkling matter. Attend to arranging for David Whyte to endorse cheque and deposit into Receiver's bank account as instructed
04/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to scanning of investor correspondence received back from David Whyte and saving into investor file. Arrange for postage of same
05/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review payments prepared by Nicola Kennedy regarding payment of the Fund's liabilities. Ensure coding and GST allocation is correct. Sign off on payments and submit to John Somerville for approval of same
05/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Provide instructions to Nicola Kennedy regarding payment of the Fund's liabilities
06/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Finalise formatting of summarised receipts and payments for the period 21 November 2011 to 31 October 2013 to accompany application to court for approval of Receiver's remuneration
06/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Call to Corporate Executive Offices to discuss status of refund of bond for former Equititrust Income Fund office on the Gold Coast
06/11/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Processing payment of scheme expenses, IT and outstanding legal fees
06/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review payments prepared by Nicola Kennedy for legal and scheme expenses. Review GST coding. Make changes where necessary and submit for payment
06/11/2013	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Prepare remuneration and disbursement report of Receiver's fees and outlays for the period 1 September 2013 to 31 October 2013 to accompany Receiver's application to court for remuneration approval
07/11/2013	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Prepare remuneration and disbursement report for Receiver's fees and outlays for the period 1 May 2013 to 31 October 2013. Ensure remuneration reconciles back to narrations for the period accompanying the affidavit
07/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Review GST detail workings provided by financial controller of Wirrina Corporation to identify Receipts and Payments already accounted for by the Equititrust Income Fund. Draft email to financial controller requesting assistance with same
08/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Liaison with Tom Hogbin regarding query in relation to Wirrina Corporation Pty Ltd BAS
08/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Review GST detail reports for Wirrina Corporation BAS for December 2013 quarter and March 2013 quarter. Locate issues in relation to reportable non GST purchases and prepare and send summary to John Somerville regarding requesting approval to amend BAS accordingly
08/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process cheque cancellation request for cheque not presented. Attend to processing payment through EFT as invoice is overdue. Submit to John Somerville/David Whyte to approve EFT payment
12/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review email and statement received from Gcomm. Locate missing invoices and provide instruction to Nicola Kennedy regarding payment of same
12/11/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Review cash flow provided by General Manager of Wirrina Corporation. Draft and send email regarding clarifying funding requirements
19/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Attend to updating MYOB premier on the Equititrust Income Fund server for the period from 1 October 2013 to 15 October 2013 and reconciliation of same
19/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Attend to updating MYOB premier on the Equititrust Income Fund server for the period from 1 October 2013 to 15 October 2013 and reconciliation of same
19/11/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Attend to updating MYOB premier on the Equititrust Income Fund server for the period from 16 October 2013 to 30 October 2013 and reconciliation of same
19/11/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Attend to updating MYOB premier on the Equititrust Income Fund server for the period from 16 October 2013 to 30 October 2013 and reconciliation of same
19/11/2013	Tipman, Daniel	Senior Accountant I	1.1	341.00	Trade On	Attend to updating MYOB premier on the Equititrust Income Fund server for the period from 16 October 2013 to 30 October 2013 and reconciliation of same

19/11/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Attend to updating MYOB premier on the Equititrust Income Fund server for the period from 16 October 2013 to 30 October 2013 and reconciliation of same
19/11/2013	Tipman, Daniel	Senior Accountant I	1.1	341.00	Trade On	Attend to updating MYOB premier on the Equititrust Income Fund server for the period from 16 October 2013 to 30 October 2013 and reconciliation of same
19/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review invoices received regarding scheme and loan expenses. Provide instructions to Nicola Kennedy regarding payment of same and correct allocation to various loan accounts
19/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review cash flow received from general manager of Wirrina Resort and future funding requirements
20/11/2013	Tipman, Daniel	Senior Accountant I	1.4	434.00	Trade On	Update Fin Management loan database for the period 1 September 2013 to 30 September 2013
20/11/2013	Tipman, Daniel	Senior Accountant I	0.9	279.00	Trade On	Update Fin Management loan database for the period 1 September 2013 to 30 September 2013
20/11/2013	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Update Fin Management loan database for the period 1 October 2013 to 15 November 2013
20/11/2013	Tipman, Daniel	Senior Accountant I	1.7	527.00	Trade On	Update Fin Management loan database for the period 1 October 2013 to 15 November 2013
21/11/2013	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Finalise updating Fin Management loan database for the period 1 September 2013 to 15 November 2013. Find and locate errors. Correct same. Ensure reconciliation with the Equititrust Income Fund MYOB server
21/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Field call from investor. Brief discussion regarding winding up of fund
21/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to locating addresses for two investors in the investor database. Locate and arrange for change of details forms to be mailed out to assist investors with updating their details in the fund
21/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review and check off payments prepared by Nicola Kennedy. Ensure GST coding is correct
21/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Liaison with general manager regarding funding requirements for Wirrina Corporation Pty Ltd
21/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to processing funding payment to Wirrina Corporation. Attach supporting documentation and submit to John Somerville/David Whyte for approval of same
25/11/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Update Finpower investor management database licence up to 28/2/14 as instructed by Finpower
26/11/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Liaison with GCOMM regarding overdue invoices
03/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Review payment summary of outstanding insurance policies and credit notes, review allocation of invoices to appropriate loan accounts and GST coding. Make amendments to incorrect loan allocations and GST coding. 19 invoices in total
03/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review payment prepared by Nicola Kennedy regarding Wirrina Cove infrastructure upgrade
03/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Instructions to Nicola Kennedy regarding payment of scheme expenses
04/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review email received from financial controller regarding BAS for Wirrina for period 1 April 13 to 30 September 13. Review reportable expenses for same period
05/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review payments prepared by Nicola Kennedy regarding Wirrina Cove
05/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review payments prepared by Nicola Kennedy regarding Wirrina Cove

05/12/2013	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Amendments to BAS for Wirrina Corporation for quarters ending 30 June 2013 and 30 September 2013
05/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Return call to ATO regarding property settlements for properties sold as mortgagee in possession ("MIP")
05/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Review controllership file to determine settlement dates of properties sold by the Equititrust Income Fund as MIP. Review requested by the ATO. Start preparing settlement schedule
09/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Liaison with Tom Hogbin regarding lodgement of outstanding BAS for Wirrina Corporation Pty Ltd
09/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review email received from Gadens regarding sealed order from Justice Dalton in relation to Receiver's remuneration approval. Provide instructions to Cyberthread regarding lodgement of order on Equititrust Income Fund websites
09/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process payment of outstanding invoice regarding Crown Pastoral Land Co. Email to David Whyte regarding approval to pay invoice via electronic funds transfer
09/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Conduct reconciliation of net GST/PAYG payable for Wirrina Corporation Pty Ltd. Prepare payment and cheque requisition to advance funds directly to the ATO
11/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Prepare Form 524 to be lodged with ASIC. Reporting receipts and payments made by Equititrust Limited as a controller of Mountbell Pty Ltd for the period 6/8/12 to 5/2/13
11/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Prepare manual receipts and payments annexure to accompany form 524 for period 06/08/2012 to 05/02/13 for Mountbell Pty Ltd Controllorship
11/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Prepare Form 524 to be lodged with ASIC reporting receipts and payments made by Equititrust Limited as a controller of Mountbell Pty Ltd for the period 6/02/12 to 5/8/12
11/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Prepare manual receipts and payments annexure to accompany form 524 regarding Mountbell Pty Ltd Controllorship for the period 06/02/12 to 5/8/12
12/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Finalise Form 505 to be lodged with ASIC retiring Equititrust Limited as a controller of Mountbell Pty Ltd as at 5/2/13
12/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Prepare manual receipts and payments annexure to accompany form 524 for period 1/2/13 to 31/7/13 for Morvale land Pty Ltd Controllorship
12/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Prepare manual receipts and payments annexure to accompany form 524 for period 1/8/12 to 31/1/13 for Morvale land Pty Ltd controllorship
12/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Finalise form 524 to be lodged with ASIC reporting receipts and payments made by Equititrust Limited as a controller of Mountbell Pty Ltd for the period 6/8/12 to 5/2/13
12/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Complete Form 492 request for correction for Form 524 (receipts and payments account) for period 6/8/12 to 5/2/13 for Mountbell controllership
12/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Finalise Form 505 to be lodged with ASIC retiring Equititrust Limited as a controller of Mountbell Pty Ltd as at 5/2/13
12/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Collate and conduct final review of outstanding statutory forms to be lodged with ASIC regarding finalisation of Mountbell Pty Ltd Controllorship. Make amendments and submit for execution by David Whyte
12/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Prepare manual receipts and payments annexure to accompany form 524 for period 1/2/12 to 31/7/12 for Morvale Land Pty Ltd controllorship
12/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Prepare manual receipts and payments annexure to accompany form 524 for period 21/06/12 to 20/01/13 for Corymbia Corporation Pty Ltd Controllorship
12/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Prepare manual receipts and payments annexure to accompany form 524 for period 21/01/13 to 20/06/13 for Corymbia Corporation Pty Ltd Controllorship
12/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Prepare form 524 (receipts and payments account) for period 21/01/13 to 20/06/13 for Corymbia Corporation Pty Ltd Controllorship

12/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Prepare form 524 (receipts and payments account) for period 21/06/12 to 20/01/13 for Corymbia Corporation Pty Ltd Controllership
12/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Prepare manual receipts and payments annexure to accompany form 524 for period 21/06/12 to 20/01/13 for Corymbia Corporation Pty Ltd Controllership
13/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	collate and conduct final review of outstanding statutory forms to be lodged with ASIC regarding finalisation of Morvale Land Pty Ltd Controllership
13/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Prepare form 524 (receipts and payments account) for period 1/8/12 to 31/1/12 regarding Morvale Land Controllership
13/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Prepare final form 524 (receipts and payments account) for period 1/8/13 to 26/12/13 regarding Morvale Land Controllership
13/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Prepare final form 505 regarding retirement of Equititrust Limited as a Controller of Morvale Land Pty Ltd as at 16 December 2013
13/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Prepare form 492 to accompany amended form 524 to be lodged with ASIC for period 1/8/12 to 31/1/13 regarding Morvale Land Controllership
13/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Prepare form 524 (receipts and payments account) for period 1/2/12 to 31/7/12 regarding Morvale Land Controllership
13/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Collate and conduct final review of outstanding statutory forms to be lodged with ASIC regarding finalisation of Morvale Land Pty Ltd Controllership. Make amendments and submit for signing
13/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Prepare form 524 (receipts and payments account) for period 1/2/13 to 31/7/13 regarding Morvale Land Controllership
13/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Prepare form 492 to accompany amended form 524 (receipts and payments account) to be lodged with ASIC for period 1/2/12 to 31/7/12 regarding Morvale Land Controllership
16/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to processing payment of monies into court as per order dated 2 December 2013 with respect to the McIvor Super Fund proceedings
16/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to processing transfer of funds from high interest account into operating account to allow sufficient monies for payment of funds into court as per order dated 2 December 2013
16/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to posting of supplier cheques and filing of cheque requisitions. Attend to scanning and saving letter to executors of estate to investor file for future reference
16/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process payment via BPAY regarding business name registration for Marina St. Vincent
16/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to lodgement of statutory form 524's with ASIC for Corymbia Corporation. Scan and save copies of same
17/12/2013	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Reconcile Equititrust Income Fund operating and high interest account up to 16 December 2013. Enter settlement details of Wirrina Resort, golf course and conference centre into MYOB insolvency
17/12/2013	Tipman, Daniel	Senior Accountant I	1.2	372.00	Trade On	Prepare summary of Receipts and Payments made by the Equititrust Income Fund for the period 21 November 2013 to 16 December 2013 for inclusion in update report to investors
18/12/2013	Tipman, Daniel	Senior Accountant I	0.8	248.00	Trade On	Attend to manually creating receipts and payments annexure for ICA (South Australia) Pty Ltd Controllership for period 25/5/13 to 24/11/13 for Equititrust limited. Annexure contains details of 40 property settlements which settled during period
18/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Finalise receipts and payments annexure for ICA (South Australia) Pty Ltd Controllership for period 25/5/13 to 24/11/13 for Equititrust limited. Annexure contains details of 40 property settlements which settled during period
18/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Attend to manually creating receipts and payments annexure for ICA (South Australia) Pty Ltd Controllership for Wirrina Corporation Pty Ltd for period 25/05/13 to 24/11/13. Annexure contains details of 36 property settlements which settled
18/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Attend to manually creating receipts and payments annexure for ICA (South Australia) Pty Ltd Controllership for Wirrina Corporation Pty Ltd for period 25/05/13 to 24/11/13. Annexure contains details of 36 property settlements which settled

18/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Attend to entering settlement dates of vista lots into master spread sheet. 36 lots in total. Information required to manually create receipts and payments annexure for ICA (South Australia) Controller for Wirrina Corporation
18/12/2013	Tipman, Daniel	Senior Accountant I	1.3	403.00	Trade On	Attend to manually creating receipts and payments annexure for ICA (South Australia) Pty Ltd Controllership for Wirrina Corporation Pty Ltd for period 25/05/13 to 24/11/13. Annexure contains details of 36 property settlements which settled during period
18/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Attend to manually creating receipts and payments annexure for ICA (South Australia) Pty Ltd Controllership for Wirrina Corporation Pty Ltd for period 25/11/13 to 24/05/13. Annexure contains details of 36 property settlements which settled during period
19/12/2013	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Prepare Form 524 (receipts and payments account) for ICA (South Australia) Pty Ltd Controllership for Wirrina Corporation Pty Ltd for period 25/11/12 to 24/05/13
19/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Field call from Griffith City Council regarding assignment of debt and securities of borrower. Email council regarding same
19/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Prepare Form 524 (receipts and payments account) for ICA (South Australia) Pty Ltd Controllership for Wirrina Corporation Pty Ltd for period 25/05/13 to 24/11/13
19/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Prepare Form 524 (receipts and payment account) for ICA (South Australia) Pty Ltd Controllership for Wirrina Corporation Pty Ltd for period 25/05/13 to 24/11/13
19/12/2013	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Finalise form 524s (receipts and payments accounts) for ICA (South Australia) Pty Ltd Controllership for Wirrina Corporation Pty Ltd for period 25/11/12 to 24/11/13 (2x524's)
19/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Complete form 524 (receipts and payments accounts) for ICA (South Australia) Pty Ltd Controllership for Equititrust Income Fund for period 25/11/11 to 24/05/12
19/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Complete form 524 (receipts and payments accounts) for ICA (South Australia) Pty Ltd Controllership for Equititrust Income Fund for period 25/05/12 to 24/11/12
19/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Complete form 524 (receipts and payments accounts) for ICA (South Australia) Pty Ltd Controllership for Equititrust Income Fund for period 25/11/12 to 24/05/13
19/12/2013	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Complete form 524 (receipts and payments accounts) for ICA (South Australia) Pty Ltd Controllership for Equititrust Income Fund for period 25/05/13 to 24/11/13
20/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Liaison with David Clout & Associates regarding Bankrupt estate of guarantor of Hardy loan
20/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Liaison with Gcomm regarding overdue invoice, provide instructions to Nicola Kennedy regarding payment of same along with other invoices
20/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Scan and save 524's (receipts and payments accounts) prepared for Equititrust regarding ICA (South Australia) Controllership. Attend to arranging lodgement of originals with ASIC
20/12/2013	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Scan and save 524's (receipts and payments accounts) prepared for Wirrina Corporation regarding ICA (South Australia Controllership). Email same to financial controller, providing instructions on how to complete and lodge same with ASIC
20/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review payment prepared by Nicola Kennedy
20/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Field call to IT consultant from Cyberthread regarding overdue invoice and availability to post 16th update report to Equititrust websites
20/12/2013	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review payment prepared by Nicola Kennedy
20/12/2013	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process funding advance for Wirrina Corporation over the holiday office closure period
06/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process payment of outstanding IT expenses (GCOMM)
06/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process payment of outstanding Finpower expenses

06/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Payment of outstanding Browns advertising invoices
07/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Payment of suppliers- GCOMM (Server monitoring fees and charges for December 2014)
07/01/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Reconcile Equititrust Income Fund operating account up to 31 December 2013
07/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process payment of outstanding Marino Law invoice. Review invoices received from Gadens Lawyers and provide instructions to Nicola Kennedy regarding payment of same
08/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Draft and send email to ATO regarding investigation into sale of certain lots by Equititrust Limited as Mortgagee in Possession
08/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review correspondence from investor. Access investor database and locate unit holdings. Confirm bank details for each unit holding (multiple) reflect those contained in letter. Complete file note and file
09/01/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Trade On	Prepare manual receipts and payments annexure for Corymbia Corporation for period 21 06 13 to 20 12 13 to accompany Form 524 to be lodged with AIC form
09/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Finalise form 524 (receipts and payments accounts) for Corymbia Corporation for period 21 06 13 to 20 12 13 for controllership. Form due with ASIC on 19 January 2014
09/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Finalise 524 (receipts and payments accounts) for Corymbia Corporation for period 21 06 13 to 20 12 13 for controllership.
09/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Draft letter to Registrar General regarding consent of Caveator (Equititrust Limited) for registration of lease on title
09/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Finalise draft letter to Registrar General regarding consent of Caveator (Equititrust Limited) for registration of lease on title regarding lease to Hairlife Cabarita
09/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Finalise draft letter to Registrar General regarding consent of Caveator (Equititrust Limited) for registration of lease on title to Paget and Anita Thomson
10/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review email from ATO regarding audit of property sold by Equititrust Income Fund as MIP. Forward to John Somerville and review documentation provided by John Somerville to assist with response to same
10/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process payment of outstanding invoices regarding fee to dispute land tax valuation
10/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Letter to Savills regarding payment of outstanding invoice
10/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Amend letters to Registrar General regarding consent to registration for leases
13/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Draft letter to Savills regarding land valuations prior to 30 June 2013
13/01/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Trade On	Complete BAS for month of October 2013. Review GST coding, make changes where necessary. Provide to John Somerville for review
13/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Reconcile Equititrust Income Fund high interest account up to 31 December 2013
13/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Field call from Vincent's regarding legal fees for Spottiswood Bankruptcy. Discussion regarding requirements for same. Email and brief discussion with John Somerville regarding how best to obtain information
13/01/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Trade On	Complete BAS for month of November 2013. Review GST coding, make changes where necessary. Provide to John Somerville for review
13/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Prepare BAS for month of December 2013. Review GST coding, make changes where necessary. Provide to John Somerville for review

13/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Conduct search of emails from Andrew Want and other former Equititrust employees to locate insurance documentation that relates to Marina St Vincent in 2011-2012
13/01/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Conduct search of payments from 2012 to locate insurance documentation that relates to Marina St Vincent in 2011-2012. Locate hard copies of same. Scan and send to financial controller of Wirrina Corporation to allow for preparation of actual outgoings
14/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Finalise BAS for month of December 2013. Review GST coding, make changes where necessary. Provide to John Somerville for review
14/01/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Trade On	Complete BAS for month of September 2013. Review GST coding, make changes where necessary. Provide to John Somerville for review
14/01/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Draft letter to Corporate Executive Offices regarding refund of security bond. Investigate to ensure we had not received payment of same
14/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Scan and forward outstanding legal invoices in relation to Spottiswood action to Vincent's for review and approval. Draft email regarding same
15/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Finalise letter to Corporate Executive Offices regarding refund of security deposit due
15/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review email from Financial Controller of Wirrina Corporation regarding time incurred managing Marina/invoices and bank details. Review email from GCOMM regarding issues with server
15/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Address query raised by Curwoods lawyers regarding consent of caveator of property owned by Resort Group Cabarita (R&M appointed)
15/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review email from FTI Consulting regarding final dividend for Toowoomba Foundry Controllorship. Draft and send email in response
15/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Address query on Equititrust Income Fund BAS regarding accounting for GST on Caravan park. Conduct search of file and locate original settlement statement and issued invoice. Review and confirm GST margin scheme applied and that correct GST amount is recorded
16/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Field call from ATO regarding audit of certain lots sold by the fund as Mortgagee in Possession. Address queries regarding same
16/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Assist Nicola Kennedy with queries regarding Gadens invoices payable
16/01/2014	Tipman, Daniel	Senior Accountant I	1.2	372.00	Trade On	Draft letter to ATO regarding audit of certain lots sold by the Equititrust Income Fund as Mortgagee in possession. Finalise schedule detailing settlement of lots. Print GST detail report for period 1 May 2012 to 31 August 2013 and highlight settlements
16/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Finalise letter to ATO regarding audit of certain lots sold by the Equititrust Income Fund as Mortgagee in possession. Finalise schedule detailing settlement of lots. Print GST detail report for period 1 May 2012 to 31 August 2013 and highlight settlements
16/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	File EFT payment requisitions received back from David Whyte in appropriate folder
16/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Scan and send letter to Corporate Executive Offices regarding refund of security deposit
17/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review email from Wirrina Corporation director regarding Wirrina Corporation Cash Flow requirements. Determine if any urgent funding is required
17/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review invoice prepared by Nicola Kennedy regarding legal fees
17/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review invoice and cheque requisition prepared by Nicola Kennedy (Tucker & Cowen Invoices). Review GST coding and totals to ensure accuracy. Approximately 15 invoices in total
17/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review invoice and cheque requisition prepared by Nicola Kennedy (Gadens Lawyers Invoices). Review GST coding and totals to ensure accuracy. Approximately 15 invoices in total
17/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Payment of scheme expenses

20/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review cheque requisition prepared by Nicola Kennedy regarding Gadens invoices. Review coding and ensure accuracy of totals sign off and submit to John Somerville for approval
20/01/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Locate previous letter sent to David Evans Group regarding refund of security deposit on Toowoomba Foundry property. Draft letter to David Evans Group following up on same
21/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Field call from ATO officer conducting third party check on sale of Wirrina resort and conference centre. Locate tax invoice and confirm that GST will be remitted on Wirrina Corporation ABN.
21/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process payment of invoice received from Andrew & Associates. Review email from Vincents regarding payment of outstanding legal invoice payable pursuant to indemnity
21/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Reconcile Equititrust Income Fund operating account and Equititrust Income Fund high interest account up to 21 January 2013
21/01/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Trade On	Access investor database and update Equititrust Income Fund MYOB for period 15 November 2011 to 25 November 2011. Assign loan advances to appropriate loan accounts and enter general scheme expenses
21/01/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Access investor database and update Equititrust Income Fund MYOB for period 5 November 2011 to 30 November 2011. Assign loan advances to appropriate loan accounts and enter general scheme expenses
22/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Amend letter to ATO regarding audit of certain lots sold by the Equititrust Income Fund as Mortgagee in Possession. Provide to John Somerville for review
23/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Amend letter to investor as requested by David Whyte
23/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review email from ATO officer querying status of requested information in relation to certain Lots sold by the fund as MIP exercising power of sale. Call to officer to update same
23/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Attend to lodgement of BAS for Sept 13, Oct 13, Nov 13 and Dec 13. Scan and save supporting documentation to server for future reference. Discussion with John Somerville
24/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Scan and send signed letter/supporting documentation to ATO officer conducting review of sale of certain Lots. Email to officer regarding same
28/01/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Call to Vincents regarding payment of outstanding legal fees from Tucker and Cowen
28/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Scan and forward latest rates notices received for Checking Turf Farm to Clout and Associates. Request update on sale of same. Provide instructions to Nicola Kennedy to process payment of outstanding invoices
28/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Reconciliation of Equititrust Income Fund MYOB as at 30 November 2013.
28/01/2014	Tipman, Daniel	Senior Accountant I	1.3	403.00	Trade On	Letter to Tucker and Cowen regarding payment of fees/invoices from monies held in trust for the benefit of the Equititrust Income Fund. Discussion with John Somerville regarding same. Prepare annexure of invoices to be paid from monies held
29/01/2014	Tipman, Daniel	Senior Accountant I	1.3	403.00	Trade On	Attend to updating Receipts and Payments of Equititrust Income Fund MYOB for period 1 December to 31 December 2013. Required in order to update loan accounts in fin management system
29/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Attend to updating Receipts and Payments of Equititrust Income Fund MYOB for period 1 January to 19 January 2014. Required in order to update loan accounts in fin management system
29/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Issue instructions to administrative staff regarding updating of returned mail register
29/01/2014	Tipman, Daniel	Senior Accountant I	1.1	341.00	Trade On	Attend to updating Receipts and Payments of Equititrust Income Fund MYOB for period 1 January to 19 January 2014. Required in order to update loan accounts in fin management system
29/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Reconcile MYOB Insolvency up to 29 January 2014
29/01/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Trade On	Attend to updating Receipts and Payments of Equititrust Income Fund MYOB for period 20 January to 29 January 2014. Required in order to update loan accounts in fin management system

29/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Attend to updating Receipts and Payments of Equititrust Income Fund MYOB for period 1 December to 31 December 2013. Required in order to update loan accounts in fin management system
30/01/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Update fin management loan database with loan advances and loan receipts for period 15 January 2014 to 28 January 2014
30/01/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Update fin management loan database with loan advances and loan receipts for period 1 January 2014 to 14 January 2014. Reconcile back to Equititrust Income Fund MYOB loan account
30/01/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Update fin management loan database with loan advances and loan receipts for period 15 December 2013 to 31 December 2013. Reconcile back to Equititrust Income Fund MYOB loan account
30/01/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Update fin management loan database with loan advances and loan receipts for period 15 December 2013 to 31 December 2013. Reconcile back to Equititrust Income Fund MYOB loan account
30/01/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Update fin management loan database with loan advances and loan receipts for period 1 December 2013 to 15 December 2013. Reconcile back to Equititrust Income Fund MYOB loan account
30/01/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Update fin management loan database with loan advances and loan receipts for period 1 December 2013 to 15 December 2013. Reconcile back to Equititrust Income Fund MYOB loan account
31/01/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Call to Finpower technical support to discuss issues required to be resolved in order to process an interim distribution to investors in the Finpower investor management database
31/01/2014	Tipman, Daniel	Senior Accountant I	1.3	403.00	Trade On	Consider requirements of Finpower investor management database regarding Annual distribution recipients and interim distribution to investors. Draft email to Intersoft (software service provider) regarding scope of works required
31/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Amend email to Intersoft regarding requirements to process interim distribution to investors through the Finpower investor management database
31/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process payment regarding refund of rental bond for former tenant of Toowoomba Foundry building
31/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Field call from David Evans Group regarding return of rental bond. Review email from David Evans Group regarding same
31/01/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process payment regarding scheme expenses
31/01/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Update Fin management loan database with loan advances and loan receipts for period 15 January 2014 to 28 January 2014. Reconcile back to Equititrust Income Fund MYOB loan account.
03/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Address query raised by financial controller at Wirrina Corporation regarding preparation of BAS for quarter ending 31 December 2013
03/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Reconcile operating and high interest Equititrust Income Fund accounts up to 2 February 2014
03/02/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Draft letters to Gadens lawyers and Revenue SA regarding cheque directions. Request sundry refunds are processed via electronic funds transfer into Equititrust Income Fund bank account
04/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review correspondence received from ATO regarding GST reported on sale of properties
04/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Scan and save to system responses received from "I13" investors in mail (hardship payment recipients). 9 in total
04/02/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Finalise remuneration report for period 1 December 2013 to 31 January 2014. Ensure reconciliation with invoices raised.
05/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Draft invoice to purchaser of Collingwood Park property regarding extension fee
05/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review correspondence from investor. Access investor database and locate unit holding. Verify bank details are correct. Make file note and file documentation in appropriate folder

05/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Draft letter to David Clout & Associates regarding refund of overpaid land tax and cheque received
05/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Address queries raised by financial controller of Wirrina Corporation regarding BAS for quarter ending 31 December 2013
06/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Field call from financial controller at Wirrina Corporation regarding queries in relation to BAS
06/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review file for land tax and council rates notices in relation to Gonfanon Pty Ltd.
10/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review emails from financial controller of Wirrina Corporation in relation to accounting issues
10/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Payment of outstanding scheme expenses
10/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Reconcile operating and high interest account up to 9 February 2013
10/02/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Amend Receipts and Payments for 17th update to investors, include transactions up to 9 February 2013. Format same
12/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Amend letter to Tucker & Cowen Solicitors regarding outstanding legal invoices
14/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Email to accountant representing an investor regarding unit value of fund as at 30 December 2013
14/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Liaison with John Somerville regarding GST reporting issues for Fund. Review email and consider implications of same
14/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Locate statement issued by Equititrust Income Fund staff regarding unit value as at 30 June 2011. Draft and send email to accountant of investor regarding same
17/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Payment of scheme expenses
17/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Consider email received from Intersoft in response to queries raised regarding processing distribution to investors using Finpower investor management software
19/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Amend letter as requested by John Somerville
19/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process advance of funding to Marina St Vincent
19/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Collate and forward copies of letters sent to "I13" investors to Gadens Lawyers as requested by John Somerville
19/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Process payment of scheme expenses
19/02/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Trade On	Draft letter to lawyer regarding request for a copy of the register of members of the Equititrust Income Fund
19/02/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Review BAS prepared by financial controller for Wirrina Corporation Pty Ltd
20/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Amend BAS for Wirrina Corporation Pty Ltd
21/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Field call from Vincent accountants regarding Spottiswood bankruptcy

21/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Access investor database and conduct search of database to locate licence agreements/confidentiality agreements with Intersoft regarding Finpower investor management database. Also conduct search of EIF server to locate information regarding processing of interim distribution to investors
21/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Call to Intersoft regarding existence of privacy/confidentiality agreement between Equititrust Limited and Intersoft
21/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Prepare letter to ATO regarding reissuing of BAS for certain months
21/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Draft email to John Somerville regarding Finpower investor management software and requirements of processing distribution through system
21/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Reconcile Equititrust Income Fund operating account up to 20 February 2014
21/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Access investor database and conduct search of database to locate licence agreements/confidentiality agreements with Intersoft regarding Finpower investor management database. Also conduct search to locate information regarding processing of interim distribution to investors through software
21/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Call to ATO regarding lodgement of outstanding BAS
21/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Amend BAS for Wirrina Corporation
21/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Access investor database and conduct search of database to locate licence agreements/confidentiality agreements with Intersoft regarding Finpower investor management database. Also conduct search to locate information regarding processing of an interim distribution through software
21/02/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Finalise letter to ATO regarding reissuing of BAS
21/02/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Access investor database and conduct search of database to locate licence agreements/confidentiality agreements with Intersoft regarding Finpower. Also conduct search to locate information regarding processing of an interim distribution
24/02/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review box listing of books and records prepared by Nicola Kennedy
24/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Liaison with John Somerville regarding reduced GST input tax credits for period of Receivership and amendments required to BAS's
24/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Collate GST input tax credits claimed for period 21 November 2011 to 31 December 2013 as requested by John Somerville to analyse amendments required to BAS's to account for reduced input tax credits
24/02/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Trade On	Collate GST input tax credits claimed for period 21 November 2011 to 31 December 2013 as requested by John Somerville to analyse amendments required to BAS's to account for reduced input tax credits
25/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Call to David Clout & Associates regarding contract of sale for Windsor Turf Farm. Discussion regarding current status of same
25/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Payment of outstanding expenses
25/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Payment of scheme expenses
26/02/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Liaison/meeting with John Somerville regarding claiming reduced input tax credits for the Equititrust Income Fund for the period 21 November 2011 to 31 December 2013 and amendments required to BAS's
28/02/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Arrange for records held to be sent to archives
28/02/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Arrange for records held to be sent to archives
03/03/2014	Tipman, Daniel	Senior Accountant I	0.9	279.00	Trade On	Review of Equititrust Limited's and Equititrust Income Fund's MYOB files to locate details of payments made to certain parties to assist with our investigations

03/03/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Review of Equititrust Limited's and Equititrust Income Fund's MYOB files to locate details of payments made to certain parties to assist with our investigations
04/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review email from GCOMM regarding outstanding invoices
04/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Draft and send email to Intersoft regarding privacy issues with respect to Finpower investor management software
04/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Payment of scheme expenses, review of payments made to date to Water and Waste Innovations for Water infrastructure upgrade at Wirrina Cove
05/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Amendments to file notes regarding interest payment to "I11" investors (annual distribution recipients) as requested by John Somerville
05/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Review software licence agreement provided by Intersoft regarding privacy and confidential information. Draft and send email to John Somerville highlighting relevant clauses for review
05/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Address query raised by John Somerville regarding Gcomm backup agreement
06/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Liaison with John Somerville regarding claiming reduced input tax credits and amendments required to BAS's
06/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Generate loan statements for 4 loans as requested by John Somerville
07/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Liaison with John Somerville regarding equalisation payment to "I11" investors and how to effect/calculate same
07/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Upload a copy of Equititrust Income Fund investor database to the Intersoft FTP server.
07/03/2014	Tipman, Daniel	Senior Accountant I	1.1	341.00	Trade On	Access copy of investor database in Microsoft access, review and investigate running query to calculate capital distributions paid up to 28 March 2011 and calculation of interest accrued up to 31/03/11
10/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review email received from Intersoft regarding Equititrust Income Fund's investor database
10/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to payment of scheme expenses
10/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Review email from Intersoft and attend to uploading on FTP server a copy of the Equititrust Income Fund investor database. Draft and send email to Intersoft regarding same
11/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Setup of Direct Entry User ID to upload electronic payment files on NAB connect
11/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Revision and liaison with administrative staff regarding quote to print, label and stuff next update report to investors
12/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Liaison with administrative staff regarding generation of an ABA file for payment of outstanding interest due to investors
12/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Reconcile operating and high interest accounts in MYOB insolvency up to 11 March 2014
12/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Prepare remuneration report for February 2014 to accompany 18th update report to investors
12/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Prepare Receipts and Payments summary for period 10 February 2014 to 11 March 2014 for inclusion in 18th update report to investors.
13/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Attend to lodgement of updated 505 regarding retirement of Western Land Corporation with ASIC. Scan and save copy of same for future reference

13/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Prepare Receipts and Payments summary for period 10 February 2014 to 11 March 2014 for inclusion in 18th update report to investors
13/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Field call from relative of investor in fund, discussion regarding winding up and Enduring Power of Attorney of elderly investor. Discussion regarding how to effect change of details and required documentation in relation to same
13/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Prepare Receipts and Payments summary for period 10 February 2014 to 11 March 2014 for inclusion in the 18th update report to investors
13/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Payment of outstanding invoices for insurance, process credits received, 6 invoices and 5 credit notes in total
14/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review emails from financial controller of Wirrina Corporation regarding Cash flow for marina and supporting documents
14/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Call to Blue Broking regarding runoff insurance requirements for Wirrina Cove. Draft and send email to John Somerville regarding summarising telephone discussion
14/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Locate and collate time charged to the asset milestone and corresponding narrations as approved by court for period 21 November 2011 to 31 October 2013 as requested by John Somerville in order to amend BAS's to account for reduced input tax credits
17/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Deposit refund cheque received from Office of State Revenue regarding Collingwood Park property
17/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Organise for David Whyte to approve renewal of domain name Equititrust.com.au
17/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Scan and save response received from "I13" investor (hardship payment recipient). Update control spread sheet accordingly
17/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Update returned mail register
17/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review email from John Somerville regarding location of cheque for payment of outstanding Opteon invoices. Locate same. Reply to John Somerville regarding same
17/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Collate trust documentation from Gadens lawyers in relation to settlement of under lease berths at Marina St Vincent. Draft covering letter to David Clout and Associates regarding same
18/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Email to Gcomm regarding renewal of domain name
18/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Field call from FTI Consulting regarding release of information on Toowoomba Foundry site. Draft and send email regarding same
18/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Attend to generation of MYOB insolvency monthly GST detail reports and importing of same into master excel spread sheet to calculate adjustment required for claiming reduced input tax credits for months of Nov 11, Dec 11, Jan 12, Feb 12 and Mar 12
18/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Attend to generation of MYOB insolvency monthly GST detail reports and importing of same into master excel spread sheet to calculate adjustment required for claiming reduced input tax credits for months of April 2012 to December 2012
18/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Attend to setting up master spread sheet to calculate the adjustment required for only claiming reduced input tax credits for the BAS's lodged to date in Receivership.
18/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment required as a result of only claiming reduced input tax credits. Review of months November 2011 to March 2012
18/03/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment required to BAS's for claiming of reduced input tax credits. Review of months April 2012 to August 2012
19/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment required to BAS's to claim reduced input tax credits. Review of month May 2013
19/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment required to BAS's to claim reduced input tax credits. Review of months September 2012 to October 2012

19/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment to required to BAS's to claim reduced input tax credits. Review of months November 2012 to December 2012
19/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Conduct review of GST/BAS reported and amendments processed in period 1 December 2011 to 28 February 2013. Investigate account manual adjustments made to BAS's to calculate reduced input tax credits
20/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review of email forwarded by John Somerville regarding funds currently held by Tucker & Cowen Solicitors on trust and outstanding payments. Discussion with John Somerville regarding outstanding legal actions
20/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Field call from IT consultant regarding error in investor database
20/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Amend formatting of mailing list to investors as requested by Worldwide printing. Worldwide printing were unable to print the labels in the format provided
20/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Discussion with John Somerville regarding interim distribution to investors
20/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment required to BAS's to claim reduced input tax credits. Review of month February 2013
20/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment required to BAS's to claim reduced input tax credits. Review of month March 2013
20/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Attend to importing GST detail reports from period 1 July 2013 to 31 December 2013 on a month per month basis into master spread sheet to conduct a line by line review of GST reported to amended BAS's for reduced input tax credits
20/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment required to BAS's to claim reduced input tax credits. Review of month January 2013
20/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Conduct review and reconciliation of invoices proposed by Tucker and Cowen to be paid from funds held in trust
20/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment to BAS's to claim reduced input tax credits. Review of month January 2013
20/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Review email from Intersoft regarding proposed course of action with interim distribution to investors to be processed from Finpower investor management database. Consider same. Draft email to John Somerville advising of position and proposed course of action
20/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Conduct review and reconciliation of invoices proposed by Tucker and Cowen to be paid from funds held in trust
20/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Amend formatting of mailing list to investors as requested by Worldwide printing to circulate 18th update report. Worldwide printing were unable to print the labels in the format provided
21/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Email to Vincents regarding payment of outstanding legal fees in relation to Spottiswood action
21/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment required to BAS's to claim reduced input tax credits. Review month of August 2013
21/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment required to BAS's to claim reduced input tax credits. Review month of September 2013
21/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment required to BAS's to claim reduced input tax credits. Review month of October 2013
21/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Arrange with administrative staff regarding electronic signing of investment authority for David Whyte in relation to the Windsor Turf farm deposit
21/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment required to BAS's to claim reduced input tax credits. Review month of November 2013
21/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to line by line review of GST detail reports to calculate adjustment required to BAS's to claim reduced input tax credits. Review month of December 2013

25/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Attend to calculating adjustment required to BAS to claim reduced input tax credits for month of July 2012 in Master control spread sheet, ensure reconciliation with BAS originally submitted, format same
25/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Attend to calculating adjustment required to BAS to claim reduced input tax credits for month of June 2012 in Master control spread sheet, ensure reconciliation with BAS originally submitted, format same
25/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Attend to calculating adjustment required to BAS to claim reduced input tax credits for month of November 2012 in Master control spread sheet, ensure reconciliation with BAS originally submitted, format same
25/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Attend to calculating adjustment required to BAS to claim reduced input tax credits for month of December 2012 in Master control spread sheet, ensure reconciliation with BAS originally submitted, format same
26/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Liaison with John Somerville regarding status of books and records associated with Boother's loan
26/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review email from administrative staff regarding books and records requested from archives for Boother's possession proceedings. Call to Gadens Lawyers regarding same
26/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to calculating adjustment required to BAS to claim reduced input tax credits for month of November 2011 in Master control spread sheet, ensure reconciliation with BAS originally submitted, format same
26/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Finalise draft master spread sheet calculating overall adjustment required to BAS to claim reduced input tax credits for period November 2011 to December 2013
26/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Calculate amount of input tax credits to be claimed for Receiver's fees approved and paid to date for the purposes of adjusting the BAS returns. 3 fee applications to date
26/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Attend to calculating adjustment required to BAS to claim reduced input tax credits for month of December 2011 in Master control spread sheet, ensure reconciliation with BAS originally submitted, format same
26/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Attend to calculating adjustment required to BAS to claim reduced input tax credits for month of May 2012 in Master control spread sheet, ensure reconciliation with BAS originally submitted, format same
26/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Attend to calculating adjustment required to BAS to claim reduced input tax credits for month of April 2012 in Master control spread sheet, ensure reconciliation with BAS originally submitted, format same
26/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Attend to calculating adjustment required to BAS to claim reduced input tax credits for month of February 2012 in Master control spread sheet, ensure reconciliation with BAS originally submitted, format same
26/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Attend to calculating adjustment required to BAS to claim reduced input tax credits for month of January 2012 in Master control spread sheet, ensure reconciliation with BAS originally submitted, format same
26/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Attend to calculating adjustment required to BAS to claim reduced input tax credits for month of March 2012 in Master control spread sheet, ensure reconciliation with BAS originally submitted, format same
27/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Email to John Somerville regarding archive boxes delivered to Gadens in 2013 regarding GB & GS Nominees and Hollyander relating to the Boother's possession proceedings
27/03/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Attend to reviewing and calculating adjustment to input tax credits claimed on Receiver's fees approved and paid for the period 21-11-11 to 31-08-12 to amend BAS's. Reconcile same against fee application. Amend and add entries where necessary
27/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Attend to reviewing and calculating adjustment to input tax credits claimed on Receiver's fees approved and paid for the period 21-11-11 to 31-08-12 to amend BAS's. Reconcile same against fee application. Amend and add entries where necessary
27/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Attend to reviewing and calculating adjustment to input tax credits claimed on Receiver's fees approved and paid for the period 01-05-13 to 31-10-13 to amend BAS's. Reconcile same against fee application. Amend and remove entries as required
27/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Attend to reviewing and calculating adjustment to input tax credits claimed on Receiver's fees approved and paid for the period 01-09-12 to 30-04-13. Reconcile same against fee application. Amend and add entries where necessary
27/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Attend to reviewing and calculating adjustment to input tax credits claimed on Receiver's fees approved and charged for the period 01-09-12 to 30-04-13. Reconcile same against fee application. Amend and add entries where necessary
27/03/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Trade On	Attend to reviewing and calculating adjustment to input tax credits claimed on Receiver's fees approved and paid for the period 01-09-12 to 30-04-13 to amend BAS's. Reconcile same against fee application. Amend and add entries where necessary

27/03/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Attend to reviewing and calculating adjustment to input tax credits claimed on Receiver's fees approved and paid for the period 21-11-11 to 31-08-12. Reconcile same against fee application. Amend and add entries where necessary
28/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to generating BAS for months December 2011, January 2012 and May 2012 Export to excel and save
28/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Draft and send email to John Somerville regarding preliminary calculations of amendments required to BAS's in relation to claiming reduced GST input tax credits
28/03/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Attend to sending archive boxes back to off site storage.
28/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Locate settlement statement for sale of property. Attend to updating MYOB insolvency with respect to details of same.
28/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Locate settlement statements for sale of property. Attend to updating MYOB insolvency with respect to details of same.
28/03/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Attend to calculating adjustment required to BAS to claim reduced input tax credits for month of June 2012 in Master control spread sheet, make further amendments to ensure reconciliation with BAS originally submitted, format same
28/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Import Data for December 2011 into Master BAS spread sheet. Attend to formatting outputs (GST collected), ensure spread sheet reconciles with BAS submitted for period. Make amendments where necessary. Calculate GST to be paid to the ATO for the month
28/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Import Data for January 2012 into Master BAS spread sheet. Attend to formatting outputs (GST collected), ensure spread sheet reconciles with BAS submitted for period. Make amendments where necessary. Calculate GST to be paid to the ATO for the month
28/03/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Import Data for May 2012 into Master BAS spread sheet. Attend to formatting outputs (GST collected), ensure spread sheet reconciles with BAS submitted for period. Make amendments where necessary. Calculate two additional GST to be paid to the ATO for the month
28/03/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Locate settlement statements for two properties. Attend to updating MYOB insolvency with respect to details of same.
28/03/2014	Tipman, Daniel	Senior Accountant I	0.8	248.00	Trade On	Attend to adjusting GST claimed in relation to Receiver's fees approved and paid into Master BAS spread sheet. Conduct final review of coding for the months November 2011 to December 2013. Make amendments where necessary
31/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Email to Tom Hogbin regarding lodgement of BAS for Wirrina Corporation.
31/03/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Attend to depositing cheque received from McIvor Superannuation Fund costs order
31/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Process payment for outstanding IT invoices
31/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Email to Tom Hogbin regarding lodgement of BAS for Wirrina Corporation
31/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Review email from investor regarding change of address for corporate investor in fund. Review supporting attachments and consider same
31/03/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to entering details into MYOB insolvency for legal fees paid from funds held in trust. Ensure correct allocation to loan accounts and GST coding of same
01/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Respond to email from Vincents re guarantor and email regarding lodgement of Wirrina BAS
01/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Reconciliation of narrations for the period 1 November 2013 to 31 March 2013, format same and split between fee earners. Purpose is for Receiver's fee application to court.
01/04/2014	Tipman, Daniel	Senior Accountant I	1.0	310.00	Trade On	Reconciliation of narrations for the period 1 November 2013 to 31 March 2013, format same and split between fee earners. Purpose is for Receiver's fee application to court.
02/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Instructions to Dermot O'Brien regarding cover letter to ATO

02/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review emails from Gcomm re invoices issued in respect to EIF server hosting
02/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Scan and send trust account authority to Gadens re payment of agents commission from funds held in trust.
02/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Amendments to BAS and GST coding for the months of January and February 2014 as requested by John Somerville . Provide to John Somerville for review.
02/04/2014	Tipman, Daniel	Senior Accountant I	0.7	217.00	Trade On	Finalise reconciliation of narrations for the period 1 November 2013 to 31 March 2013, format same and split between fee earners. Forward to John Somerville.
03/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	email to John Somerville re reissuing of cheque.
07/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Attend to scanning letter to ATO re payment of Wirrina Corporation BAS. File office copy
07/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Attend to lodgement of BAS for January and February 2014
08/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Call to ATO regarding process for amending BAS returns
09/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Attend to postage of cheques received back from David Whyte . File Cheque requisitions accordingly.
09/04/2014	Tipman, Daniel	Senior Accountant I	0.3	93.00	Trade On	Review archive box listing for Equititrust in attempt to locate archive boxes relating to compliance and compliance committee meetings for National Resorts legal action. Prepare summary of archive forms and submit to John Somerville via email requesting instructions
09/04/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Meeting with John Somerville to discuss reduced GST input tax credits claimed by the fund for period 21-11-11 to 31-12-13.
09/04/2014	Tipman, Daniel	Senior Accountant I	1.1	341.00	Trade On	Review archive box listing for Equititrust in attempt to locate archive boxes relating to compliance and compliance committee meetings for National Resorts legal action. Prepare summary of archive forms and submit to John Somerville via email requesting instructions
11/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	review of payments prepared by Dermot O'Brien
11/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review email from John Somerville regarding ATO enquiry of Wirrina Corporation Pty Ltd. Consider same
11/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Review MYOB to determine if payment had been made re desktop valuation of security on NSW property. Instruct Nicola Kennedy to pay same
11/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Liaison with John Somerville re issues with I11 investors and interim distribution to investors.
11/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Liaison with John Somerville re issues with Collingwood Park and Carbrook Valuer actions
11/04/2014	Tipman, Daniel	Senior Accountant I	0.2	62.00	Trade On	Field call from solicitor regarding register of members of the fund. Locate copy of correspondence dated 24 February 2014. Forward copy via email as requested
11/04/2014	Tipman, Daniel	Senior Accountant I	0.4	124.00	Trade On	Process change of details for deceased investor in fund. Review accuracy of changes. Scan and save supporting documentation to investor file . File office copy
11/04/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Draft email to Intersoft regarding potential solution with regards to I11 investors and preparation for payment of principal distribution to investors
11/04/2014	Tipman, Daniel	Senior Accountant I	0.5	155.00	Trade On	Finalise and send email to Intersoft regarding potential solution with regards to I11 investors and preparation for payment of principal distribution to investors
14/04/2014	Tipman, Daniel	Senior Accountant I	0.6	186.00	Trade On	Review email from John Somerville re reconciliation of legal invoices paid by the EIF and EPF in relation to the Walsh legal proceedings. Review discrepancies with same. Draft and send email to John Somerville detailing same.

14/04/2014	Tipman, Daniel	Senior Accountant I	1.1	341.00	Trade On	Review letters from 2 investors regarding deceased investors in fund. Access investor database and confirm that both investors held joint investments. Draft letters to executors of estates confirming requirements to transfer units to sole surviving account holders
15/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	Email to Gadens re trust account authority.
15/04/2014	Tipman, Daniel	Senior Accountant I	1.2	372.00	Trade On	review payment requisitions prepared by DO. Locate errors in coding, account coding, GST coding and monetary values. Correct same. Identify duplicate invoices in system and delete as necessary. Approx. 25 invoices in total. Submit for review by John Somerville
16/04/2014	Tipman, Daniel	Senior Accountant I	0.1	31.00	Trade On	confirm with John Somerville status of payment of overdue invoice
24/03/2014	O'Brien, Dermot	Undergraduate	0.9	139.50	Trade On	Process multiple Gadens invoices in MYOB Insolvency
24/03/2014	O'Brien, Dermot	Undergraduate	1.9	294.50	Trade On	Process multiple Gadens invoices in MYOB Insolvency
02/04/2014	O'Brien, Dermot	Undergraduate	0.7	108.50	Trade On	Review invoices and prepare payments for professional service fees
11/04/2014	O'Brien, Dermot	Undergraduate	0.4	62.00	Trade On	Preparation of payments for professional service fees
14/04/2014	O'Brien, Dermot	Undergraduate	0.7	108.50	Trade On	Enter solicitor invoices in MYOB in preparation to pay same.

"DW-8"

BDO Business Recovery & Insolvency (Qld)

SCALE OF INSOLVENCY
HOURLY CHARGE OUT RATES

FEES	\$ (Exc GST)	\$ (Inc GST)
Partner	560	616
Associate Director	480	528
Senior Manager	425	467.50
Manager	390	429
Supervisor	350	385
Senior Accountant I	310	341
Senior Accountant II	270	297
Accountant I	220	242
Accountant II	190	209
Financial Assistant	180	198
Undergraduate	155	170.50
Practice Assistant	150	165
Administration Assistant	75	82.50
OUTLAYS		
Postage	At cost	At cost
Phone	At cost	At cost
Photocopying	30c a copy	33c a copy
Fax	\$1 per page	\$1.10 per page
Company Search	At cost	At cost
File Setup & Document Storage	60	66

These rates are current from 1 July 2012.

The Partners of BDO Business Recovery & Insolvency (Qld) are members of the Insolvency Practitioners Association and follow the IPA Statement of Best Practice - Remuneration.

A copy of this statement may be found on the IPA website (www.ipaa.com.au).

It is considered appropriate to keep and maintain a number of different staff levels. This is a reflection of the different levels of staff required and experience necessary in order to undertake the various tasks in an insolvency appointment.

BDO Advisory

HOURLY CHARGE OUT RATES

<i>FEES</i>	\$ (Exc GST)	\$ (Inc GST)
Partner	500	550
Associate Director	430	473
Senior Manager	370	407
Manager	315	346.50
Supervisor	280	308
Senior Accountant I	250	275
Senior Accountant II	220	242
Accountant I	195	214.50
Accountant II	155	170.50
Undergraduate	115	126.50
Practice Assistant	130	143
<i>OUTLAYS</i>		
Postage	At cost	At cost
Phone	At cost	At cost
Photocopying	30c a copy	33c a copy
Fax	\$1 per page	\$1.10 per page
Company Search	At cost	At cost

BDO Tax

HOURLY CHARGE OUT RATES

<i>FEES</i>	\$ (Exc GST)	\$ (Inc GST)
Partner	580	638
Associate Director	505	555.50
Senior Manager	460	506
Manager	395	434.50
Supervisor	330	363
Senior Accountant I	310	341
Senior Accountant II	230	253
Accountant I	200	220
Accountant II	160	176
Undergraduate	105	115.50
Practice Assistant	130	143
<i>OUTLAYS</i>		
Postage	At cost	At cost
Phone	At cost	At cost
Photocopying	30c a copy	33c a copy
Fax	\$1 per page	\$1.10 per page
Company Search	At cost	At cost

BDO Audit

HOURLY CHARGE OUT RATES

<i>FEES</i>	\$ (Exc GST)	\$ (Inc GST)
Partner	485	533.50
Associate Director	385	423.50
Senior Manager	360	396
Manager	305	335.50
Supervisor	270	297
Senior Accountant I	235	258.50
Senior Accountant II	210	231
Accountant I	185	203.50
Accountant II	155	170.50
Practice Assistant	130	143
<i>OUTLAYS</i>		
Postage	At cost	At cost
Phone	At cost	At cost
Photocopying	30c a copy	33c a copy
Fax	\$1 per page	\$1.10 per page
Company Search	At cost	At cost

14 Necessary and Proper Remuneration

Principle 10: A Practitioner is entitled to claim Remuneration and Disbursements, in respect of necessary work, properly performed in an Administration.

A Practitioner's right to be paid is recognised under the legislation and at general law and is given a high priority of payment from the Insolvent's funds.

The entitlement to Remuneration exists only in respect of work done that was necessary and was properly performed.

14.1 Necessary Work

A Practitioner is entitled to Remuneration only in respect of work done that was necessary for the Administration. The term '*necessary*' means work that was:

- connected with the Administration; and
- done in furtherance of the exercise of the powers and performance of the duties of a Practitioner as required by the Legislation, Code and applicable professional standards.

Example

- report to creditors;
- investigations of conduct of directors;
- protection and recovery of assets;
- preparing and filing a S533 report to ASIC;
- if the company has trading operations throughout Australia, it will generally be necessary for the Practitioner to make relevant searches of property titles in all States and Territories;
- if the company is a small local operation only, it would not be necessary to make international enquiries; and
- reconstruction of financial statements.

The examination of claims for Remuneration will necessarily be made with the benefit of hindsight. However a Practitioner may claim for work that may not have produced a positive outcome provided there was a proper exercise of professional judgment in the Practitioner deciding to do the work at the time the work was undertaken. Refer to section 18.2 for guidance on work papers and maintenance of Administration files.

Once that is established, the work will remain '*necessary*' for the purposes of a Remuneration claim, even if subsequent events show that the work was not necessary.

Example

- searches revealing no assets;
- examination of directors resulting in no new information; or
- unsuccessful claims for preference recovery or insolvent trading.

Before a decision is made to claim for Remuneration, the Practitioner must ensure that work that was done, by him or herself, or by staff members, was necessary.

Example

In a provisional liquidation, there are limits on the work required to be done. If work is done beyond those limits it may not be regarded as necessary.

14.2 Properly performed

In order to claim Remuneration for necessary work, the Practitioner will need to establish that the work was properly performed.

Work done poorly, or, at worst, improperly and needing to be reworked should not be charged.

Example

- It may have been necessary to inquire of all property titles countrywide, but if the staff member doing that work pursued inquiries through the wrong agency because of ignorance or inattention, then that work was not done properly.
- It may have been necessary for the Practitioner to have convened a meeting of creditors, but if work done in convening that meeting took an inordinate amount of time, through the inexperience of the staff member, it was not done properly. While an allowance is made for junior staff through the lower hourly rate, where activity is redone, care should be taken to ensure that the amount charged reflects the true value of the work.
- Work performed to convene an invalid meeting would not be properly performed.

Creditors are entitled to expect that Administration funds are not expended on work that was not properly performed.

All time spent for necessary work properly performed should be recorded against the Appointment using an appropriate system.

Before claiming Remuneration, the Practitioner must identify any work and time that should not be claimed.

The Remuneration requirements of the Code for work that is necessary and properly performed are consistent with, or impose a higher standard than, the Legislation.

Prior approval of fees does not remove the obligation to establish that the work was necessary and properly performed. The mere approval does not give the right to draw Remuneration if the work was not necessary or was not properly done.

14.3 Deciding what work to undertake

The Practitioner should exercise professional and commercial judgment in considering whether work is to be performed. Clearly, work that improves the return for creditors should be undertaken.

Example

A judgment will need to be made in relation to the pursuit of unfair preference claims or other voidable transactions in terms of the likely cost and likely return. This may involve consultation with creditors, and, if appropriate, legal advice, or reference to the court.

Not all work is associated with directly seeking a return for creditors. Many of the general statutory tasks of a Practitioner – for example in reporting to creditors, lodging documents with ASIC, and maintaining accounts – are properly performed and charged even though the Remuneration charged will not produce a financial return and will reduce the funds available for distribution.

In a liquidation, a Practitioner is not obliged to do work unless there are funds available for their Remuneration, except for certain statutory tasks that must be undertaken regardless of available funds. Practitioners should have regard to any assistance that may be available from the Regulators.

14.4 Outsourcing

A Practitioner may outsource work subject to the restrictions on delegation (e.g. decision making and exercise of judgment remain the Practitioner's responsibility and cannot be delegated or outsourced).

The decision to outsource is a matter of commercial judgment for the Practitioner, based on such considerations as:

- geography and location (the business may have its operations spread throughout the country and it may be commercially necessary to appoint local agents to deal with particular tasks);
- time constraints; or
- costs considerations (the external source may be able to attend to an urgent task quickly, or more cheaply).

If work is outsourced, the Practitioner's obligations under this Code remain the same as if the Practitioner or members of staff had performed the work.

For guidance on whether outsourced work is Remuneration or a Disbursement refer to 14.10.2.

Practitioners should have regard to APES GN 30 – Outsourced Services. A copy of GN 30 can be accessed from the Accounting and Ethical Standards Board website (www.apesb.org.au).

14.5 Work that cannot be remunerated

If a Practitioner, other than a bankruptcy trustee, seeks to be remunerated for work that is outside the scope of the powers of the Practitioner or undertaken prior to the Appointment, approval can only be sought from the court.

Example

A Practitioner may claim that pre-appointment work was necessary for the Administration and would have had to be undertaken, but it is undertaken prior to the Appointment and thus the Practitioner must seek court approval if remuneration is to be claimed. However, case law indicates such approval is unlikely to be obtained.

An exception is if it relates to a transitioning Appointment and the Legislation allows Remuneration relating to the prior Administration.

It is not sufficient in itself to obtain approval from a committee or from the creditors. These restrictions are a threshold test before applying the '*necessary and properly performed*' test.

A Practitioner appointed as a bankruptcy trustee may draw Remuneration for pre-appointment work where that work is approved in accordance with the Bankruptcy Act.

Remuneration must not be claimed for work that results in, or is the result of, a breach of the Practitioner's duties.

14.6 Staff levels and numbers

In time-based charging, the Practitioner must ensure that the number and qualifications of staff allocated to an Administration is appropriate for the nature of the work being performed so that the Administration is completed in the most efficient and effective manner.

Example

An experienced liquidator generally would not attend to more routine tasks – such as preparing notices for a meeting – given that such tasks could be done as well and at a lower charge-out rate by a more junior member of staff.

This will require commercial and professional judgment. While a particular task may be appropriate to a particular level of employee, the Practitioner may consider that, even though charging at a higher hourly rate than the employee, he or she may be able to do the work in one quarter of the time.

Example

It may be more cost effective for the Practitioner to prepare and finalise a report for creditors, if the report is required urgently and requires the Practitioner's input.

Care should be taken in allocating the appropriate number and level of staff to an Administration or task, particularly when travel is required. This is a balance between having sufficient staff available to undertake the required tasks and over servicing the Administration.

14.7 Setting hourly rates

In time based charging, the Practitioner should ensure that appropriate hourly rates are set for the Administration.

Generally, market forces will ensure that a Practitioner sets appropriate standard hourly rates which are generally applied to Administrations. However, a Practitioner should ensure the appropriateness of these standard hourly rates is specifically considered for each Administration. Factors that may result in a variation of the standard hourly rates include:

- complexity of the Administration;
- location of the business operations of the Insolvent and the scale of the rates that would normally be applied in that location;
- risk associated with the Administration; and/or
- the specialised nature of the Administration (if any).

14.8 Costs of claiming Remuneration

Practitioners may claim the necessary and proper costs of record keeping and seeking approval or determination of their claim for Remuneration.

If additional costs are incurred because of inadequacies of the Practitioner or Firm's time recording systems, or due to staff not properly recording their time, these costs would not be necessary and proper. It is not appropriate to charge this additional cost to the Administration and it should not form part of the claim for Remuneration.

Example

- Necessary and proper remuneration costs may include the cost of producing a report for creditors to allow creditors to make an informed decision whether to approve the remuneration or the costs of applying to the court (subject to any order of the court).
- Reworking information produced from an inadequate time recording system in order to prepare a remuneration report for creditors is not necessary and proper.

14.9 Costs of communicating with Regulators or professional bodies

A Practitioner must not claim Remuneration for time spent:

- communicating with Regulators or professional bodies regarding complaints about the Practitioner or the conduct of a particular Administration;
- on Regulator surveillance, professional audits or inspection of files, or on peer reviews; or
- unsuccessfully defending a breach of the law or this Code, subject to any order of the court.

14.10 Disbursements

Disbursements may only be claimed if they were necessary and properly incurred.

In incurring Disbursements, a Practitioner must use their commercial judgment, adopting the perspective of, and acting with the same care as, a reasonable person exercising care and skill would act in incurring expenses on their own behalf.

While Practitioners must account to creditors for Disbursements, the reimbursement for the payment of Disbursements does not require creditor approval before being drawn. Thus, the categorisation of activity as Remuneration or Disbursement is significant.

14.10.1 What is a Disbursement?

The Practitioner needs to determine whether the claim for payment is in the nature of a Disbursement, or whether it represents Remuneration. Disbursements are:

- costs paid from the Administration's bank account directly to third parties; or
- costs paid to third parties by the Practitioner and later claimed back from the Administration; or
- costs claimed by the Practitioner for non-professional services provided by the Firm and/or outlays incurred by their staff in the proper conduct of the Administration.

A Practitioner should separate Disbursements from the expenses of running their practice which may only be recovered through Remuneration (for example, in the case of time based remuneration by factoring overheads into the hourly charge-out rate and in fixed fees, by factoring overheads into the fixed fee calculation).

Table 2: Disbursement types

Disbursement type	Criteria	Examples	Rationale
Professional			
External advice, non-insolvency	<p>These are fees that satisfy both the following criteria. They are:</p> <p>(a) for professional services (non-insolvency services) relating to specific tasks required to be done during the Administration; and</p> <p>(b) are properly incurred by independent outside consultants engaged by, and not associated with, the Practitioner and their Firm.</p>	<ul style="list-style-type: none"> • independent lawyers, • auctioneers, valuers, real estate agents, • independent tax advisors or accountants. 	<p>This is a Disbursement because it involves the Practitioner retaining an external advisor for work to be done in the Administration, at an agreed fee or rate. These expenses are claimed from the Administration at cost.</p>
Non-professional			
External	<p>These are costs that satisfy all the following criteria. They are:</p> <p>(a) not for professional services; and</p> <p>(b) incurred with a third party in relation to work required to be done during the Administration.</p>	<ul style="list-style-type: none"> • administration advertising, • travel and accommodation for staff, • room hire, • document storage, • photocopying and printing, • external word processing and secretarial services. 	<p>These are typical Disbursements because they involve an outlay in relation to the Administration. These expenses are claimed from the Administration at cost.</p>
Internal	<p>These are costs that satisfy all the following criteria:</p> <p>(a) they are not for professional services;</p> <p>(b) they are for goods or services properly provided by the Practitioner or their staff in the Administration; and</p> <p>(c) they are not overheads covered in the Remuneration claim.</p>	<p>Reasonable costs of:</p> <ul style="list-style-type: none"> • telephone calls, • postage, • stationery, • photocopying and printing, • data room hosting. 	<p>These are also typical Disbursements, except they are incurred internally by the Firm. These expenses, if charged to the Administration, would generally be charged at cost; though some expenses such as telephone calls, photocopying and printing may be charged at a rate which recoups both variable and fixed costs.</p>

14.10.2 What are not Disbursements?

Given the significance of a claim for payment by a Practitioner being classified as a Disbursement, it is useful to list what are not Disbursements:

A. Overheads

An overhead is not a Disbursement. It is a cost that can only be charged for and recovered across all the administrations handled by the Practitioner's Firm.

In contrast, an out of pocket expense is an expense actually incurred in respect of that Administration. It can be claimed as a Disbursement. The Practitioner must be able to show how the expense:

- is uniquely and directly attributable to the Administration; and
- was calculated and allocated to the Administration.

Example

Rent, insurance, professional indemnity insurance, professional memberships, staff costs, training, depreciation are examples of overheads.

B. Internal non-insolvency professional costs

A Practitioner may engage internal non-insolvency related professional services only after proper commercial consideration to that decision has been given that such an engagement is in the interests of creditors and the efficient conduct of the Administration. This includes non-insolvency professional services provided by another practice within a federated practice structure or associated practice.

The point to consider is whether the benefit of the engagement fee will be received by the Practitioner, the Practitioner's Firm or an entity related to the Practitioner or perceived to be related to the Practitioner.

These items are Remuneration and must be disclosed and approved in the same manner as insolvency services (refer to Remuneration Report template for further guidance).

Example

Legal advice, tax advice, real estate valuations, auctioneering provided by a Practitioner's Firm are examples of internal professional costs.

C. External insolvency professional costs

If a Practitioner outsources insolvency tasks, the fees charged to the Practitioner may only be claimed as Remuneration, notwithstanding that the fees may be payable before the claim for Remuneration can be made. The necessary and properly performed test applies.

It is not always clear whether the out-sourced work is better categorised as insolvency work (which is claimed as Remuneration), or general non-insolvency work (which is classified as a Disbursement).

Factors to be taken into account when making this assessment include:

- was the contractor an insolvency firm?
- was there a regular resource sharing/provision arrangement?
- would the Practitioner have done the work if there had been sufficient resources?

Where the task involves standard expertise and skills of an insolvency practitioner, the outsourced costs will be a Remuneration claim of the Practitioner. Where the task involves more general or particular skills that are not insolvency specific, then the outsourcing costs will be a Disbursement.

Example

- A stocktake is required in an Administration. It is a matter for the Practitioner's judgment either to use his or her own Firm's staff, or contract out the work to a suitably qualified specialist; or
- There is a branch of the company's business that is in an outlying country area. The Practitioner may choose to have the stocktake done by a local firm because it would be cheaper than sending the Practitioner's staff to do the stocktake;
- In that country area, the Practitioner considered using a professional stocktaking firm to undertake the stocktake, but selected a local accounting firm. In this instance there are arguments both ways for the costs of the local accountant to be remuneration or a disbursement.
- Similarly, the Practitioner's Firm may have valuation expertise (chargeable as remuneration) but the Practitioner may choose to engage an external valuer (disbursement). This will be a matter for the practitioner's professional judgment having regard to the interests of creditors.

When a Practitioner makes a decision that an expense of this nature is a Disbursement rather than Remuneration, the invoices received for the services should detail the work performed and it should be clear from the description that the services were not insolvency services.

D. Late lodgement fees

Any late fee or penalty imposed by a court, Regulator or agency for late lodgement or other default should be borne by the Practitioner.

Late lodgement fees imposed by ASIC or AFSA must not be charged to the Administration.

E. Unreasonable Travel Costs

Travel should be bought on the best commercial terms and the style of travel and accommodation should be appropriate for the trip being undertaken.

Care should be taken in claiming the costs of travel by the Practitioner between offices of his or her firm for the purposes of a particular Administration.

Where there are geographically spread locations for a particular Administration, consideration should be given to the retention of local staff or agents to carry out tasks which are appropriate and capable of delegation, in order to minimise the costs to the Administration. However, it may well be appropriate for the Practitioner and/or his or her staff to attend at these locations and incur the relevant travel costs.

Every Firm should have a policy on travel (including time charged and Disbursements), which should be made available to creditors on request. This policy can be Administration specific or a general policy.

Example

- Travel costs to and from an Administration's place of business is normal and chargeable;
- If the Administration's business is conducted around Australia, or internationally, it may be appropriate for the Practitioner to personally attend at each location, depending on the size and nature of the business, even if the practitioner has offices around Australia or internationally.

F. Pre-appointment expenses

Any expenses incurred prior to the Appointment must not be claimed from the Administration as a Disbursement. Practitioners are only entitled to claim Disbursements incurred after their Appointment.

14.10.3 Necessarily and properly incurred

A. Professional Disbursements

A Practitioner may engage external professional services (refer to the table at section 14.10.1) as Disbursements without creditor approval, but only after exercising proper commercial consideration.

The Practitioner should consider issues of:

- expertise;
- quality;
- timeliness; and
- reasonable and appropriate cost.

Practitioners must assess each engagement of a professional service provider in terms of the interests of creditors and their fiduciary responsibilities.

Unless the Disbursement is insignificant, the Practitioner should document the decision making process identifying why the work was necessary and why the particular firm or professional was engaged. While the approval of creditors is not required, creditors are entitled to be informed of and to understand the decision process if the issue is raised.

Before authorising payment of Disbursements, the Practitioner must ensure that:

- the task has been properly performed; and
- the quantum of the professional service fee is as agreed or is reasonable.

Example

- Legal advice, the service provided being assessed on quoted price or time charges, quality and focus of advice, and timeliness of delivery; and
- Agent's sale of property, the service provided being assessed on commission rate, sale price and any quoted expenses.

B. Non-professional Disbursements

A Practitioner may incur non-professional Disbursements, both internal and external, (refer to the table at section 14.10.1) without creditor approval, but only after exercising proper commercial consideration. While the approval of creditors is not required, creditors are entitled to be informed of and to understand the decision process if the issue is raised.

For internal Disbursements:

- the recovery basis must be set on commercial terms;
- creditors must be advised as part of the initial advice to creditors on Remuneration (refer 15.3.2 and 23.2.1), details of the basis of charging for these types of Disbursements; and
- details of actual internal Disbursements paid (eg. quantity and total cost) must be reported to creditors in each Remuneration report (refer 15.3.2 and 23.2.2).

The Practitioner should consider the reasonableness and appropriateness of the cost of the non-professional Disbursement before authorising the Disbursement. This is equally applicable to internally provided and externally provided non-professional Disbursements.

Practitioners must assess each Disbursement for an Administration in terms of the interests of creditors and their fiduciary responsibilities.

Before authorising payment of Disbursements, the Practitioner must ensure that:

- the benefit has been provided to the Administration; and
- the quantum of the fee is as agreed or is reasonable.

15 Meaningful disclosure in Remuneration claims

Principle 11: A claim by a Practitioner for Remuneration must provide sufficient, meaningful, open and clear disclosure to the Approving body so as to allow that body to make an informed decision as to whether the proposed Remuneration is reasonable.

A Remuneration claim requires information to be conveyed to the Approving body (creditors, committee of creditors, committee of inspection, or the court). That information encompasses a number of elements:

- a system of recording that information (refer section 15.1);
- a basis for calculating Remuneration (refer section 15.2);
- sufficient detail to justify the amount of Remuneration (refer section 15.3); and
- relevant timing of the information being provided (refer section 15.3).

15.1 Recording of Work Done

Regardless of the Remuneration method to be applied, the Practitioner must maintain a proper record of work that was done on an Administration in order to:

- claim Remuneration; and
- report to creditors on the progress of the Administration.

The Practitioner should maintain a system that requires staff to record:

- the period of time spent;
- the categories of the work performed (see Remuneration Report Template);
- details of the work being performed; and
- contemporaneously at the time the work is done in order to maximise accuracy.

Time recording provides good practice management information, even though time data will not be required for reporting to creditors in claims for fixed fee or percentage based Remuneration.

ARITA's Remuneration Report Template provides a description of some common work categories that should be used (refer section 23.2.2).

15.2 Bases of calculation

There are several bases by which Remuneration can be calculated (refer sections 15.2.1, 15.2.2, 15.2.3, 15.2.4 and 15.2.5). ARITA has no preference as to the method of calculating fees. Practitioners must be transparent and fully explain to creditors the main bases by which Remuneration can be calculated, the method proposed to be used in the Administration and the reasons for selecting that particular basis (refer to section 15.3.2).

The terms of that Remuneration are a matter for the Approving Body, upon full disclosure of the arrangement being explained to them by the Practitioner.

15.2.1 Time based charging

Time based is a common form of charging. Practitioners calculate Remuneration by reference to the hourly or time unit rate which is applied to the time spent on necessary work properly performed.

A Practitioner should ensure that regular reviews of the WIP on an Administration are performed to ensure that only time spent on necessary work, properly performed is retained on the WIP. Such a review must be performed prior to issuing any Remuneration requests for approval.

15.2.2 Prospective Fee Approval

A Practitioner may seek approval from creditors for time based Remuneration to be determined in advance of the work to be performed. The approved amount must have a Cap to a nominated limit.

The claim for Remuneration will subsequently be calculated on a time basis for necessary work properly performed and can be drawn without further approval of creditors up to the Cap.

The hourly rates to be applied may be increased by an agreed formula where the escalation factors are objectively and independently determinable. If a Practitioner wants to be able to increase hourly rates that are charged on an Administration in the future without having to obtain creditor approval, a specific formula must be included in the resolution for the approval of the prospective Remuneration (for example, rates are increased annually by the CPI amount). A reference to changes in rates from time to time (or similar) must not be included in resolutions to approve prospective fees.

Any increase approved does not apply to the capped total, only to the hourly charge rate.

If a Practitioner wishes to change the capped amount, or the hourly rate scale other than as agreed, a Practitioner will need to seek Approving body approval (refer section 15.3.2 for reporting obligations).

15.2.3 Fixed fee

A Practitioner may claim Remuneration based on a quoted fixed amount with creditor approval. A fixed fee arrangement provides certainty to creditors about how much the Remuneration claim will be. The risk of excessive time spent is transferred to the Practitioner.

Once a fee is fixed for an agreed task, set of tasks or the conduct of the Administration, it remains fixed and a Practitioner must not seek further approval if the original estimate is wrong.

Examples

- In a small Administration, where the issues can reasonably be anticipated, the Practitioner may wish to have remuneration approved for a fixed amount.
- Towards the end of an Administration where remuneration has been based on a time basis, a Practitioner may choose to charge a fixed fee for work to be done in finalising the Administration, rather than obtaining prospective approval on an hourly basis to a capped amount.

15.2.4 Percentage

A Practitioner may claim Remuneration based on a percentage of a particular factor, usually assets disclosed, or assets realised.

15.2.5 Success or Contingency Fees

A Practitioner must not seek Remuneration on the basis that they will receive a specified bonus, success fee, super-profit or additional percentage as Remuneration, in the event that a specified contingent future event occurs or particular circumstances arise, if that arrangement would place the Practitioner in a position of conflict, or generate a perception of a lack of independence.

This is based on the principles that:

- no additional incentive should be required or offered in order to have the Practitioner perform duties that are required;
- the independence and objectivity of the Practitioner, even if only as perceived, may be compromised by such an arrangement; and
- the arrangement must not be inconsistent with the fiduciary obligations of a Practitioner.

Example

An example of a duty that may not be a required duty is the pursuit of litigation. The decision to pursue litigation is a matter of professional judgment for the Practitioner, particularly in instances where there are no funds on hand in the Administration and no ready source of funding.

When considering whether a proposed fee arrangement is acceptable, the Practitioner must consider whether the arrangement could be perceived as the Practitioner acting in his or her own interests rather than the interests of the creditors.

If a Practitioner is intending to use this type of fee arrangement, full disclosure of the terms of the proposed arrangement must be made to creditors and the consent of the creditors obtained prior to work commencing under a proposed contingent fee arrangement.

If an arrangement is in breach of this Code, the arrangement will still constitute a breach even if creditors have approved the arrangement.

When considering whether a contingent fee arrangement might be a suitable fee arrangement in a particular Administration, the Practitioner should consider:

- any restrictions that may apply under the relevant legislation;
- funds available in the Administration;
- funding from alternate sources such as creditors or a litigation funder;
- costs of the alternate source of funds compared to a contingent fee arrangement;
- risk associated with the tasks to be undertaken for the contingent fee; and
- the appropriateness of the possible contingent fee amount considering the nature of the Administration and the risk associated with the task to be undertaken.

Example

An example of an acceptable contingent fee arrangement is discounting standard hourly rates until a certain objective is achieved. If that objective is achieved, standard hourly rates will then be charged.

15.3 Information to be disclosed and when

Information on the particular basis of Remuneration claimed should be provided to creditors at two main points of time in an Administration.

- First, soon after the appointment, in order to advise creditors of the available bases by which Remuneration can be calculated and the proposed basis upon which Remuneration will be claimed for the Administration. This will generally be with the notice of first meeting of creditors in a voluntary administration or a creditors' voluntary liquidation, or a Part X agreement; or by including it in the first circular sent to creditors in other Administrations.

This is the equivalent of an Initial Remuneration Notice (IRN) in relation to a personal Administration.

- Second, before any meeting is held at which approval for the Remuneration is to be sought. The information should be sent to creditors in the normal course with any reports and other documents required for the conduct of that meeting in the time frames required by the legislation.

This is the equivalent of an Remuneration Approval Notice (RAN) in relation to a personal Administration.

The table below summarises the timing of the provision of information for each Remuneration basis.

Basis	First communication after appointment	During the Administration
Time based	Advice on the basis chosen. Estimate of fees and comparison to pre-appointment estimate, if one provided.	Report on work undertaken and request approval of quantum. Comparison to initial estimate of fees provided to creditors.
Prospective Fee (time based)	Advice on the basis chosen. Request for approval for time based charging to a capped amount.	Report on work undertaken and request further approvals.
Fixed fee	Advice on the basis chosen. Request for approval of the quantum.	Report on achievement of milestones for the drawing of Remuneration.
Percentage	Advice on the basis chosen. Request for approval of the percentage	Report on the factors underlying the entitlement to claim the Remuneration.
Contingency	Advice on the basis chosen. Request for approval of the arrangement.	Report on the achievement of the contingency event or otherwise.
<p>Note:</p> <p>Mixed Fee Arrangements: There will be circumstances where a Practitioner will seek approval for a different basis of Remuneration for a particular aspect of an appointment or finalisation of the appointment; the appropriate information (refer section 15.3.2) will need to be provided at the time of seeking the creditors' approval of that arrangement.</p>		

The Remuneration reporting requirements do not apply to Controllers. A Controller should report to their appointor in the manner requested by their appointor. The guidance in this section of the Code may still be of assistance to Controllers when preparing their Remuneration reports.

15.3.1 Court requirements

In addition, where an application is made to a court for an order that a company be wound up or for an official liquidator to be appointed as a provisional liquidator of a company, regard must be had to any additional requirements of the courts. For example, with the Consent to Act, Practitioners may be required to disclose their hourly rates. The same applies in relation to Part X agreements under the Bankruptcy Act.

15.3.2 Information to be provided for all Remuneration bases

Initial Notification to creditors	Basis of Fee Approval				
	Time – Retrospective	Time – Prospective	Fixed	Percentage	Contingent
	<p>A Practitioner must provide the following information to creditors regarding Remuneration in their first communication with creditors (refer section 23.2.1):</p> <ul style="list-style-type: none"> • a brief explanation of the types of methods that can be used to calculate Remuneration; • the particular method or methods that the Practitioner intends to use to calculate Remuneration in the Administration; • why the Practitioner considers this method to be suitable for the Administration; • details of the basis of any internally generated Disbursements that will be charged to the Administration (e.g. Page rate for photocopying done internally); • details of any estimate or fee provided to directors/Insolvent prior to the appointment (refer 6.13); and • if the estimate or fee provided to the directors/Insolvent is no longer appropriate, an explanation of the change from the pre-appointment information provided; <p>Examples of reasoning for choosing time based Remuneration:</p> <ul style="list-style-type: none"> • It ensures that creditors are only charged for work that is performed. • The Practitioner is required to perform a number of tasks which do not relate to the realisation of assets, for example responding to creditor enquiries, reporting to ASIC, distributing funds in accordance with the provisions of the Corporations Act or the Bankruptcy Act. • The practitioner is unable to estimate with certainty the total amount of fees necessary to complete all tasks required in the Administration. <p>In respect of Disbursements, a Practitioner must provide general information on the classes of Disbursements and information on the</p>				

Basis of Fee Approval					
	Time – Retrospective	Time – Prospective	Fixed	Percentage	Contingent
	basis of recovering internal Disbursements.				
	<p>If a Practitioner is intending to use time based Remuneration (either retrospectively or prospectively), they must also provide:</p> <p>the scale of rates that will be used, including qualifications and experience generally of staff at each level; and</p> <p>a best estimate of the costs of the Administration to completion, or to a specific milestone.</p> <p>If rates change or the estimate is no longer reliable, the Practitioner must notify creditors and advise new rates or a new estimate and provide an explanation to creditors as to why previous estimates have changed.</p>				
Remuneration Approval Request	<p>Details of the Remuneration claimed</p> <p>ARITA's Recommended Remuneration Report template (refer section 23.2.2), as adapted for the facts and circumstances of the particular Administration, should be used as the means of giving creditors the information they need to make an informed decision at the meeting as to the reasonableness of the Remuneration. It is a guide for time based Remuneration claims and may assist with other bases of Remuneration claims. If broadly followed, the proposed format constitutes good practice.</p>				
	Where a time based Remuneration claim for retrospective fees is being made, the Practitioner will	Where a time based Remuneration claim for prospective fees is being made, the	Where a fixed fee is claimed, the Practitioner will need to report to the relevant	Where a percentage based claim is made, information must be provided to the relevant	If a contingency arrangement within the scope of this Code is proposed, there must

Basis of Fee Approval				
	Time – Retrospective	Time – Prospective	Fixed	Percentage
	<p>need to report to the relevant Approving body on:</p> <ul style="list-style-type: none">the amount of time spent;a description of work performed on an Administration, broken down into the broad categories of work performed;the classification of staff engaged on the Administration for each broad category of work; andthe Remuneration incurred for each broad category of work. <p>The Practitioner will also need to compare the estimated Remuneration provided in the initial advice with the actual Remuneration approval sought and provide an</p>	<p>Practitioner will need to report to the relevant Approving body on:</p> <ul style="list-style-type: none">a summary description of the major tasks still remaining to be done on the Administration for the period that the Remuneration is sought (e.g. to completion or other relevant milestone);an explanation of the estimated fees remaining to complete the Administration (or to the next major milestone) including the estimated fees for each major task;a monetary 'cap' on the Remuneration; andan explanation as to what the monetary	<p>Approving body on:</p> <ul style="list-style-type: none">the amount of the fixed fee proposed;the basis upon which the fee has been calculated (work to be undertaken and the costs for each category of work and scope of work) in the same manner as for prospective fees;the services to be provided for the fixed fee amount in sufficient detail for the Approving body to make an informed decision about why the fee is reasonable;what services will not be included in the fixed fee and the basis of	<p>Approving body to enable it to make an informed assessment of whether the percentage is reasonable. The following information must be provided:</p> <ul style="list-style-type: none">the percentage proposed;the nature and estimated value of the individual assets realised or to be realised (or if the percentage is to be applied to another factor, the value of that factor);the formula to be applied for calculation of the Remuneration;what services are to be provided for this percentage amount and the tasks that will comprise this work;
				<p>be full disclosure of the proposed arrangement to the relevant Approving body, including:</p> <ul style="list-style-type: none">exactly what the arrangement is contingent upon;how achievement of the contingency will be assessed;what the Practitioner's Remuneration will be in the event that the contingency is or is not achieved;why a contingency arrangement is in the best interests of creditors; andwhen the Remuneration will be drawn.

Basis of Fee Approval				
	Time – Retrospective	Time – Prospective	Fixed	Percentage
	explanation for any variance.	<ul style="list-style-type: none">• capped amount represents; and when it is proposed that the fees be drawn (for example, monthly).	<ul style="list-style-type: none">• charging for these excluded services; and the milestones as to when Remuneration will be drawn from the Administration. <p>Note: a Practitioner must not draw fixed fee Remuneration up-front.</p> <p>A Practitioner seeking a fixed fee basis for Remuneration must include in the quote for the fixed fee the:</p> <ul style="list-style-type: none">• costs of all statutory investigations;• costs of reporting to the creditors and Regulators;• cost of issuing letters of demand for preferences; and	<ul style="list-style-type: none">• what work has been, or is intended to be outsourced that would normally be carried out by the Practitioner or their staff and whether this outsourced work will be billed separately or included in the percentage based Remuneration claim;• the milestones for when the Remuneration will be drawn from the Administration; and• the expected range of possible Remuneration outcomes. <p>Full disclosure of the terms of the arrangement, and the expected Remuneration</p>

Basis of Fee Approval					
	Time – Retrospective	Time – Prospective	Fixed	Percentage	Contingent
			<ul style="list-style-type: none"> costs of meeting all statutory obligations. <p>Example</p> <p>Acceptable exclusions</p> <ul style="list-style-type: none"> litigation for recovery of preference payments. litigation for insolvent trading. <p>If a Practitioner is intending to make a claim for Remuneration on a fixed fee basis, this must be done at the first opportunity after the Practitioner is appointed. The only exceptions to this are where a Practitioner chooses to make a claim for a fixed fee to enable finalisation of the Administration, or</p>	<p>outcome, or range of possible outcomes must be made clear to creditors to minimise any perception of conflict of interest.</p>	

Basis of Fee Approval				
	Time – Retrospective	Time – Prospective	Fixed	Percentage
			for a specific aspect of the Administration.	Contingent
	Statement of Remuneration claim – The practitioner should clearly:			
	<ul style="list-style-type: none"> state the precise terms of the agreement(s) sought from the committee or the resolution(s) sought from creditors including the amount to be approved and when the Remuneration will be drawn. Separate statements of Remuneration claim are required for each distinct remuneration period (e.g. retrospective and prospective); set out the total Remuneration previously determined; and indicate whether they will be seeking the determination of further Remuneration at some time in the future. <p>A summary of receipts and payments to and from the Administration bank account must be provided. The receipts and payments summary should be prepared up to a date that is as close as possible to the date on which the notice and report is given to creditors. The summary should be clearly labelled as being prepared 'as at' a particular date or for a specified period. If large or exceptional receipts and payments are received or made after the report is prepared but before the meeting at which the Remuneration claim is to be considered, the Practitioner should provide additional information to committee members or creditors at the meeting.</p> <p>Details of Disbursements paid from the Administration, including:</p> <ul style="list-style-type: none"> general information on the different classes of Disbursements; a declaration that the Disbursements were necessary and proper; in relation to Disbursements paid to the Firm, whether directly or in reimbursement of a payment to a third party: <ul style="list-style-type: none"> who the Disbursement was paid to (only for externally provided professional services); what the Disbursement was for; the quantity and rate (only for internal Disbursements); and the amount paid; and 			
	<ul style="list-style-type: none"> details of the basis of any internal Disbursements that will be charged to the Administration in the future (eg. Page rate for 			

Basis of Fee Approval				
Time – Retrospective	Time – Prospective	Fixed	Percentage	Contingent
photocopying done internally).				
Note that payments direct to third parties from the Administration bank account only need to be clearly included in the receipts and payments.				
Practitioners should always support their Remuneration report with a general report providing the creditors with information about the progress of the Administration, detailing matters resolved and those matters still outstanding.				
The general report should assist creditors with understanding:				
<ul style="list-style-type: none">• matters that may have contributed to the Remuneration claim;• complexities or difficulties that have been faced by the Practitioner;• goals that have been achieved since the last report;• outcomes including explanations as to why that outcome was better or worse than originally predicted; and• future tasks to be undertaken and why they need to be done.				
<ul style="list-style-type: none">• for corporate Administrations, information on how to access the Creditor Information Sheet on approving Remuneration in external administrations (if not previously provided).				
The Creditor Information Sheet is designed to fully inform creditors about:				
<ul style="list-style-type: none">• the process of determining Remuneration; and• the rights and responsibilities of Practitioners, committee members and creditors.				
The Information Sheet (or advice as to how creditors can access this information sheet online) must be provided to creditors before approval of Remuneration is sought. It may be provided to creditors at the time of advising them of the basis on which Remuneration will be charged.				

Basis of Fee Approval					
	Time – Retrospective		Time – Prospective		
	Time – Retrospective	Time – Prospective	Fixed	Percentage	Contingent
Future reporting and/or further Remuneration approval requests	Any further Remuneration approval requests for retrospective fees on time basis have the same reporting requirements as the first Remuneration approval request.	Any further fee approval requests for prospective fees on a time basis have the same reporting requirements as the first Remuneration approval. In addition, the Approving body must be advised on: <ul style="list-style-type: none"> • Remuneration already drawn under the prospective approval; • comparison of actual fees to the estimated fees provided in the original Remuneration approval report; tasks undertaken; and • tasks remaining to be completed. The above applies even	Once a fee is fixed for an agreed task, set of tasks or the conduct of the Administration, it remains fixed and a Practitioner must not seek further approval if the original estimate is wrong. After approval of a fixed fee, Remuneration reporting will focus on the progress of the work in the Administration, for example by way of explaining milestone achievements, and the work still to be done.	Future reporting to creditors will need to focus on the factors underlying the entitlement to claim the Remuneration, for example by way of reporting on asset realisations and the percentage taken from those realisations to pay Remuneration.	Future reporting to creditors will need to include information on whether the Practitioner has achieved the contingency and the effect on the calculation of the Practitioner's Remuneration.

Basis of Fee Approval					
	Time – Retrospective	Time – Prospective	Fixed	Percentage	Contingent
		<p>If the Practitioner is only seeking an increase in the previously set capped amount, If the Practitioner is seeking an increase in the capped amount, they will need to provide the Approving body with an explanation as to the reason for the change in the capped amount.</p> <p>If a Practitioner wishes to change the rate scale other than as agreed, the Practitioner will need to seek Approving body approval and provide the Approving body with an explanation as to the reason for the change in the rate scale.</p>			

15.4 Sources of Funding

15.4.1 Department of Employment payments

A. Corporate Administrations

Funding received from the Department of Employment (DE) to facilitate a FEG or GEERS distribution by Appointees may be a limited or partial funding agreement. As such, where higher fees are incurred than the amount agreed with DE there is no restriction in the administration being charged for the shortfall on the basis that all Remuneration claimed is necessary and properly incurred in accordance with ARITA's Code.

While the money received from DE is not subject to creditor approval and can be paid directly to the practitioner, any shortfall must be appropriately approved in accordance with the relevant legislation prior to drawing. In seeking creditor approval for any shortfall, Practitioners must provide separate disclosure of the total time charged, DE receipt(s) and any shortfall amount in the Remuneration report.

Practitioners must ensure that they do not "double dip" in relation to FEG or GEERS Remuneration and that the amount received from DE is allocated to the Administration. To facilitate this, Practitioners must ensure that any work undertaken in relation FEG or GEERS distributions is appropriately identified in their time recording system, including an adjustment for any direct payments from DE.

B. Personal insolvency Administrations

Practitioners must have regard to guidance issued by AFSA in respect of the requirements for approval of funding received from DE or any shortfall.

15.4.2 Assetless Administration funding

Funding received from ASIC under the Assetless Administration Fund may be a limited or partial funding agreement. As such, if higher fees are incurred than the amount agreed with ASIC there is no restriction in the administration being charged for the shortfall on the basis that all Remuneration claimed is necessary and properly incurred in accordance with ARITA's Code.

Some funding received from ASIC from the assetless administration fund requires creditor approval prior to drawing and some types of funding can be paid directly to the practitioner without creditor approval. Practitioners should refer to RG 109 for ASIC guidance on when approval is required for assetless administration funding.

If approval is not required, any shortfall must be appropriately approved in accordance with the Corporations Act prior to drawing. In seeking creditor approval for any shortfall, Practitioners must provide separate disclosure of the total time charged, ASIC receipt(s) and any shortfall amount in the Remuneration report.

Practitioners must ensure that they do not "double dip" in relation to this Remuneration and that the amount received from ASIC is allocated to the Administration. To facilitate this Practitioners must ensure that any work undertaken for ASIC in relation the Assetless Administration Fund is appropriately identified in their time recording system, including an adjustment for any direct payments from ASIC.

15.4.3 Litigation funding

Remuneration from litigation funding from any source, must be:

- paid into and drawn from the Administration bank account; and
- disclosed and approved in accordance with the requirements detailed at chapters 14 and 15.

15.4.4 Creditor funding

Remuneration from funding by creditors provided for any purpose, must be:

- paid into and drawn from the Administration bank account; and
- disclosed and approved in accordance with the requirements detailed at chapters 14 and 15.

15.4.5 Secured creditor funding

Where secured assets are realised in the course of an Administration, except for Appointments as a Controller, any Remuneration in relation to the realisations, including funds withheld from realisations or payments made directly by the Secured creditor, must be:

- paid into and drawn from the Administration bank account; and
- disclosed and approved in accordance with the requirements detailed at chapters 14 and 15.

15.4.6 Indemnities and up-front payments

Remuneration drawn from an indemnity or an up-front payment provided for any purpose, must be disclosed and approved in accordance with the requirements detailed at chapters 14 and 15.

15.5 General guidance on reporting

The provision to creditors of voluminous detailed information is not a substitute for a clear and concise report. It is the *relevance, quality* and *focus* of the information rather than the quantity and detail that is important. Creditors and even committees are not necessarily conversant with insolvency issues and processes, nor do they have the capacity or time to understand WIP records. Creditors have the right to ask questions and have them answered and to inspect supporting documentation if requested.

The information provided to creditors must be:

- Sufficient – be in enough detail for the purposes for which it is prepared and in the context of the work done in the Administration;
- Meaningful – be presented in a way that allows creditors to understand what was done and why it was done;
- Clear – use non-technical terms so that what is being claimed is readily understandable;
- Relevant – limited to what is needed; and
- Concise.

A Practitioner should:

- provide information that is specific to the Administration, rather than generic;

- try and ensure that the level of information is proportionate to the size and complexity of the Administration;
- try to assist committee members or creditors by highlighting the key components of the Remuneration claim and any areas that committee members or creditors are likely to view as contentious; and
- provide a summary of relevant information.

Questions from creditors should be anticipated and not discouraged.

Additional information should be provided if requested.

15.6 At the meeting

At a meeting at which a request for approval of Remuneration is being considered, a Practitioner must:

- table the information provided to creditors/the committee in support of the Remuneration request; and
- ask creditors whether there are any questions before putting the resolutions for approval of Remuneration to the meeting.

It is not acceptable to wait until the meeting to provide the required information to creditors. Additional information provided at the meeting should be limited to:

- responding to creditors' questions; or
- clarifying information that has already been provided.

Introducing new information at the meeting disadvantages creditors who did not attend the meeting, or who provided proxies for the meeting based on the information provided prior to the meeting.

Refer to Chapter 24 for further information about meeting requirements.

15.7 Changing basis of Remuneration

The basis for claiming Remuneration may be changed with creditor consent, however changing the basis to time based is only possible if proper records have been kept of time and activity. Note the restriction on fixed fees in section 15.2.3.

Example

A percentage of realisations basis does not require recording of time spent. To change to a time basis would only be possible if proper records of time spent had been kept.

16 Approval before drawing Remuneration

Principle 12: A Practitioner is only entitled to draw Remuneration once it is approved and according to the terms of the approval.

16.1 Drawing of Remuneration

A Practitioner is only entitled to draw Remuneration once it is approved, subject to the terms of the approval.

Evidence of the approval must be recorded and maintained on the file. In the case of a resolution of a meeting of creditors, or of the committee, the minutes must be prepared and lodged where required (for example, with ASIC for corporate Administrations). In the case of court-approved Remuneration, the court order must be obtained.

If a Practitioner draws Remuneration in accordance with the default provisions under the Corporations Act or Bankruptcy Act, this must be clearly documented on the Administration file.

If fees have been approved prospectively, in terms that allow them to be drawn at nominated hourly rates, the Practitioner must only draw the Remuneration progressively, on completion of the work, unless it is the final Remuneration account for the finalisation of the Administration.

In respect of percentage-based Remuneration, it is acceptable for the Practitioner to draw his or her Remuneration from each nominated realisation, provided that there are sufficient funds available to meet higher-ranking priority debts.

In respect of a contingency arrangement, fees may be drawn on the basis approved by creditors. Any conditions imposed by creditors when approving a contingency arrangement, (for example, independent assessment of the achievement of a result) must be satisfied before Remuneration is drawn.

In respect of fixed fees, the terms approved by creditors should be that the fixed amount may be drawn only at the conclusion of the Administration; or in specified amounts at nominated milestones in the Administration. Practitioners must not draw fixed fee Remuneration 'up-front'.

16.2 Monies received in advance

If a Practitioner is provided with money in advance for the costs of conducting a formal insolvency Administration, the Practitioner is not entitled to apply those monies against their Remuneration until their Remuneration is approved by the Approving body. For details of when it is acceptable to receive monies in advance refer to section 6.14.

16.3 Remuneration drawn inappropriately

If a Practitioner becomes aware that fees have been improperly taken, because, for example, the correct process has not been followed, the Practitioner must immediately repay the amount in question into the Administration account.

Remuneration may then only be redrawn on approval being obtained and an explanation as to why the fees were improperly taken must be provided to creditors at that time.

Fees and expenses incurred in rectifying inappropriately drawn fees must be borne by the Practitioner.



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Brisbane QLD 4000
GPO Box 457 Brisbane QLD 4001
AUSTRALIA

TO INVESTORS

22 November 2013

EQUITRUST INCOME FUND ARSN 089 079 854 (RECEIVER APPOINTED) ("the Fund" or "EIF")

I refer to my previous reports and now provide my 15th update to Investors since my appointment as Court appointed Receiver and person responsible for winding up the EIF on 21 November 2011.

1. Property Realisations

Since my 14th report to Investors, the Toowoomba Foundry has settled along with all remaining residential lots at Wirrina Cove.

A summary of the properties subject to contract and the estimated settlement date are provided in the table below. As this is a public document and to ensure I do not prejudice completion of the contracts, I will not at this time identify the individual contract values.

Loan Number	Loan (Borrower)	Security location	Settlement Date
105665	Corymbia Corporation	Collingwood Park, QLD	Expected by May 2013
105739	Sunset Cove Developments	Wirrina Cove, SA	12 December 2013

Further information with respect to these properties is provided as follows:

(i) Collingwood Park, QLD

As advised in my 13th report, the contract of sale was conditional upon the purchaser completing their due diligence and obtaining approval from the Ipswich City Council and the Australian Government Department of Sustainability, Water, Population and Communities ('Department of Sustainability') by 15 October 2013 to clear the vegetation on the site.

The purchaser has confirmed that due diligence has been satisfied and approval has been obtained from the Ipswich City Council to clear the vegetation on the site, however approval from the Department of Sustainability has yet to be obtained.

The purchaser has advised that there were some delays with obtaining approval from the Ipswich City Council and the Ipswich Koala Protection Society to clear the vegetation, which was required to form part of the submissions to the Department of Sustainability pursuant to the Environmental Protection and Biodiversity Act ('EPBC Act').

As a result, the submissions and consultation process under the EPBC Act is not expected to be finalised until April 2014.

Accordingly, the contract of sale has been varied to allow the purchaser to extend the vegetation clearing approval date by 28 days up to a maximum of seven times. Each extension request requires the purchaser to pay a non-refundable fee of \$78,706.85 (for each extension) for the first four extensions and a non-refundable fee of \$118,060 (for each extension) for the final three extensions if the approvals have not been obtained. Therefore, the latest possible settlement date under the contract is 31 May 2014, however the contract is still conditional on the purchaser obtaining vegetation clearing approvals.

(iii) Wirrina Cove, SA

At the time of writing this report, all 75 residential lots have settled along with the 6 undeveloped lots and caravan park with gross realisations of \$7.18 million achieved. There have also been 77 marina berths sold to date with gross realisations of \$1.1 million.

As advised in my previous report, the Wirrina Resort, Golf Course and Conference Centre is under contract with settlement due 10 business days after the approval of the transfer of the liquor licence to the purchaser. This is to be heard on 28 November 2013 with settlement due on 12 December 2013.

The Marina St Vincent head lease and remaining berths were auctioned on 7 November 2013 and sold under the hammer. However, there have been issues with the purchaser of the head lease and negotiations are still being finalised in relation to the sale. The sale of the marina head lease is also subject to the approval of the assignment of the head lease by the South Australian Department of Transport.

With respect to the remaining assets, there are currently 8 offers that have been accepted and/or contracts exchanged totalling approximately \$110,000 with respect to the marina berth under leases.

As this is a public document and to ensure I do not prejudice any ongoing negotiations regarding the sale of the remaining assets, I will not at this time identify their expected realisable values.

(i) Cornwallis, NSW

The Receiver and Manager appointed over this property is continuing negotiations with interested parties following the most recent auction campaign.

(ii) Rosea (Wongawallan, QLD)

As advised in my last report report to investors, a sale campaign undertaken by the debtor closed on 3 October 2013. An offer for the property has been received however it is not at an acceptable level. Discussions are continuing with the debtor with respect to the offer and further payments required under a deed of settlement.

(iii) Gold Coast, QLD

As advised in previous reports, this property is subject to possession proceedings and where mediation took place on 11 September 2013. An agreement was reached to obtain possession of

the property, however, this was subject to the Equititrust Premium Fund (Receivers and Managers Appointed) ('EPF') also agreeing to provide a release of its claims. At this stage, the EPF has not agreed to the release of its claims and therefore it is likely that the matter will proceed to trial early in the New Year.

1.1 Legal Proceedings

As advised in my 14th report to Investors, there are several legal actions currently on foot. I am unable to provide specific details with respect to each matter and the expected outcome of same. However, I provide an overview below:

- As indicated above, an agreement was reached with a borrower to obtain possession of a property, however this was subject to the EPF agreeing to also provide a release of its claims. As an agreement has not been reached with the EPF, the matter is likely to proceed to trial. A sale campaign for the property will be conducted thereafter.
- Two claims have been filed against the same valuer for negligence and damages in excess of \$10 million. An amended statement of claim has been lodged with respect to one of the claims whilst an expert witness report is still being finalised in order to submit an amended statement of claim with respect to the other. Any amount recoverable will be sought against a professional indemnity insurance policy.
- Two other claims have been filed against separate valuers for negligence and damages. The amount of the claim is still to be determined and expert valuers are preparing retrospective valuations to progress the claims.
- Monetary judgement was obtained against a guarantor and orders sought to sell properties caveated to Equititrust, however a cross claim was filed by the borrower. To avoid the cost of going to trial, a settlement was recently agreed at \$570,000. As advised in my previous report, the EPF has asserted a claim to some of these proceeds, however, this is strongly disputed and the matter is still to be resolved.
- Proceedings are ongoing against a bankrupt/related parties to realise an interest in the surplus proceeds that have been realised from the sale of a property. This is likely to result in a substantial recovery for the Fund.
- The proceeds from the sale of a property are currently in dispute with the EPF with proceeds of approximately \$423,000 currently held in my solicitors trust account and legal proceedings on foot to resolve the matter. The matter is likely to proceed to trial early in the New Year.
- Other claims are still being considered against borrowers/guarantors/valuers to determine if commercial recoveries are achievable.

Given the nature of these matters, they are likely to take some time to resolve. However, it is expected that the actions will realise several million dollars for the benefit of Investors.

2. Creditor Claims

2.1 Secured Creditors

As advised in my 14th report to Investors, secured creditors' claims have been discharged, with the exception of approximately \$1.1 million in respect of bank guarantees issued by the National

Australia Bank. The bank guarantees support bonds held by two Councils with respect to certain development sites.

Works required in order for two of the guarantees to be released by the Tweed Shire Council have been completed, with the bonds totalling \$103,759 recently returned to the bank for cancellation. Discussions are ongoing with the Ipswich City Council ("ICC") with respect to when the other guarantees will be called upon or released. ICC has advised that the works required in respect of the bonds will significantly exceed the value of the bonds (\$893,820).

2.2 Other Creditors

As advised in my 14th report to Investors, there are a number of creditors that require to be paid (or funds retained) before a distribution is made to Investors, which include:

- Rates and land tax against certain properties to be realised;
- Trade creditors, which relate to liabilities necessarily incurred in the winding up of the Fund;
- Any other creditors outstanding at the date of my appointment; and
- Receiver's remuneration and outlays.

An application was filed with the Court on 12 November 2013 to determine the correct trustee of the McIvor Superannuation Fund ('MSF') in order to repay a loan advanced by the MSF to the EIF so that the interest stops accruing.

This application is to be heard on 2 December 2013 whereby the following orders will be sought:

- That the monies owed by the Fund pursuant to the loan agreement with the MSF, inclusive of all interest accrued pursuant to the loan up to the date of payment of those monies is paid into Court; and
- That the payment of the monies into Court constitutes payment of the monies owed by the Fund pursuant to the terms of the loan and discharges the Fund's liabilities under the loan.

I have received legal advice confirming that the loan is due and payable and cannot be set off against any other claims. Once the monies have been paid into Court, whoever is the correct trustee of the MSF will have to prove that they are entitled to the monies.

2.3 Claims by the Liquidators of Equititrust Limited ('EL')

The liquidators of EL (Hall Chadwick) have previously indicated that EL is indebted to the Fund for \$2,272,388, which is purported to be supported by a loan recorded in the management accounts of EL. This includes a management fee of \$2,810,045 for the 2011 financial year which was previously waived by the board but purportedly reinstated when Mark McIvor became a director in November 2011. I have disputed EL's right to reinstate the fee and also assert that it is not payable on the basis that:

- (i) The management fee was waived by the board of EL in or around September 2011 (although the new board purportedly resolved to reinstate the management fee on 23 November 2011, after my appointment on 21 November 2011); and
- (ii) The relevant terms of the constitution of the Fund provides that EL (as the responsible entity) is only entitled to the management fee out of the income of the Fund and this

entitlement is subject to the priorities set out in the constitution. This includes, inter alia, that unit holders are paid a distribution of income up to their benchmark return. The Fund generated a loss during the 2011 financial year and all distributions to unit holders were accounted for as distributions of capital.

An adjustment in the accounts for the incorrect charging of the management fee for the year ended 30 June 2011, which was booked to a loan account between the Fund and EL, determined that the Fund has a claim against EL.

As previously advised, on 20 April 2012, I attended the second meeting of creditors of EL and submitted a proof of debt in the amount of \$537,656.57 for the purposes of voting on behalf of the Fund at that meeting (as a creditor of EL). The liquidators subsequently sought to rule on this proof of debt. I disputed their right to do so as it was only lodged for voting purposes and, therefore, the proof of debt was withdrawn. Notwithstanding this, the liquidators decided to reject the claim. As a result, I lodged an application with the Supreme Court of Queensland on 24 July 2013 appealing their decision. The matter is set down for a hearing on 5 December 2013 to determine if the liquidators had the right to rule on the proof of debt.

The Fund's claim against EL may increase following an investigation of prior years management fees and the potential claims against the responsible entity for any wrong doing. However, as there is currently unlikely to be a distribution in the liquidation of EL, I do not intend incurring costs in investigating the claim further at this stage.

As advised in my previous reports, the liquidators of EL have lodged an application for directions with the Supreme Court of Queensland in relation to the extent to which they are entitled to be indemnified out of the Fund's assets for remuneration and expenses incurred by them as administrators totalling approximately \$805k. At this stage, I have not been served in the proceedings and no hearing date has been set. I have previously queried the basis of the liquidators' claims and their right to claim against the Fund's assets given that I was appointed to wind up the Fund prior to their appointment and that the Court Order of 29 February 2012 (which Hall Chadwick consented to) clarified the roles of the various insolvency practitioners to avoid the duplication of costs. It should also be noted that at the first meeting of creditors, Richard Albarran advised unit holders of the Fund that the costs and expenses of Hall Chadwick would not be claimed against the Fund and at the second meeting of creditors, assurances were provided by Mr Albarran that they would not seek reimbursement of their costs from the Fund if they were appointed liquidators of EL.

2.4 Annual Distribution Recipients

A large proportion of the Fund's Investors received distributions monthly, however a number of Investors elected to receive distributions annually in exchange for a slightly higher benchmark rate of return. As many Investors are aware, distributions ceased in March 2011, with the last distribution made to monthly distribution recipients originally treated as interest accrued for the month ending 28 February 2011.

As the Fund recorded a loss for the year ending 30 June 2011, the distributions made to Investors during this financial year were subsequently declared as a repayment of capital.

As a result of the cessation of distributions in March 2011, the majority of annual distribution recipients were left disadvantaged when compared to the monthly distribution recipients. The level of disadvantage differs between Investors and depends on the annual maturity date of the investment. For example, an Investor whose investment matured on 31 January 2011 has been

disadvantaged, as unlike the monthly distribution recipients, has not received a capital distribution equal to the interest accrued on their investment for the month ending 28 February 2011.

The annual distribution recipients whose investments matured between 1 March 2011 and 30 June 2011 have been more severely disadvantaged, as these Investors have not received a return of capital in the financial year ending 30 June 2011 and have also not received the interest accrued on their investment up to 30 June 2010.

Preliminary investigations have identified 121 Investors who are owed interest for the financial year ending 30 June 2010 totalling approximately \$140,000. Investigations have also identified 384 Investors who are owed capital distributions equal to interest accrued on their investment for the period 1 July 2010 to 28 February 2011 totalling approximately \$1,100,000. Please note, these figures are yet to be verified and are subject to change.

I understand that prior to my appointment, it was proposed by the EIF staff that an "equalisation payment" should be made to these Investors prior to the commencement of further capital distributions. I have obtained legal advice to determine if an "equalisation payment" can be made pursuant to the terms of the EIF Constitution, however the Constitution does not contemplate or specifically permit a distribution of this nature during the course of the winding up.

I am currently considering how to resolve this matter, however it may be I need to seek directions from the Court to determine the position before making a final distribution to Investors.

3. Receipts and Payments

I provide below a summary of the Receipts and Payments of the Fund for the period from 17 September 2013 to 20 November 2013.

Summary of Receipts and Payments for the Period 17 September 2013 to 20 November 2013		
	\$	\$
Opening Cash at Bank		10,811,418.56
Receipts		
Interest Income		28,629.76
<i>Loan Recoveries:</i>		
Checkling Pty Ltd	30,000.00	
Corymbia Corporation Pty Ltd	157,413.70	
Toowoomba (Foundry Shopping Centre) Pty Ltd	4,064,494.72	
Tweed Central Pty Ltd	57,745.57	
Wirrina Corporation Pty Ltd	54,255.00	4,363,908.99
Legal Recoveries		18,035.74
Sundry Income		35.56
Total Receipts		4,410,610.05

Payments

Bank Charges		57.50
<i>Distressed Loan funding:</i>		
Boothers Pty Ltd	21,304.91	
Checkling Pty Ltd	55,522.34	
Corymbia Corporation Pty Ltd	2,045,345.71	
Corymbia Estates Pty Ltd	1,630.83	
Gamp Developments Pty Ltd	26.00	
National Resorts Corporation Pty Ltd	11,701.98	
Rosea Pty Ltd	615.33	
Spottiswood, Graham (A Bankrupt)	1,183.44	
Toowoomba (Foundry Shopping Centre) Pty Ltd	514,044.06	
Tweed Central Pty Ltd	38,206.83	
Western Land Corporation Pty Ltd	1,089.83	
Windsor Turf Pty Ltd	25,354.55	
Wirrina Corporation Pty Ltd	202,661.53	2,918,687.34
GST Paid		186,431.00
IT expenses		12,315.90
Legal Fees		108,456.96
Professional Consultation Fees		2,551.66
Total Payments		3,228,500.36
 Closing Cash at Bank		 11,993,528.25

I note that the 'Distressed Loan Funding' relates to marketing costs, agents' fees, consultants' fees, legal fees and rates and land tax. The incurring of these costs are considered essential in terms of successfully realising the assets subject to the Fund's securities.

The distressed loan funding for Checkling Pty Ltd includes:

- Council rates of approximately \$55,000.

The distressed loan funding for Corymbia Corporation Pty Ltd includes:

- Land Tax of approximately \$1,994,000; and
- Council Rates of approximately \$50,000.

The distressed loan funding Toowoomba (Foundry Shopping Centre) Pty Ltd includes:

- Liquidators' care and preservation costs of approximately \$56,000;
- Liquidators' GST liability on sale of approximately \$430,000; and
- Legal fees of approximately \$28,000.

The distressed loan funding for Wirrina Corporation Pty Ltd includes:

- Legal fees of approximately \$80,000;
- Agent's commission of approximately \$22,000;
- Advances to cover trading losses of approximately \$30,000;
- Marketing for Marina St Vincent head lease of approximately \$15,000; and
- Costs to upgrade the water and sewage infrastructure of approximately \$48,000.

4. Estimated Return to Investors

I provide below an estimated return to Investors of between 11 and 12 cents in the dollar as at 21 November 2013 as follows:

	Low	High
	\$000's	\$000's
Cash at Bank	11,993	11,993
Estimated selling prices	17,510	19,160
<i>Less:</i>		
Bank guarantees	(1,100)	(1,100)
Selling costs (3.5% of sale price)	(613)	(671)
Other loan - Mclvor Superannuation Fund	(3,700)	(3,700)
Land tax & rates	(670)	(670)
Other unsecured creditors	(600)	(450)
Receiver's fees and outlays	(624)	(624)
Estimated net amount available to investors as at 21 November 2013	22,196	23,938
Total investor units	193,916	193,916
Estimated return in the dollar	0.11	0.12

The above table does not take into account future operating costs, future interest on the other loan, future Receiver's fees and future rates and land tax. It also excludes any legal recoveries against borrowers, valuers or other third parties.

4.1 Interim Distribution to Investors

The timing of an interim distribution to investors was originally dependent on the settlement of the properties at Collingwood Park, Cornwallis and the remaining assets at Wirrina Cove.

As explained previously in this report, the Collingwood Park property is now only expected to settle between April and May 2014 and there is also still no clear timeframe with respect to the sale of the Cornwallis property at this stage. Combined, these two properties represent 72% and 76% of the estimated selling prices of \$17.5m and \$19.16m in the above table.

Due to these unanticipated delays, I have to consider the merits of making an interim distribution to investors without the sale proceeds from these key properties. Please note, in estimating the funds that would be available for distribution to Investors I must not only take

into account the secured creditors, land tax, rates, Receiver's fees and the unsecured creditors, but also set aside monies in order to pay future liabilities that may arise.

I provide below the estimated funds that are available to form an interim distribution to Investors as at 21 November 2013.

	\$'000's
Cash at Bank	11,993
<i>Less:</i>	
<i>Current Liabilities</i>	
Other loan	(3,700)
Land tax & rates	(670)
Other unsecured creditors	(600)
Receiver's fees and outlays	(624)
<i>Future Liabilities</i>	
Selling costs	(613)
Legal Fees	(400)
Other unsecured creditors	(300)
Receiver's fees and outlays	(600)
<i>Contingent Liabilities</i>	
Bank guarantees	(1,100)
2011 EL Management Fee	(2,272)
Administrators' remuneration and outlays	(805)
Potential equalisation payment	(1,240)
Estimated funds available for distribution as at 21 November 2013	(931)

Given the above, I require the resolution of the claims with the liquidators before making a distribution to Investors. I will update Investors further upon settlement of the Wirrina Resort, Golf Course and Conference Centre (expected on 12 December 2013) and after the hearings of 2 and 5 December 2013 in respect of the MSF loan and the liquidators' rejection of the Fund's proof of debt.

5. Receiver's Remuneration and Expenses

I attach a summary of my current remuneration and outlays outstanding for the period from 1 September 2013 to 31 October 2013. My remuneration incurred during this period totals \$211,928.50 plus outlays of \$7,099.66 plus GST.

I advise that my third application for approval of my remuneration will be heard on 28 November 2013. This covers the period from 1 May to 31 October 2013 and is for a total amount of \$667,795.70 (inclusive of GST). A copy of my application in this respect has been posted to the websites www.equitytrust.com.au and www.equitytrustincomefund.com.au. Investors have also been individually notified of the lodgement of this application.

The total remuneration claimed since my appointment on 21 November 2011 to 31 October 2013 is \$2,137,854 plus GST. It should be noted that prior to my appointment the Responsible Entity was reimbursed for expenses totalling approximately \$6 million in relation to the management of the Fund for the year ended 30 June 2011.

6. Updating your contact details

If Investors wish to update their postal address or bank details, a request should be submitted in writing to the following address.

Equititrust Income Fund (Receiver Appointed)
C/- BDO
GPO Box 457, Brisbane, QLD 4001

7. Queries

The Bundall office was closed on 30 April 2013 and therefore any queries should be directed to Daniel Tipman of this office who can be contacted as follows;

Phone: 07 3237 5999
Email: daniel.tipman@bdo.com.au

Should Investors have any queries in relation to the winding up of the Fund, they should contact my office on (07) 3237 5999 or by email at info@bdo.com.au.

Yours faithfully,



David Whyte
Receiver

Equitrust Income Fund (Receiver Appointed)
1 September 2013 to 31 October 2013

Employee	Position	Rate (\$)	Total Units	Total (\$)	Administration	Assets	Creditors	Investigation	Trade On					
Whyte, David	Partner	560.00	71.60	40,096.00	13.30	7,448.00	52.20	29,232.00	4.00	2,240.00	0.10	56.00	2.00	1,120.00
Somerville, John	Senior Manager	425.00	212.20	90,485.00	29.70	12,622.50	159.30	67,702.50	20.30	8,627.50	-	-	2.90	1,232.50
Tipman, Daniel	Senior Accountant I	310.00	256.20	79,422.00	43.00	13,330.00	22.70	7,037.00	140.10	43,431.00	0.70	217.00	49.70	15,407.00
Coulston, Jayden	Senior Accountant I	310.00	0.40	124.00	0.40	124.00	-	-	-	-	-	-	-	-
Kennedy, Nicola	Accountant II	190.00	5.40	1,026.00	4.60	874.00	0.80	152.00	-	-	-	-	-	-
Watson, Sarah	Financial Assistant	180.00	2.10	378.00	-	-	-	-	2.10	378.00	-	-	-	-
Jackson, Nicole	Practice Assistant	150.00	2.80	420.00	-	-	-	-	2.80	420.00	-	-	-	-
Hattingh, Moira	Administration Assistant	75.00	2.20	165.00	2.20	165.00	-	-	-	-	-	-	-	-
Richardson, Ashley	Administration Assistant	75.00	1.50	112.50	1.50	112.50	-	-	-	-	-	-	-	-
TOTAL			554.40	215,928.50	94.70	34,676.00	235.00	104,123.50	169.30	55,096.50	0.80	273.00	54.60	17,759.50
GST				21,792.85										
TOTAL INC GST				233,921.35										
AVERAGE HOURLY RATE				382.27		366.17		443.08		325.44		341.25		325.27

DISBURSEMENT REPORT
Equitrust Income Fund (Receiver Appointed)
1 September 2013 to 31 October 2013

Item	\$
Couriers	35.43
Postage	1,774.03
Printing/photocopying	3,338.70
Searches	215.03
Travel - Flights/Parking/Car	1,736.47
Sub Total	7,099.66
GST	709.97
TOTAL	7,809.63

TO INVESTORS

20 December 2013

**EQUITITRUST INCOME FUND ARSN 089 079 854
(RECEIVER APPOINTED) ("the Fund" or "EIF")**

I refer to my previous reports and now provide my 16th update to Investors since my appointment as Court appointed Receiver and person responsible for winding up the EIF on 21 November 2011.

In my 15th update to Investors dated 22 November 2013, I indicated that I would provide a further update upon settlement of the Wirrina Resort, Golf Course and Conference Centre and after the Court hearings with respect to the McIvor Superannuation Fund loan ('MSF') and the adjudication of the Fund's proof of debt in the liquidation of Equititrust Limited. I am pleased to confirm that the Wirrina Resort, Golf Course and Conference Centre settled on 12 December 2013 and favourable Orders have been handed down with respect to the aforementioned Court hearings, further details of which are provided in this report. This report should be read in conjunction with my 15th update to Investors.

1. Property Realisations

As noted above, settlement of the Wirrina Resort, Golf Course and Conference Centre was effected on 12 December 2013.

A summary of the status of the remaining properties to settle or be sold is provided below.

(i) Collingwood Park, QLD

As advised in my 15th update to Investors, the contract of sale with respect to this property is still subject to the purchaser obtaining approval from the Australian Government Department of Sustainability, Water, Population and Communities ('Department of Sustainability') to clear the vegetation on the site.

The purchaser has advised that all of their consultation and advertising requirements under the Department of Sustainability pursuant to the Environmental Protection and Biodiversity Act with respect to their vegetation clearing application has been fulfilled and that they are hopeful that they will receive a favourable response from the Minister of Sustainability before February 2014.

Once approval of the vegetation clearing application has been obtained, the contract will go unconditional with settlement scheduled 30 days thereafter. Therefore it is hoped that settlement of the property will be effected in March 2014.

It should be noted that for each 28 day extension of the vegetation clearing approval condition sought by the purchaser under the contract from 17 October 2013, the purchaser is liable to pay a non-refundable fee of \$78,706.85 (for each extension) for the first four extensions and a non-refundable fee of \$118,060 (for each extension) for the final three extensions if the vegetation

clearing approvals have not been obtained. To date the purchaser has paid \$236,120 in extension fees.

(iii) Wirrina Cove, SA

As a result of the settlement of the Wirrina Resort, Golf Course and Conference Centre, all real property at Wirrina Cove has now been sold.

The remaining asset at Wirrina Cove is the Marina St Vincent head lease and eight remaining berths. As noted in my 15th update to investors, the Marina St Vincent head lease was auctioned on 7 November 2013 and sold under the hammer, however, there were unforeseen issues with the purchaser, which resulted in them being unable to complete the purchase.

There are negotiations at an advanced stage with another party, which I hope will be finalised in the next couple of weeks. It should be noted that the sale of the marina head lease is also subject to the approval of the assignment of the head lease by the South Australian Department of Transport.

(iv) Cornwallis, NSW

The Receiver and Manager appointed over this property is continuing negotiations with interested parties following the most recent auction campaign.

(v) Rosea (Wongawallan, QLD)

As advised in my last report to investors, a sale campaign undertaken by the debtor closed on 3 October 2013. An offer for the property has been received however it is not at an acceptable level. Discussions are continuing with the debtor with respect to the offer and further payments required under a deed of settlement.

(vi) Gold Coast, QLD

As advised in previous reports, this property is subject to possession proceedings and where mediation took place on 11 September 2013. An agreement was reached to obtain possession of the property, however, this was subject to the Equititrust Premium Fund (Receivers and Managers Appointed) ('EPF') also agreeing to provide a release of its claims. At this stage, the EPF has not agreed to the release of its claims and therefore a request for a trial date has been issued to the defendant with a trial date likely to be confirmed early in the New Year.

1.1 Legal Proceedings

As advised in my 15th report to Investors, there are several legal actions currently on foot. I am unable to provide specific details with respect to each matter and the expected outcome of same. However, I provide an overview below:

- As indicated above, an agreement was reached with a borrower to obtain possession of a property, however this was subject to the EPF agreeing to also provide a release of its claims. As an agreement has not been reached with the EPF, the matter is likely to proceed to trial with a trial date to be confirmed early in the New Year. A sale campaign for the property will be conducted thereafter.
- Two claims have been filed against the same valuer for negligence and damages in excess of \$10 million. Expert witness reports are expected to be received by the end of January 2014 to progress the claims. Any amount recoverable will be sought against a professional indemnity insurance policy.

- Two other claims have been filed against separate valuers for negligence and damages. The amount of the claim is still to be determined and expert valuers are still preparing retrospective valuations to progress the claims.
- Monetary judgement was obtained against a guarantor and orders sought to sell properties caveated to Equititrust, however a cross claim was filed by the borrower. To avoid the cost of going to trial, a settlement was recently agreed at \$570,000. As advised in my previous reports, the EPF has asserted a claim to some of these proceeds, however, this is strongly disputed and the matter is still to be resolved.
- Proceedings are ongoing against a bankrupt/related parties to realise an interest in the surplus proceeds that have been realised from the sale of a property. This is likely to result in a substantial recovery for the Fund.
- The proceeds from the sale of a property are currently in dispute with the EPF with proceeds of approximately \$423,000 currently held in my solicitors trust account and legal proceedings on foot to resolve the matter. The matter is likely to proceed to trial early in the New Year.
- Other claims are still being considered against guarantors and valuers to determine if commercial recoveries are achievable.

Given the nature of these matters, they are likely to take some time to resolve. However, it is expected that the actions will realise several million dollars for the benefit of Investors.

2. Creditor Claims

2.1 Secured Creditors

As advised in my 15th report to Investors, secured creditors' claims have been discharged, with the exception of approximately \$1 million in respect of bank guarantees issued by the National Australia Bank. The bank guarantees support bonds held by two Councils with respect to certain development sites.

Discussions are ongoing with the Ipswich City Council ("ICC") with respect to when the guarantees will be called upon or released with respect to a property at Henty Drive, Redbank Plains QLD. ICC has advised that the works required in respect of the bonds will significantly exceed the value of the bonds (\$893,820), however have yet to substantiate the estimated costs for the works.

Since my last report two bank guarantees were released by the Tweed Shire Council in November 2013 (bonds totalling \$103,759 have been cancelled). The remaining bonds totalling \$94,500 will be called on by the Council in due course.

2.2 Other Creditors

As advised in my 15th report to Investors, there are a number of creditors that require to be paid (or funds retained) before a distribution is made to Investors, which include:

- Rates and land tax against certain properties to be realised;
- Trade creditors, which relate to liabilities necessarily incurred in the winding up of the Fund;
- Any other creditors outstanding at the date of my appointment; and

- Receiver's remuneration and outlays.

As I had significant doubts about who the correct trustee of the McIvor Superannuation Fund ('MSF') was, an application was filed with the Court on 12 November 2013 seeking an order to pay the monies due under a loan granted by the MSF into Court so that the interest stops accruing. Please note that I have received legal advice confirming that the loan is due and payable and cannot be set off against any other claims.

This application was heard on 2 December 2013 whereby the judge ordered that the Fund pay into Court the amount of \$3,495,953.42 and that this payment discharges the liabilities of the Fund under the loan.

The purported trustee of the MSF, MSM Family Holdings Pty Ltd, was represented at the hearing on 2 December 2013 and sought payment of their costs allegedly spent by it trying to recover monies owed under the loan. The Court awarded the costs of and incidental to the application against MSM Family Holdings Pty Ltd. The Court also granted any party the opportunity to make an application to claim recovery costs by 13 December 2013. No application was filed by MSM Family Holdings Pty Ltd or any other party within this time and therefore no recovery costs will be payable.

The monies owed to the MSF have now been paid into Court and therefore whoever is the correct trustee of the MSF will have to prove to the Court that they are entitled to the monies before they are released.

2.3 Claims by the Liquidators of Equititrust Limited ('EL')

As advised in my 15th update to Investors, I lodged an application with the Supreme Court of Queensland on 24 July 2013 appealing the decision of the Liquidators of EL (Hall Chadwick) to adjudicate on a proof of debt lodged by the Fund. The matter was heard on 5 December 2013 and the Court determined that the Liquidators had no right to rule on the proof of debt. The Court also awarded costs against the Liquidators.

As the proof of debt matter has now been resolved, it is hoped the Liquidators will now properly articulate any claims they may have against the Fund and proceed to resolve these in the short term. The potential claims have been discussed in my previous reports.

3. Receipts and Payments

I provide below a summary of the Receipts and Payments of the Fund for the period from 21 November 2013 to 17 December 2013.

Summary of Receipts and Payments for the Period 21 November 2013 to 17 December 2013	
	\$
Opening Cash at Bank	11,993,528.25
Receipts	
Interest Income	18,447.44
<i>Loan Recoveries:</i>	
Corymbia Corporation Pty Ltd	78,706.85
East Coast Pty Ltd	1,507.06

Kele Property Group (Port Macquarie) Pty Ltd	4,223.14	
Toowoomba (Foundry Shopping Centre) Pty Ltd	2,542.10	
Wirrina Corporation Pty Ltd	2,175,133.80	2,262,112.95
Sundry Income		633.33
Total Receipts		2,281,193.72

Payments

Bank Charges		24.40
Bank Guarantee Charges		63,429.71
<i>Distressed Loan funding:</i>		
Boothers Pty Ltd	54,503.27	
Corymbia Corporation Pty Ltd	2,652.19	
Rosea Pty Ltd	1,100.00	
Tweed Central Pty Ltd	56,595.00	
Wirrina Corporation Pty Ltd	1,051,087.84	1,165,938.30
Payment of Monies into Court (McIvor Superannuation Fund loan)		3,495,953.42
Receiver's Remuneration		667,795.70
Receiver's Outlays		19,275.77
Total Payments		5,412,417.30

Closing Cash at Bank	8,862,304.67
-----------------------------	---------------------

I note that the 'Distressed Loan Funding' relates to marketing costs, agents' fees, consultants' fees, legal fees and rates and land tax. The incurring of these costs are considered essential in terms of successfully realising the assets subject to the Fund's securities.

The distressed loan funding for Boothers Pty Ltd includes:

- Council rates of approximately \$52,000; and
- Insurance expenses of approximately \$2,400.

The distressed loan funding for Wirrina Corporation Pty Ltd includes:

- Land Tax of approximately \$423,000;
- Council Rates of approximately \$17,000;
- Insurance of approximately \$38,000;
- Legal Fees of approximately \$31,000;
- Agent's commission of approximately \$58,000; and
- Advances to cover trading losses and GST/PAYG liability of approximately \$475,000.

4. Estimated Return to Investors

As advised in my 15th update to Investors, the estimated return as at 21 November 2013 was between 11 and 12 cents in the dollar. Given the period of time since my last report, I do not intend to update the estimated return to investors at this time. However, please note that I will provide a further update to Investors at the end of January/early February 2014, in which I will provide an estimated return along with an estimated unit value as at 31 December 2013 for the purposes of assisting Investors with the revision of their pensions with Centrelink.

4.1 Interim Distribution to Investors

The timing of an interim distribution to Investors is still dependent on the timing of the settlement of the Collingwood Park property and on the resolution of the claims with the Liquidators.

As noted previously in this report, it is hoped that the Collingwood Park contract will become unconditional by February 2014 and the Liquidators' purported claims will be resolved early in the New Year.

In any event, I will update Investors further with respect to the anticipated timing of an interim distribution at the end of January/early February 2014.

5. Court Application for Receiver's Remuneration

An application to Court for the approval of my remuneration for the period 1 May 2013 to 31 October 2013 was heard on 28 November 2013 with the Court approving my remuneration of \$667,795.70 (inclusive of GST).

A copy of the Court Order approving my remuneration is attached for your information. The Court Order has also been posted to the websites www.equititrust.com.au and www.equititrustincomefund.com.au.

Several investors have queried the amount of the Receiver's remuneration and outlays charged since the date of my appointment and why this should be paid ahead of Investors' interests. In this regard, please note that three Court applications for remuneration approval have been made to date totalling approximately \$2.14 million plus GST (23 months averaging approximately \$93,000 per month or \$1.12 million per annum). In the context of the significant progress that has been made in the winding up of the Fund to date, this is considerably less than the \$6 million charged by Equititrust Limited in relation to managing the Fund for the year ended 30 June 2011.

As stated at Section 2.2 of this report, all liabilities of the Fund are required to be paid (or funds set aside to pay same) before Investors receive a distribution.

6. Receiver's Remuneration and Expenses

I attach a summary of my current remuneration and outlays outstanding for the period from 1 November to 30 November 2013. My remuneration incurred during this period totals \$82,227 plus outlays of \$3,052 plus GST.

I anticipate that my next application for approval of my remuneration will be heard in or around March 2014. A copy of my application in this respect will be posted to the websites



www.equititrust.com.au and www.equititrustincomefund.com.au and Investors will be notified when this application has been lodged.

7. Updating your contact details

If Investors wish to update their postal address or bank details, a request should be submitted in writing to the following address.

Equititrust Income Fund (Receiver Appointed)
C/- BDO
GPO Box 457, Brisbane, QLD 4001

8. Queries

The Bundall office was closed on 30 April 2013 and therefore any queries should be directed to Daniel Tipman of this office who can be contacted as follows;

Phone: 07 3237 5999
Email: daniel.tipman@bdo.com.au

Should Investors have any queries in relation to the winding up of the Fund, they should contact my office on (07) 3237 5999 or by email at info@bdo.com.au.

Yours faithfully,



David Whyte
Receiver

Duplicate

SUPREME COURT OF QUEENSLAND

REGISTRY: BRISBANE
NUMBER: BS 10478 OF 2011

**IN THE MATTER OF EQUITITRUST LIMITED (RECEIVERS AND MANAGERS
APPOINTED (IN LIQUIDATION) ACN 061 383 944**

**Applicant: EQUITITRUST LIMITED (RECEIVERS AND MANAGERS
APPOINTED (IN LIQUIDATION) ACN 061 383 944**

AND

**Respondents: THE MEMBERS OF THE EQUITITRUST INCOME FUND ARSN 089
079 854 AND THE MEMBERS OF THE EQUITITRUST PRIORITY
CLASS INCOME FUND ARSN 089 079 729**


ORDER

Before: Justice Dalton
Date: 28 November 2013
Initiating Document: Application filed 12 November 2013

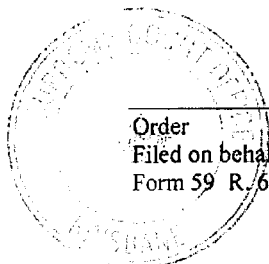
THE ORDER OF THE COURT IS THAT:

1. Pursuant to subparagraph 3(d) of the Order of the Honourable Justice Applegarth made on 21 November 2011 and subparagraphs 5(c) and 6(c) of the Order of the Honourable Justice Applegarth made on 23 November 2011, the remuneration of David Whyte, for the period 1 May 2013 to 31 October 2013 be fixed in the amount of \$667,795.70 (inclusive of GST); and
2. The costs of and incidental to the application filed on 12 November 2013 be costs in the winding up and the receivership of the Equititrust Income Fund, to be paid out of the assets of the Equititrust Income Fund.

Signed:



A/ Deputy Registrar



Order
Filed on behalf of the court appointed receiver
Form 59 R/661

GADENS LAWYERS
Level 11, 111 Eagle Street
BRISBANE QLD 4000
Tel No.: 07 3231 1666
Fax No: 07 3229 5850
SZC:JSK:201204781

BNEDOCs Draft Order dated 28 November 2013

Whyte, David	Partner	560.00	11.80	6,608.00	14.70	8,232.00	2.10	1,176.00	1.40	784.00
Somerville, John	Senior Manager	425.00	9.40	3,995.00	49.80	21,165.00	5.50	2,337.50	0.80	340.00
Tipman, Daniel	Senior Accountant I	310.00	23.40	7,254.00	7.80	2,418.00	61.30	19,003.00	19.90	6,169.00
Kennedy, Nicola	Accountant II	190.00	5.80	1,102.00	0.40	76.00	-	-	-	-
Jackson, Nicole	Practice Assistant	150.00	-	-	-	-	6.70	1,005.00	-	-
Hattingh, Moira	Administration Assistant	75.00	-	-	-	-	7.50	562.50	-	-

Item	\$
Searches	72.90
Postage	2,375.88
Printing/photocopying	604.20
Sub Total	3,052.98
GST	305.30
TOTAL	3,358.28



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AUSTRALIA

TO INVESTORS

10 February 2014

EQUITITRUST INCOME FUND ARSN 089 079 854 (RECEIVER APPOINTED) ("the Fund" or "EIF")

I refer to my previous reports and now provide my 17th update to Investors since my appointment as Court appointed Receiver and person responsible for winding up the EIF on 21 November 2011.

1. Property Realisations

A summary of the status of the remaining properties to settle or be sold is provided below. As this is a public document and to ensure I do not prejudice completion of the contracts, I will not at this time identify individual contract values or expected realisable values.

(i) Collingwood Park, QLD

As advised in my 16th update to Investors, the contract of sale with respect to this property is still subject to the purchaser obtaining approval from the Australian Government Department of Sustainability, Water, Population and Communities ('Department of Sustainability') to clear the vegetation on the site.

The purchaser has advised that all of their consultation and advertising requirements under the Department of Sustainability pursuant to the Environmental Protection and Biodiversity Act with respect to their vegetation clearing application has been fulfilled. The purchaser expects that they will receive the required approvals from the Minister of Sustainability on 20 February 2014.

Once approval of the vegetation clearing application has been obtained, the contract will go unconditional with settlement scheduled 30 days thereafter. Therefore it is hoped that settlement of the property will be effected before the end of March 2014.

As noted in my previous reports, for each 28 day extension of the vegetation clearing approval condition sought by the purchaser under the contract from 17 October 2013, the purchaser is liable to pay a non-refundable fee of \$78,706.85 (for each extension) for the first four extensions and a non-refundable fee of \$118,060.27 (for each extension) for the final three extensions if the vegetation clearing approvals have not been obtained. To date the purchaser has paid \$432,887.67 in extension fees.

(iii) Wirrina Cove, SA

As a result of the settlement of the Wirrina Resort, Golf Course and Conference Centre, all real property at Wirrina Cove has now been sold.

The remaining asset at Wirrina Cove is the Marina St Vincent head lease and seven remaining berths. As noted in my 16th update to Investors, the Marina St Vincent head lease was auctioned on 7 November 2013 and sold under the hammer, however, there were unforeseen issues with the purchaser, which resulted in them being unable to complete the purchase.

I hope to finalise negotiations with an interested party shortly, with a contract to be executed thereafter. It should be noted that the sale of the marina head lease is also subject to the approval of the assignment of the head lease by the South Australian Department of Transport.

(iv) Cornwallis, NSW

The Receiver and Manager appointed over this property has advised that a deposit has been paid by an interested party with a contract to be finalised and executed shortly. The contract will be subject to a 14 day finance clause and a 30 day settlement.

(v) Rosea (Wongawallan, QLD)

As advised in my 16th report to Investors, a sale campaign undertaken by the debtor closed on 3 October 2013. An offer for the property has been received however it is not at an acceptable level. The debtor has submitted a proposal to satisfy their obligations under a deed of settlement, which is presently being considered.

(vi) Gold Coast, QLD

As advised in previous reports, this property is subject to possession proceedings and where mediation took place on 11 September 2013. An agreement was reached to obtain possession of the property, however, this was subject to the Equititrust Premium Fund (Receivers and Managers Appointed) ('EPF') also agreeing to provide a release of its claims. At this stage, the EPF has not agreed to the release of its claims and therefore a request for a trial date has been issued to the defendant. The defendant has not agreed to the request for a trial date citing that further disclosure is required before they are willing to execute the request for trial date. As our solicitor's view is that disclosure has been completed, an application will be prepared to court seeking dispensation of the defendant's signature for a request for trial date.

1.1 Legal Proceedings

As advised in my 16th report to Investors, there are several legal actions currently on foot. I am unable to provide specific details with respect to each matter and the expected outcome of same. However, I provide an overview below:

- As indicated above, an agreement was reached with a borrower to obtain possession of a property, however this was subject to the EPF agreeing to also provide a release of its claims. As an agreement has not been reached with the EPF, the matter will proceed to trial. A sale campaign for the property will be conducted thereafter.
- Two claims have been filed against the same valuer for negligence and damages in excess of \$10 million. An expert witness report with respect to one of the properties has been received and served on the defendants. A further amended statement of claim will now be prepared and filed, along with a response to a request for particulars by the defendant. The expert witness report for the other property is expected to be received in the next two weeks. Any amount recoverable will be sought against a professional indemnity insurance policy.
- Two other claims have been filed against separate valuers for negligence and damages. The amount of the claims are still to be determined. I anticipate that the retrospective valuations being prepared by expert valuers will be finalised by the end of February 2014 in order to progress the claims.

- Monetary judgement was obtained against a guarantor and orders sought to sell properties caveated to Equititrust, however a cross claim was filed by the borrower. To avoid the cost of going to trial, a settlement was agreed at \$570,000. As advised in my previous reports, the EPF has asserted a claim to some of these proceeds, however, this is strongly disputed and the matter is still to be resolved.
- Proceedings are ongoing against a bankrupt/related parties to realise an interest in the surplus proceeds that have been realised from the sale of a property. This is likely to result in a substantial recovery for the Fund.
- The proceeds from the sale of a property are currently in dispute with the EPF with proceeds of approximately \$423,000 currently held in my solicitor's trust account and legal proceedings on foot to resolve the matter. A trial date is yet to be confirmed.

Given the nature of these matters, they are likely to take some time to resolve. However, it is expected that the actions will realise several million dollars for the benefit of Investors.

2. Creditor Claims

2.1 Secured Creditors

As advised in my 16th report to Investors, secured creditors' claims have been discharged, with the exception of approximately \$989,000 in respect of bank guarantees issued by the National Australia Bank. The bank guarantees support bonds held by two Councils with respect to certain development sites.

In relation to the uncompleted works bond held by the Ipswich City Council ("ICC") with respect to a property at Redbank Plains, following consultation with a civil engineer, it has been determined that it is not commercial to complete the works as the cost of the works are likely to significantly exceed the value of the bonds (\$893,820).

As previously advised, two bank guarantees were released by the Tweed Shire Council in November 2013 (bonds totalling \$103,759 have been cancelled). The remaining bonds totalling \$94,500 will be called on by the Tweed Shire Council in due course.

2.2 Other Creditors

There are a number of creditors that are required to be paid (or funds retained) before a distribution is made to Investors, which include:

- Rates and land tax against certain properties to be realised;
- Trade creditors, which relate to liabilities necessarily incurred in the winding up of the Fund;
- Any other creditors outstanding at the date of my appointment; and
- Receiver's remuneration and outlays.

2.3 Claims by the Liquidators of Equititrust Limited ('EL')

As advised in my 16th update to Investors, I lodged an application with the Supreme Court of Queensland on 24 July 2013 appealing the decision of the Liquidators of EL (Hall Chadwick) to adjudicate on a proof of debt lodged by the Fund. The matter was heard on 5 December 2013 and the Court determined that the Liquidators had no right to rule on the proof of debt. The Court also awarded costs against the Liquidators.

A claim will shortly be made against the Liquidators for the costs incurred in relation to the application. I shall also need to resolve any other claims between the Fund and the Liquidators in respect of the amount owing at the date of their appointment (where I consider monies are owing to the Fund) and any amount due to the Liquidators after their appointment in relation to costs reasonably and properly incurred by them pursuant to the terms of the Fund's constitution.

3. Receipts and Payments

I provide below a summary of the Receipts and Payments of the Fund for the period from 18 December 2013 to 9 February 2014.

Summary of Receipts and Payments for the Period 18 December 2013 to 9 February 2014		
	\$	\$
Opening Cash at Bank		8,862,304.67
Receipts		
Interest Income		33,787.62
<i>Loan Recoveries:</i>		
Corymbia Corporation Pty Ltd	196,767.12	
Corymbia Estates Pty Ltd	144,841.04	
Toowoomba (Foundry Shopping Centre) Pty Ltd	2,573.16	
Wirrina Corporation Pty Ltd	31,220.30	375,401.62
Sundry Income		1,359.00
Total Receipts		410,548.24
Payments		
Advertising		1,805.21
Bank Charges		50.00
<i>Distressed Loan funding:</i>		
Boothers Pty Ltd	3,991.57	
Corymbia Corporation Pty Ltd	23,895.00	
Corymbia Estates Pty Ltd	48,750.00	
National Resorts Pty Ltd	5,953.00	
Wirrina Corporation Pty Ltd	262,836.76	345,426.33
IT expenses		11,518.10
Legal Fees		151,218.25
Professional Consulting Fees		2,869.50
Refund of cash bond		13,566.65
Total Payments		526,454.04
Closing Cash at Bank		8,746,398.87

Please note that the 'Distressed Loan Funding' relates to marketing costs, agents' fees, consultants' fees, legal fees and rates and land tax. The incurring of these costs is considered essential in terms of successfully realising the assets subject to the Fund's securities.

The distressed loan funding for Corymbia Corporation Pty Ltd includes:

- Valuation fees of \$22,000, which related to an objection of the 2013 land valuation of the Collingwood Park property. The objection was successful with a refund of \$118,000 to be received from the Office of State Revenue in the next 10 days. I am waiting on advice as to whether the revised land valuation will also apply retrospectively. The successful objection to the land valuation should also result in a refund of rates for 2013, which is yet to be quantified.
- Consultants' fees of \$1,895

The distressed loan funding for Corymbia Estates Pty Ltd includes:

- Land Tax of \$48,750. The discharge of land tax at settlement of the Carbrook property was deferred pending receipt of the final payment of \$144,841 due under the contract, which has now been received.

The distressed loan funding for Wirrina Corporation Pty Ltd includes:

- Employee Termination payments of approximately \$120,000
- Legal fees of approximately \$70,000
- Advances to cover trading losses of approximately \$60,000

4. Estimated Return to Investors

I provide below an estimated return to Investors of between 11 and 12 cents in the dollar as at 31 December 2013 as follows:

	Low \$000's	High \$000's
Cash at Bank	8,931	8,931
Estimated selling prices	15,960	17,010
<i>Less:</i>		
Bank guarantees	(989)	(989)
Selling costs (3.5% of sale price)	(559)	(595)
Other unsecured creditors	(800)	(600)
Receiver's fees and outlays	(176)	(176)
Estimated net amount available to investors as at 31 December 2013	22,367	23,581
Total investor units	193,916,000	193,916,000
Estimated return in the dollar	0.11	0.12

The above table does not take into account future operating costs, future Receiver's fees and future rates and land tax. It also excludes any legal recoveries against borrowers, valuers or other third parties.

4.1 Interim Distribution to Investors

The timing of an interim distribution to Investors is still dependent on the timing of the settlement of the Collingwood Park property and/or the resolution of the claims with the Liquidators.

As noted previously in this report, it is hoped that the Collingwood Park contract will become unconditional on 20 February 2014.

In any event, I will update Investors further with respect to the anticipated timing of an interim distribution at the end of March/early April 2014.

5. Updated Unit Price

I provide below an updated unit price as at 31 December 2013 of 11.8 cents, which is based on the mid-point of the high and low estimated selling prices of the assets as at 31 December 2013.

	\$000's
Total Value of Fund Assets as at 31 December 2013 (net of land tax and rates)	25,416
Less value of NAB facility	(989)
	<hr/> 24,427
Less Creditors and Other Payables	(1,453)
Total Net Value of Fund Assets	<hr/> 22,974
Total Number of Units as at 31 December 2013	193,916,000
Unit Price	0.118

I attach a copy of a letter to Centrelink confirming the unit price as at 31 December 2013, which may be used by Investors to assist with the revision of their pensions.

As previously advised, I have written to the Minister for Families, Housing, Community Services and Indigenous Affairs seeking consideration to exempt units in the Fund from social security deeming provisions to assist retirees who are income and asset tested. However, the Minister has advised that an exemption from the deeming rules are only provided in very limited circumstances and only when specific characteristics are met, including the investment ceasing to operate within the terms of the Product Disclosure Statement (PDS). The Minister considers that the freezing of distributions and the risks associated with this product is allowed for in the PDS and the constitution of the Fund and therefore an exemption will not be granted.

6. Receiver's Remuneration and Expenses

I attach a summary of my current remuneration and outlays outstanding for the period from 1 December 2013 to 31 January 2014. My remuneration incurred during this period totals \$141,538.50 plus outlays of \$10,439.95 plus GST.

I anticipate that my next application for approval of my remuneration will be heard in or around April 2014. A copy of my application in this respect will be posted to the websites www.equititrust.com.au and www.equitrustincomefund.com.au and Investors will be notified when this application has been lodged.

7. Updating your contact details

If Investors wish to update their postal address or bank details, a request should be submitted in writing to the following address.

Equititrust Income Fund (Receiver Appointed)
C/- BDO
GPO Box 457, Brisbane, QLD 4001


8. Queries

As the Bundall office is now closed, all queries should be directed to Daniel Tipman of this office who can be contacted as follows;

Phone: 07 3237 5999
Email: daniel.tipman@bdo.com.au

Should Investors have any queries in relation to the winding up of the Fund, they should contact my office on (07) 3237 5999 or by email at info@bdo.com.au.

Yours faithfully


David Whyte
Receiver

TO WHOM IT MAY CONCERN

10 February 2014

**EQUITRUST INCOME FUND
ARSN 089 079 854
(RECEIVER APPOINTED) ("THE FUND")**

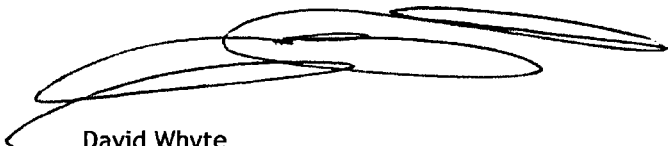
I refer to my court appointment on 21 November 2011 as interim Receiver and subsequent appointment on 23 November 2011 as Receiver of the Fund's assets and the person responsible for ensuring the winding up of the Fund in accordance with the terms of its constitution.

I provide an update on the estimated unit price of the Fund as at 31 December 2013, calculated as follows:

	\$000's
Total Value of Fund Assets as at 31 December 2013 (net of land tax and rates)	25,416
Less value of NAB facility	(989)
	<hr/> 24,427
Less Creditors and Other Payables	(1,453)
	<hr/> 22,974
Total Net Value of Fund Assets	22,974
Total Number of Units as at 31 December 2013	193,916,000
Unit Price	0.118

Should you have any queries in respect of the above, please contact Daniel Tipman of my office on (07) 3237 5704.

Yours faithfully



David Whyte
Receiver

DISBURSEMENT REPORT
Equitrust Income Fund (Receiver Appointed)
1 December 2013 to 31 January 2014

Item	\$
Courier	31.63
Searches	88.03
Travel	437.21
Postage	1,744.08
Printing/photocopying	8,139.00
Sub Total	10,439.95
GST	1,044.00
TOTAL	11,483.95



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Level 10, 12 Creek St
Brisbane QLD 4000
GPO Box 457 Brisbane QLD 4001
AUSTRALIA

TO INVESTORS

19 March 2014

EQUITITRUST INCOME FUND ARSN 089 079 854 (RECEIVER APPOINTED) ("the Fund" or "EIF")

I refer to my previous reports and now provide my 18th update to Investors since my appointment as Court appointed Receiver and person responsible for winding up the EIF on 21 November 2011.

1. Property Realisations

A summary of the status of the remaining properties to settle or be sold is provided below. As this is a public document and to ensure I do not prejudice completion of the contracts, I will not at this time identify individual contract values or expected realisable values.

(i) Collingwood Park, QLD

As noted in my 17th update to Investors, it was hoped that the contract would become unconditional in late February 2014 with settlement of the property effected by the end of March 2014.

The purchaser has obtained conditional approval from the Australian Government Department of Sustainability, Water, Population and Communities ('Department of Sustainability') to clear the vegetation on the site.

The purchaser has advised that they are currently reviewing the decision made by Department of Sustainability and the conditions attached to the approval to determine if they are satisfactory.

As the purchaser had not obtained satisfactory planning approval by 6 March 2014, they exercised their right under the contract to extend the Approval Date by a further 28 days until 3 April 2014.

Under the terms of the contract, the purchaser has the ability to extend the Approval Date a 7th and final time by a further 28 Days. Accordingly, the last possible date for the purchaser to obtain satisfactory planning approval is 1 May 2014. Once satisfactory planning approval has been obtained by the purchaser, the contract will become unconditional with settlement scheduled 30 days thereafter.

I am hopeful that the purchaser will not exercise their right to extend the Approval Date by a further 28 days a 7th and final time. It is therefore hoped that settlement of the property will be effected by early May 2014.

As noted in my previous reports, for each 28 day extension of the satisfactory planning approval condition sought by the purchaser under the contract from 17 October 2013, the purchaser is liable to pay a non-refundable fee of \$78,706.85 (for each extension) for the first four extensions and a non-refundable fee of \$118,060.27 (for each extension) for the final three

extensions if satisfactory planning approval has not been obtained. To date the purchaser has paid \$550,947.94 in extension fees.

(iii) Worrina Cove, SA

As a result of the settlement of the Worrina Resort, Golf Course and Conference Centre, all real property at Worrina Cove has now been sold.

The remaining asset at Worrina Cove is the Marina St Vincent head lease and six remaining berths. As noted in my 17th update to Investors, negotiations are progressing with an interested party, with the terms of the contract currently being finalised. It should be noted that the sale of the marina head lease is also subject to the approval of the assignment of the head lease by the South Australian Department of Transport.

(iv) Cornwallis, NSW

The Receiver and Manager appointed over this property has received a deposit and two executed contracts from an interested party in respect of the sale of the land and business, plant and equipment. Unfortunately, several clauses in the contracts have had to be amended and have been sent to the purchaser to re-execute. The contracts are subject to a 14 day finance clause and a 60 day settlement.

(v) Rosea (Wongawallan, QLD)

As advised in my 17th report to Investors, a sale campaign undertaken by the debtor closed on 3 October 2013. An offer for the property was received however was not at an acceptable level. The debtor has submitted a proposal to satisfy their obligations under a deed of settlement, which is being negotiated between the interested parties including the Equititrust Premium Fund (Receivers and Managers Appointed) ('EPF').

(vi) Gold Coast, QLD

As advised in previous reports, this property is subject to possession proceedings and where mediation took place on 11 September 2013. An agreement was reached to obtain possession of the property, however, this was subject to the EPF also agreeing to provide a release of its claims. At this stage, the EPF has not agreed to the release of its claims and therefore a request for a trial date was issued to the defendant. The defendant did not agree to the request for a trial date and made an application for disclosure citing that further disclosure is required before they are willing to execute the request for trial date. At a hearing on 14 March 2014, the judge ordered a trial date to be set and for further limited disclosure. The trial is likely to be around July 2014.

1.1 Legal Proceedings

As advised in my 17th report to Investors, there are several legal actions currently on foot. I am unable to provide specific details with respect to each matter and the expected outcome of same. However, I provide an overview below:

- As indicated above, an agreement was reached with a borrower to obtain possession of a property, however this was subject to the EPF agreeing to also provide a release of its claims. As an agreement has not been reached with the EPF, the matter will proceed to trial. A sale campaign for the property will be conducted thereafter.
- Two claims have been filed against the same valuer for negligence and damages in excess of \$10 million. Expert witness reports with respect to the properties have been

received and served on the defendants. A further amended statement of claim has now been prepared and filed, with respect to one of the claims. The defendant is required to file a defence by 17 April 2014. A further amended statement of claim is currently being prepared with respect to the other claim. Any amount recoverable with respect to the claims will be sought against a professional indemnity insurance policy.

- Two other claims have been filed against separate valuers for negligence and damages. The amount of the claims are still to be determined. An expert report has been received with respect to one of the properties with an amended statement of claim currently being prepared to establish the loss or damage suffered. The expert report for the other property is expected to be received by the end of March 2014 to enable the claim to be progressed.
- Monetary judgement was obtained against a guarantor and orders sought to sell properties caveated to Equititrust, however a cross claim was filed by the borrower. To avoid the cost of going to trial, a settlement was agreed at \$570,000. As advised in my previous reports, the EPF has asserted a claim to some of these proceeds, however, this is strongly disputed and the matter is still to be resolved.
- Proceedings are ongoing against a bankrupt/related parties to realise an interest in the surplus proceeds that have been realised from the sale of a property. This is likely to result in a substantial recovery for the Fund. Negotiations are taking place with several parties who may have an interest in the funds held by the court.
- The proceeds from the sale of a property are currently in dispute with the EPF with proceeds of approximately \$423,000 currently held in my solicitor's trust account and legal proceedings on foot to resolve the matter. According to the proposed caseflow intervention notice, a trial date should be requested by 16 May 2014.

Given the nature of these matters, they are likely to take some time to resolve. However, it is expected that the actions will realise several million dollars for the benefit of Investors.

2. Creditor Claims

2.1 Secured Creditors

As advised in my 17th report to Investors, secured creditors' claims have been discharged, with the exception of approximately \$989,000 in respect of bank guarantees issued by the National Australia Bank. The bank guarantees support bonds held by two Councils with respect to certain development sites.

It has been determined that it is not commercial to complete the outstanding works as the costs of the works are likely to significantly exceed the value of the bonds. It is expected that the bonds will be called upon by the Ipswich City Council (\$893,820) and Tweed Shire Council (\$94,500) in due course.

2.2 Other Creditors

There are a number of creditors that are required to be paid (or funds retained) before a distribution is made to Investors, which include:

- Rates and land tax against certain properties to be realised;

- Trade creditors, which relate to liabilities necessarily incurred in the winding up of the Fund;
- Any other creditors outstanding at the date of my appointment; and
- Receiver's remuneration and outlays.

2.3 Claims by the Liquidators of Equititrust Limited ('EL')

As advised in my 17th update to Investors, I lodged an application with the Supreme Court of Queensland on 24 July 2013 appealing the decision of the Liquidators of EL (Hall Chadwick) to adjudicate on a proof of debt lodged by the Fund. The matter was heard on 5 December 2013 and the Court determined that the Liquidators had no right to rule on the proof of debt. The Court also awarded costs against the Liquidators.

I am endeavouring to resolve a claim against the Liquidators for the costs incurred in relation to the application in addition to resolving any other claims between the Fund and the Liquidators in respect of the amount owing at the date of their appointment (where I consider monies are owing to the Fund) and any amount due to the Liquidators after their appointment in relation to costs reasonably and properly incurred by them pursuant to the terms of the Fund's constitution.

A meeting with the Liquidators is proposed to be held in the week commencing 31 March 2014 with a view to agreeing to a procedure to resolve the outstanding issues and claims.

3. Receipts and Payments

I provide below a summary of the Receipts and Payments of the Fund for the period from 10 February 2014 to 18 March 2014.

Summary of Receipts and Payments for the Period 10 February 2014 to 18 March 2014		
	\$	\$
Opening Cash at Bank		8,746,398.87
Receipts		
Interest Income		14,332.03
<i>Loan Recoveries:</i>		
Corymbia Corporation Pty Ltd	236,060.27	
Tweed Central Pty Ltd	13,286.15	
Robert Hardy, Elysian Marketing Pty Ltd and Mark James (QLD) Pty Ltd	5,899.05	
Wirrina Corporation Pty Ltd	107,000.00	362,245.47
GST Refund		62,057.31
Total Receipts		438,634.81
Payments		
Bank Charges		17.50
<i>Distressed Loan funding:</i>		
Boothers Pty Ltd	2,476.67	

Wirrina Corporation Pty Ltd	62,533.39	65,010.06
IT expenses		3,670.70
Legal Fees		4,965.48
Professional Consulting Fees		26,913.74
Total Payments		100,577.48

Closing Cash at Bank **9,084,456.20**

Please note that the 'Distressed Loan Funding' for Wirrina Corporation includes:

- Costs to upgrade the Water and Sewage infrastructure of approximately \$6,600. This amount will be reimbursed from funds held in my solicitor's trust account pursuant to the sale of the water and sewage infrastructure to the Yankalilla District Council
- Valuation fees of approximately \$7,700 which relate to the objection of the 2013 land valuation of the properties at Wirrina Cove. A refund of several hundred thousand dollars is expected as a result of the objection
- Marina St Vincent insurance fees of approximately \$3,000
- Advances to cover trading losses of approximately \$45,400

The incurring of these costs is considered essential in terms of successfully realising the assets subject to the Fund's securities.

4. Estimated Return to Investors

I provide below an estimated return to Investors of between 11 and 12 cents in the dollar as at 18 March 2014 as follows:

	Low \$000's	High \$000's
Cash at Bank	9,084	9,084
Estimated selling prices	15,960	17,010
<i>Less:</i>		
Bank guarantees	(989)	(989)
Selling costs (3.5% of sale price)	(559)	(595)
Other unsecured creditors	(800)	(600)
Receiver's fees and outlays	(365)	(365)
Estimated net amount available to investors as at 31 December 2013	22,331	23,545
Total investor units	193,916,000	193,916,000
Estimated return in the dollar	0.11	0.12

The above table does not take into account future operating costs, future Receiver's fees and future rates and land tax. It also excludes any legal recoveries against borrowers, valuers or other third parties.

4.1 Interim Distribution to Investors

The timing of an interim distribution to Investors is still dependent on the timing of the settlement of the Collingwood Park property and/or the resolution of the claims with the Liquidators.

As noted previously in this report, I am hopeful that the purchaser of the Collingwood Park property will not exercise their right to extend the satisfactory planning approval date by a further 28 days beyond the current extension date of 3 April 2014. It is therefore hoped that settlement of the property will be effected by early May 2014. Although, based on discussions held with the purchaser, it is unlikely, there is the possibility that settlement under the contract could be delayed until June 2014 if the purchaser extends the satisfactory planning approval date by a further 28 days.

In any event, I will update Investors further with respect to the anticipated timing of an interim distribution at the end of April/early May 2014.

5. Receiver's Remuneration and Expenses

I attach a summary of my current remuneration and outlays outstanding for the period from 1 February 2014 to 28 February 2014. My remuneration incurred during this period totals \$88,684.50 plus outlays of \$6,327.54 plus GST.

I anticipate that my next application for approval of my remuneration will be heard in or around May 2014. A copy of my application in this respect will be posted to the websites www.equititrust.com.au and www.equitrustincomefund.com.au and Investors will be notified when this application has been lodged.

6. Updating your contact details

If Investors wish to update their postal address or bank details, a request should be submitted in writing to the following address.

Equititrust Income Fund (Receiver Appointed)
C/- BDO
GPO Box 457, Brisbane, QLD 4001


7. Queries

As the Bundall office is now closed, all queries should be directed to Daniel Tipman of this office who can be contacted as follows;

Phone: 07 3237 5999
Email: daniel.tipman@bdo.com.au

Should Investors have any queries in relation to the winding up of the Fund, they should contact my office on (07) 3237 5999 or by email at info@bdo.com.au.

Yours faithfully



David Whyte
Receiver

Equitrust Income Fund (Receiver Appointed)
1 February 2014 to 28 February 2014

Whyte, David	Partner	560.00
Somerville, John	Senior Manager	425.00
Tipman, Daniel	Senior Accountant I	310.00
Watt, Ainsley	Accountant II	190.00
Kennedy, Nicola	Accountant II	190.00
Watson, Sarah	Financial Assistant	180.00
Jackson, Nicole	Practice Assistant	150.00
Hattingh, Noira	Team Assistant	75.00
Richardson, Ashley	Team Assistant	75.00

2.10	1,176.00	17.60	9,856.00	1.20	672.00	0.70	392.00	2.80	1,568.00
8.70	3,697.50	81.40	34,595.00	7.00	2,975.00	-	-	0.40	170.00
3.00	930.00	13.80	4,278.00	67.90	21,049.00	-	-	16.70	5,177.00
3.00	570.00	-	-	-	-	-	-	-	-
5.20	988.00	-	-	-	-	-	-	-	-
0.20	36.00	-	-	-	-	-	-	-	-
-	-	-	-	0.30	45.00	-	-	-	-
2.70	202.50	-	-	3.40	255.00	-	-	-	-
0.70	52.50	-	-	-	-	-	-	-	-

DISBURSEMENT REPORT
Equitrust Income Fund (Receiver Appointed)
1 February 2014 to 28 February 2014

Item	\$
Archive Retrieval	17.00
Postage	1,632.94
Printing/photocopying	4,677.60
Sub Total	6,327.54
GST	632.75
TOTAL	6,960.29

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Summary of Receipts and Payments for the Period 21 November 2011 to 30 April 2014		
Receipts		
Bank Guarantees released for distribution		39,066.65
Interest Income		251,969.83
<i>Loan Recoveries:</i>		
Boothers Pty Ltd	3,423.65	
Checkling Pty Ltd	1,743,087.25	
Corymbia Corporation Pty Ltd	680,835.58	
Corymbia Estates Pty Ltd	2,136,247.31	
East Coast Pty Ltd	2,394,502.16	
Elysian Marketing Pty Ltd	412,821.57	
Gamp Developments Pty Ltd	482,510.23	
Gonfanon Pty Ltd	2,349,493.12	
Hollyander	344,457.88	
Kele Property Group (Port Macquarie) Pty Ltd	1,101,864.86	
Kristine Newton	2,665,906.97	
Lazar	22,701.00	
Morvale Land Pty Ltd	3,897,632.45	
Mountbell Pty Ltd	641,481.75	
National Resorts Corporation	1,772,295.45	
Resort Corporation Australia (No 2) Pty Ltd	824,745.90	
Robert Hardy, Elysian Marketing Pty Ltd and Mark J	5,899.05	
Rosea Pty Ltd	488,749.94	
Rural Security Holdings Pty Ltd	50,000.00	
Spottiswood, Graham (A Bankrupt)	13,606.11	
Summer Hill Business Estate Pty Ltd	18,237.41	
Taylor, AG & SK	215,438.34	
Toowoomba (Foundry Shopping Centre) Pty Ltd	4,807,860.63	
Tweed Central Pty Ltd	7,097,417.88	
Valencia Grove Pty Ltd	1,803,390.00	
Western Land Corporation	1,070,456.17	
Wirrina Cove	10,527,168.19	
Wonderkids Pty Ltd	10,000.00	47,582,230.85
<i>Other Income:</i>		
Pre-appointment ATO lodgements	69,453.00	
Fees earned from Release of Mortgage	1,183.33	
Other Sundry Income	2,130.40	
Sale of Plant and Equipment	800.00	73,566.73
Refunds received		655.06
Transfer from Pre-appointment accounts		1,263,719.13
Total Receipts		49,211,208.25
Payments		
Advertising		3,520.99
Bank Charges		53,711.52
Bank Guarantee		102,496.36
Consultant fees		36,594.90
<i>Distressed Loan funding:</i>		
Boothers Pty Ltd	264,860.95	
Checkling Pty Ltd	321,037.63	
Corymbia Corporation Pty Ltd	2,835,255.13	
Corymbia Estates Pty Ltd	554,140.58	
CTP Pty Ltd	21,571.00	
East Coast Pty Ltd	505,991.96	

Gamp Developments Pty Ltd	108,584.74	
Glenrowan Land Pty Ltd	4,215.00	
Gonfanon Pty Ltd	169,751.06	
Graham Spottiswood (A Bankrupt)	124,065.07	
Kele Property Group (Port Macquarie) Pty Ltd	354,039.69	
Morvale Land Pty Ltd	828,555.99	
Mountbell Pty Ltd	180,436.78	
National Resorts	144,908.03	
Newton, Kristine Lorraine	6,196.18	
Resort Corporation Australia (No 2) Pty Ltd	117,136.25	
Rosea Pty Ltd	4,841.83	
Spottiswood, Graham (A Bankrupt)	193,266.72	
Toowoomba (Foundry Shopping Centre) Pty Ltd	1,668,608.37	
Tweed Central Pty Ltd	996,253.28	
Valencia Grove Pty Ltd	126,745.19	
Western Land Corporation	404,861.50	
Windsor Turf Pty Ltd	385,559.35	
Wirrina Cove	10,574,597.47	20,895,479.75
Office Establishment expenses		14,909.51
Document Production & Stationary		8,150.81
GST Paid		1,101,822.54
Insurance		31,415.50
IT expenses		189,108.63
Legal Fees		1,687,569.60
Mclvor Superannuation Fund (Payment into Court)		3,495,953.42
Office Rental charge		91,542.60
PAYG Paid		107,976.00
Receiver's Fees (Court approved)		
Remuneration	2,347,414.30	
Outlays	86,788.19	2,434,202.49
Reimbursement of Expenses - Equititrust Limited		
Pre-appointment (prior to 21 November 2011)	653,867.63	
Post-appointment (subsequent to 21 November 2011)	305,682.62	959,550.25
Secured Creditor Fees and Charges (Bill Facility)		600,527.80
Secured Creditor distribution		
Commonwealth Bank of Australia	54,409.25	
National Australia Bank	8,400,000.00	8,454,409.25
Statutory Fees		1,199.00
Telephone, Fax & Internet		2,494.80
Wages & associated reimbursements		408,907.28
Total Payments		40,681,543.00
Closing Cash at Bank		8,529,665.25